

AGENDA

FRANKLIN CITY COUNCIL
MONDAY, March 11, 2019 – CITY HALL COUNCIL CHAMBERS – 207 W. SECOND AVE.

7:00 P.M.
Regular Meeting

CALL TO ORDER MAYOR FRANK M. RABIL
PLEASE TURN OFF CELL PHONES MAYOR FRANK M. RABIL
PLEDGE OF ALLEGIANCE
CITIZENS' TIME
AMENDMENTS TO AGENDA

1. CONSENT AGENDA

A. Minutes: February 19th Work Session and February 25th Regular Meeting

2. OLD/NEW BUSINESS

- A. SPSA Update
- B. Hampton Roads Workforce Council Charter Agreement
- C. Red Cross Memorandum of Understanding
- D. Acceptance of Health Insurance Renewal
- E. Edmonds Update
- F. Monopole Update
- G. City Manager's Report

3. COUNCIL/STAFF REPORTS ON BOARDS/COMMISSIONS**4. CLOSED SESSION**

I move that the Franklin City Council meet in closed session to discuss appointments to boards and commissions; to discuss a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its' facilities in the community; and, consultation with the City Attorney, employed by the City, regarding specific legal matters requiring legal advice pursuant to Virginia Code Section 2.2 – 3711 (A) (1), (5) & (8).

Motion Upon Returning to Open Session- I move that the only matters discussed during the closed session were those lawfully exempted from open meeting requirements and identified in the motion by which the closed session was convened.

5. ADJOURNMENT

UPCOMING ITEMS TO BE SCHEDULED

The items below are intended to be reflective, and not inclusive of all subjects staff is working on to bring forward to City Council in the next two months. Both the time lines and subject matter are subject to change and should not be considered final.

<u>SUBJECT</u>	<u>TENTATIVE TIME LINE</u>
Hampton Roads Economic Development Memorandum of Understanding (MOU)	March 25, 2019
Joint Work Session with the School Board	March 28, 2019 @ 6:00P.M. in Council Chambers
Downtown Franklin Association Memorandum of Understanding	April 2019
Congressman Robert C. "Bobby" Scott Update	TBD

**Franklin City Council
Called Meeting
February 25, 2019 – 6:00 p.m.**

The Franklin City Council met in a called meeting on Monday, February 25, 2019 in the Council Chambers at 6:00 p.m. prior to the scheduled regular meeting. The purpose of the Called meeting was for the Franklin City Council to meet in Closed Session for a discussion pursuant to Virginia Code Section 2.2 – 3711 (A) (2) & (19).

Council Members in Attendance: Frank Rabil, Mayor; Barry Cheatham, Vice-Mayor; Linwood Johnson, Benny Burgess, Wynndolyn Copeland, Bobby Cutchins and Greg McLemore.

Others in Attendance: Amanda Jarratt, City Manager; Taylor Williams, City Attorney; Interim Police Chief Bob Porti; FCPS Superintendent Tamera Sterling; FCPS Deputy Superintendent of Federal Programs & Operations, Kelvin Edwards; FCPS School Board Chairman, Bob Holt; FCPS Franklin High School Principal, Travis Felts; and, J. P. King Middle School Instructional Specialist, Marilyn Freeman;

Mayor Rabil called the meeting to order.

Councilman Burgess made the motion to meet in Closed Session for a discussion pursuant to Virginia Code Section 2.2 – 3711 (A) (2) & (19). Vice-Mayor Cheatham seconded the motion.

The motion was approved by a 7-0 vote.

The Council went into Closed Session at 6:03 p.m.

Mayor Rabil reconvened the open session and asked for a motion certifying the Closed Session.

Vice- Mayor Cheatham made the motion that the only matters discussed during the session were those lawfully exempted from open meeting requirements and identified in the motion by which the Closed Session was convened. Councilman Burgess seconded the motion.

The motion was approved by a 7-0 vote.

RECESSED

There being no further business scheduled for this called meeting, Mayor Rabil thanked all those in attendance for their time and asked for a motion to recess. Councilman Johnson made a motion to recess which was seconded by Vice- Mayor Cheatham.

The motion was approved by a 7-0 vote.

Mayor Rabil declared the meeting recessed at 6:57 p.m.

These Minutes for February 25, 2019 City Council Called Meeting were adopted on the 11th day of March, 2019.

Mayor

Clerk to City Council

The Franklin City Council held its regular meeting on Monday, February 25, 2019 at 7:00 p.m. in the Council Chambers at City Hall. The regular meeting was reconvened following the recess of a called meeting prior to the 7:00 p.m. regular meeting.

Council Members in Attendance: Mayor Frank Rabil, Barry Cheatham, Vice-Mayor; Bobby Cutchins, Wynndolyn Copeland, Greg McLemore, Linwood Johnson and Benny Burgess.

Staff in Attendance: Amanda Jarratt, City Manager; Taylor Williams, City Attorney; Mark Bly, Director of Power and Light; Russ Pace, Director of Public Works; Tracy Spence, Interim Director of Finance; Interim Police Chief Bob Porti, Franklin Police Department; Interim Fire Chief Mark Carr, Director of Emergency Services; Donald Goodwin, Director of Community Development; Brenda Rickman, Commissioner of Revenue and Dinah Babb, Treasurer.

Others in Attendance: Sergeant Frank Justus, Franklin Police Department; Lieutenant Vernie Francis, Emergency Services Department; Stephen Faleski, Tidewater News Reporter; and Teresa Rose-McQuay, Administrative Assistant and Acting Secretary, Recording Minutes.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by everyone in attendance.

CITIZENS' TIME

No one signed up to speak at Citizens' Time.

At this point in the meeting, Mayor Rabil mentioned that former Mayor M. Rice Day is not doing well and he is currently in the hospital at UNC Chapel Hill. Mayor Rabil asked that everyone keep the Day family in your thoughts and prayers.

AMENDMENTS TO AGENDA

Mayor Rabil asked if there were any amendments to the agenda. Vice-Mayor Cheatham made a motion to amend the agenda to add a discussion of EMS services and fees for services. Councilman Johnson seconded the motion. Mayor Rabil asked if there were any questions or comments concerning the amended topic. Hearing none, Council voted.

The motion was approved by a 7-0 vote.

Mayor Rabil added the discussion as Item B in the Old/New Business section of the agenda. The City Managers' Report was moved to Item C on the agenda.

CONSENT AGENDA

Minutes: February 11, 2019 Work Session and Regular Meeting

Mayor Rabil asked if there were any questions or corrections to the February 11, 2019 Regular and Work Session meeting minutes. Hearing none, Mayor Rabil asked for the desired action of Council. Councilman Johnson made the motion to approve the minutes as presented and Vice-Mayor Cheatham seconded it.

The motion was approved by a 7-0 vote.

Proclamation: Boys and Girls Clubs of Southeast Virginia 100th Anniversary

In recognition of the 100-Year Anniversary of the Boys and Girls Clubs, Mayor Rabil presented a Proclamation to commemorate the occasion. Mayor Rabil recognized Vice-Mayor Cheatham to read the Proclamation aloud. Once Vice-Mayor Cheatham concluded reading the proclamation, he made the motion to approve the proclamation as read and Councilwoman Copeland seconded it.

The motion was approved by a 7-0 vote.

Departmental Reports: January 2019 (Separate File)

Mayor Rabil asked if there were any questions or comments concerning the January 2019 Departmental Reports that were sent in a separate file. There were none, so the reports were approved as presented.

FINANCE

FY 2018-2019 City Budget Amendments #2019-11 and #2019-12

FY 2018-2019 City Budget Amendment #2019-11

Manager Jarratt recognized Interim Finance Director Ms. Spence to present the FY 2018-2019 City Budget Amendments # 2019-11 and #2019-12 for approval.

Ms. Spence presented FY 2018-2019 City Budget Amendment #2019-11 requesting the City Council to approve amending the FY 2018 – 2019 City Budget to authorize the Franklin City Public Schools supplemental appropriations of State and Local revenues and to appropriate the additional revenues for expenditure. The details of the appropriations for budget amendment #2019-11 as follows:

ACCOUNT DESCRIPTION	EXPENSE ACCOUNT	INCREASE OF	REVENUE ACCOUNT
21 ST CENTURY 2018/2019	250-4-600000-0053	\$ 270,746.00	250-3-33010-0253
TITLE I: 1003G-CARRYOVER	250-4-600000-0062	\$ 17,381.17	250-3-33010-0262
TITLE IV: PART A LEA 2018/2019	250-4-600000-0077	\$ 51,332.98	250-3-33010-0277
OBICI HEALTH CARE GRANT	250-4-600000-0001	\$ 5,228.23	250-3-18990-1901
MENTOR TEACHER PROGRAMS	250-4-600000-0001	\$ 1,857.00	250-3-24000-0232
TOTAL:		\$ 346,545.38	

Mayor Rabil asked if there were any questions or comments concerning the FY 2018 – 2019 City Budget Amendment # 2019-08. Hearing no questions or comments on this budget amendment, Mayor Rabil asked for the desired action of Council.

Councilman Burgess made the motion to approve City Budget Amendment #2019-11 as presented and Councilman Johnson seconded it.

The motion was approved by a 7-0 vote.

FY 2018-2019 City Budget Amendment #2019-12

Ms. Spence presented the FY 2018-2019 City Budget Amendment # 2019-12 for adoption. The request is for the City Council to approve amending the FY 2018 – 2019 City Budget to:

1. Appropriate unassigned fund balance for the costs associated with a temporary communication tower; and,
2. Utilize lapsed salaries on a one-time basis to fund the purchase of an incinerator that was approved in FY2017-2018 budget but was not received until FY2018-2019.

Councilman Johnson made the motion to approve City Budget Amendment #2019-12 and Councilwoman Copeland seconded it.

Mayor Rabil asked if there were any questions or comments concerning FY 2018-2019 City Budget Amendment #2019-12.

Interim Finance Director Spence reminded Council members that once FY 2018-2019 City Budget Amendment #2019-12 was approved the unassigned General Fund Balance would bring the total to 16.38%, which supersedes the 15% policy minimum requirement.

Councilman McLemore asked about the cost of the incinerator.

Mayor Rabil stated it was \$9,500 and the incinerator had to be replaced because it had expired its useful life. He reminded Council that this was discussed in the FY 2017-2018 budget work sessions.

Mayor Rabil asked for any other questions or comments, hearing none Council voted.

The motion was approved by a 7-0 vote.

OLD/NEW BUSINESS**Obici Foundation Grant Resolution #2019-02**

Mayor Rabil recognized Manager Jarratt to present the Obici Foundation Grant Resolution #2019-02 to Council for consideration. Manager Jarratt reminded Council that this had been discussed at a previous meeting.

Manager Jarratt informed Council that in December 2018 the City submitted two grant applications in response to an RFP issued by the Obici Health Foundation. The RFP offered three distinct but complementary funding opportunities which were as follows:

1. Partnership Development Grants;
2. Planning Grants; and,
3. Implementation Grants.

January 30, 2019 the City was advised that we had been awarded two grants totaling \$55,000. Staff is requesting that Council adopt Resolution #2019-02 to allow the City Manager to sign contracts with the Obici Health Foundation on behalf of the City of Franklin. Manager Jarratt stated that Community Development Director Goodwin was in attendance if Council had any questions for him.

Councilman McLemore clarified his understanding that these funds could only be used according to the details drafted in the award letter.

Manager Jarratt concurred that was an accurate statement.

Hearing no further questions or comments, Mayor Rabil asked for the desired action of Council.

Councilman McLemore read aloud and made the motion to adopt Resolution #2019-02 to allow City Manager Jarratt to sign contracts with the Obici Health Foundation on behalf of the City of Franklin. Vice-Mayor Cheatham seconded the motion.

The motion was approved by a 7-0 vote.

EMS Services and Fees for Services Discussion

Manager Jarratt informed Council that EMS services and fees had been a continuing discussion. Interim Chief Mark Carr and Lieutenant Vernie Francis have been diligently working with our EMS billing service to enhance our billing opportunities. Manager Jarratt stated that since a public hearing was not required on this issue; staff is seeking approval from Council to bring our EMS fees in line with the current national averages. Staff is asked that City Code Section 10-31, Fees for Ambulance services be amended (a) to provide the following charges for fees for the following services:

Type of Service	Fee
Treatment Without Transport (A0998)	\$380.00
Basic Life Support (BLS) (A0428)	\$450.00
Basic Life Support Emergent (A0429)	\$550.00
Advanced Life Support (ALS1) (A0426)	\$650.00
Advanced Life Support Emergent (A0427)	\$725.00
Advanced Life Support (ALS2) (A0433)	\$900.00

In addition to the above fees, (b) there is also an imposed fee of \$13.00 per mile from the location where pickup of the patient is made to the hospital or other institution where the patient is delivered (Loaded miles).

Councilman Johnson made the motion to amend City Code Section 10-31, Fees for Ambulance Services to provide the following fees for the following services along with the mileage fee. Councilman Johnson read aloud the above listed information for disclosure to the public. Vice-Mayor Cheatham seconded the motion.

Mayor Rabil asked if there were any questions or comments concerning EMS Services and Fees for Services.

Councilman McLemore asked when the fee for treatment without transport would be assessed.

Interim Fire Chief Carr stated that fee would be charged only if they have to open and administer drugs to a patient.

There be no further discussion on this matter, Mayor Rabil called for the vote.

The motion was approved by a 7-0 vote.

Mayor Rabil thanked Interim Fire Chief Carr and Lieutenant Francis for their diligence and work on the EMS services and fees.

City Manager's Report

Mayor Rabil recognized Manager Jarratt to give her report.

Open Positions Update

Manager Jarratt reported to Council that interviews for the position of Director of Parks and Recreation have been scheduled for March 7th and 8th. The Director of Human Resources interviews are scheduled for March 15th. The deadline for Police Chief applicants is February 28th and interviews will be scheduled soon thereafter. The next wave of recruitment will include the Fire Chief and Finance Director positions.

Budget Process

Manager Jarratt reported that the departmental budget meetings with the Finance Director were completed on February 14th. Council began budget work sessions with City Department Staff on February 20th and will continue on March 4th and 7th. The City staff is anticipating receiving the Franklin Public Schools FY2019-2020 budget on March 11th and a joint work session is scheduled for March 28th.

General Update

Manager Jarratt advised Council that she is currently meeting with all City departments and employees. City staff attended the US 58 Arterial Management Plan meeting at VDOT in Suffolk. Currently there is nothing being discussed that would have an impact on the City of Franklin. Manager Jarratt stated that several Council members had suggested a recognition of the 20 year anniversary of Hurricane Floyd. She asked that Council provide some guidance as to the recognition they would prefer.

Upcoming Community Events

Partners in Progress

Manager Jarratt advised Council that the Franklin Southampton Economic Development, Inc. would be hosting their annual Partners in Progress on March 12, 2019 at 7:30 a.m. at the Main Event located downtown. She asked that interested individuals RSVP to Ms. Ashley Cotton at acotton@franklinsouthamptonva.com.

Cruise-In Car Show

The kick-off, Vintage Fair, and Automotive Swap for the Franklin Cruise-In Car Show is scheduled for Saturday, April 27, 2019 from 8 a.m. to 5 p.m. on Main Street in Downtown Franklin. Franklin's Market on Main will be open from 9:00 a.m. to 5:00 p.m. in conjunction with the Franklin Cruise-In event.

Franklin Garden Club Tour

The Franklin Garden Club Tour will also be on Saturday, April 27, 2019 from 10 a.m. to 5 p.m. Tickets are available at local businesses.

Manager Jarratt reminded everyone that Start-up Franklin Southampton is taking applications for those interested in starting a new business. The Franklin Southampton Economic Development, Inc. will be taking applications until March 15, 2019.

Manager Jarratt stated that since her report had been published in the agenda some items had come to her attention. She reported that Mr. Bruce Edwards, E-911 Communications Manager, had been appointed by Governor Northam to the E-911 Board. She also reported that the Department of Parks and Recreation had received the Field of Excellence award for the fifth consecutive year. Manager Jarratt applauded them on their accomplishments, as well as, members of Council and those in attendance.

COUNCIL/STAFF REPORTS ON BOARDS AND COMMISSIONS

Vice-Mayor Cheatham reported on WTRJ meeting. The FY2019-2020 budget has been approved and there was no increase for the City of Franklin. He also reported on the HRPDC and HRTAC meetings. He shared information on a Medicare Expansion presentation. A noteworthy point in the presentation was funds being allocated to DSS for Medicare Expansion for educating the public about this resource.

Mayor Rabil reminded Council about the Partners in Progress event on March 12, 2019. Mayor Rabil stated that this is a very informative event and it should not be missed. He invited all those interested to RSVP to Ashley Cotton with FSEDI.

Closed Session

Councilwoman Copeland made the motion to meet in closed session to discuss appointments to boards and commissions, and to discuss a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community; and consultation with the City Attorney employed by the City regarding specific legal matters requiring legal advice pursuant to Virginia Code Section 2.2 – 3711 (A) (1), (5) and (8). Vice-Mayor Cheatham seconded the motion.

The motion was approved by a 7 – 0 vote.

The Council entered into closed session at 7:40 p.m.

Mayor Rabil reconvened the open session at 9:00 p.m. and asked for a motion certifying the closed session.

Councilwoman Copeland made a motion certifying that the only matters discussed during the closed session were those lawfully exempted from open meeting requirements and identified in the motion by which the closed session was convened. The motion was seconded by Vice-Mayor Cheatham.

The motion was approved by a 7 – 0 vote.

Action Items

Action #1

Councilman Burgess made a motion to appoint City Manager Amanda C. Jarratt to the Madison Street CDBG Advisory Board. Councilwoman Copeland seconded the motion.

The motion was approved by a 7-0 vote.

Action #2

Councilman McLemore made a motion to appoint Councilwoman Copeland to the Madison Street CDBG Advisory Board. Councilman Johnson seconded the motion.

The motion was approved with the vote as follows:

Councilman Johnson, AYE; Councilman Cutchins, AYE; Councilwoman Copeland, ABSTAIN; Vice-Mayor Cheatham, AYE; Councilman McLemore, AYE; Councilman Burgess, AYE; and Mayor Rabil, AYE.

Action #3

Councilman Cutchins made a motion to appoint Councilman McLemore to serve on the Social Services Advisory Board. Councilwoman Copeland seconded the motion.

The motion was approved with the vote as follows:

Councilman Johnson, AYE; Councilman Cutchins, AYE; Councilwoman Copeland, AYE; Vice-Mayor Cheatham, AYE; Councilman McLemore, ABSTAIN; Councilman Burgess, AYE; and Mayor Rabil, AYE.

Adjournment

Councilman Burgess made the motion to adjourn the meeting which was seconded by Vice-Mayor Cheatham.

The motion was approved by a 7 – 0 vote.

Mayor Rabil declared the meeting adjourned at 9:06 p.m.

These Minutes for the February 25, 2019 City Council Regular Meeting were adopted on the 11th day of March, 2019.

Mayor

Clerk to City Council



March 6, 2019

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: Hampton Roads Workforce Council Charter Agreement

Background

As outlined in the attached letter to better communicate Opportunity Inc.'s role as the regional convener of workforce development, the Hampton Roads Workforce Development Board recently announced the retirement of the name Opportunity, Inc. and will be rebranded as the Hampton Roads Workforce Council. As such, this requires that the Charter Agreement between all of the participating localities be readopted. To date Virginia Beach, Portsmouth, and Chesapeake have all adopted the revised Charter Agreement. The other localities are in the process of taking action. As other information the following outlines the services provided by the Hampton Roads Workforce Council in the City of Franklin since July 1, 2018:

Franklin Public Schools Second Chances - \$35,000

Youth 16-24 in Franklin

Franklin Public Schools Bronco Success II - \$75,000

Juniors & Seniors in Franklin High School

Paul D. Camp Community College Out-of-School Youth Program- \$175,000

Youth 16-24 in Franklin, Suffolk, Southampton County, and Isle of Wight County

Skills Training for Adults and Dislocated Workers - \$117,750

Needed Action

Approve the revised Hampton Roads Workforce Council Charter Agreement.

HAMPTONROADS WORKFORCECOUNCIL

February 12, 2019

Ms. Amanda Jarrett
City Manager
City of Franklin
207 West 2nd Avenue
Franklin, Virginia 23851

Dear Ms. Jarrett:

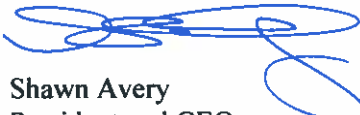
To better communicate Opportunity Inc.'s role as the regional convener of workforce development, the Hampton Roads Workforce Development Board recently announced the retirement of the Opportunity Inc. brand name and will now operate as the Hampton Roads Workforce Council. This name change requires that the consortium of governments know as Opportunity Inc. of Hampton Roads amend its current Charter Agreement between the eight (8) participating localities in order to accommodate this change.

Accordingly, please find attached the revised Sixth Amended Charter Agreement of the Hampton Roads Workforce Council, formerly known as Opportunity Inc. of Hampton Roads, executed and signed by City of Virginia Beach officials. We are requested that each of our fellow seven (7) participating localities execute and sign the Agreement as well. The Agreement contains only minor revisions related to the rebranding and does not include any substantive changes. Upon executing and signing the Agreement, please return it directly to the offices of the Hampton Roads Workforce Council, located at 999 Waterside Drive, Suite 1314, Norfolk, Virginia 23510. Once all eight (8) jurisdictions have executed the Sixth Amended Charter Agreement and returned it, staff will consolidate the signed agreements and provide a final version to each locality for your records. An official version will also be kept on file at the offices of the Hampton Roads Workforce Council.

As always, I would be more than happy to come make a presentation if it would assist in the process. Questions regarding the Charter Agreement, or the process for amending it, may be directed to my office at the address indicated above or at 757-314-2370.

Thank you for your timely attention to this matter. We look forward to continuing this partnership which has provided valuable workforce development services to tens of thousands of local area Hampton Roads residents and businesses alike for forty-five (45) years.

Sincerely,



Shawn Avery
President and CEO

SA:le

cc: Delceno Miles, Board Chair
Mark Johnson, Board Vice Chair
The Honorable Barry Cheatham

999 Waterside Drive, Suite 1314
Norfolk, Virginia 23510
757.314.2370
vcwhamptonroads.org

**SIXTH AMENDED CHARTER AGREEMENT
OF THE HAMPTON ROADS WORKFORCE COUNCIL, FORMERLY KNOWN AS
OPPORTUNITY INC. OF HAMPTON ROADS**

THIS SIXTH AMENDED CHARTER AGREEMENT ("Agreement") is made this first day of January, 2019, by and between the Cities of Chesapeake, Franklin, Norfolk, Portsmouth, Suffolk and Virginia Beach, and the Counties of Isle of Wight and Southampton, pursuant to the authority granted by Section 15.2-1300 of the Code of Virginia, 1950, as amended.

Whereas, effective July 1, 1974, the Cities of Chesapeake, Franklin, Norfolk, Portsmouth, Suffolk and Virginia Beach, and the Counties of Isle of Wight and Southampton joined together to create the Southeastern Tidewater Area Manpower Authority, now known as Opportunity Inc. of Hampton Roads ("Opportunity Inc."), as a joint venture; and

Whereas, effective October 1, 1983, January 1, 1985, January 1, 2000, July 1, 2001, and July 2015 the participating jurisdictions amended the Charter of Opportunity Inc. in certain respects; and

Whereas, the participating jurisdictions desire to amend the Charter of Opportunity Inc. a sixth time consistent with applicable provisions of the Workforce Innovation and Opportunity Act of 2014 ("WIOA"), as may be amended from time to time, and to reaffirm the Charter in all other respects.

NOW, THEREFORE, it is mutually agreed by the parties hereto as follows:

1. The consortium chartered the 1st day of July, 1974, by the Cities and Counties signatory thereto as Opportunity Inc. of Hampton Roads shall, effective, January 1, 2019, be named the Hampton Roads Workforce Council.
2. The Hampton Roads Workforce Council shall exist indefinitely, subject to dissolution by agreement of the governing bodies of the participating jurisdictions.
3. The Hampton Roads Workforce Council shall have for its purpose the provision of workforce development services in accordance with the provisions of the WIOA as may be amended from time to time, or any future legislation of similar import and applicability, and shall serve as the grant subrecipient.
4. The Hampton Roads Workforce Council shall be governed by a Workforce Development Board duly appointed in accordance with the WIOA, as may be amended

from time to time, and by the collective direction of the Chief Local Elected Officials ("CLEO") of each participating jurisdiction.

5. The Hampton Roads Workforce Council is hereby authorized and empowered:

- (a) To adopt policies and procedures for the regulation of its affairs and the conduct of its business;
- (b) To maintain an office at such place or places as it may designate;
- (c) To sue and be sued;
- (d) To accept grants and gifts from the participating jurisdictions, the Commonwealth of Virginia, the Federal government or any other governmental body or political subdivision, and from any individual, corporation, partnership, association or other entity;
- (e) To enter into contracts with the Federal government, the Commonwealth of Virginia, any political subdivision, or any agency or instrumentality thereof, or with any individual, corporation, workforce investment board, partnership, association or other entity providing for or relating to the furnishing of workforce development or related services;
- (f) To employ such staff and to retain such legal or professional representation as may be deemed necessary, and to prescribe their powers and duties and fix their compensation, within the approved budget;
- (g) To make and enter into all contracts and agreements necessary or incidental to or desirable for the performance of its duties and the execution of its powers hereunder; provided, however, that contracts or agreements for the borrowing of money shall be subject to obtaining the express written consent of each participating jurisdiction;

- (h) To do all acts and things necessary or convenient to carry out its purposes, consistent with the provisions of WIOA, as may be amended from time to time, or any future legislation of similar import and applicability.

6. The Hampton Roads Workforce Council shall be funded by governmental grants and private contributions as set forth in section 4(d) above and shall conduct a financial and compliance audit annually in accord with all applicable rules and regulations.

7. The fiduciary liability for funds shall be vested in the participating jurisdictions on a percentage basis determined by comparing the amount of actual utilization of workforce development services by a participating jurisdiction to the total utilization of such services by all participating jurisdictions during the fiscal year pertaining to any such liability. The percentage shall be determined by using, as the numerator, the number of participants served during such fiscal year from a particular participating jurisdiction, and, as the denominator, the total participants served during such fiscal year from all participating jurisdictions.

8. Any participating jurisdiction may withdraw from this Agreement as of the last day of June in any year, provided it gives written notice thereof to all of the other CLEOs prior to the first day of March preceding the date of withdrawal.

9. All real and personal property to be used for the purposes set forth above shall be acquired and held in the name of the Hampton Roads Workforce Council. Upon the dissolution of the Hampton Roads Workforce Council, all of its assets and property, both real and personal, tangible and intangible, shall be disposed of by the participating CLEOs in accordance with applicable law, as well as those rules and regulations as may have been properly promulgated by such Officials.

IN WITNESS WHEREOF, the parties hereunto have set their signatures and seals as of the day and year first written above.

Signature Appear on the Following Page.

ATTEST:

CITY OF CHESAPEAKE

City Clerk

Mayor

Date

ATTEST:

CITY OF FRANKLIN

City Clerk

Mayor

Date

ATTEST:

ISLE OF WIGHT COUNTY

County Clerk

Chair, Board of Supervisors

Date

ATTEST:

CITY OF NORFOLK

City Clerk

Mayor

Date

ATTEST:

CITY OF PORTSMOUTH

City Clerk

Mayor

Date

ATTEST:

SOUTHAMPTON COUNTY

Clerk

Chair, Board of Supervisors

Date

ATTEST:

CITY OF SUFFOLK

City Clerk

Mayor


Date

ATTEST:

CITY OF VIRGINIA BEACH



City Clerk



Mayor



Date



March 6, 2019

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: Red Cross Memorandum of Understanding

Background

Every five years the Memorandum of Understanding between the City of Franklin and the Red Cross is readopted. The purpose of this Memorandum of Understanding ("MOU") is to define a working relationship between The American Red Cross and the City of Franklin, Virginia, its lead Emergency Management agency and other departments, agencies, and offices in preparing for, responding to, and recovering from emergencies and disasters. This MOU provides the broad framework for cooperation and support between the Red Cross and the City in assisting individuals, families and communities who have been or could be impacted by a disaster or an emergency. It also provides the descriptions of readiness and response activities, such as planning, training, exercising and resourcing, and the clarification of roles and responsibilities of the Red Cross and the City to the community and other agencies.

Needed Action

Approve Red Cross Memorandum of Understanding.

Memorandum of Understanding

Between

The American Red Cross

and

the City of Franklin, Virginia

I. Purpose

The purpose of this Memorandum of Understanding ("MOU") is to define a working relationship between The American Red Cross (hereinafter "Red Cross") and City of Franklin, Virginia, its lead Emergency Management agency (hereinafter The City), and other departments, agencies, and offices in preparing for, responding to, and recovering from emergencies and disasters. This MOU provides the broad framework for cooperation and support between the Red Cross and the City in assisting individuals, families and communities who have been or could be impacted by a disaster or an emergency. It also provides the descriptions of readiness and response activities, such as planning, training, exercising and resourcing, and the clarification of roles and responsibilities of the Red Cross and the City to the community and other agencies.

II. Parties

A. Name of City, Parish or Local Jurisdiction

The City of Franklin, Virginia, a Virginia municipal corporation

Operating pursuant to Virginia Code Section 44-146.18 in conjunction with the Virginia Department of Emergency Management following a Declaration of Local Emergency.

B. American Red Cross

1. Services to help people prepare for, respond to, and recover from disasters

Founded in 1881, the Red Cross is the nation's premier nonprofit disaster management organization. As part of a worldwide movement that offers neutral and impartial humanitarian care, the Red Cross is a nongovernmental organization that mobilizes communities to aid people affected by or at risk of disasters with the aim of preventing and alleviating suffering. The Red Cross provides disaster cycle services without regard to race, color, national origin, religion, gender, age, disability, sexual orientation, citizenship or veteran status. It follows the Fundamental Principles of the International Red Cross and Red Crescent Movement. The Red Cross is closely integrated into community preparedness, response, and recovery efforts, including those of federal, tribal, state and local government and other nongovernmental organizations. Our goal is to work with multi-sector partners to help individuals, families, and communities prepare for, respond to, and recover from natural and manmade disasters of all sizes.

The Red Cross provides disaster cycle services pursuant to its Bylaws and other internal policies and procedures as well as its Congressional Charter (USC 36 §300101-300111). In the Charter,

MOU Between the American Red Cross and the City of Franklin

Congress authorized the Red Cross "to carry out a system of national and international relief in time of peace and apply that system in mitigating the suffering caused by pestilence, famine, fire, floods, and other great national calamities, and to devise and carry out measures for preventing those calamities."

a. Preparedness

The Red Cross vision for preparedness is that we, together with community leaders, partners and other stakeholders have built community capacity and capability to survive, to minimize suffering and to recover quickly after a disaster or emergency; and that together we have made preparedness a cultural norm all across the nation. The components for achieving this vision include:

- *Assessing community hazards, priority risks, needs and asset;*
- *Engaging the community in preparedness (e.g. Home Fire Campaign);*
- *Enabling individuals and families and organizations to take preparedness actions;*
- *Leveraging our national network of volunteers and our ability to engage partners in direct preparedness actions within communities nationwide;*
- *Working with social service organizations and schools to help them, their clients and students survive and recover quickly from a disaster;*
- *Reinforcing preparedness for people and organizations who have taken preparedness actions.*

b. Response

The Red Cross vision for response is to alleviate human suffering in the face of emergencies by mobilizing and organizing community resources to meet the immediate life-sustaining needs of individuals, families and communities affected by disaster; to lay the groundwork for long-term recovery; and to build resilience for future events.

The range of services necessary to achieve this vision will vary based on the needs of those affected and the scale of the disaster. Additionally, there is often overlap between the provision of response and recovery services. The blending of the two processes is necessary for seamless service to individuals, families and communities. Response services most commonly include:

- *Home Fire Response Services*
- *Sheltering*
- *Feeding*
- *Health Services*
- *Mental Health Services*
- *Spiritual Care Services*
- *Reunification*
- *Distribution of Relief Supplies*
- *Information & Referrals*

c. Recovery

MOU Between the American Red Cross and the City of Franklin

The Red Cross vision for recovery is to provide a standard and scalable set of services that align with available resources to bridge the gaps between client resources and serious human needs and that result in a similar set of assistance for similarly situated clients. Recovery services most commonly include:

- *Community Recovery Strategy Development*
- *Casework/Recovery Planning*
- *Direct Client Assistance*
- *Community Preparedness & Resiliency Building*

**For large and/or complex recovery operations, where significant donor resources are available, expanded services or assistance may be provided.*

2. Services related to the National Response Framework

The Red Cross is a co-lead for the mass care component of Emergency Support Function (ESF) #6 of the National Response Framework (NRF). In this role, the Red Cross engages in a variety of activities to support states in their planning, coordinating and executing of mass care programs and strategies. The Red Cross also takes a leadership role in working with other non-governmental organizations and private companies that provide services during a disaster. Additionally, the Red Cross is a support agency to other ESFs – including ESF-8 and ESF-15 – in the NRF.

3. Services related to the National Recovery Framework

The Red Cross is among the supporting organizations for three Recovery Support Functions: Community Planning and Capacity Building; Health and Social Services; and, Housing. In these roles, the Red Cross engages at the headquarters level, as well as at the Federal Emergency Management Agency (FEMA) regional level, to provide insight and assistance in planning by drawing on Red Cross experience and representing the perspective of non-governmental organizations and private entities that provide recovery services.

4. Organization

The Red Cross is chartered by the United States Congress to provide humanitarian services. Its national headquarters, located in Washington, D.C., is responsible for implementing policies and procedures that govern Red Cross activities and provides administrative and technical oversight and guidance to its 62 regions in seven divisions. Each region has certain authority and responsibility for carrying out Red Cross disaster preparedness, response and recovery activities, delivering local Red Cross services, and meeting corporate obligations within the territorial jurisdiction assigned to it. Each region is familiar with the hazards of the locality and surveys local resources for personnel, equipment, supplies, transportation, emergency communications, and facilities available for disaster relief. Regions also formulate cooperative plans and procedures with local government agencies and private organizations for relief activities should a disaster occur.

MOU Between the American Red Cross and the City of Franklin

Through its nationwide network, the Red Cross coordinates its total resources for use in large disasters. In order to provide these services, the Red Cross will work with federal, tribal, state and/or local government for assistance and collaboration.

III. Cooperative Actions

The Red Cross recognizes the authority assigned to city mayors, parish presidents, borough presidents, City judges, and other local City officials of City of Franklin and will share operating plans, priorities and objectives with the delegated emergency management staff of the local jurisdiction.

The City recognizes the national level roles and responsibilities designated to the Red Cross in the October 22, 2010 Memorandum of Agreement between FEMA and Red Cross.

The City recognizes the Red Cross as having mass care responsibility in domestic disasters and when activated, authorizes and will support and coordinate with the Red Cross in the execution of these duties.

The Red Cross and City of Franklin City will coordinate their respective disaster cycle activities to maximize services to the community and avoid duplication of efforts in the following ways:

1. Explore ways to align business and operational processes and programs across the disaster cycle in an effort to make a more seamless disaster preparedness, response, and recovery experience for residents of the City.
2. Coordinate mutual activation of no-notice events through the established 24 hour notification point of contact and develop joint Standard Operating Procedures for ongoing communications, including use of electronic technology, radio communications, and other emergency coordination protocols.
3. Maintain close coordination, liaison activities, and support at all levels with conferences, meetings, and other means of communication. Include a representative of the other party in appropriate committees, planning groups and task forces formed to mitigate, prepare for, respond to, and recover from disasters and other emergencies.
4. During a disaster or emergency situation, the Red Cross will, at the request of City of Franklin City Emergency Management, provide liaison personnel to the City of Franklin City Emergency Operations Center. The City will provide facility access and identification, work space, and, whenever possible, other required support, such as a computer, e-mail access and a designated phone line for the Red Cross liaison personnel assigned to the Emergency Operations Center.
5. City of Franklin City will support the Red Cross in the use of the National Shelter System (NSS) and the Red Cross will coordinate shelter information sharing and reporting with the City.

MOU Between the American Red Cross and the City of Franklin

6. City of Franklin City will facilitate the Red Cross use of facilities for shelters and service delivery sites wherever possible. The terms and conditions of such use will be set forth in a separate agreement.
7. During disasters and emergencies, keep each other informed of the human needs created by the events and the services they are providing. Share current data regarding disasters, to include risk and hazard analysis, statistical information, social media verifications, historical information, emerging needs and trends, damage assessments, declarations, and service delivery plans.
8. Work together to develop plans, revise planning annexes, and identify resources to facilitate delivery of services to people with disabilities or other access and functional needs during a disaster.
9. Actively participate in reviewing and carrying out responsibilities outlined in the local emergency operations plans.
10. Both parties will ensure, to the fullest extent possible, that disaster operations within City of Franklin City will be as accessible as possible to people with disabilities or other access and functional needs, based on the American with Disabilities Act and related federal, state and local laws.
11. Prior to and during the time of disaster, keep the public informed of cooperative efforts through the public information offices of the Red Cross and City of Franklin City and explore opportunities for collaboration to provide community, family, and citizen disaster preparedness within the City.
12. The City recognizes that the Red Cross is dependent upon voluntary public financial donations. In accordance with applicable laws and regulations, the City will support the Red Cross in locating and acquiring necessary resources in an emergency including a response to formal resource requests. Both parties will work together, as appropriate, to identify local sourcing solutions that expand disaster capabilities and enhance community resilience.
13. Both parties agree not to use or display any trademarks of the other without first receiving the express written permission to do so; however, the use of the trademarks of the other party is permitted for internal meeting notes and plans that are not publicly distributed and used during the normal course of business related to the purpose of the MOU. If either party desires to use the intellectual property of the other, the “requesting party” should submit the proposed promotional/marketing materials, press releases, website displays or otherwise proposed use of the trademarks to the “owning party” for review in advance of dissemination or publication.
14. The Red Cross will support the City in integrating the efforts of the non-governmental

MOU Between the American Red Cross and the City of Franklin

organizations (NGOs) and Voluntary Organizations Active in Disaster (VOAD) that provide mass care services (e.g. Mass Care Feeding Task Forces) during disaster response operations.

15. Make training, educational and other developmental opportunities available to the other party's personnel and explore joint training and exercises. Encourage all staff and volunteers to engage in training (e.g. ICS 300 and 400), exercises, and disaster response activities, as appropriate.
16. Widely distribute this MOU within the Red Cross and the City departments and administrative offices and urge full cooperation.
17. [Add other mutual commitments and applicable policies relating to readiness and periods of operational response to emergencies and disasters.]

IV. Periodic Review

The parties will, on an annual basis, on or around the anniversary date of this MOU, jointly evaluate their progress in implementing this MOU and revise and develop new plans, attachments or goals as appropriate. Both parties should notify the other if primary points of contact change.

V. Term and Termination.

This MOU is effective as of March 12, 2019. It expires on March 11, 2024. Six months prior to expiration, the parties will meet to review the progress and success of the cooperative effort. In connection with such review, the parties may decide to extend this MOU for an additional period not exceeding five years, and if so shall confirm this in a signed writing. This MOU may be terminated by written notification from either party to the other at any time and for any or no reason.

VI. Miscellaneous

This MOU does not create a partnership, a joint power agreement, or a joint venture and does not create any financial commitments from one party to the other. Neither party has the authority to bind the other to any obligation. It is not intended that this MOU be enforceable as a matter of law in any court or dispute resolution forum. The sole remedy for non-performance under this MOU shall be termination, with no damages or penalty.

Signature page follows.

MOU Between the American Red Cross and the City of Franklin

MOU Between the American Red Cross and the City of Franklin

Signature Page

City of Franklin, Virginia

The American Red Cross

By: _____

By: _____

(Signature)

(Signature)

Name: Amanda C. Jarratt

Name: Cynthia H. Darden

Title: City Manager

Title: Disaster Program Specialist

Date _____

Date: 2/18/2019

Contact information

Contact information

Telephone: (757) 562-8561

Telephone: 757-651-9304

E-mail: ajarratt@franklinva.com

E-mail: cynthia.darden@redcross.org



March 6, 2019

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: Health Insurance Renewal

Background

The City of Franklin is a member of The Local Choice program. We received our renewal for the 2019-2020 fiscal year and are pleased to report that we will be receiving a 3% decrease in costs. All groups must respond with our intention no later than April 1, 2019 unless granted an extension. Due to the fact that we have not had time to consider other insurance options and that we are receiving a decrease I would recommend we move forward with the renewal process. We can discuss the distribution of the 3% savings as a part of the budget process.

Needed Action

Approve the City Manager to accept the health insurance renewal proposal and execute the required documents.

THE LOCAL CHOICE HEALTH CARE PROGRAM
Anthem Blue Cross and Blue Shield

Renewal Analysis For:
City of Franklin
Group #47023

For the Period: July 1, 2019 through June 30, 2020

Your group's monthly renewal premiums are a blend of the pooled rate applicable to TLC groups and your group's Medical claims experience as shown below. Your renewal components (excluding Medicare Retiree programs and HMO coverage) are highlighted below.

- | | |
|---|-------------|
| ▪ Enrollment as of November 30, 2018 | 155 |
| ▪ Annualized Total Premiums at Current Rates
(includes medical/surgical, behavioral health, comprehensive dental and drug) | \$2,034,648 |
| ▪ Projected Medical Claims Related Charges | \$1,504,266 |

This is the total amount of projected claims costs for the upcoming year based on an underwriting formula which blends 12 months of actual medical claims experience with the TLC pool medical claims. The weight of the current year claims versus the TLC pool claims is determined by the group size.

Projected claims include a charge for pooling insurance to manage the impact of individual large claims. In projecting claims, an excess claims discount of \$228,413 has been removed from the current review period claims costs.

Your current year's claims costs have been reduced by \$2,659,215, your actual facility and professional network savings. These savings are available through the Participating Facility and Professional Agreements of Anthem Blue Cross and Blue Shield, and the other Blue Cross and Blue Shield plans.

- | | |
|---|-------------|
| ▪ Renewal Component for Medical Administrative Expenses,
Network Access Fees, and Affordable Care Act. | \$65,454 |
| ▪ Renewal Premium Component for pooled coverage for Comprehensive
Dental and Drug | \$404,040 |
| ▪ Required Annual Renewal Premium based on Current Enrollment | \$1,973,760 |
| ▪ Required Premium Adjustment | -3.0% |

Assumes all have Comprehensive Dental.

THE LOCAL CHOICE HEALTH BENEFITS PROGRAM

City of Franklin

Proposed Rates Effective from
July 1, 2019 through June 30, 2020

With Comprehensive Dental

	<u>Single</u>	<u>Dual</u>	<u>Family</u>
<u>ACTIVE EMPLOYEES</u>			
Key Advantage Expanded	\$1,126	\$2,083	\$3,040
Key Advantage 250	\$1,027	\$1,900	\$2,773
Key Advantage 500	\$912	\$1,687	\$2,462
* Key Advantage 1000	\$867	\$1,604	\$2,341
* High Deductible Health Plan	\$750	\$1,388	\$2,025

With Preventive Dental Only

<u>ACTIVE EMPLOYEES</u>			
Key Advantage Expanded	\$1,110	\$2,054	\$2,997
Key Advantage 250	\$1,011	\$1,870	\$2,730
Key Advantage 500	\$896	\$1,658	\$2,419
* Key Advantage 1000	\$851	\$1,574	\$2,298
* High Deductible Health Plan	\$734	\$1,358	\$1,982

Medicare Retiree Rates

RETIREEES WITH MEDICARE

* Medicare Complementary	\$134
Advantage 65	\$169
Advantage 65 and Dental/Vision	\$201

* Benefit Plans Currently Offered

Coverage under The Local Choice Key Advantage and HDHP contracts is for:

- Active Employees and their Dependents
- Retirees not eligible for Medicare and their Dependents not eligible for Medicare, and/or
- Dependents of Medicare eligible Retirees who are not Medicare eligible.

If coverage is offered to Medicare eligible retirees and their Medicare eligible Dependents, it must be obtained through one of our Medicare Supplemental contracts which require participation in both Parts A and B of Medicare to receive maximum benefits.

The PCORI fee is the responsibility of the group and payment should be submitted directly to HHS, therefore, this fee has not been included in your rates.



Office of The City Manager
Amanda C. Jarratt

March 6, 2019

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: Edmonds Update

Background

Staff provides a monthly update to City Council on the status of the conversion to the Edmonds software.

There are some items to be ironed out that Edmonds is still working on which will be discussed by staff. They include issues surrounding the following:

- DMV Stop information
- Meals Tax issues are to be addressed in March when they are on site to go live on a portion of the program.
- Land use and tax relief for the elderly.
- Issues on the real estate book.
- Vehicle license fees.
- We asked how many years of history would be on the system. 20 years for real estate history and they would have to get back in touch with us on the personal property. We need at least the current plus 3 for correction purposes.
- How we will move forward CAMRA system versus Stonewall Technologies is still a point of discussion.
- The State estimated income tax portion of the module will not be ready to go live on March 13th.
- The Treasurer still has some concerns on access to reports necessary for audit purposes.

Needed Action

No action necessary.

Communications Tower



A joint venture to build a partnership with the City of Franklin and
Community Electric Cooperative

Proposal

As communications are stretching beyond typical emergency needs other entities are utilizing the wireless means to monitor and collect data from assets and other equipment. Though emergency communications remain priority vertical assets can have multiple capabilities on a single asset so long as designed properly.

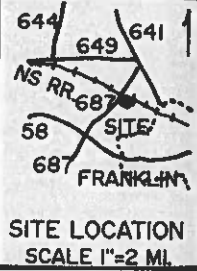
The City of Franklin has identified the need for a tower in the Hunterdale area of the city. Community Electric Cooperative also has identified a needed for a tower in the Scottswood area of Southampton County. A site suggested by the City of Franklin adjacent to the Franklin Power & Light delivery point would suit all parties desire for location. This site would provide an excellent opportunity to develop a collaborative effort to share an asset that meets everyone's goals.

Community Electric Cooperative currently owns and operates 10 towers in the surrounding areas. 9 of these sites were built within the last 10 years and were all designed and built under the management of the cooperative personnel. Community Electric Cooperative desires to jointly work with the City of Franklin to build an asset for all parties to use for their own needs as well as have a revenue generating resource for all. The Cooperative is willing to head this project to solve the communications needs and provide a turnkey project allowing the City to be an equity partner. The Cooperative is interested in building as a team player and a transparent way to ensure all parties are accountable and equitable from the beginning to the end of life on the asset.

Scope

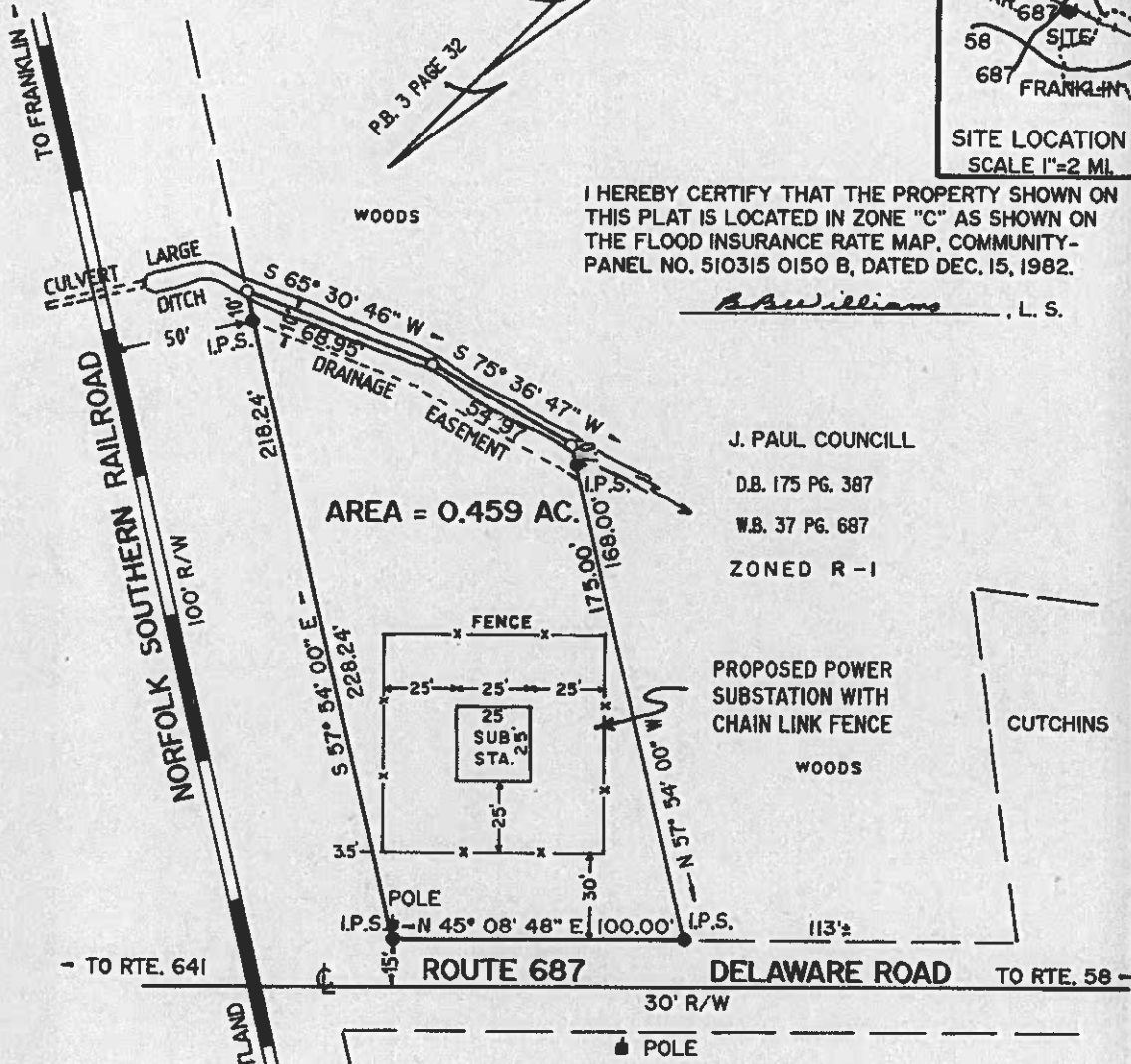
- Create an agreement to develop a partnership with the City of Franklin and Community Electric Cooperative (Site owners) and Tidewater Energy Services (construction and maintenance management).
- Assign construction management to Tidewater Energy Services. A fee structure will be shared by the partners.
- Build schedule of events for timeline as well as budget.
- Start permitting the site for tower.
- Coordinate with Mid-Atlantic Broadband to build fiber to the site.
- Collaborative marketing tower to cellular carriers to rent space from partnership.
- Identify all tower attachment points for City of Franklin needs (3 - 911 comms, 1 Power & Light), Community Electric needs (1 AMI antenna, 1 Fixed wireless), Cellular rental space needs (3 - 5G capacity)
- Engineer design site and tower. Site will consist of 198' Tower, 12'x20' HVAC controlled building, backup diesel generator, MBC fiber backhaul, graveled, and security fenced.
- Will need commitment from 2 cellular renters in order to break ground.
- Build site.
- Commission site.
- Assign operations and maintenance agreement to Tidewater Energy Services for the site. A fee structure will be shared by the partners. Items include:
 - HVAC
 - Generator
 - Vegetation Management
 - Site Security
 - Site Marketability
 - General Maintenance
 - Structural Integrity Assurance
 - Insurance Administration
 - Management of Upgrades & Projects
 - Disaster Triage & Recovery
 - Monthly Billing / Accounts Receiving
 - Regulatory Compliance
- City of Franklin contributes their ownership share, Community Electric contributes their ownership share.
- All revenue from the rental space will be shared by the partnership.

THIS SURVEY IS SUBJECT TO ANY EASEMENT OF RECORD AND OTHER PERTINENT FACTS WHICH A TITLE SEARCH MIGHT DISCLOSE.



I HEREBY CERTIFY THAT THE PROPERTY SHOWN ON THIS PLAT IS LOCATED IN ZONE "C" AS SHOWN ON THE FLOOD INSURANCE RATE MAP, COMMUNITY-PANEL NO. 510315 0150 B, DATED DEC. 15, 1982.

R. Williams, L. S.

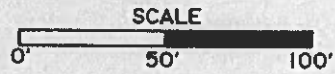


J. PAUL COUNCILL
 D.B. 175 PG. 387
 W.B. 37 PG. 687
 ZONED R - 1

PLAT SHOWING A PORTION OF THE PROPERTY OF J. PAUL COUNCILL SURVEYED FOR THE CITY OF FRANKLIN, VIRGINIA LOCATED ON DELAWARE ROAD FRANKLIN MAGISTERIAL DISTRICT SOUTHAMPTON COUNTY, VIRGINIA SCALE 1" = 50' SEPT. 16, 1993 WILLIAMS & VANN - LAND SURVEYORS FRANKLIN, VIRGINIA

REFERENCE - D.B. 175 PG. 387 & W.B. 37 PG. 687

● - DENOTES IRON PIN SET I. P. S.





Office of the City Manager
Amanda C. Jarratt

March 6, 2019

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: City Manager's Report

Open Positions Update

- Interviews for the position of Director of Parks and Recreation were held March 5th and March 7th.
- Interviews for the position of Director of Human Resources are scheduled for March 15th.
- The advertisement period for the Police Chief candidates has closed. We are in the process of putting together a Chief's panel to score the applications received.
- The next wave of advertisements will include the Fire Chief and Finance Director.

Budget Process

- Our next budget work session is scheduled for March 18th.
- We anticipate receiving a budget from Franklin Public Schools on March 11th and a joint work session with the School Board is scheduled for March 28th.

General Update

- Staff is scheduled to meet with Davenport to strategize on how to plan for the increased costs associated with the construction of a new courthouse complex. This will be followed by a presentation to Council in late April or early May.
- Several Council members have suggested a recognition of the 20 year anniversary of Hurricane Floyd. I would ask that Council provide some guidance as to what sort of form this should take.

Upcoming Community Events

- The Franklin Cruise In Kick Off, Vintage Fair, and Automotive Swap Meet is scheduled for April 27th in Downtown Franklin. Franklin's Market on Main will be open from 9:00 a.m. to 5:00 p.m. in conjunction with this event.
- The Franklin Garden Tour is scheduled for April 27th. Tickets are available at local area businesses.