



Position Announcement City Manager

The City of Franklin, Virginia is seeking its next City Manager who will lead 190 full and part-time employees, with oversight of all city services. The City Council desires a strong, tenured candidate with demonstrated integrity and experience in the following areas: city administration as a chief administrative officer; strong finance, HR, budgeting, and successful economic development background; and thorough knowledge of municipal enterprise funds and operations.

Interested candidates should visit www.franklinva.com for detailed position information and for the required City application. Priority will be given to those applying by **November 28, 2018**, although the position is open until filled. Salary is market and region competitive DOE and DOQ. Finalists will be interviewed in early to mid-December. For consideration, submit a cover letter, City application, and resume to City of Franklin, Human Resources Office, 207 West 2nd Ave., Franklin, VA 23851. Franklin is an Equal Opportunity Employer.



Position Announcement City Manager

The City of Franklin, Virginia is seeking its next City Manager who will lead 190 full and part-time employees, with oversight of all city services, in a charming, historic community of 8,500 residents, conveniently located in close proximity of Norfolk, Hampton Roads, and Virginia Beach. Franklin has its own fully accredited school division with over 1,000 students. Local amenities and resources include public library, 11 city operated parks, YMCA, hospital, regional airport, and community college.

The City Manager is appointed by a seven member Council, including the Mayor, all elected to staggered terms with the next election not until 2020. The City Manager is the chief administrative officer in a council-manager form of government and manages the combined \$52M annual operating and capital budgets. The City Manager enjoys a close working relationship with its constitutional officers (Treasurer and Commissioner of the Revenue), full-time City Attorney with over 11 years of service, and has an executive team of ten professional department managers including Airport, Fire, Police, Power & Light, Parks & Recreation, Public Works, Social Services, Finance, HR, and Community Development.

This opportunity arises due to retirement of the former City Manager. The current Interim City Manager is not eligible to apply for the full-time position open at this time. The City Council seeks a strong, tenured candidate with demonstrated integrity and experience in the following areas: city administration as a chief administrative officer; strong finance, HR, budgeting, and successful economic development background; and thorough knowledge of municipal enterprise funds and operations. The Council desires a visionary manager who will take charge; lead and supervise staff, rewarding positive outcomes while ensuring accountability; question the status quo while staying in his/her lane; and take directives from the Council; and assisting the Council in establishing Citywide goals with a collaborative spirit.

Key attributes include an effective communicator who will not only listen, but will speak up, a high level of energy, organized, effective delegator and staff mentor, problem-solver, open minded, visible in the community, effective time manager who can prioritize, and is fully devoted to the business of the City.

Minimum requirements include 3-5 years of experience at an executive level in a similar organization with comparable duties. The City prefers a Bachelor's Degree in Public or

Business Administration or a closely related field and at least (5) years of progressively responsible experience in local government as a City/Town Manager or County Administrator/Manager or Assistant Manager/Administrator, or an equivalent background commensurate with desired outcomes. Highly preferred candidates have earned a Master's Degree in a related field, with demonstrated experience to facilitate growth in a community similar to Franklin, and have familiarity with this region.

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