

AGENDA

FRANKLIN CITY COUNCIL

MONDAY, July 10, 2017 – CITY HALL COUNCIL CHAMBERS – 207 W. SECOND AVE.

7:00 P.M.

Regular Meeting

Call To Order MAYOR FRANK M. RABIL

PLEASE TURN OFF CELL PHONES MAYOR FRANK M. RABIL

PLEDGE OF ALLEGIANCE

CITIZENS' TIME

AMENDMENTS TO AGENDA

1. CONSENT AGENDA

A. Minutes: June 26, 2017 Regular Meeting

2. OLD/NEW BUSINESS

A. Solar Power Interconnect Agreement Modification – H. Taylor Williams, IV - City Attorney

B. FY 2017 – 2018 REGULAR MEETING Schedule

C. City Manager's Report

3. COUNCIL/STAFF REPORTS ON BOARDS/COMMISSIONS

4. CLOSED SESSION – (If Necessary)

5. ADJOURNMENT

UPCOMING ITEMS TO BE SCHEDULED

The items below are intended to be reflective, and not inclusive of all subjects staff is working on to bring forward to City Council in the next two months. Both the time lines and subject matter are subject to change and should not be considered final.

SUBJECT

Commercial Rehabilitation Loan Program
Columbia Natural Gas Franchise
Charter Cable Franchise

TENTATIVE TIME LINE

July 24, 2017
TBD
TBD

CONSENT AGENDA

A. Minutes: June 26, 2017 Regular Meeting

The Franklin City Council held its regular meeting on Monday, June 26, 2017 at 7:00 p.m. in the Council Chambers at City Hall.

Council Members in Attendance: Mayor Frank Rabil, Barry Cheatham, Vice-Mayor; Linwood Johnson, Bobby Cutchins, Mary Hilliard, Greg McLemore and Benny Burgess.

Staff in Attendance: Randy Martin, City Manager; Taylor Williams, City Attorney; Mark Bly, Director of Power and Light; and Russ Pace, Public Works Director.

Others in Attendance: Sergeant Scott Halverson, Franklin Police Department; Captain Tim Whitt, Franklin Police Department, and Teresa Rose-McQuay; Administrative Assistant and Acting Secretary, Recording Minutes.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by everyone in attendance.

CITIZENS' TIME

The J. P. King 8th grade students presented a light show to Council. This project was the result of a hands on experience for all the students by Disney Light Show. Mrs. Liz Burgess thanked the City Council for their support of the schools.

Rachel Bellis of People for the Ethical Treatment of Animals (PETA) presented a slide show of what PETA does in the City of Franklin. PETA would like to see a ban on unattended tethering of animals. Ms. Bellis shared that the organization serves all the areas within two hours of the Norfolk office. She shared what services PETA offers to help ensure that animals are properly cared for by owners. PETA is offering outreach services if an ordinance is adopted to inform the public by sending mailings and more to make sure that the citizens know about the changes.

Councilman McLemore made a statement concerning his experiences with PETA. He stated that the phone system is not very customer friendly but he thanked them for their outreach to his dog Reggie after he was injured.

Ms. Bellis distributed handouts to the Council and Mayor Rabil advised her that the Council would take the matter under consideration.

Mr. Ronald McClenny of 108 Craig Drive of Suffolk signed up to speak but withdrew his request due to the absence of Police Chief Hardison stating that he would like for him to be present to hear his comments.

AMENDMENTS TO AGENDA

Vice-Mayor Cheatham made the motion to amend the agenda to include a Closed session to discuss the evaluation of the City Manager and the City Attorney where the discussion will involve the performance of specific individuals pursuant to Virginia Code Section 2.2 – 3711 (A)(1). Councilman Johnson seconded it.

The motion was approved by a 7 – 0 vote.

DEPARTMENTAL REPORTS: May, 2017

There were no questions or comments concerning the May, 2017 Departmental Reports that were sent under separate file.

FINANCE**FY 2017- 2018 City Budget Amendment # 2017 – 19**

Mayor Rabil recognized City Manager Martin to present the FY 2017 – 2018 City Budget Amendment # 2017 – 19.

Manager Martin reviewed the proposed FY 2017 – 2018 City Budget Amendment # 2017 – 19 with the details as follows: (1) appropriate additional revenue for expenditures in FY 16 – 17; (2) authorize the transfer of various line items of the FY 16 -17 budget to cover expenditures exceeding \$20,000 and (3) to budget for the WTHC program.

The Manager answered questions posed by Council members.

Vice-Mayor Cheatham made a motion to approve City Budget Amendment # 2017 – 19 and Councilman Johnson seconded it.

Mayor Rabil asked if there were any questions on the motion, hearing none Council voted.

The motion was approved with the vote as follows: Councilman Johnson, AYE; Councilman Cutchins, AYE; Councilwoman Hililard; AYE; Vice-Mayor Cheatham, AYE; Councilman McLemore, NAY; Councilman Burgess, AYE; and Mayor Rabil, AYE.

FY 2017- 2018 City Budget Amendment # 2017 – 20

Mayor Rabil recognized City Manager Martin to present the FY 2017 – 2018 City Budget Amendment # 2017 – 20.

Manager Martin stated that FY 2017 – 2018 City Budget Amendment # 2017 – 20 is to establish and appropriate Fund 204 for Smart Beginnings. The City is the fiscal agent for the agency.

Councilman Burgess made the motion to approve City Budget Amendment # 2017 – 20 and Councilwoman Hilliard seconded it.

Mayor Rabil asked if there were any questions on the motion, hearing none Council voted.

The motion was approved by a 7 – 0 vote.

Financial Report: May, 2017**General Fund**

Manager Martin presented the highlights of the May, 2017 Financial Report. Manager Martin stated that this financial report reflects eleven months of revenue and expenditure in most cases.

Revenue Highlights

Overall General Property Taxes collected in the amount of \$6.37 million are up from FY 16 collections of \$5.99 million.

- **Current Real Estate taxes** - \$4.31 million is \$461,834 or 12.01% more than the prior year.
- **Delinquent RE taxes** of \$217,816 are on target with 90.8% of the budget.
- **Personal Property taxes** at \$1.58 million are 105.7% of budget and 5.1% higher than prior period collections of \$1.51 million.
- **Penalty and Interest** at \$134,679 are 86.9% of budget and down from the prior year collections of \$165,476
- **Public Service Corporation taxes** are \$68,614 or 101% of budget.

Local Tax Revenue realized is 90.2% of Budget.

- Local Sales & Use taxes collected are \$1,627,403.
- Cigarette Taxes collected are \$274,379.
- Meals Taxes collected are \$1,329,470.
- Lodging Taxes collected are \$123,917.

Eleven months into the fiscal year, local sales & use taxes and cigarette taxes are not expected to meet targeted projections. The net projected deficit of all Local Tax Revenue sources is \$27,303.

Revenue Summary

Overall, total current general fund revenue reported at \$18 million (86.7% of budget) is a net of \$464,441 more when compared to the \$17.55 million (84.9 % of budget) realized in the prior year period.

General Fund Expenditure Highlights

General Fund expenditures at the end of the period total \$13.3 million and represents 82.3% of the total budget; when compared to the prior year period of \$13.42 million, this is a \$119,825 or .89% decrease.

Enterprise Funds

Solid Waste Fund

Cash Balance

- The cash balance in the Fund at the end of the month is \$246,169.

Water & Sewer Fund

Cash Balance

- The cash balance in the Fund at the end of the month is \$1.784 million.

Electric Fund**Cash Balance**

Cash in the Electric Fund at \$990,559 increased by \$19,871 from the prior month period.

Councilman Burgess inquired about a Cash Analysis of the impact of the delayed Utility billing over the past two months.

Manager Martin replied that he would have the information analyzed for any impact and report any findings to Council.

OLD/NEW BUSINESS**Potential Retreat Dates Discussion**

Mayor Rabil polled members of Council for dates for a retreat to discuss potential changes/updates to Council goals. Council discussed having the retreat on a Saturday sometime possibly in late August or September of 2017. The Mayor stated that he would discuss the schedule with all the Council members to determine the best time for the retreat. Mayor Rabil asked all Council members to be thinking about items to be included on the agenda for the retreat. The consensus of Council was that a facilitator would not be necessary.

City Manager's Report

Manager Martin stated that unless Council had questions for him; he had nothing further to report.

Councilman Burgess commented on citizens complaining about the phone system at City Hall recently. It was commented that the phones in all the other City buildings are working fine. Manager Martin stated that there was not an issue with the phones being answered in City Administration. Manager Martin stated that he would evaluate the situation and pursue available options to address citizen concerns.

COUNCIL/STAFF REPORTS ON BOARDS & COMMISSIONS

Councilman Johnson reported on the success of the RAM clinic that was held June 24th and 25th at the Greenville County High School for the Southeastern Virginia area. Councilman Johnson reported that 600 people were served and some had to be turned away when the clinic ended but they were given vouchers to receive services that they needed at no cost.

Councilman Johnson also reported about the Western Tidewater Free Clinic's 10th anniversary where the key note speaker was Delegate Chris Jones. He commented that it was nice and Mayor Rabil also attended the event.

Vice-Mayor Cheatham reported on the Jail Authority. He reported that the Federal Inmate number is up. Vice-Mayor Cheatham also commented that the highest percentage of medical issues in jails across the United States are Mental Health issues.

Councilman McLemore commented on the Franklin High School graduation attended by himself, Councilman Cutchins and Councilman Johnson. He congratulated Councilman Cutchins on his

granddaughter who graduated in this class. Councilman McLemore also stated that he was impressed with all the scholarships that were awarded to the students.

Councilman McLemore also commented on a meeting he had with Dominion Power. He stated that is was productive. They discussed about being solar farm ready but it has no benefit to the citizens. Councilman McLemore said they did not judge his initiative (whether it was good or bad) but they did say the only benefit the City would get are renewal energy credits. Councilman McLemore said that he would keep Council advised on his progress.

Mayor Rabil reminded citizens about the Farmer's Market and the Cruise-In on Wednesdays and the We Be Jammin event on Thursday. He invited everyone to come out and enjoy the festivities.

Mayor Rabil also shared a letter he received from the SPSA chair thanking Mr. Everett Williams for all his efforts working on the SPSA board. Mayor Rabil stated that the City Council would recognize Mr. Williams at a future date.

Attorney Williams advised Council that they needed to be thinking about recommendations for nominees to be sent to the Governor by fall to fill the upcoming SPSA term when Mr. Everette Williams' term expires on December 31, 2017.

Mayor Rabil offered his condolences to the family of Haynes Byerly who recently passed away. His foresight and efforts in economic development were exceptional. He was a friend to Franklin and will be missed.

Attorney Williams gave an update on the landfill leachate situation at SPSA. He reported that 7 of the locations (cells) are in compliance with the DEQ requirements.

Mayor Rabil reported that there was a shared services meeting on Wednesday with Southampton County officials.

Councilman McLemore asked if citizens could attend shared services meetings?

Mayor Rabil stated that he would ask the question to get a response.

Councilman Burgess made the motion that the Franklin City Council meet in Closed Session to discuss the evaluation of the City Manager and the City Attorney where the discussion will involve the performance of specific individuals pursuant to Virginia Code Section 2.2 – 3711 (A) (1) and Councilman Johnson seconded the motion.

The motion was approved by a 7 – 0 vote.

The Council entered into closed session at 8:10 p.m.

Mayor Rabil reconvened the open session at 8:20 p.m. and asked for a motion certifying the closed session.

Councilman Burgess made a motion certifying that the only matters discussed during the closed session were those lawfully exempted from open meeting requirements and identified in the motion by which the closed session was convened. The motion was seconded by Vice-Mayor Cheatham.

The motion was approved by a 7 – 0 vote.

Adjournment

Vice-Mayor Cheatham made a motion to adjourn the meeting which was seconded by Councilwoman Hilliard.

The motion was approved by a 7 – 0 vote.

Mayor Rabil declared the meeting adjourned at 8:21 p.m.

These Minutes for the June 26, 2017 City Council Regular Meeting were adopted on the 10th day of July, 2017.

Mayor

Clerk to City Council

OLD/NEW BUSINESS

- A. Solar Power Interconnect Agreement Modification – H. Taylor Williams, IV - City Attorney**
- B. FY 2017 – 2018 REGULAR MEETING Schedule**
- C. City Manager’s Report**



*Office Of The City Attorney
H. Taylor Williams, IV*

July 5, 2017

From: H. Taylor Williams, IV, City Attorney

To: Members of City Council

Re: Solar power interconnect agreement modification

In 2015, the City adopted an agreement entitled "Agreement for Parallel Connection of a Photovoltaic Generator with Franklin Power & Light's Electric Distribution System by a Residential Customer". A copy of the agreement is attached. The purpose of the agreement was to provide the City with insurance coverage in the event the City power grid was damaged in some manner because of the interconnection equipment.

The City has not had need to use this agreement for any residential customer until now. The City now has a customer living on Smith's Ferry Road who desires to install a solar panel at his residence to generate not more than 7.2 watts of power. He has attempted to obtain the insurance required on page 3 under Item 11. The customer has been unable to obtain the insurance required in the agreement. Various insurance carriers have refused coverage under a specific liability policy naming the City as an additional insured on the basis the City does not have an insurable interest in the property.

The customer has confirmed however that the homeowner's policy he has will provide the City with coverage for damages to the City's grid up to the \$100,000 amount requested in the existing form. The City is not to be named as

an additional insured. The City's coverage will fall under the homeowner's general language of the policy and will provide coverage as long as it is not excluded from coverage.

A proposed motion for amendment of the agreement could be the following:

I move that the Franklin City Council amend Item 11 of the "Agreement for Parallel Connection of a Photovoltaic Generator with Franklin Power & Light's Electric Distribution System by a Residential Customer" to read as follows:

"11. Insurance

The Customer shall provide proof of his homeowner's policy of insurance for the residence of Customer that must provide at least \$100,000 of liability coverage and shall not exclude coverage for any personal injury or property damage that may be caused to the City's personnel or property by a parallel connection of a photovoltaic generator to the City's electric distribution system. The Customer also agrees to maintain a policy of homeowner's insurance providing for at least \$100,000 of coverage as long as there is a photovoltaic generator connected to the City's electric distribution system.

A second is needed.

H. Taylor Williams, IV
City Attorney



**Agreement for Parallel Connection of a Photovoltaic Generator
with Franklin Power & Light's Electric Distribution System by a Residential
Customer**

This agreement is made and entered into this _____ day of _____, 20____, by _____ and _____ between the City of Franklin, Virginia d/b/a Franklin Power & Light (FP&L) and _____ (Customer), whose address is _____ (Property).

Whereas, FP&L endeavors to encourage the development of electric power generation using renewable fuels; and

Whereas, the Customer desires to construct and/or operate a photovoltaic array connected in parallel with FP&L's power distribution system (hereafter "System") through the Customer's main switchboard or panel on Customer's Property; and

Whereas, there is electrical safety, power quality, and other issues with such an installation.

Now, therefore, for and in consideration of the mutual covenants and agreements the parties hereby agree as follows:

1. FP&L agrees that the photovoltaic generator, as specified in the attached "**Application and Compliance Form For PV Systems**" may be connected in parallel with the distribution system under the following conditions:
 - a. The Customer and FP&L have signed this agreement.
 - b. The installation is in compliance with all provisions in the attached Appendix A, hereby made a part of this document.
 - c. The "**Application and Compliance Form For PV Systems**" document is completed and signed by the appropriate parties, including the name of the jurisdiction and person performing the electrical inspections and FP&L.
 - d. The installed capacity of this installation, when combined with the installed capacity of all other renewable generators on the FP&L system, does not exceed 1% of the FP&L peak demand for the previous year.
2. This Agreement applies solely to Customer's PV system on Customer's Property.
3. Prior to operation, FP&L reserves the right to inspect the PV system installation to ensure compliance with the standards and codes noted in Appendix A. If FP&L chooses to exercise this option, it agrees to inspect and, if the system is in compliance, provide written approval of the interconnection (using the Application and Compliance Form) within ten (10) working days following the request for inspection and approval. Parallel operation of the photovoltaic system with the grid shall not begin without FP&L's approval.
4. The Interconnection Customer shall test and inspect its Generating Facility and Interconnection Facilities prior to interconnection. The Interconnection Customer shall notify the FP&L of such activities no fewer than five Business Days (or as may be agreed to by the Parties) prior to such

testing and inspection. Testing and inspection shall occur on a Business Day, unless otherwise agreed to by the Parties. FP&L may, at its own expense, send qualified personnel to the Generating Facility site to inspect the interconnection and observe the testing. The Interconnection Customer shall provide FP&L a written test report when such testing and inspection is completed and prepared by the person performing the testing.

5. FP&L reserves the right to refuse to accept electric power from the PV system under extreme conditions as described below. If FP&L chooses to exercise this option, which may involve physically disconnecting FP&L's System from the PV system, it agrees to make reasonable efforts to notify the Customer when such conditions exist or are anticipated to exist, and to reconnect when the adverse conditions no longer exist. Examples of conditions that may lead to disconnection include:
 - a. FP&L System emergencies and/or maintenance requirements.
 - b. Hazardous conditions existing on the PV system or its protective equipment.
 - c. Adverse effects of the PV system's operation on FP&L's System, or on other FP&L customers, including but not limited to voltage regulation, harmonic distortion, DC injection, etc. or any other effect that will jeopardize the integrity of FP&L's distribution system.
 - d. Failure of the PV system to comply with regulations, rules, orders or decisions of any government or regulatory authority having jurisdiction over FP&L, generating equipment or operation of PV System.
6. If the power output (kW) of the customer generation exceeds the load (kW) of the customer premises at any time during a billing cycle, the resulting energy (kWh) returning to FP&L's system will be netted against the energy (kWh) consumed by the customer during that same billing cycle at a rate equal to the simple average of FP&L's avoidable cost of energy, including fuel, and as adjusted from time to time. If during a billing cycle the netted amount is a credit, this energy will be carried forward and applied to the usage in the next billing cycle. If no energy is used or the net result is a credit, the customer will pay the Basic Customer Charge for the billing period.
7. The customer acknowledges that there may be green energy attributes, called Tradable Renewable Energy Credits, which are derived from the energy generated by these systems. FP&L agrees that the Customer retains full rights and ownership to these credits.
8. FP&L reserves the right to terminate this Agreement with cause with 30 calendar days written notice.
9. Any material default of this Agreement by the Customer shall allow FP&L to immediately terminate this Agreement and disconnect the Customer's PV system from FP&L's System.
10. The Customer agrees to immediately notify FP&L in writing if the Customer:
 - a. Sells the Property.
 - b. Makes a change to the PV system.
 - c. Sells the PV system or a portion thereof.
 - d. Performs maintenance on the PV system that may have an impact on FP&L's System.

Notice should be sent to:

Mark Bly, Director Power & Light
City of Franklin
PO Box 179
Franklin, VA 23851
Phone (757) 562-8568

11. Insurance

The Customer shall provide proof, at time of application, and maintain at all times a general liability insurance policy for personal and property damage in the amount of at least \$100,000 naming the City of Franklin, Virginia an additional insured. A standard residential policy in at least this amount may meet this requirement.

12. Indemnification

The Customer shall at all times indemnify, defend and save the City of Franklin, Virginia harmless from any and all damages, losses, claims, including claims and actions relating to injury or death of any person or damage to property, demand, suits, recoveries, costs and expenses, court costs, attorney's fees, and all other obligations by or to third parties, arising out of or resulting from the Customer's action or inaction of its obligations hereunder.

By: _____ Date: _____
Customer

By: _____ Date: _____
Franklin Power & Light

APPENDIX A

INTERCONNECTION REQUIREMENTS FOR PHOTOVOLTAIC SYSTEMS

1. **Inverter(s).** The inverter(s) must be listed and in compliance with Underwriters Laboratories (UL) Subject 1741, Standard for Static Inverters and Charge Controllers for Use in Photovoltaic Systems. Utility-interactive inverters that pass the tests of the new UL 1741 standard will be, by definition, “non-islanding” inverters and will comply with all elements of the IEEE 1547-2003 interconnection standard. The 2005 National Electric Code requires that all utility-interactive photovoltaic systems use listed inverters that pass UL 1741. Inverters supplied as a part of the interconnection system shall not supply fault current to the FP&L system or continue to energize the FP&L system in the event of a fault.
2. **PV Modules and Panels**
 - a. PV modules and panels must be listed and be in compliance with Underwriters Laboratories (UL) Standard 1703, Standard for Safety: Flat-Plate Photovoltaic Modules and Panels.
 - b. PV modules must be in compliance with *IEEE Standard 1262-1995, IEEE Recommended Practice for Qualification of Photovoltaic (PV) Modules* (or, equivalently, IEC 61215).
 - c. FP&L requires control drawings and final test reports on the installation/start up.
3. **System Installation.** The installed system must be in compliance with: a) *IEEE 1547-2003, Standard for Interconnecting Distributed Resources with Electric Power Systems* and b) all relevant articles of the *2005 National Electric Code* (or subsequent revisions).
4. **External Disconnect Switch.** FP&L requires a manual, lockable, load break utility-interface disconnect switch between the output of the photovoltaic inverter and the Customer’s wiring connected to FP&L’s electric distribution system. The load break device shall be both visible and accessible to FP&L’s employees. Customer hereby grants a full license to access the Property and the PV system to ensure compliance herewith.
5. **Transformer Loading.** In no case shall the size of the photovoltaic system exceed 100 percent of the capacity of the transformer bank between the Customer’s PV generator and FP&L’s System.
6. **Testing of Interface Equipment.** FP&L reserves the right to test the anti-islanding features and the power output quality of the inverter.
7. **PV System Equipment Protection.** It is the responsibility of the Customer to protect its generating equipment, inverters, protection devices, and other system components from damage by the normal conditions and operations that occur on the part of FP&L in delivering and restoring System power. FP&L hereby disclaims any liability whatsoever for damage to the Customer’s equipment.
8. **Electrical One Line Diagram.** An electrical one-line drawing depicting the project equipment to be installed must be furnished by the customer and made a part of the interconnection report.

APPLICATION AND COMPLIANCE FORM FOR PHOTOVOLTAIC SYSTEMS

Section 1. Applicant Information

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number(s): _____

Fax Number: _____ Email Address: _____

Facility Location (if different from above): _____

FP&L Account: _____

Proposed Interconnection Date: _____

Section 2. Generating Facility Information

Facility Owner and/or Operator Name (if different from Applicant): _____

Business Relationship to Applicant: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number(s): _____

Fax Number: _____ Email Address: _____

Generator Manufacturer and Model: _____

Rated Capacity in kilowatts: AC _____ DC _____

Inverter Manufacturer and Model: _____

Battery Backup (circle one): Yes No

Section 3. Vendor Certification

The system hardware is listed by Underwriters Laboratories to be in compliance with UL 1741.

Signed (Vendor): _____ Date: _____

Name (printed): _____ Phone Number: _____

Company: _____

Section 4. Electrician Certification

The system hardware is in compliance with Underwriters Laboratories (UL) *Standard 1741, Standard for Static Inverters and Charge Controllers for Use in Photovoltaic Systems and UL 1703, Standard for Safety: Flat-Plate Photovoltaic Modules and Panels, and IEEE 1262-1995, IEEE Recommended Practice for Qualification of Photovoltaic (PV) Modules.*

The system has been installed in compliance with *IEEE 1547, Standard for Interconnecting Distributed Resources with Electric Power Systems and the 2005 National Electrical Code (NEC).*

Signed (Licensed Electrician): _____ Date: _____
Name (printed): _____
License Number: _____ Phone Number: _____
Mailing Address: _____
City: _____ State: _____ Zip Code: _____

Section 5. Owner Acknowledgment

The system has been installed to my satisfaction and I have been given system warranty information, and an operation manual. Also, I have been instructed in the operation of the system.

Owner Signature Date

Section 6. Utility Approval and Electrical Code Inspection

PV Installation Satisfies FP&L’s Interconnection Requirements

FP&L Representative Name (Print)

FP&L Representative Signature Date

PV Installation Satisfies Code Requirements

Inspector Name (Print)

Inspector Signature Date

I hereby certify that, to the best of my knowledge, all of the information provided in this Notice is true and correct.

Signature of Applicant: _____ Date: _____



COUNCIL REGULAR MEETING SCHEDULE

FISCAL YEAR 2017 – 2018

<u>MONTH/YEAR</u>	<u>1ST MEETING</u>	<u>2ND MEETING</u>
<u>2017</u>		
JULY	10 th	24 th
AUGUST	14 th	28 th
SEPTEMBER	11 th	25 th
OCTOBER	Columbus Day (NO MEETING)	23 rd
NOVEMBER	13 th	27 th
DECEMBER	11 th	CHRISTMAS (NO MEETING)
<u>2018</u>		
JANUARY	8 th	22 nd
FEBRUARY	12 th	26 th
MARCH	12 th	26 th
APRIL	9 th	23 rd
MAY	14 th	Memorial Day (NO MEETING)
JUNE	11 th	25 th

MEETING TIME: REGULAR MEETINGS @ 7:00 p.m.

Meetings held every 2nd & 4th Monday of every month excluding holidays.

LOCATION: City Hall – 207 West 2nd Avenue – Council Chambers

COUNCIL/STAFF REPORTS ON BOARDS & COMMISSIONS