



DEPARTMENT OF PARKS & RECREATION

2025 Summer Jam Positions

Pool Staff - Must be available to work Monday –Sunday during regular pool opening hours of 1:00 p.m. – 5:00 p.m. Dates of the pool operation will be from.

Pool Manager (1 vacancy)

- **Duties:** involve all swimming pool operations, including first aid, rotations of staff, scheduling hours of work for pool staff, public relations, limited pool maintenance, including daily chemical analysis/testing, pool cleaning, cleaning of bathrooms. Must have current certification for CPR, advanced first aid and pool management.

Pool Gate Attendant (2 vacancies)

- **Duties** involve responsibility for selling entrance tickets to the swimming pool and maintaining control of the gate. Other duties include pool cleaning and cleaning of bathrooms.

Lifeguards (4 vacancies)

- **Duties:** Lifeguards are expected to maintain the safety of the patrons in and around the pool. Maintains an attentive lookout for any accident in the pool and on the deck. Communicate and enforce all department regulations and pool rules in a personable and professional manner. Other duties include pool cleaning and cleaning of bathrooms. Must have current certification for a lifeguard, CPR and advanced first aid.

Site Director (1 vacancy)

- **Duties:** Site Directors are responsible for the total operation of the daily program. Duties include management of program schedules, program weekly themes, activities. Also, responsible for the supervision of five (5) recreation leaders and bus drivers.

Recreational Leader (4 vacancies)

- **Duties:** Recreation Leaders are responsible for planning, coordinating, organizing and conducting a variety of recreational activities for youth within various age groups.

*** A separate application is required for each position title. A resume may supplement the application, but it is not a substitute for completing the employment application in detail.**