



**Franklin City Council Agenda
June 3, 2024
Council Chambers
207 West Second Avenue
Franklin, Virginia 23851**

6:00 P.M. Work Session
Armory Project

7:00 P.M.
Regular Meeting

CALL TO ORDER. MAYOR ROBERT L. CUTCHINS
PLEASE TURN OFF CELL PHONES. MAYOR ROBERT L. CUTCHINS
PLEDGE OF ALLEGIANCE
CITIZEN'S TIME
AMENDMENTS TO AGENDA

- 1. CONSENT AGENDA:**
 - A. Approval of May 13, 2024 meeting minutes

- 2. FINANCIAL MATTERS**
 - A. FY25 Budget Adoption
 - a. Budget Resolution #2024-15
 - B. Budget Amendment 2024-20

- 3. OLD/ NEW BUSINESS:**
 - A. Cemetery Committee Update
 - B. Council's Comments
 - C. City Manager's Report

- 4. COUNCIL/STAFF REPORTS ON BOARDS/COMMISSIONS**

- 5. CLOSED SESSION**

I move that the City of Franklin, Virginia City Council adjourn into a closed meeting pursuant to Virginia Code Section 2.2-3711-A-1, 1. discussion of appointments to boards and commissions, and discussion of performance of employees of the public body to discuss the following subject or subjects: Discussion and consideration of the acquisition and/or disposition of real property, Franklin Redevelopment and Housing Authority Board, Southview Cemetery Advisory Committee, City of Franklin School Board.

6. ADJOURNMENT

Regular City Council Meeting Minutes May 13, 2024

Call to order

The Franklin City Council held its regular City Council meeting on May 13, 2024 at 7:00 p.m. in the City Council Chambers.

Council Members in Attendance: Robert “Bobby” Cutchins, Mayor; Wynndolyn Copeland, Vice-Mayor; Councilman Linwood Johnson; Councilman Mark Kitchen; Councilwoman Jessica Banks; Councilman Ray Smith; Councilman Gregory McLemore.

Staff in Attendance: Darlene Burcham, Interim City Manager; Haleigh Pinto, Executive Assistant recording minutes.

Other Staff in Attendance: Steve Patterson, Chief of Police; Robert Porti, Deputy Chief of Police; Patrick Wilson, Police Lieutenant; Randall Bailey, Police Lieutenant; Sarah Rexrode, Director of Social Services; Timothy Dunn, EMS Captain; Aaron Barnes, Director of Community Development.

Citizen’s Time

No one signed up at this time.

Amendments to Agenda

No amendments to the agenda.

Introduction of New Employee:

No introductions of new employees.

Consent Agenda:

- A. Approval of April 22, 2024 Meeting Minutes

Mayor Robert Cutchins asked if there were any corrections or additions for the April 22, 2024 meeting minutes. Councilman Linwood Johnson made a motion to approve the minutes as presented with a second from Vice-Mayor Wynndolyn Copeland.

The motion carried the vote 7-0

The vote was as follows:

Councilman Linwood Johnson	Aye
Councilman Mark Kitchen	Aye
Councilwoman Jessica Banks	Aye

Vice-Mayor Wynndolyn Copeland **Aye**

Mayor Robert Cutchins **Aye**

Councilman Ray Smith **Aye**

Councilman Gregory McLemore **Aye**

Mayor Robert Cutchins affirmed the motion carried.

Ordinances & Resolutions

A. Resolution #2024-10 – National Police Week

National Police Week
May 12-18, 2024
Proclamation #2024-10

WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the City of Franklin Police Department;

WHEREAS, since the first recorded death in 1786, there are currently 24,067 law enforcement officers in the United States that have made the ultimate sacrifice and been killed in the line of duty, including one member of the City of Franklin Police Department;

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC;

WHEREAS, 282 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 118 officers killed in 2023 and 164 officers killed in previous years;

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund’s 36th Candlelight Vigil, on the evening of May 13, 2024;

WHEREAS, the Candlelight Vigil is part of National Police Week, which will be observed this year May 12th-18th;

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff;

THEREFORE, BE IT RESOLVED that the City of Franklin will observe May 12-18, 2024, as National Police Week in the City of Franklin, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

NOW, THEREFORE, I, Robert “Bobby” Cutchins, Mayor of the City of Franklin, Virginia, do hereby proclaim May 12, 2024, through May 18, 2024, AS

“NATIONAL POLICE OFFICER MEMORIAL WEEK”

and call upon all residents to express their gratitude to law enforcement officers for their contributions in keeping Franklin, Virginia safe.

Signed this 13th day of May 2024

Robert “Bobby” Cutchins, Mayor
City of Franklin, Virginia

Mayor Robert Cutchins entertained a motion to approve Resolution #2024-10 – National Police Week. Councilman Linwood Johnson made a motion to approve with a second from Vice-Mayor Copeland.

The motion carried the vote 7-0

The vote was as follows:

Councilman Linwood Johnson **Aye**

Councilman Mark Kitchen **Aye**

- Councilwoman Jessica Banks** **Aye**
- Vice-Mayor Wynndolyn Copeland** **Aye**
- Mayor Robert Cutchins** **Aye**
- Councilman Ray Smith** **Aye**
- Councilman Gregory McLemore** **Aye**

Mayor Robert Cutchins affirmed the motion carried.

Steve Patterson, Chief of Police and his staff were presented a signed copy of the Resolution by Mayor Robert Cutchins.

B. Resolution #2024-11 – Foster Care Awareness Month

Foster Care Awareness Month
Resolution #2024-11

WHEREAS, Virginia’s children and youth are our hope for the future, and we assert that all children deserve a safe, loving, stable, and nurturing home; and

WHEREAS, families, serving as the primary providers of love, identity, self-esteem, and support, are the very foundations of our communities and our Commonwealth; and

WHEREAS, a child’s success is best supported in a child welfare system that is family-focused, child-centered, and community-based; and preserving families is the primary goal of the child welfare system; and

WHEREAS, while Virginia has over 4,800 children and youth aged 18 and younger in foster care, there are at least 3,600 children and youth supported by a network of more than 5,200 dedicated, approved kinship, foster, and adoptive families; and

WHEREAS, kinship families and foster families play a critical role in serving as a support, not a substitute, for the parents of children in foster care to make family reunification possible; and

WHEREAS, many kinship families and foster families create permanency for children in foster care through adoption when those children cannot be safely reunified with their birth families; and

WHEREAS, through the partnerships among kinship, foster, and adoptive families; child welfare staff; and public and private child-serving organizations, efforts are made to ensure that voices are heard and support offered for the transition of youth and young adults to successful independence; and

WHEREAS, we honor and celebrate the enduring contributions of kinship, foster, and adoptive families during National Foster Care Awareness Month and recognize the outstanding service and commitment kinship, foster, and adoptive families provide to Virginia’s children and youth, while recognizing that foster care supports entire families;

NOW, THEREFORE, I, Mayor Robert “Bobby” Cutchins, do hereby recognize May 2024 as Foster Care Awareness Month in the City of Franklin, Virginia, and I call this observance to the attention of all of our citizens.

Signed this 13th day of May 2024

Robert “Bobby” Cutchins, Mayor
City of Franklin, Virginia

Mayor Robert Cutchins entertained a motion to approve Resolution #2024-11 – Foster Care Awareness Month. Councilman Mark Kitchen made a motion to approve with a second from Vice-Mayor Copeland.

The motion carried the vote 7-0

The vote was as follows:

- Councilman Linwood Johnson** **Aye**
- Councilman Mark Kitchen** **Aye**

Councilwoman Jessica Banks	Aye
Vice-Mayor Wynndolyn Copeland	Aye
Mayor Robert Cutchins	Aye
Councilman Ray Smith	Aye
Councilman Gregory McLemore	Aye

Mayor Robert Cutchins affirmed the motion carried.

C. Resolution #2024-12 – Adult Abuse Prevention Month

Adult Abuse Prevention Month
Resolution #2024-12

WHEREAS, there are nearly 1.9 million Virginians aged 60 or older, a number that will increase to 2.2 million in 2030; and

WHEREAS, during fiscal year 2023, Virginia Adult Protective Services received over 43,000 reports of adult abuse, neglect, and exploitation, an eight percent increase from the previous year; and

WHEREAS, older Virginians and Virginians with disabilities may become targets for abuse, which can occur in families and communities of all social, economic, racial, and ethnic backgrounds; and

WHEREAS, there are many government-supported programs that provide vital services to older Virginians and Virginians with disabilities, including a 24-hour hotline, crisis intervention, emergency shelter, home-based and community services, public education, and legal advocacy; and

WHEREAS, the Virginia Department for Aging and Rehabilitative Services Adult Protective Services Division works collaboratively with state and local partners across the Commonwealth to help older Virginians and Virginians with disabilities live free of abuse, neglect, or exploitation;

NOW, THEREFORE, I, Mayor Robert “Bobby” Cutchins, do hereby recognize May 2024 as Adult Abuse Prevention Month in the City of Franklin, Virginia, and I call this observance to the attention of all of our citizens.

Signed this 13th day of May 2024

Robert “Bobby” Cutchins, Mayor
City of Franklin, Virginia

Mayor Robert Cutchins entertained a motion to approve Resolution #2024-12 – Adult Abuse Prevention Month. Councilwoman Jessica Banks made a motion to approve with a second from Councilman Linwood Johnson.

The motion carried the vote 7-0

The vote was as follows:

Councilman Linwood Johnson	Aye
Councilman Mark Kitchen	Aye
Councilwoman Jessica Banks	Aye
Vice-Mayor Wynndolyn Copeland	Aye
Mayor Robert Cutchins	Aye

Councilman Ray Smith **Aye**

Councilman Gregory McLemore **Aye**

Mayor Robert Cutchins affirmed the motion carried.

Sarah Rexrode, Director of Social Services was presented a signed copy of Resolution #2024-11 and #2024-12 by Mayor Robert Cutchins.

D. Resolution #2024-13 – National Public Works Week

National Public Works Week
May 19 - 25, 2024
Resolution #2024-13

WHEREAS, Public Works professional focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of the City of Franklin, Virginia; and

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of Public Works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and

WHEREAS, it is the public interest for the citizens, civic leaders and children in the City of Franklin, Virginia, to gain knowledge of and to maintain an ongoing interest and understanding of the importance of Public Works and Public Works programs in their respective communities; and

WHEREAS, the year 2024 marks the 64th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Work Association’

BE IT NOW RESOLVED, I, Mayor Robert “Bobby” Cutchins, do hereby designate the week of May 19-25, 2024 as National Public Works Week. I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our Public Works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protect our national health, safety, and quality of life.

Signed this 13th day of May 2024.

Robert “Bobby” Cutchins, Mayor
City of Franklin, Virginia

Mayor Robert Cutchins entertained a motion to approve Resolution #2024-13 – National Public Works Week. Councilman Ray Smith made a motion to approve with a second from Councilman Mark Kitchen.

The motion carried the vote 7-0

The vote was as follows:

Councilman Linwood Johnson **Aye**

Councilman Mark Kitchen **Aye**

Councilwoman Jessica Banks **Aye**

Vice-Mayor Wynndolyn Copeland **Aye**

Mayor Robert Cutchins **Aye**

Councilman Ray Smith **Aye**

Councilman Gregory McLemore **Aye**

Mayor Robert Cutchins affirmed the motion carried.

E. Resolution #2024-14 – Emergency Medical Services Week

Emergency Medical Services Week
May 19 - 25, 2024
Resolution #2024-14

WHEREAS, protecting the health and promoting the well-being of all people in Virginia is important for fostering healthy, connected, and resilient communities in the Commonwealth; and

WHEREAS, Emergency Medical Responders (EMR), Emergency Medical Technicians (EMTs), Advanced EMTs, Intermediates, and Paramedics stand ready to provide compassionate, lifesaving care, 24 hours a day, seven days a week, to improve the survival and recovery of those in sudden need of care; and

WHEREAS, Emergency Medical Services (EMS) responders are supported by emergency medical dispatchers, firefighters, law enforcement officers, educators, administrators, researchers, emergency nurses, emergency physicians, and others; and

WHEREAS, Virginians are thankful for the hard work and dedication of more than 38,000 EMS providers and 550 EMS agencies that protect the health of our families; and

WHEREAS, this year’s theme, “Honoring Our Past. Forging Our Future,” recognizes those who came before us, especially those who challenged the status quo and raised the bar, and renews the commitment to forge a future for the next generation of EMS professionals that will serve their communities; and

WHEREAS, this year, as we recognize the 50th anniversary of the first National EMS Week, it is proper and timely to bring recognition to the value and accomplishments of Emergency Medical Services;

NOW, THEREFORE, BE IT RESOLVED, I, Robert Cutchins, Mayor, City of Franklin, Virginia, in recognition of this event do hereby proclaim May 19 - 25, 2024 as Emergency Medical Services Week and I call this observance to the attention of our citizens.

Signed this 13th day of May 2024.

Robert “Bobby” Cutchins, Mayor
City of Franklin, Virginia

Mayor Robert Cutchins entertained a motion to approve Resolution #2024-14 – Emergency Medical Services Week. Councilman Linwood Johnson made a motion to approve with a second from Vice-Mayor Copeland.

The motion carried the vote 7-0

The vote was as follows:

Councilman Linwood Johnson	Aye
Councilman Mark Kitchen	Aye
Councilwoman Jessica Banks	Aye
Vice-Mayor Wynndolyn Copeland	Aye
Mayor Robert Cutchins	Aye
Councilman Ray Smith	Aye
Councilman Gregory McLemore	Aye

Mayor Robert Cutchins affirmed the motion carried.

Timothy Dunn, EMS Captain was presented a signed copy of the Resolution by Mayor Robert Cutchins.

Financial Matters:

A. Public Hearing – FY 25 Budget

Darlene Burcham, Interim City Manager informed Council that the City has a proposed budget which includes no increases with regards to Real Estate Tax Rate, Personal Property Tax Rate, and the Utility Rates. She informed Council that it has been the dedicated staff and Council that has put forth hard work and effort to get us to the point of a Public Hearing. She continued with stating that the City of Franklin has made a point to make our employees priority by recommending a sharing of the health insurance increase as well as a 3% cost of living increase. She added that there has been an increase in the real property assessment, letters informing residents of this increase will be going out indicating what the percent of increase will be. Ms. Burcham stated that the proposed budget has been added to the City of Franklin's website and can also be found at the public library.

Mayor Robert Cutchins opened the Public Hearing regarding the FY 25 Budget.

Mayor Bobby Cutchins called for public comment three times.

No citizens spoke at this time.

Mayor Robert Cutchins closed the Public Hearing and entertained comments from Council.

Councilman Mark Kitchen and Councilwoman Jessica Banks thanked Interim City Manager and staff for their hard work and effort on the FY 25 Budget.

Councilman Gregory McLemore stated that after reviewing the Agencies and Organizations Contributions Spreadsheet, he has concern regarding two Agencies were not funded. He added that Cover 3 and Virginia Legal Aide are both Agencies who help the community in a major way.

Mayor Robert Cutchins asked Ms. Burcham if either Agencies had requested funding for the FY 24-25 budget year. Councilman Gregory McLemore stated that after reviewing the spreadsheet it does not appear that they did. Mayor Robert Cutchins stated that he would like for the Interim City Manager to look into information related to the Cities contributions towards Cover 3 and Virginia Legal Aide. He added that he would like to see the City of Franklin contribute to Cover 3 as well as learn more about Virginia Legal Aide. Ms. Burcham informed Council that she would find out further information regarding the Agencies and would report back to Council.

B. Public Hearing – Proposed Real Property Tax Rate

Ms. Burcham informed Council that whenever there is a reassessment, an ad which indicates the tax rate as required under the state code is advertised. She added that the advertisement was placed within multiple newspapers which indicates the current rate of \$1.03 and in order to maintain a revenue neutral situation, the City would need to reduce the tax rate to \$0.83. Since the advertisement has been posted, the City has received the final reassessment which is slightly higher than budgeted. She added that at a subsequent public hearing that will most likely occur in July, we will bring a similar hearing to determine how to handle the additional amount which represents roughly 2.7 % more than what has been budgeted.

Mayor Robert Cutchins opened the Public Hearing regarding the Proposed Real Property Tax Rate.

Mayor Bobby Cutchins called for public comment three times.

No citizens spoke at this time.

Mayor Robert Cutchins closed the Public Hearing and entertained comments from Council.

Councilman Gregory McLemore stated that he would like to let the citizens know that even though the City is not raising the property tax, the assessment rates will raise property tax for homeowners. Mayor Robert Cutchins stated that unfortunately, this is a nationwide increase and not just from the City of Franklin.

C. Budget Amendment 2024-19

The Interim City Manager present Budget Amendment 2024-19. She recommended the Council amend the 2023-2024 City Budget as follows:

1. Recognize revenues related to the Western Tidewater Home Consortium Fund and appropriate such revenue for use;
2. Recognize the award of CDBG/Lead Hazard Program Funds and allocate for use; and
3. Recognize donations for Tourism, Animal Control and Opioid Settlement Funds received and appropriate for use.

		2023-2024 BUDGET		AMENDED BUDGET	INCREASE (DECREASE)
#1					
289 WESTERN TIDEWATER HOME CONSORTIUM					
REVENUE					
289-4-24002-8700	HOME Funds - WTHC	\$ -		\$ 38,400	<u>38,400</u>
EXPENDITURES					
289-4-99999-7820	Laurel Street -CDBG	\$ -		\$ 38,400	<u>38,400</u>
#2					
298 LEAD HAZARD REDUCTION PROGRAM					
REVENUE					
298-3-33000-0100	Federal Aid - LHRP Funds	\$ -		\$ 30,810	<u>30,810</u>
EXPENDITURES					
298-4-85000-3143	Lead Administration			5,000	5,000
298-4-85000-4303	Lead Inspection/Risk Assessment			1,810	1,810
298-4-85000-4308	Lead Related Rehabilitation	\$ -		\$ 24,000	<u>24,000</u>
#3					
100 GENERAL FUND					
REVENUE					
100-3-18990-3016	Donations Tourism	\$ 7,361		\$ 9,861	2,500
100-3-18990-3005	Animal Control	\$ 5,000		\$ 5,600	600
100-3-18990-3014	Opioid Settlement Funds	\$ 4,501		\$ 25,080	<u>20,579</u>
EXPENDITURES					
100-4-81600-5892	Festival and Events			22,799	2,500
100-4-35100-3317	Repairs - Other	\$ 13,020		\$ 13,620	600
100-4-91500-5871	Opioid Settlement Funds	4,501		25,080	<u>20,579</u>
<u>21,179</u>					

Certified copy of resolution adopted by Franklin City Council

Clerk to the City Council

Councilman Linwood Johnson stated that the CDBG / Lead Hazard Project are both very important as are the other items. He added that Lead is still a problem within the homes in the area, therefore to get the funding to be able to help correct the issue is important. Councilman Gregory McLemore stated that he would like to offer an apology to Ward 3, because during the selection of area for which CDBG Grant would assist, the Madison Street Project was just completed and the recipients were larger in the area of Laurel Street area. In addition to being considerate for other Wards, he felt as though the City should distribute the benefits throughout the area for those in need.

Councilman Linwood Johnson made a motion to approve Budget Amendment 2024-19. Councilman Gregory McLemore stated he feels the Budget Amendments should be read individually. Mayor Robert Cutchins informed Councilman Gregory McLemore that he could read each out loud. Vice-Mayor Wynndolyn Copeland added that this is one Budget Amendment and should be read as such. Councilwoman Jessica Banks stated that there is already a motion on the table. Councilman Gregory McLemore stated that he would read off the Budget Amendment individually and added that he approves of the award to CDBG/Lead Hazard Program Funds and revenues related to the Western Tidewater Home Consortium Fund but he does not necessarily approve of the donations to Tourism and does not want to vote on that topic.

Interim City Manager informed Council that the donations for Tourism, Animal Control and Opioid Settlement Funds is a gift.

Councilman Gregory McLemore made a motion to approve Budget Amendment 2024-19 - #1 Recognize revenues related to the Western Tidewater Home Consortium Fund and appropriate such revenue with a second from Vice-Mayor Wynndolyn Copeland.

The motion carried the vote 7-0

The vote was as follows:

Councilman Linwood Johnson	Aye
Councilman Mark Kitchen	Aye
Councilwoman Jessica Banks	Aye
Vice-Mayor Wynndolyn Copeland	Aye
Mayor Robert Cutchins	Aye
Councilman Ray Smith	Aye
Councilman Gregory McLemore	Aye

Mayor Robert Cutchins affirmed the motion carried.

Councilman Gregory McLemore made a motion to approve Budget Amendment 2024-19 - #2 Recognize the award of CDBG/Lead Hazard Program Funds and allocate for use with a second from Vice-Mayor Wynndolyn Copeland.

The motion carried the vote 7-0

The vote was as follows:

Councilman Linwood Johnson	Aye
Councilman Mark Kitchen	Aye
Councilwoman Jessica Banks	Aye
Vice-Mayor Wynndolyn Copeland	Aye

Mayor Robert Cutchins Aye

Councilman Ray Smith Aye

Councilman Gregory McLemore Aye

Mayor Robert Cutchins affirmed the motion carried.

Councilman Gregory McLemore made a motion to approve Budget Amendment 2024-19 - #3 Recognize donations for Tourism, Animal Control and Opioid Settlement Funds received and appropriate for use with a second from Vice-Mayor Wynndolyn Copeland.

Councilman Gregory McLemore asked who made the donation to Tourism. Heather Lockerman, the Attorney informed Councilman McLemore that the information is in the agenda packet. Councilwoman Jessica Banks asked why it matters who the donation is coming from. Councilman Gregory McLemore states he would like to know. Interim City Manager informed Council that the donation was made from International Paper in the amount of \$2,500.00.

The motion carried the vote 6-1-0

The vote was as follows:

Councilman Linwood Johnson Aye

Councilman Mark Kitchen Abstained

Councilwoman Jessica Banks Aye

Vice-Mayor Wynndolyn Copeland Aye

Mayor Robert Cutchins Aye

Councilman Ray Smith Aye

Councilman Gregory McLemore Aye

Mayor Robert Cutchins affirmed the motion carried.

Old/New Business:

A. Summit – Proposed Amendment to the Proffer



Aaron Barnes, Director of Community Development informed Council that the property is located on the east side of N. College Drive between Sycamore Road and Meadowridge Apartments. Mr. Barnes stated that this property was conditionally rezoned by City Council on October 17, 2005 to include architectural building design. The project is being sold and Ryan Homs is proposing to construct a different product, which was received and approved by Council on February 16, 2024.

Mr. Barnes advised Council that Ryan Homes has submitted a proposal to amend the Summit Proffer as follows:

“Exterior materials and finishes such as brick, stone, wood, clapboard, cedar shakes, stucco, hardy plank and high-grade vinyl shall be used on the exterior of all buildings. Flat or corrugated sheet metal will not be used for exterior siding. Exterior covering material shall extend to the ground, except that when a solid concrete or masonry perimeter foundation is used, the exterior covering material from the top of the foundation to the ground will be wrapped with a brick skirt or a stamped brick façade on the side and rear foundation walls. The foundation will be a crawl or a minimum of 16-inch built-up slab. A minimum of 10-inch exposure is to be met.”

The reason for amendment is:

1. Improve architectural appearance.
2. Clarify expectations of design.
3. Provide less maintenance for the homeowner.
4. Increase adorability.
5. Prevent water infiltration and moisture damage from ground water.
6. Reduce impacts of ground insects, bugs, and subterranean termites.

<p style="text-align: center;">Exhibit -A Currently on site</p>	<p style="text-align: center;">Proposed</p>
	 <p style="text-align: center;"> Stamped Brick Façade Minimum 10' Exposure Stone Water Table Front </p>

Councilman Linwood Johnson made a motion to approve the Proposed Amendment to the Summit Proffer with a second from Councilman Mark Kitchen.

The motion carried the vote 6-1-0

The vote was as follows:

- | | |
|-----------------------------------|------------|
| Councilman Linwood Johnson | Aye |
| Councilman Mark Kitchen | Aye |
| Councilwoman Jessica Banks | Aye |

Vice-Mayor Wynndolyn Copeland	Aye
Mayor Robert Cutchins	Aye
Councilman Ray Smith	Aye
Councilman Gregory McLemore	Abstained

Mayor Robert Cutchins affirmed the motion carried.

B. Council's Comments

Councilman Linwood Johnson expressed his concern for the lack of public transportation within the City of Franklin. Ms. Burcham informed Councilman Johnson that she has added that to her list.

Councilman Mark Kitchen expressed his appreciation to the Department of Public Works for their quick response to concerns that he has brought to the Department. He also expressed his concern with his Ward not receiving street lights, surveillance cameras and street curbs just as some of the other areas have received.

Councilwoman Jessica Banks informed residents that the Historical District Project is not being ignored or neglected but Council is working on getting a solid foundation in order to move forward with preservation to the historic area. She informed individuals to express interest at the June 3rd Council Meeting if they are interested in being a part of the discussions.

Vice-Mayor Wynndolyn Copeland informed residents that Ward 5 has a vacancy on the City of Franklin School Board. Anyone interested can contact the City Administration Office or herself.

Councilman Ray Smith stated that the residents are doing a great job repurposing their homes within the Historic District.

Councilman Gregory McLemore thanked Ms. Burcham for the Council's Comments section of the agenda to allow Council to speak and express concerns and questions.

C. City Manager's Report

Ms. Burcham informed Council that the Lumberjack Festival was very successful. She added that City Council will meet on June 3rd at 6:00 PM for a Work Session to view 60-80% of the design for the Armory Project which we have received 2.5 million dollars from the Federal Government. Ms. Burcham stated that the Department of Social Services employees will hopefully move into their new building within the next 3-4 weeks. The HVAC system has been installed at the Martin Luther King Center and Irrigation at the Armory Field has been hooked up. Ms. Burcham informed Council and Residents that the City of Franklin Community Pool will open on June 8th.

Ms. Burcham reminded Council of the Special Meeting on May 23rd at 7:30 PM. She also reminded Council and Residents that the second quarter Amnesty Week is May 13th – May 17th. She also added that City of Franklin Offices will be closed on Monday, May 27th in observance of Memorial Day.

Councilman Gregory McLemore asked Ms. Burcham what is the status of the Finance Director position. She informed him that we have not had any applicants who qualify at this time. The City has offered its employees a financial incentive of \$2000.00 if the City employs an individual recommended by them.

Council/Staff Reports on Boards/Commissions:

Councilman Linwood Johnson stated that the Tidewater Regional Jail Board has cleared the language in the Agreement to add the City of Hampton as well as selected new officers to take over effective July 1st.

Closed Session

Councilman Mark Kitchen moved that the City of Franklin, Virginia City Council adjourn into a closed meeting at 8:25 P.M. pursuant to Virginia Code Section 2.2-3711-A-1, 1. discussion of appointments to boards and commissions, and discussion of performance of employees of the public body on the following items: City Clerk, Franklin City School Board, Board of Zoning Appeals, Eastern Virginia Regional Industrial Facility Authority. The motion was seconded by Vice-Mayor Wynndolyn Copeland.

The motion carried with a vote 7-0

The vote was as follows:

Councilman Linwood Johnson	Aye
Councilman Mark Kitchen	Aye
Councilwoman Jessica Banks	Aye
Vice-Mayor Wynndolyn Copeland	Aye
Mayor Robert Cutchins	Aye
Councilman Ray Smith	Aye
Councilman Gregory McLemore	Aye

Mayor Robert Cutchins stated the motion carried.

Motion Upon Return to Open Session

Councilman Mark Kitchen moved that the City of Franklin, Virginia City Council certify that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting held on April 22, 2024 at 8:01 P.M., meeting were heard, discussed or considered by the City of Franklin, Virginia City Council; and (ii) no action was taken in closed meeting regarding the items discussed. The motion was seconded by Vice-Mayor Wynndolyn Copeland.

The motion carried the vote 7-0

The vote was as follows:

Councilman Linwood Johnson	Aye
Councilman Mark Kitchen	Aye

Councilwoman Jessica Banks	Aye
Vice-Mayor Wynndolyn Copeland	Aye
Mayor Robert Cutchins	Aye
Councilman Ray Smith	Aye
Councilman Gregory McLemore	Aye

Mayor Robert Cutchins stated the motion carried the vote.

Councilman Linwood Johnson made a motion to appoint Erica Ricks to the Community Policy Management Team with a second from Councilman Mark Kitchen.

The motion carried the vote 7-0

The vote was as follows:

Councilman Linwood Johnson	Aye
Councilman Mark Kitchen	Aye
Councilwoman Jessica Banks	Aye
Vice-Mayor Wynndolyn Copeland	Aye
Mayor Robert Cutchins	Aye
Councilman Ray Smith	Aye
Councilman Gregory McLemore	Aye

Mayor Robert Cutchins stated the motion carried the vote.

Councilman Mark Kitchen made a motion to reappoint Chad Edwards to the Southeastern Public Service Authority Board with a second from Councilman Linwood Johnson.

The motion carried the vote 7-0

The vote was as follows:

Councilman Linwood Johnson	Aye
Councilman Mark Kitchen	Aye
Councilwoman Jessica Banks	Aye
Vice-Mayor Wynndolyn Copeland	Aye
Mayor Robert Cutchins	Aye
Councilman Ray Smith	Aye

Councilman Gregory McLemore **Aye**

Mayor Robert Cutchins stated the motion carried the vote.

Councilman Mark Kitchen made a motion to appoint Robert Cutchins to the Eastern Virginia Regional Industrial Finance Agency with a second from Councilman Linwood Johnson.

The motion carried the vote 7-0

The vote was as follows:

Councilman Linwood Johnson **Aye**

Councilman Mark Kitchen **Aye**

Councilwoman Jessica Banks **Aye**

Vice-Mayor Wynndolyn Copeland **Aye**

Mayor Robert Cutchins **Aye**

Councilman Ray Smith **Aye**

Councilman Gregory McLemore **Aye**

Mayor Robert Cutchins stated the motion carried the vote.

Councilman Mark Kitchen made a motion to appoint Darlene Burcham to the Eastern Virginia Regional Industrial Finance Agency with a second from Councilman Linwood Johnson.

The motion carried the vote 7-0

The vote was as follows:

Councilman Linwood Johnson **Aye**

Councilman Mark Kitchen **Aye**

Councilwoman Jessica Banks **Aye**

Vice-Mayor Wynndolyn Copeland **Aye**

Mayor Robert Cutchins **Aye**

Councilman Ray Smith **Aye**

Councilman Gregory McLemore **Aye**

Mayor Robert Cutchins stated the motion carried the vote.

Councilman Linwood Johnson made a motion to appoint Whitt Harper to the Paul D. Camp Community College Board with a second from Councilman Mark Kitchen.

The motion carried the vote 7-0

The vote was as follows:

Councilman Linwood Johnson	Aye
Councilman Mark Kitchen	Aye
Councilwoman Jessica Banks	Aye
Vice-Mayor Wynndolyn Copeland	Aye
Mayor Robert Cutchins	Aye
Councilman Ray Smith	Aye
Councilman Gregory McLemore	Aye

Mayor Robert Cutchins stated the motion carried the vote.

Councilman Linwood Johnson made a motion to appoint Gwendolyn Shannon to the Paul D. Camp Community College Board with a second from Councilman Mark Kitchen.

The motion carried the vote 7-0

The vote was as follows:

Councilman Linwood Johnson	Aye
Councilman Mark Kitchen	Aye
Councilwoman Jessica Banks	Aye
Vice-Mayor Wynndolyn Copeland	Aye
Mayor Robert Cutchins	Aye
Councilman Ray Smith	Aye
Councilman Gregory McLemore	Aye

Mayor Robert Cutchins stated the motion carried the vote.

[Adjournment](#)

Vice-Mayor Wynndolyn Copeland made a motion to adjourn the May 13, 2024 City Council meeting at 9:10 P.M. with a second from Councilman Linwood Johnson.

The motion carried the vote 7-0

The vote was as follows:

Councilman Linwood Johnson	Aye
-----------------------------------	------------

Councilman Mark Kitchen	Aye
Councilwoman Jessica Banks	Aye
Vice-Mayor Wynndolyn Copeland	Aye
Mayor Robert Cutchins	Aye
Councilman Ray Smith	Aye
Councilman Gregory McLemore	Aye

Mayor Robert Cutchins stated the meeting stands adjourned.

Mayor

Clerk to City Council

FY 2024 – 2025 Budget Resolution

Budget Resolution #2024-15

Setting the Tax Rates, Adopting the Budget and Appropriating Funds for FY 2024 – 2025

WHEREAS, it is mandated by law that the governing body of this City adopt a City budget for fiscal planning purposes and fix the respective local tax rates each year and;

WHEREAS, the Franklin City Council has complied with the law by preparing a proposed budget, holding the required public hearings on May 13, 2024 after proper and legal notice and having deliberated;

Section I.

Council does hereby propose to set and adopt, pursuant to Virginia Code Section 58.1-3524, the rate of tax relief at such a level that is anticipated to fully exhaust PPTRA relief funds provided to the City by the Commonwealth as follows:

Personal Use vehicles valued at \$1,000 or less	Eligible for 100% tax relief
Personal Use vehicles valued at \$1,001 to \$20,000	Eligible for tax relief at 42%
Personal Use vehicles valued at \$20,000 or more	Eligible for tax relief at 42% on the first \$20,000 of value and taxed fully on the balance

THE FOLLOWING TAXES AND FEES ARE PROPOSED TO AS FOLLOWS:

Real Estate Tax Rate	\$1.03/\$100 of assessed value
Personal Property & Business Property	\$4.50/\$100 of assessed value
Downtown District Tax Rate	\$0.24/\$100 of assessed value
Machinery & Tools	\$2.00/\$100 of assessed value
Meals Tax	7.0%
Lodging Tax	8.0%
Cigarette Tax	\$0.70 per pack
Ambulance Service Fee:	
Treatment Without Transport (A0998)	\$380.00
Basic Life Support (BLS) (A0428)	\$560.00
Basic Life Support Emergent (A0429)	\$700.00
Advanced Life Support 1 (ALS1) (A0426)	\$741.00
Advanced Life Emergent (A0427)	\$850.00
Advanced Life Support 2 (ALS2) (A0433)	\$974.00
Mileage Rate to Hospital	\$17.00

Water Service Fees

\$14.22 base rate plus \$3.20 per 1,000 gallons per month (metered usage – inside City)
\$17.98 base rate plus \$3.96 per 1,000 gallons per month (metered usage – outside City)
\$30.25 base rate per month – (unmetered usage – inside City)
\$37.57 base rate per month – (unmetered usage – outside City)

Sewer Service Fees

\$19.01 base rate plus \$4.43 per 1,000 gallons per month (metered usage – inside City)
\$22.94 base rate plus \$5.67 per 1,000 gallons per month (metered usage – outside City)
\$41.00 base rate per month – (unmetered usage – inside City)
\$50.95 base rate per month – (unmetered usage – outside City)

Trash Collection Fees

\$38.00 per month – (residential – inside City)
\$76.00 per month – (residential – outside City)
\$52.61 per month – commercial 1 box
\$61.90 per month – commercial 2 box

Section II: The following amounts as stated are hereby appropriated in the General Fund for the operation of the City Government and its activities for and during the fiscal year beginning July 1, 2024 and ending June 30, 2025:

REVENUE SUMMARY – GENERAL FUND

Local	\$	24,913,676
State		4,714,261
Federal		204,408
Subtotal- Operating Revenue	\$	29,832,345
Other Financial Sources		3,168,088
Total General Fund Revenues	\$	33,000,433

EXPENDITURE SUMMARY – GENERAL FUND

City Council	\$	550,820
City Manager		318,334
City Attorney		150,000
Management Service & HR		286,703
Commissioner of the Revenue		353,710
Real Estate Assessor		116,718
Treasurer		466,253
Finance		493,324
Purchasing		69,619
Utilities		382,321
Insurance		136,944
Information Technology		462,552
Elections		240,994
Judicial Administration		1,674,938
Public Safety		4,978,002
Emergency Management Services		7,257,210
Inspections		480,498
Animal Control		221,364
Public Works - Streets & Snow Removal		2,450,231
Public Works - Garage		353,648
Maintenance of Buildings & Grounds		1,662,678
Cemetery Maintenance		1,000
Health & Welfare		912,058
Recreation		655,812
Library		302,889
Planning/Zoning		155,976
Beautification		6,000
Tourism		136,531
Non-Dept: Rev- Sharing		443,075
Subtotal	\$	25,720,202
Transfers to Other Funds		7,280,231
Total General Fund Expenditures	\$	33,000,433

Section III: The following amounts as stated as hereby appropriated in the Water and Sewer Fund for the operation of the Enterprise and its activities for and during the fiscal year beginning July 1, 2024 and ending June 30, 2025:

REVENUE SUMMARY – WATER & SEWER FUND

Sale of Water	\$	1,300,000
Sale of Sewer		1,800,000
Miscellaneous		143,000
Use of Unassigned Fund Balance		1,990,211
Total Water & Sewer Fund Revenue	\$	5,233,211

EXPENDITURE SUMMARY – WATER & SEWER FUND

Operating Expense	\$	4,516,642
Debt Service		25,001
Transfer to General Fund - Admin Services & Lieu of Taxes		391,568
Transfer to General Fund		300,000
Total Water & Sewer Fund Expenditures	\$	5,233,211

Section IV: The following amounts as stated are hereby appropriated in the Solid Waste Fund for the operation of the Enterprise and its activities for and during the fiscal year beginning July 1, 2024 and ending June 30, 2025:

REVENUE SUMMARY – SOLID WASTE FUND

Solid Waste Collection Fees	\$	1,335,000
Miscellaneous		336,762
Total Solid Waste Fund Revenue	\$	1,671,762

EXPENDITURE SUMMARY – SOLID WASTE FUND

Operating Expense	\$	1,273,615
Debt Service		30,196
Transfer to General Fund - Admin Services		267,951
Transfer to General Fund		100,000
Total Solid Waste Fund Expenditures	\$	1,671,762

Section V: The following amounts as stated are hereby appropriated in the Airport Fund for the operation of the Enterprise and its activities for and during the fiscal year beginning July 1, 2024 and ending June 30, 2025:

REVENUE SUMMARY – AIRPORT FUND

Airport Rental Fees	\$	62,700
Sale of Jet Fuel & Aviation Gas		65,000
Transfer from General Fund		76,330
Total Airport Fund Revenue	\$	204,030

EXPENDITURE SUMMARY – AIRPORT FUND

Operating Expense	\$	184,746
Transfer to General Fund - Admin Services		19,284
Total Airport Fund Expenditures	\$	204,030

Section VI: The following amounts as stated are hereby appropriated in the Electric Fund for the operation of the Enterprise and its activities for and during the fiscal year beginning July 1, 2024 and ending June 30, 2025:

REVENUE SUMMARY – ELECTRIC FUND

Revenue from Sale of Energy	\$	13,127,952
Revenue from Fuel Charges		2,197,052
Other Revenue		1,278,244
Total Electric Fund Revenue	\$	16,603,248

EXPENDITURE SUMMARY – ELECTRIC FUND

Fuel Adjustment	\$	2,197,052
Energy for Resale		7,740,007
Energy True Up Expense		600,000
Operating Expenses		2,741,545
Capital Improvements		526,500
Debt Service		232,117
Transfer to General Fund - Admin Services & Lieu of Taxes		766,034
Transfer to General Fund - Operations Subsidy		1,799,993
Total Electric Fund Expenditures	\$	16,603,248

Section VII: The following amounts as stated are hereby appropriated in the Social Services Fund for the operation of the fund and its activities for and during the fiscal year beginning July 1, 2024 and ending June 30, 2025:

REVENUE SUMMARY – SOCIAL SERVICES FUND

State & Federal Revenue	\$	2,875,882
Transfer from General Fund		695,285
Total Social Services Fund Revenue	\$	3,571,167

EXPENDITURE SUMMARY – SOCIAL SERVICES FUND

Social Services Expenses	\$	3,571,167
Total Social Services Fund Expenditures	\$	3,571,167

Section VIII: The following amounts as stated are hereby appropriated in the Children Services Act Fund for the operation of the fund and its activities for and during the fiscal year beginning July 1, 2024 and ending June 30, 2025:

REVENUE SUMMARY – CHILDREN SERVICES ACT FUND

State Revenue	\$	529,185
Transfer from General Fund		312,127
Total Children Services Act Fund Revenue	\$	841,312

EXPENDITURE SUMMARY – CHILDREN SERVICES ACT FUND

Mandated Services	\$	820,000
Administrative Services		21,312
Total Children Services Act Fund Expenditures	\$	841,312

Section XI: The following amounts as stated hereby appropriated in the Education Fund (Schools, Capital, Cafeteria, & Textbook) for the operation of the funds and its activities for and during the fiscal year beginning July 1, 2024 and ending June 30, 2025:

REVENUE SUMMARY – EDUCATION FUNDS

State Revenue	\$	11,461,257
Federal Revenue		2,624,437
Other Local Revenue		187,980
Transfer from General Fund (Operations & Capital)		4,330,237
Total Education Fund Revenue	\$	18,603,911

EXPENDITURE SUMMARY – EDUCATION FUNDS

Instruction Services	\$	11,309,147
Administrative, Attendance & Health		1,716,642
Pupil Transportation		674,249
Operations & Maintenance		2,196,732
Food Services		786,023
Facilities		729,858
Technology		1,039,865
Textbooks		151,395
Total Education Fund Expenditures	\$	18,603,911

Section X: The following amounts as stated are hereby appropriated in the Debt Service Fund for the operation of the fund and its activities for and during the fiscal year beginning July 1, 2024 and ending June 30, 2025:

REVENUE SUMMARY – DEBT SERVICE FUND

Transfer from General Fund - General Debt	\$	1,360,137
Transfer from General Fund - School Debt	\$	414,662
Total Debt Service Fund Revenue	\$	1,774,799

EXPENDITURE SUMMARY – DEBT SERVICE FUND

General Fund Debt Service	\$	1,360,137
School Debt Fund	\$	414,662
Total Debt Service Fund Expenditures	\$	1,774,799

Section XI: The following amounts as stated are hereby appropriated in the Economic Development Fund for the operation of the fund and its activities for and during the fiscal year beginning July 1, 2024 and ending June 30, 2025:

REVENUE SUMMARY – ECONOMIC DEVELOPMENT FUND

Program Fees & Rental Income	\$	141,079
Transfer from General Fund - Joint Activity	\$	49,648
Total Economic Development Fund Revenue	\$	190,727

EXPENDITURE SUMMARY- ECONOMIC DEVELOPMENT FUND

General Operating Cost	\$	190,727
Total Economic Development Fund Expenditures	\$	190,727

Section XIII: AUTHORIZATION & LIMITATIONS

A. The City Manager is authorized to transfer budgeted amounts within departments. Transfers over \$50,000 must be reported to City Council.

B. No amount between funds nor any contingency appropriation may be transferred within any fund without approval from the City Council. In addition, no appropriation for the Reserve-General Fund can be spent nor transferred without the express authority of Council.

EFFECTIVE DATE: The budget hereby proposed and the respective tax rates and fees so fixed shall be effective July 1, 2024.

DONE THIS 3rd day of June, 2024, in the CITY OF FRANKLIN, VIRGINIA

Robert L. Cutchins, Mayor

ATTEST: _____
Darlene Burcham, Interim City Manager

City Ordinance 8-14(a) Has No Proposed Increase To Electrical Rates

Proposed Motion

The Council of the City of Franklin does ordain that the Franklin City Code 8-14 (a) shall be amended to set the monthly electrical rates for the non-fuel charge component for the kWh energy charge and the kW demand charge for all billings after July 1, 2024 in the following categories of users:

Sec. 8-14. Electrical rates and deposits.

(a) The following monthly electrical rates are hereby established for the following category of users:

Residential Rate – “Schedule RS-401”:

	<u>July 1, 2023</u>	<u>July 1, 2024</u>
A. Basic Customer Charge:	\$7.98	\$7.98
B. Plus kWh Charge	\$0.11068	\$0.11068

C. Fuel Adjustment: Each kilowatt hour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the City by its supplier.

Small General Service Rate – “Schedule SGS 405”:

	<u>July 1, 2023</u>	<u>July 1, 2024</u>
A. Basic Customer Charge: Single Phase	\$12.61	\$12.61
B. Plus kWh Charge:	\$0.9112 per kWh	\$0.09112 per kWh

C. Fuel Adjustment: Each kilowatt hour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the City by its supplier.

Small General Service Rate – “Schedule SGS 406”:

	<u>July 1, 2023</u>	<u>July 1, 2024</u>
A. Basic Customer Charge: Three Phase	\$22.42	\$22.42
B. Plus kWh charge:	\$0.09112 per kWh	\$0.09112 per kWh

C. Fuel Adjustment: Each kilowatt hour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the City by its supplier.

Medium General Service-I Rate– “Schedule MGS-I 451/551”:

A. Basic Customer Charge:	<u>July 1, 2023</u>	<u>July 1, 2024</u>
Single Phase	\$49.50	\$49.50
B. Plus kWh Charge:	\$0.07466 per kWh	\$0.07466 per kWh
C. Plus kW Demand Charge:	\$6.94 per kW	\$6.94 per kW
D. Fuel Adjustment: Each kilowatt hour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the City by its supplier.		

Medium General Service-I Rate – “Schedule MGS-I 453/553”:

A. Basic Customer Charge:	<u>July 1, 2023</u>	<u>July 1, 2024</u>
Three Phase	\$99.00	\$99.00
B. Plus kWh Charge:	\$0.07466 per kWh	\$0.07466 per kWh
C. Plus kW Demand Charge:	\$6.94 per kW	\$6.94 per kW
D. Fuel Adjustment: Each kilowatt hour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the City by its supplier.		

Medium General Service-D Rate – “Schedule MGS-D 404/504”:

A. Basic Customer Charge:	<u>July 1, 2023</u>	<u>July 1, 2024</u>
Single Phase	\$45.00	\$45.00
B. Plus kWh Charge:	\$0.04943 per kWh	\$0.04943 per kWh
C. Plus kW Demand Charge:	\$15.27 per kW	\$15.27 per kW
D. Fuel Adjustment: Each kilowatt hour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the City by its supplier.		

Medium General Service-D Rate – “Schedule MGS-D 407/507”:

A.	Basic Customer Charge: Three Phase	<u>July 1, 2023</u> \$90.00	<u>July 1, 2024</u> \$90.00
B.	Plus kWh Charge:	\$0.04943 per kWh	\$0.04943 per kWh
C.	Plus kW Demand Charge:	\$15.27 per kW	\$15.27 per kW
D.	Fuel Adjustment: Each kilowatt hour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the City by its supplier.		

Large General Service Rate – “Schedule LGS 403/503”:

A.	Basic Customer Charge	<u>July 1, 2023</u> \$247.50	<u>July 1, 2024</u> \$247.50
B.	Plus kWh Charge:	\$0.04505 per kWh	\$0.04505 per kWh
C.	Plus kW Demand Charge:	\$16.72 per kW	\$16.72 per kW
D.	Fuel Adjustment: Each kilowatt hour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the City by its supplier.		

Municipal Service Rate – “Schedule MS 408”:

A.	Basic Customer Charge: Single Phase	<u>July 1, 2023</u> \$16.50	<u>July 1, 2024</u> \$16.50
B.	Plus kWh Charge:	\$0.10030 per kWh	\$0.10030 per kWh
C.	Fuel Adjustment: Each kilowatt hour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the City by its supplier.		

Municipal Service Rate – “Schedule MS 409”:

A.	Basic Customer Charge: Three Phase	<u>July 1, 2023</u> \$26.13	<u>July 1, 2024</u> \$26.13
B.	Plus kWh Charge:	\$0.10030 per kWh	\$0.10030 per kWh
C.	Fuel Adjustment: Each kilowatt hour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the City by its supplier.		

Church and Synagogue Rate – “Schedule CS 418”:

A.	Basic Customer Charge:	<u>July 1, 2023</u>	<u>July 1, 2024</u>
	Single Phase	\$12.38	\$12.38
B.	Plus KWH Charge:		
	First 3000 kWh	\$0.10574 per kWh	\$0.10574 kWh
	Excess over 3000 kWh	\$0.15662 per kWh	\$0.15662 per kWh

C. Fuel Adjustment: Each kilowatt hour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the City by its supplier.

Church and Synagogue Rate – “Schedule CS 419, 429, 440” :

A.	Basic Customer Charge:	<u>July 1, 2023</u>	<u>July 1, 2024</u>
	Three Phase	\$22.00	\$22.00
B.	Plus KWH Charge:		
	First 3000 kWh	\$0.10574 per kWh	\$0.10574 per kWh
	Excess over 3000 kWh	\$0.15662 per kWh	\$0.15662 per kWh

B. Fuel Adjustment: Each kilowatt hour used is subject to adjustment for charges in fuel costs, provided such fuel costs are charged to the City by its supplier.

OUTDOOR LIGHTING SERVICE

Rate Schedule: OLS

High Pressure Sodium	<u>July 1, 2023</u>	<u>July 1, 2024</u>
100 Watt	\$11.00 per month	\$11.00 per month
150 Watt	\$13.50 per month	\$13.50 per month
250 Watt	\$18.75 per month	\$18.75 per month
400 Watt	\$28.00 per month	\$28.00 per month
1,000 Watt	\$44.00 per month	\$44.00 per month
40 LED	\$11.00 per month	\$11.00 per month
140 LED	\$18.75 per month	\$18.75 per month

1000 LED

\$32.00 per month

\$32.00 per month

Metal Halide

1,000 Watt

\$39.25 per month

\$39.25 per month

GIVEN under our hands this 3rd day of June 2024.

Robert L. Cutchins, Mayor

Attest: _____
Darlene Burcham, Interim City Manager

BUDGET AMENDMENT 2024-20

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2023-2024 City Budget is hereby amended to:

1. Record the increases and decreases to City of Franklin Public School grant allocations for use, and
2. Recognize the award of CDBG/Lead Hazard Program Funds and allocate for use
3. Recognize donations for Tourism received and appropriate for use.

		2023-2024 BUDGET	AMENDED BUDGET	INCREASE (DECREASE)	
#1					
250	EDUCATION FUND				
	REVENUE				
250-3-33010-0219	RIPE	\$ -	\$ 80,000	\$ 80,000.00	
250-3-33010-0273	NCLB Grant - Title III	\$ 5,777	\$ 2,227	\$ (3,549.76)	
250-3-24000-0295	Security Equipment Grant	\$ -	\$ 250,000	\$ 250,000.00	Correction to 2024-10
250-3-24000-0252	State Technology Funds	\$ 250,000	\$ -	\$ (250,000.00)	
				<u>\$ 76,450.24</u>	
	EXPENDITURES				
250-4-60000-0019	RIPE	\$ -	\$ 80,000	\$ 80,000.00	
250-4-60000-0073	NCLB Grant - Title III	\$ 5,777	\$ 2,227	\$ (3,549.76)	
250-4-60000-0295	Security Equipment Grant	\$ -	\$ 250,000	\$ 250,000.00	Correction to 2024-10
250-4-60000-0011	Technology	\$ 1,470,572	\$ 1,220,572	\$ (250,000.00)	
				<u>\$ 76,450.24</u>	
#2					
298	LEAD HAZARD REDUCTION PROGRAM				
	REVENUE				
298-3-33000-0100	Federal Aid - LHRP Funds	\$ 30,810	\$ 369,720	338,910	
				<u>338,910</u>	
	EXPENDITURES				
298-4-85000-3143	Lead Administration	\$ 5,000	60,000	55,000	
298-4-85000-4303	Lead Inspection/Risk Assess	\$ 1,810	14,400	12,590	
298-4-85000-4308	Lead Related Rehabilitation	\$ 24,000	\$ 295,320	271,320	
				<u>338,910</u>	

		2023-2024	AMENDED	INCREASE
#3		BUDGET	BUDGET	(DECREASE)
100	GENERAL FUND			
	REVENUE			
100-3-13030-0057	Juneteenth - Festival	\$ -	\$ 1,000	1,000
100-3-18990-3040	Donations - Fireworks	\$ -	\$ 1,000	1,000
				2,000
	EXPENDITURES			
100-4-81600-6018	Juneteenth –Celebration	\$ -	\$ 1,000	1,000
100-4-81600-6017	Independence Day	\$ 2,500	\$ 3,500	1,000
				2,000

Certified copy of resolution adopted by Franklin City Council.

Clerk to the City Council



FRANKLIN CITY PUBLIC SCHOOLS

OFFICE OF THE
SUPERINTENDENT

207 West Second Avenue
Franklin, Virginia 23851-1713
(757) 569-8111 • Fax (757) 516-1015

MEMORANDUM

TO: Darlene Burcham
Interim Franklin City Manager

FROM: Dr. Carlton Carter *C. Carter*
Division Superintendent

DATE: May 17, 2024

RE: Notice of Budget Adjustments

This amendment is to create the newly awarded RIPE grant.

<i>Accounting Use Only</i>	<i>School Account</i>	<i>Amount</i>	<i>City Account</i>
RIPE -- Increase Revenue	19-84.42500	80,000.00	250-3-33010-0219
RIPE -- Increase Expense	19-various	80,000.00	250-4-60000-0019

Franklin City Public Schools is an equal educational opportunity school system. The School Board of the City of Franklin also adheres to the principles of equal opportunity in employment and, therefore, prohibits discrimination in terms and conditions of employment on the basis of race, sex, national origin, color, religion or disability.

Virginia Department of Education

Recruitment Incentive for Public Education (RIPE)
Division Allocations
Fiscal Year 2024

DIVISION NO	SCHOOL DIVISION	AWARDED FUNDS - FY 2024
135	FRANKLIN CITY PUBLIC SCHOOLS	\$ 80,000.00

spend by 7/31/24



Subject: Recruitment Incentive for Public Education (RIPE)

The 2022 Special Session I of the General Assembly appropriated funding to support recruitment efforts for school divisions hiring to fill instructional positions between August 15, 2023, and November 30, 2023.

School divisions interested in this funding must submit data to the Virginia Department of Education via the Recruitment Incentive for Public Education (RIPE) Application on the Single Sign-on for Web Systems (SSWS) portal. The submitted application should be a snapshot of the school division's vacancies on August 15, 2023 and include the number of hard-to-staff vacancies defined by the Critical Teaching Shortage Areas list and non-hard-to-staff vacancies for the 2023-2024 school year by school. Priority for distribution of these incentives shall be to school divisions experiencing the most acute difficulties in recruiting qualified teachers, defined for this initiative as the overall free and reduced lunch rate of 40 percent or greater on the 2022-2023 Free and Reduced Lunch Eligibility Report.

Eligible teachers must be hired in a reported instructional position vacancy in a Virginia public school division between August 15, 2023 and November 30, 2023. Individuals who are employed by a local school division in Virginia as of July 1, 2023, who accept an otherwise qualifying position in another local school division are not eligible for this incentive. Individuals employed by a local school division as of July 1, 2023, who transfer from a non-hard-to-staff school to a hard-to-staff school within the same division, are eligible for this incentive.

An eligible teacher will receive a \$2,500 incentive award for filling a non-hard-to-staff position, or an incentive award of \$5,000 for a hard-to-staff position. School divisions will provide half of the incentive payment to the individual no earlier than January 1, 2024 and provide the balance of the full amount to the individual no earlier than May 1, 2024, provided the individual receives a satisfactory performance evaluation and provides a written commitment to return to the same school for the 2024-2025 school year.

School divisions awarded RIPE funds will be provided funding on a cost reimbursement basis. Budget transfer requests and reimbursement requests will be processed through the Virginia Department of Education's Online Management of Education Grant Awards system, OMEGA. The incentive awards are taxable to the recipient, and the school division is responsible for ensuring all taxes are remitted.

The RIPE vacancy data for school year 2023-2024 must be submitted between Monday, August 14, 2023 and Thursday, August 31, 2023, on the SSWS portal. Each school division

has an SSWS account manager who can provide the school division staff member, designated to serve as the division RIPE contact, access to the RIPE Application. Instructions for entering and submitting the vacancies data are available online as part of the RIPE Application.

For more information

Name	Title	Email	Phone Number
Shawna LeBlond	Grants Manager	<u>Shawna.LeBlond@doe.virginia.gov</u>	(804) 692-0172

Announcing Division Awards for the Recruitment Incentive for Public Education (RIPE) Award

Article: 2024-17-157

Audience: Superintendents, Directors

Contact: Shawna LeBlond, Director, Office of Apprenticeships, Shawna.LeBlond@doe.virginia.gov

Last August, the VDOE announced the Recruitment Incentive for Public Education (RIPE) to support recruitment efforts for school divisions hiring to fill certain instructional positions. We are pleased to announce the **2023-2024 RIPE awards by school division**. The grant award period will end July 31, 2024. The RIPE awards are funded by federal Coronavirus State and Local Fiscal Recovery Funds.

The RIPE application is open in the Single Sign-On for Web Systems (SSWS) portal for school divisions to submit information on individuals eligible to receive the incentive award. Division Superintendents or the Superintendent's designee will be requested to verify that individuals receiving the award are employed full-time in a Virginia school division, received a satisfactory performance evaluation for the 2023-2024 school year, and provided a written commitment to return to the same school for the 2024-2025 school year. The verification report must be submitted by June 14, 2024.



FRANKLIN CITY PUBLIC SCHOOLS

OFFICE OF THE
SUPERINTENDENT

207 West Second Avenue
Franklin, Virginia 23851-1713
(757) 569-8111 • Fax (757) 516-1015

MEMORANDUM

TO: Darlene Burcham
Interim Franklin City Manager

FROM: Dr. Carlton Carter *C. Carter*
Division Superintendent

DATE: May 17, 2024

RE: Notice of Budget Adjustments

This amendment is to adjust the Title III balances to actual.

<i>Accounting Use Only</i>	<i>School Account</i>	<i>Amount</i>	<i>City Account</i>
Title III Decrease Revenue	26- and 28-	(3,549.76)	250-3-33010-0273
Title III Decrease Expenditures	26- and 28-	(3,549.76)	250-4-60000-0073

Franklin City Public Schools is an equal educational opportunity school system. The School Board of the City of Franklin also adheres to the principles of equal opportunity in employment and, therefore, prohibits discrimination in terms and conditions of employment on the basis of race, sex, national origin, color, religion or disability.

		2023-2024	AMENDED	INCREASE
		BUDGET	BUDGET	(DECREASE)
#3				
250 EDUCATION FUND				
REVENUE				
* 250-3-24000-0252	State Technology Funds	\$ -	\$ 250,000	250,000.00
250-3-33010-0276	NCLB Grant - Title V Rural Ed	\$ 34,590	\$ 38,374	3,783.97
				<u>253,783.97</u>
EXPENDITURES				
* 250-4-60000-0011	Technology	\$ 1,011,970	\$ 1,261,970	250,000.00
250-4-60000-0076	NCLB Grant - Title V Rural Ed	- 34,590	38,374	3,783.97
				<u>253,783.97</u>
#4				
100 GENERAL FUND				
REVENUE				
100-3-15020-0003	Concenssion Rentals & Commission	\$ 500	\$ 2,438	1,938
100-3-18990-0103	VRSA Grant	\$ -	\$ 4,000	4,000
100-3-33010-0012	Justice Asst Grant Police	\$ 5,165	\$ 12,221	7,056
				<u>12,994</u>
EXPENDITURES				
100-4-81600-5892	Festival and Events	\$ 11,250	\$ 13,188	1,938
100-4-12220-5850	Misc. - Employee Events	7,000	11,000	4,000
100-4-31100-8010	Grant Dept of Justice -BYRNE	4,187	11,243	7,056
				<u>12,994</u>

Certified copy of resolution adopted by Franklin City Council.

Clerk to the City Council



FRANKLIN CITY PUBLIC SCHOOLS

OFFICE OF THE
SUPERINTENDENT

207 West Second Avenue
Franklin, Virginia 23851-1713
(757) 569-8111 • Fax (757) 516-1015

MEMORANDUM

TO: Amanda Jarratt
Franklin City Manager

FROM: Dr. Carlton Carter
Division Superintendent

DATE: December 8, 2023

RE: Notice of Budget Adjustments

This amendment is to create the newly awarded Security grant.

<i>Accounting Use Only</i>	<i>School Account</i>	<i>Amount</i>	<i>City Account</i>
Security Grant -- Increase Revenue	67-	250,000.00	250-3-24000-0295
Security Grant -- Increase Expense	67-	250,000.00	250-4-60000-0295

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SupportServices@doe.virginia.gov

Mon, Nov 20,
4:40 PM (11
days ago)

to ccarter2, jspaugh, me, vijay.ramnarain, ann.belanger, nancy.hartigan, kerry.miller

Dr. Carlton Carter:

I am pleased to inform you that the Virginia Department of Education has awarded Franklin City Public Schools a total of \$250,000 from the 2023 School Security Equipment Grant Program authorized by the 2013 General Assembly. The grant award number assigned to this award is SEG23-135. These funds are approved for the purchase and installation of the school security equipment requested on the applications for the approved schools shown below:

Franklin High
Joseph P. King Jr. Middle
S.P. Morton Elementary

Reimbursements from the grant funds will be made only for qualified and approved items purchased on or after November 16, 2023. The equipment must be purchased within six months of the November 16, 2023 date, or by June 30, 2024. Please note, that in order to support the installation of school security equipment during the summer months and to expedite the spend-down of these Notes funds, school divisions and regional programs may include for reimbursement approved equipment purchased on or after May 23, 2023 (Reference Superintendents' Memo. #129-23). A local match of 25 percent of the grant award is required. The local match should also be spent by the June 30, 2024 deadline. Please remember that awarded grant funds should only be spent on the specific school for which it was awarded.

The grant funds will be disbursed on a cost reimbursement basis only. Reimbursement payments will be issued to the division within 30 days of the grant reimbursement administrator receiving notification from the Virginia Department of Education of approved reimbursements. As this grant is funded with proceeds from Notes issued by the Virginia Public School Authority, adherence to program requirements will be strictly enforced. The period of the award is November 16, 2023, through June 30, and the awarded grant funds must be requested for reimbursement during this period.

The Request for Reimbursement form may be found at <https://www.doe.virginia.gov/programs-services/school-operations-support-services/facility-construction-maintenance/security-equipment-grants>. Supporting payment documentation (invoices, receipts, etc.) must accompany your request for reimbursement. The completed reimbursement request should be sent to Office of Support Services, Department of Education, P. O. Box 2120, Richmond, VA 23218, or can be sent to our office through the Dropbox located on the SSWS portal.

If you have any questions concerning the reimbursement process, please contact the

**VIRGINIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
LEAD HAZARD REDUCTION PROGRAM AGREEMENT**

This is a Sub-award
CFDA # 14.900

THIS LEAD HAZARD REDUCTION GRANT PROGRAM AGREEMENT (the "Agreement") is made and entered into by and between the Virginia Department of Housing and Community Development, 600 East Main Street, Suite 300, Richmond, Virginia 23219, (herein called "DHCD") and the City of Franklin, UEI: GK27KZJ32MK6 (herein called the "Subrecipient").

WITNESSETH:

WHEREAS, DHCD is authorized to receive, administer, and disburse funds in order to administer the undertaking of comprehensive programs to identify and control lead-based paint hazards in eligible privately-owned rental or owner-occupied housing using Lead Hazard Reduction Grant Program funds; and,

WHEREAS, DHCD desires to approve and to allocate such funds to the Subrecipient for the purpose of identifying and controlling lead-based paint hazards in eligible privately-owned rental or owner-occupied housing;

NOW, THEREFORE, in consideration of the following mutual promises, covenants, and conditions contained herein, and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. INCORPORATION OF RECITALS. The above recitals are hereby incorporated herein as though set forth in their entirety.

A. Grant Amount and Scope of Services

i. DHCD Responsibilities

The LHR program will operate as a performance pool. DHCD will reimburse the Subrecipient for eligible expenses using HUD or American Rescue Plan Act (ARPA) funding. The grant provides a list of eligible expenses, totaling \$30,810 of related LHR funds per project, which has been attached to this Agreement as "Exhibit C" ("Eligible Expenses") and made a part hereof. As the City of Franklin intends to apply LHR funds to twelve projects, the total grant agreement is \$369,720. On a case-by-case basis, DHCD will pay on incurred costs on pre-approved jobs using ARPA funds. DHCD holds the discretion on when to apply ARPA funds to specific LHR projects. All ARPA rules and regulations related to this funding source will apply.

ii. Subrecipient's Responsibilities

The Subrecipient will complete in a satisfactory and proper manner as determined by DHCD the following tasks to accomplish the objectives of the Project.

B. Principal Tasks

The major tasks that the Subrecipient will perform in connection with the Lead Hazard Reduction Program include, but may not be limited to, the following:

- i. Maximize the number of children under the age of six years protected from lead poisoning and the number of housing units where lead hazards are controlled;**
- ii. Target lead hazard control efforts in housing where children are at greatest risk of lead poisoning.**

11. It certifies that pursuant to 31 U.S.C. 1352, and any regulations promulgated thereunder:
- A. No federal appropriated funds have been paid or will be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of any Federal grant, the making of any Federal loan, the entering into of any cooperative, agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the proposed Federal contract, grant, loan or cooperative agreement, the Subrecipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
 - C. The Subrecipient shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-Subrecipients shall certify and disclose accordingly.
12. Subrecipient hereby authorizes DHCD and its successors, affiliates, agents and assigns to utilize in any manner and at any time, any photograph, picture or other medium (collectively "photographs") of the property covered by this Application, without limitation, in any and all matters, publications or endeavors, commercial or noncommercial, undertaken directly or indirectly by DHCD at any time on or after the date of this Subrecipient without any limitation whatsoever. Subrecipient understands that: (i) it is relinquishing any and all ownership rights in any such photograph, picture or medium to DHCD; and, (ii) it is relinquishing any and all legal rights that it may now or hereafter have to, directly or indirectly, challenge, question or otherwise terminate the use of the photograph by DHCD.
13. Neither the Subrecipient nor its principals or its subcontractors is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government.

Amanda C. Squitt
Amanda Jarratt, City Manager

9/22/23
Date

Sponsorship Registration

Business Name:

Bronco Federal Credit Union

Mailing Address:

135 Stewart Drive, Franklin, VA 23851

Contact Number:

757-569-3719

Email Address:

ashley.covington@broncofcu.com

Contact Person:

Ashley Covington

Sponsorships: (Please check the sponsor level desired for each respective event you wish to sponsor)

Spring Fest - Event Date 04/20/24

Gold - \$1000 Silver - \$500 Bronze - \$250

Juneteenth Cultural Celebration - Event Date 06/22/24

Gold - \$1000 Silver - \$500 Bronze - \$250

Independence Day Celebration - Event Date 07/03/24

Gold - \$1000 Silver - \$500 Bronze - \$250

Third Thursday's Summer Concert Series - Event Dates 6/20, 7/18, 8/15, 9/18

Gold - \$1000 Silver - \$500 Bronze - \$250

Fall Festival - Event Date 09/28/24

Gold - \$1000 Silver - \$500 Bronze - \$250

Holiday Open House & Craft Fair - Event Date 11/09/24

Gold - \$500 Silver - \$250 Bronze - \$100

Platinum - \$2,500

~~SA~~ 2/20/24
OK BK 2/20/24

272000
100

OK BK 5/6/24
5/6/24



CITY OF FRANKLIN OFFICES
WILL BE CLOSED ON
WEDNESDAY, JUNE 19, 2024
IN OBSERVANCE OF

JUNETEENTH

