

Franklin Fall Festival  
 Saturday, September 28, 2024  
 Booth Registration Form

BOOTH FEES					
Arts & Crafts	\$50		Educational-Political	\$50	
Commercial	\$50		Food-Non-Profit	\$100	
Food - Commercial	\$100		Downtown Business	FREE	

Booth/Business Name \_\_\_\_\_

Booth Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Booth Type (From list above) \_\_\_\_\_ Booth Space Needed \_\_\_\_\_

Types of Items to be Sold/Displayed \_\_\_\_\_

\*Please submit a photograph of your booth with your completed application by email to [ajones@franklinva.com](mailto:ajones@franklinva.com)

Do you need Electricity? No  Yes  (Extra \$15 fee) 110 volt/15 amp available (if yes, call 757-562-8503)

Location Preferences (Not Guaranteed) \_\_\_\_\_

If my application is accepted, I understand and agree that I will not hold the Franklin Fall Festival, City of Franklin, any sponsor, any business, or person responsible for any damages to my property or personal injury to me or any member of my family or any guest of mine. I further agree to abide by the rules and regulations set forth by the Franklin Fall Festival.

Signed \_\_\_\_\_ Date \_\_\_\_\_

(Cut along this line to save Fall Festival Rules)

\*Set up time will be from 6:30 am until 8:30 am. Assigned Main Street Vendors enter at 3<sup>rd</sup> Avenue north gate and exit at Bogart or 1<sup>st</sup> Avenue. Assigned 2<sup>nd</sup> Avenue vendors will enter at 2<sup>nd</sup> Avenue West Gate (off of High Street) and exit Middle Street/2<sup>nd</sup> Avenue East.

\*Booths must be open from 9:00 am until 3:00 pm (NO EARLY BREAKDOWNS). No vehicles allowed in festival area until after 3:00 pm.

\*Special request for locations cannot be guaranteed and are based on availability and layout. SPACES ARE ASSIGNED ON A FIRST COME BASIS.

\*Booth locations will be emailed or mailed about 1 week prior to the festival.

\*Booth spaces are approximately 10 feet deep and 20 feet wide. The sidewalk behind your booth space must remain cleared.

\*Displayed items must be on a skirted table if not free standing: small items are not to be set on the Street. Do not hang items on side of booth.

\*Each person is responsible for his/her own setup and display; no tables and/or chairs are provided.

\*If you need electricity, you must provide your own extension cords and adaptors (Extra fee applies).

\*They City of Franklin reserve the right to remove items from display that may be considered obscene or offensive in nature.

\*The sale of any type of spray string, smoke, or cap type devices is strictly prohibited. Any item deemed by the City of Franklin to be offensive or not within the festival theme may not be sold.

\*GIVING AWAY FREE FOOD, WATER, OR OTHER REFRESHMENTS IS STRICTLY PROHIBITED. ONLY FOOD VENDORS ARE ALLOWED TO SELL FOOD AND REFRESHMENTS.

\*We reserve the right to deny any application.

Please email completed application and to  
 (Email) [ajones@franklinva.com](mailto:ajones@franklinva.com) or mail to  
 The City of Franklin – Attn. A’Risha Jones, 207 W 2<sup>nd</sup> Ave, Franklin, VA 23851