



City of Franklin, Virginia Electoral Board Minutes

Purlie Banks, Chair, Nancy Parrish, Vice-Chair, Gary Wyse, Secretary

Emergency Services Building

100 South Main Street

Franklin, VA 23851

Electoral Board Meeting April 12, 2024, held in the Emergency Services Building.

Purlie Banks, Gary Wyse, and Nancy Parrish present. Jen Maynard Guest

Meeting called to order at 2:06PM

Agenda accepted as presented. Motion by GW, 2<sup>nd</sup> by PB, carried.

Citizens time – Jen will talk about them as the meeting goes forward.

Minutes from February 6, 2024, approved as presented. Motion made by PB, 2<sup>nd</sup> GW, passed.

Purlie Banks made a motion to accept March 6 and 11 minutes be approved as written. 2<sup>nd</sup> by Gary Wyse. Passed,

Budget – everything is needed. Need new spare machine. Conversation on DS 200 or DS 300. Possibly just purchase a scanner. Officers of Election will get a \$15/hour raise for the next fiscal year beginning in July.

Minutes have been posted through January 2024.

Officers of Election – 11 Dems, 4 Repub. 28 NP. We need to have party chairs give us new people. Paul's letter to the editor.

L&A testing – make sure if there is a situation that requires a special situation for this process. Jennifer will do L&A on April 19 or 23.

Training – Certification of Officers of Election – send in before election that training was provided, done annually.

2A Envelopes - Sect. 24.2-658 & 668. PB will reach out to ELECT to determine if anyone can open the 2A envelope during canvass or not.

Legislative Update – Virtual Webinar July 24, 2024.

VEBA Annual Meeting Updates – Hearing in the small sessions was a problem.

Primary – June 18, 2024. Democrat for sure. Canvas date will be determined by what Paul finds out from Public Works, when they will pick up equipment from Polling locations. Jen will advise the board by next meeting.

Risk Management – Liability for Injury. Check for liability policy for non-city buildings = Jen will do.

EAC updates – Poll worker recruitment month.

New City employees – Interim City Manager – Ms. Darlean Burcham.

Director of Community Development – Mr. Aaron Barnes.

Survey sent to General Registrars that they will need input from the Electoral Boards.

Record Retention – clean up stuff and get rid of stuff and re-arrange.



Minutes from April 12, 2024, continued:

Office Hours: 8:30 to 5 – Have clock signifying when will return.

Duties of Deputy Registrar – voter registration and early in person absentee voting.

Nancy Parrish made a motion to have the next meeting on April 30, 2024 at 2PM at EMS Building 2<sup>nd</sup> by Purlie Banks, passed unanimously.

Jen will advise of date for L&A testing.

GW made a motion to adjourn the meeting, 2<sup>nd</sup> by NP at 4:30. Passed unanimously.

Respectfully submitted,

Gary Wyse