



COMMISSIONER OF THE REVENUE
 207 West Second Avenue, Franklin, Virginia
 (757)562-8783 or (757)562-1157

Selenia R. Boone
Commissioner



ORDER FORM CIGARETTE TAX STAMPS

BUSINESS NAME:		
MAILING ADDRESS:		
CITY:	STATE:	ZIP:
CONTACT PERSON:	PHONE NUMBER:	EMAIL:
FED TAX ID #:	ACCOUNT #:	

THE ABOVE-NAMED APPLICANT HEREBY APPLIES TO SELENIA R. BOONE, COMMISSIONER OF THE REVENUE FOR THE FOLLOWING NUMBER OF ROLLS OF CIGARETTE TAX STAMPS; USE SECOND LINE IF ORDERING LESS THAN 1 ROLL OF STAMPS(MINIMUM ORDER 80 STAMPS):

QUANTITY	STAMPS	ROLL TAX VALUE	TAX VALUE
	ROLL (15,000 stamps @ \$0.70 each)	\$10,500.00	
	\$0.70/each		
		Less 8% discount	
		TOTAL TAX DUE	

SHIPPING INSTRUCTIONS

COURIER NAME: <p style="text-align: center;">FEDEX</p>	ACCOUNT #:
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EXPRESS PACKAGE SERVICE: FEDEX FIRST OVERNIGHT FEDEX PRIORITY OVERNIGHT FEDEX STANDARD OVERNIGHT

SHIPPING INSURANCE REQUIRED? <p style="text-align: center;">YES / NO</p>	SHIPPING INSURANCE AMOUNT:
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AUTHORIZED SIGNATURE:

OFFICE USE ONLY

DATE ORDER RECEIVED:	DATE STAMPS MAILED:
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SERIAL/BOX NUMBER:	AMOUNT PAID:
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SHIPPING/TRACKING #:
