



March 23, 2021

ADDENDUM NO. 1 TO ALL OFFERORS

Request for Proposal: RFP# 2021-03

Description: PROFESSIONAL AUDITING SERVICES & AGREED UPON
PROCEDURES

RFP Date: March 12, 2021
Opening Date: April 12, 2021
Opening Time: 3:00 PM EST

Part IV Scope of Services A. has been changed to read that the auditor will prepare the financial statements:

IV. SCOPE OF SERVICES

A. The City desires the auditor to express an opinion on the fair presentation of its government-wide and fund financial statements in conformity with generally accepted accounting principles. The City also desires the auditor to express an opinion on the fair presentation of its combining financial statements and individual fund statements and schedules in conformity with generally accepted accounting principles. The auditor will prepare the financial statements, the schedule of expenditures of federal awards, related notes, and supporting schedules contained in the comprehensive annual financial report. The auditor is to also provide an opinion on the supporting schedules based on the auditing procedures applied during the audit of the government-wide and fund financial statements and the combining and individual fund financial statements and schedules. The auditor is not required to audit the introductory and statistical sections of the report.

Very truly yours,

Tracy Spence, Procurement Contact
207 West 2nd Avenue
Franklin VA 23851
Phone: (757) 562-8535



RETURN THIS PAGE, FULLY COMPLETED AND SIGNED, WITH YOUR PROPOSAL:

RECEIPT OF ADDENDUM A IS ACKNOWLEDGED.

Name of Firm

Signature/Title

Date
