



**DEPARTMENT OF COMMUNITY DEVELOPMENT  
PLANNING - BUILDING INSPECTIONS – ZONING**



**Retail and Service Business Operators**

Beginning March 20, 2020, you may install one temporary sign on your property to let the public know you are open and providing service to the community.

Please send an email to Beth Lewis, Zoning Administrator, at [blewis@franklinva.com](mailto:blewis@franklinva.com), or call 757.562.1003 to indicate where the sign will be located and how large it will be. This will be available as long as Franklin and Southampton County are under a declaration of emergency.

Please note these signs may not be located in the public right-of-way, and **MUST** be removed when the emergency declaration ends.

Thank you for your continued service to our community.