

FRANKLIN CITY COUNCIL
MONDAY, May 23, 2016 – CITY HALL COUNCIL CHAMBERS – 207 W. SECOND AVE.

7:00 P.M.
Regular Meeting

CALL TO ORDER MAYOR RAYSTINE D. JOHNSON-ASHBURN

PLEASE TURN OFF CELL PHONES MAYOR RAYSTINE D. JOHNSON-ASHBURN

PLEDGE OF ALLEGIANCE

CITIZENS' TIME

AMENDMENTS TO AGENDA

1. CONSENT AGENDA

- A. Minutes: May 9, 2016 Regular Meeting
- B. Departmental Reports: April, 2016 (Separate File)

2. FINANCE

- A. Financial Report: April, 2016
- B. FY 2016 – 2017 Proposed Budget Presentation – R. Randy Martin, City Manager

3. OLD/NEW BUSINESS

- A. School Board Appointments: Wards 2 & 5
- B. Citizens' Time Policy Revision – H. Taylor Williams, IV
- C. City Manager's Report
 - 1. Rental Housing Inspection Program – Rental Inspection District
 - 2. Madison Street CDBG Project Update

4. COUNCIL/STAFF REPORTS ON BOARDS & COMMISSIONS

- A. SPSA Update – H. Taylor Williams, IV

5. CLOSED SESSION (IF NECESSARY)

6. ADJOURNMENT

UPCOMING ITEMS TO BE SCHEDULED

The items below are intended to be reflective, and not inclusive of all subjects staff is working on to bring forward to City Council in the next two months. Both the time lines and subject matter are subject to change and should not be considered final.

SUBJECT**TENTATIVE TIME LINE****FY 2016 – 2017 Budget Work Session****June 13, 2016 @ 6:00 p.m.****FY 2016 – 2017 Proposed Budget Public Hearing****June 13, 2016 @ 7:00 p.m.****FY 2016 – 2017 Budget Adoption Called Meeting****June 20, 2016 @ 7:00 p.m.**

CONSENT AGENDA

- A. Minutes: May 9, 2016 Regular Meeting**
- B. Departmental Reports: April, 2016 (Separate File)**

The Franklin City Council held its regular meeting on Monday, May 9, 2016 at 7:00 p.m. in the Council Chambers at City Hall.

Council Members in Attendance: Raystine D. Johnson-Ashburn, Mayor; Barry Cheatham, Vice-Mayor; Benny Burgess, Mona Murphy, Mary Hilliard, Frank Rabil and Greg McLemore.

Staff in Attendance: Randy Martin, City Manager; Taylor Williams, City Attorney; Chief Phil Hardison, Police Department; Chief Vince Holt, Director of Emergency Services; Dinah Babb, Treasurer; Russ Pace, Director of Public Works; Brenda Rickman, Commissioner of the Revenue; Alan Hogge, Director of Social Services; and Melissa Rollins, Director of Finance.

Others in Attendance: Sergeant Joseph Unser, Franklin Police Department and Teresa Rose-McQuay; Administrative Assistant and Acting Secretary, Recording Minutes.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by everyone in attendance.

Mayor Johnson-Ashburn recognized members of the Franklin City School Board in attendance; Ms. Verta Jackson and Ms. Jeanette Austin. Mayor Johnson-Ashburn also recognized Mr. Linwood Johnson, the newly elected Ward 4 Representative to Council whose term will begin July 1, 2016.

CITIZENS' TIME

Mr. Greg McLemore of 204 Madison Street addressed Council and recognized Teresa Parker who was a member of the Franklin City Council from July, 1980 to June, 1984. Mr. McLemore acknowledged her service. Mr. McLemore also congratulated Councilman Rabil as the Mayor elect in the May 3rd election, as well as Mr. Johnson, Council member elect in Ward 4.

AMENDMENTS TO AGENDA

Vice-Mayor Cheatham made a motion that the Franklin City Council amend the agenda to talk about the Internal Control Audit response submitted on behalf of the School Board and give an update about what that letter should have looked like because it was clearly not what should have been submitted. Councilman Burgess seconded the motion.

Mayor Johnson-Ashburn asked if there were any questions or comments. After considerable discussion on the pros and cons of the matter, Council voted.

The motion to amend the agenda failed with the vote as follows:

Mayor Johnson-Ashburn, NAY; Councilman McLemore, NAY; Councilman Burgess, AYE; Councilwoman Hilliard, NAY; Vice-Mayor Cheatham, AYE; Councilman Rabil, AYE; and Councilwoman Murphy, NAY.

Vice-Mayor Cheatham made a motion to amend the agenda to alter the closed session motion by adding language as follows: a discussion concerning a prospective business or industry where no previous announcement has been made of the business or industry or its interest in locating or expanding its facilities in the community. The motion was seconded by Councilman Rabil.

Mayor Johnson-Ashburn asked if there were any questions or comments on the motion and hearing none Council voted.

The motion was approved by a vote of 7 – 0.

Consent Agenda

Minutes of the April 25, 2016 WORK SESSION AND REGULAR MEETING

Mayor Johnson-Ashburn asked if there were any corrections or changes to the minutes; hearing none she called for a motion.

Councilwoman Hilliard made the motion to adopt the minutes for the April 25, 2016 Budget Presentation Work Session and the Regular meeting and Councilman Burgess seconded it.

The motion was approved with the vote as follows:

Mayor Johnson-Ashburn, ABSTAIN; Vice-Mayor Cheatham, AYE; Councilman Burgess, AYE; Councilwoman Hilliard, AYE; Councilman Rabil, AYE; Councilwoman Murphy, AYE; and Councilman McLemore, AYE.

PUBLIC HEARING: School Board nominations Wards 2 & 5

Mayor Johnson-Ashburn recognized City Attorney Williams to present background information on the School Board terms and appointments to fill upcoming vacancies.

Attorney Williams explained that pursuant to Virginia Code Section 22.1 – 29.1 and City Code Section 2.71, a Public Hearing has been scheduled for the purpose of receiving nominations and hearing citizen views regarding candidates to serve on the Franklin City School Board for Ward Seats 2 and 5. Notice of this Public Hearing was advertised in the Tidewater News as required by the State Code and City Code. Council can consider only those persons whose names are placed in nomination during the Public Hearing.

The Ward 2 seat is currently occupied by Nancy Godwin and she is eligible to serve another 3 year term on the School Board.

The Ward 5 seat is currently occupied by Jeanette Austin and she is eligible to serve another 3 year term on the School Board.

The requirements for appointment to the school board are controlled by state statute, our City Charter and City ordinances. City Charter Section 12.02 provides that the members must be qualified voters of the city, cannot be members of the city council and shall be residents of the ward he or she is selected to represent or a resident of the city if selected to represent the city at large seat. Virginia Code 22.1 – 30 provides the following persons may not serve on the school board: no city officer or any deputy of a city officer; no member of city council; no employee of the school board.

Attorney Williams explained school board terms are for three years.

Mayor Johnson-Ashburn opened the public hearing to receive nominations for the school board seats for Wards 2 and 5 beginning July 1, 2016. She instructed the public wishing to nominate individuals to come to the podium, state their name, address and qualifications of citizens they desire to nominate.

The public hearing was opened at 7:16 p.m.

Mr. Jim Davis of 1009 Clay Street nominated Ms. Nancy Godwin to continue to represent Ward 2 on the Franklin City School Board. Mr. Davis expressed that in her current position on the School Board, Ms. Godwin has done an outstanding job. Ms. Godwin has children in the Franklin City Public Schools and she served as a PTA president for the schools. Mr. Davis submitted a copy of his nomination to City Attorney Williams.

Mayor Johnson-Ashburn asked if there were any other nominations for Ward 2; hearing none she asked for nominations for Ward 5.

Ms. Yvonne Joyner of 567 Ashton Avenue nominated Ms. Jeanette Austin to continue to represent Ward 5 on the Franklin City School Board. She stated that in her current position on the School Board, Ms. Austin has served the students of the Franklin City Public Schools well. Ms. Joyner submitted a copy of her nomination to the City Attorney.

Mayor Johnson-Ashburn asked if there were any other nominations for Ward 5; hearing none the public hearing was closed.

The public hearing was closed at 7:20 p.m.

Mayor Johnson-Ashburn acknowledged both nominees Ms. Austin who was present and Ms. Godwin who was not present. Mayor Johnson-Ashburn thanked them for their service and for being willing to serve again in their current capacity.

Mayor Johnson-Ashburn asked for a consensus of Council on whether there was a desire to interview the nominees. Councilman McLemore made the motion to interview the School Board candidates and Councilman Rabil seconded the motion.

Mayor Johnson-Ashburn asked if there were any further comments or questions. Councilwoman Hilliard commented it was not necessary. Mayor Johnson-Ashburn called for a vote.

The motion failed with the vote as follows:

Councilman McLemore, AYE; Councilman Burgess, AYE; Councilwoman Hilliard, NAY; Vice-Mayor Cheatham, NAY; Mayor Johnson-Ashburn, NAY; Councilman Rabil, NAY; and Councilwoman Murphy, NAY.

Manager Martin asked the desire of Council in regards to the next steps in the appointment process.

It was a consensus that the School Board appointments be included on the May 23, 2016 regular meeting agenda for action.

OLD/NEW BUSINESS**SPSA Post 2018 Use & Support Agreement (Revised) Resolution # 2016 – 04**

At the April 25th Council meeting, Attorney Williams advised Council that the SPSA Board would be considering four possible changes in the form Use and Support Agreement previously adopted by Council by Resolution #2016 - 01 on March 28, 2016.

The SPSA Board considered the four proposed changes at its meeting on April 27, 2016. Three of the four proposed changes were adopted and the language of the Use and Support Agreement has been changed to include these three changes. The three changes are as follows:

1. **Page 5 – Endorsed by the Use and Support Agreement Committee** – at the request of the City of Chesapeake, this revision specifically prohibits disposal of municipal solid waste by SPSA in any landfill constructed, operated or otherwise existing in the Northwest River Watershed (Which basically is the entire southern half of the City. The Northwest River flows from the Northwest to the Southeast and across the Virginia/ North Carolina line into the Currituck Sound in North Carolina). This prohibition was previously included within the Strategic Operating Plan, and is now recommended for replication in the Use and Support Agreement to provide additional assurances to Chesapeake with respect to SPSA’s inability to use any landfill located within the Northwest River Watershed for the disposal of Solid Waste.
2. **Pages 9 – Endorsed by the Use and Support Agreement Committee** – at the request of the City of Suffolk, this revision determines that the “Initial Term End Date” shall be fifteen (15) years provided that the Authority is a party to a waste disposal agreement with a third-party vendor that is serving (or will serve) as the primary/principal Designated Disposal Mechanism for the Authority for the Initial Term, as of January 25, 2018; otherwise the “Initial Term End Date” shall be June 30, 2027 (expected life of Cell VI), providing the Member Localities with flexibility in the event that, for any reason, SPSA is not subject to a Waste Disposal Agreement and instead is utilizing the Regional Landfill for most or all of the region’s waste disposal.
3. **Pages 14 – Endorsed by the Use and Support Agreement Committee** – at the request of the City of Chesapeake, this revision imposes a flat prohibition on ACCEPTING any waste from outside the SPSA Service Area, in addition to the existing prohibition on “facilitating the importation of Out of Area Waste” for disposal within the SPSA Disposal System. This serves as further assurance that SPSA will not “source” waste from outside of its Member communities

The fourth proposed change, set forth below was not adopted by the SPSA Board:

4. **Not Endorsed by the Use and Support Agreement Committee** – at the request of the City of Chesapeake, this revision would require super-majority approval (75%) by the SPSA Board on any Ancillary Waste Disposal Services (e.g. household hazardous waste disposal, tire-shredding/disposal services, sludge disposal services, etc.) provided to member localities. The sense of the Committee was that simple-majority approval (over 50%) by the SPSA Board was sufficient in protecting against future “special deal” loopholes.

Attorney Williams stated that the amended Use and Support Agreement with the three adopted changes are included in the agenda for Council consideration. Attorney Williams drafted a new resolution for Council consideration with regard to these amendments to the Use and Support Agreement. Attorney Williams advised Council that Council should rescind Resolution #2016 – 01 adopted by Franklin City Council on March 28, 2016 and then adopt the revised Resolution # 2016 – 04 .

Mayor Johnson-Ashburn asked if there were any other questions or comments. After hearing comments from members of Council, she asked for a motion.

Vice-Mayor Cheatham made the motion to rescind Resolution #2016 – 01 and Councilwoman Hilliard seconded it.

The motion was approved by a vote of 7 – 0.

After further discussion concerning adopting the new SPSA Resolution # 2016 – 04; Mayor Johnson-Ashburn asked for a motion.

Councilwoman Hilliard made the motion to adopt Resolution # 2016 – 04 and Vice-Mayor Cheatham seconded it.

The vote was approved with a vote as follows:

Councilman McLemore, NAY; Councilman Burgess, AYE; Councilwoman Hilliard, AYE; Vice-Mayor Cheatham, AYE; Mayor Johnson-Ashburn, AYE; Councilman Rabil, AYE and Councilwoman Murphy, AYE.

City Manager's Report

FY 2016 – 2017 Budget Schedule Revision

Manager Martin presented a revised FY 2016 – 2017 Budget Schedule. Manager Martin stated that the tentative Work Session and Public Hearing schedule listed on the FY 2016 – 2017 budget schedule is recommended to be moved from June 6th to June 13th. Manager Martin stated that seven days after the public hearing is the earliest date the FY 2016 – 2017 Budget could be adopted.

Councilman Rabil made the motion to adopt the revised FY 2016 – 2017 Budget Schedule and Councilwoman Murphy seconded it.

Mayor Johnson-Ashburn asked if there were any comments or questions; hearing none she asked for a vote.

The motion was approved by a vote of 7 – 0.

The City Manager also provided the following budget related updates:

Health Insurance Update

Manager Martin provided Council an update on the budgetary impacts of the previously approved renewal of The Local Choice employee healthcare plan for FY 2016 – 2017. The Manager reviewed the

plan options and premium rates for the city and each covered employee. He described how the rates were impacted by the City Council agreeing to the recommendation that the City absorb the entire 6.1% rate increase which resulted in no employee share rates being increased and a majority of the employees actually seeing their rate share decline based upon the current year plan elections.

VML Property Liability Insurance

The Manager updated Council on the renewal premiums for FY 2016 – 2017 received since the last budget update from VML for the city's property and liability type coverages. The Manager reviewed plan modifications and reported that the plan premiums for the next fiscal year will not significantly change. He noted that overall decreases in Workmen's Compensation premiums offset any increases to keep the city's costs from rising. He attributed this to fewer reportable injuries and the efforts of the city employee safety committee to improve training and work place safety. He congratulated the employees for achieving this goal. The Council and Manager discussed other aspects of the budget for FY 2016 – 2017. Vice-Mayor Cheatham commented on the need to strengthen internal controls particularly for the school system in the new budget year. Mayor Johnson-Ashburn and other members commented and expressed concern that the Council not exceed its authority with regard to the school board. Mayor Johnson-Ashburn then suggested the Council further discuss this matter during the budget process meetings upcoming.

Street Paving Project Update

Manager Martin reported on the progress of the City's contractor on the repaving of portions of College Drive. Despite rain delays, the contractor expects to complete the project within days. He also updated Council on other paving plans if funding is available including portions of North High Street and South Street to Main Street. Councilman McLemore questioned the process for determining paving priorities. Manager Martin and Director Pace briefly commented on the process utilized in setting priorities based upon street condition, traffic volume, cost, available funding and other factors with independent VDOT professional analysis utilized to help evaluate conditions.

Council/Staff reports on Boards & Commissions

Councilman Burgess reported on the Partners in Progress meeting that was held on May 4, 2016. The meeting was attended by Councilwoman Hilliard, Councilwoman Murphy, Councilman Rabil and Councilman Burgess. Councilman Burgess reported that the meeting presentations were very informative. The meeting was sponsored by FSEDI.

Mayor Johnson-Ashburn stated that she was out of town at a Funeral Directors Conference; she was disappointed she was unable to attend.

Vice-Mayor Cheatham reported on the Shared Services meeting that he attended.

Councilman Rabil stated that he and Manager Martin attended an organizational meeting concerning the Courthouse project with Southampton County. Councilman Rabil stated that the meeting was very informative and the County had an aggressive schedule for the Committee to report to the Board of Supervisors.

Closed Session

Councilman McLemore made the motion that the Franklin City Council meet in Closed Session to discuss and consider appointments to boards and commissions; to discuss the disposition of publicly held real property, where discussion in an open meeting would affect the bargaining position or negotiating strategy of the public body; a discussion concerning a prospective business's or industry where no previous announcement has been made of the business or industry of its interest in locating or expanding its facilities in the community; to consult with the City Attorney pertaining to actual litigation styled Randall L. Bailey, et als V. The City of Franklin, Virginia, where such consultation or briefing in open meeting would adversely affect the litigating posture of the public body; and, consult with the City Attorney regarding possible revisions to Council Procedures for Citizen's Time, such possible revisions requiring legal advice pursuant to Virginia Code Section 2.2 – 3711 (A) (1), (3), (5) and (7). The motion was seconded by Vice-Mayor Cheatham.

Mayor Johnson-Ashburn asked for comments or questions.

Councilman McLemore inquired concerning the purpose for consulting with the City Attorney regarding possible revisions to Council Procedures for Citizen's Time, such possible revisions requiring legal advice in closed session.

Attorney Williams replied that he would be giving legal advice to the Council.

Mayor Johnson-Ashburn asked for a vote.

The vote was approved with a vote as follows:

Councilman McLemore, NAY; Councilman Burgess, AYE; Councilwoman Hilliard, AYE; Vice-Mayor Cheatham, AYE; Mayor Johnson-Ashburn, AYE; Councilman Rabil, AYE and Councilwoman Murphy, AYE.

The Council entered into closed session at 8:10 p.m.

Mayor Johnson-Ashburn reconvened the open session at 9:08 p.m. and asked for a motion certifying the closed session.

Councilman Rabil made a motion certifying that the only matters discussed during the closed session were those lawfully exempted from open meeting requirements and identified in the motion by which the closed session was convened. The motion was seconded by Councilwoman Hilliard.

The motion was approved by a 7 – 0 vote.

Adjournment

Vice-Mayor Cheatham made a motion to adjourn the meeting which was seconded by Councilman Rabil.

The motion was approved by a 7 – 0 vote.

Mayor Johnson-Ashburn declared the meeting adjourned at 9:10 p.m.

These Minutes for May 9, 2016 City Council Meeting were adopted on the 23rd day of May, 2016.

Mayor

Clerk to City Council

FINANCE


A. Financial Report: April, 2016

B. FY 2016 – 2017 Proposed Budget Presentation – R. Randy Martin, City Manager



May 18, 2016

To: Randy Martin, City Manager

From: Melissa D. Rollins, Director of Finance 

Re: **April 2016 Financial Report (Unaudited)**

Attached is the monthly financial report for the period ending April 30, 2016 (unaudited). The report has been prepared using data extracted from the City's new financial reporting software system with some minor tweaking to reflect similar information as previously reported.

The ultimate goal is to provide data as reported directly from the system to prevent data duplication. The financial report presentation as presented is in summary form and more information will be provided with a quarterly update at the end of the fiscal year.

I am pleased thus far with the data that can be easily converted to useful reports.

If you have any questions, please let me know.



For the period ending April 30, 2016

Based on Unaudited Financial Data

Major General Fund Taxes

BUDGET COMPARISON

2

Account Description	Current Year		Variance From	
	Prior Year YTD	Budget	Current YTD	Prior Year
CURRENT REAL ESTATE TAXES	2,610,037	5,456,874.00	2,748,667.51	138,630.51
DELINQUENT REAL ESTATE TAXES	243,564	190,000.00	342,871.49	99,307.49
PUBLIC SERVICE CORPORATION TAXES	64,977	66,863.00	67,087.90	2,110.90
CURRENT PERSONAL PROPERTY TAXES	1,399,528	1,450,000.00	1,485,628.10	86,100.10
DELINQUENT PERSONAL PROPERTY TAXES	60,466	65,000.00	34,263.06	-26,202.94
MACHINERY & TOOLS TAXES	18,867	23,577.00	19,401.62	534.62
PENALTIES AND INTEREST	141,932	145,000.00	153,686.59	11,754.59
TOTAL PROPERTY TAXES	4,539,371	7,397,314	4,851,606	312,235.27
	VARIANCE \$	\$ 312,235.27		
	VARIANCE %	6.9%		

	Prior Year YTD	Budget	Current YTD	Prior Year Variance
LOCAL SALES & USE	1,466,361	1,800,000	1,438,127.57	-28,233.43
BUSINESS LICENSE TAXES	896,922	950,000	949,081.81	52,159.81
CIGARETTE TAXES	304,859	325,000	291,368.23	-13,490.77
LODGING TAXES	126,142	150,000	103,637.31	-22,504.69
MEALS TAX	<u>1,186,352</u>	<u>1,350,000</u>	<u>1,230,965.93</u>	<u>44,613.93</u>
TOTAL	3,980,636	4,575,000	4,013,181	32,545
VARIANCE \$	32,545			
VARIANCE %	0.82%			

General Fund Expenditure History

3

GENERAL FUND REVENUE & GENERAL FUND EXPENDITURES (Expenditures Exclude Transfers to Other Funds)

GENERAL FUND REVENUE

Apr-15 \$ 16,755,208

Apr-16 \$ 16,962,443

Net Change

from 2014-15 \$ \$ 207,235

Net Change % 1.24%

GENERAL FUND EXPENDITURES

Apr-15 \$ 12,129,751

Apr-16 \$ 12,239,038

Net Change

from 2014-15 \$ \$ 109,287

Net Change % 0.90%

Details of Revenue & Expenditures – See General Fund
Statement of Revenue and Expenditures for April 2016

NO MAJOR CHANGES TO REPORT



PRELIMINARY FINANCIAL REPORT **ENTERPRISE FUNDS**

For the period ending April 30, 2016

No significant Changes Unless Otherwise
Reported



Based on Unaudited Financial Data

Solid Waste Fund – Cash Balance

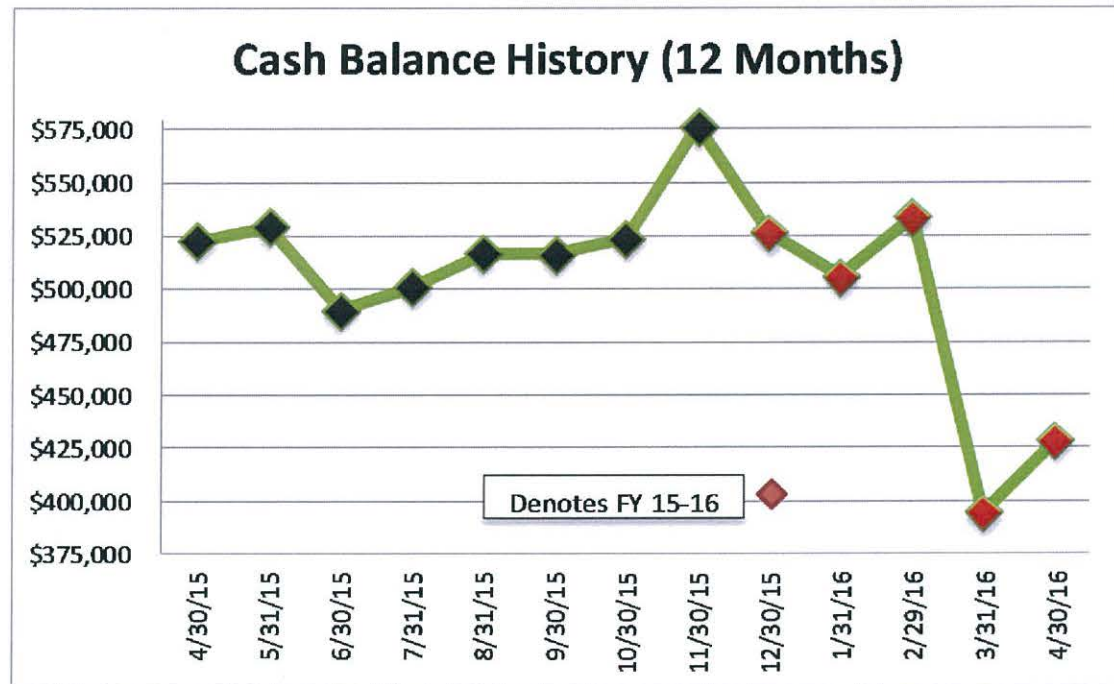
5

□ Cash balance at April 30 = \$428,223

Month	FYE 6/30/16 Cash Balance	Variance
30-Jun	\$489,888	
31-Jul	\$500,732	\$10,844
31-Aug	\$516,372	\$15,640
30-Sep	\$516,226	(\$146)
31-Oct	\$523,758	\$7,532
30-Nov	\$576,079	\$52,321
31-Dec	\$526,270	(\$49,809)
31-Jan	\$505,773	(\$20,497)
28-Feb	\$533,646	\$27,873
31-Mar	\$394,249	(\$139,397)
30-Apr	\$428,223	\$33,974
31-Aug		
30-Jun		

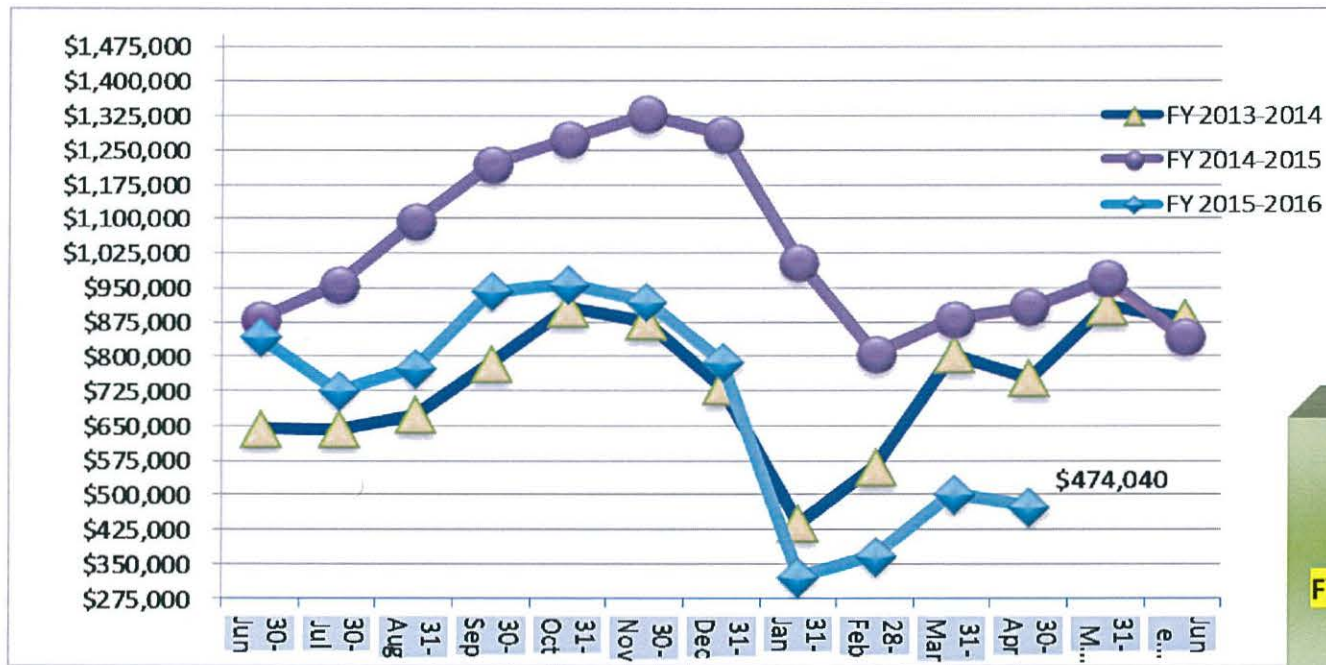
Net Change Since July 31, 2015

(\$61,665)



March decline results from planned use of cash (PAY-GO) to purchase equipment (\$160,000)

ELECTRIC FUND CASH ANALYSIS



Policy Evaluation:
Cash is below minimum policy guideline of \$1.44 million by \$965,000.

FY 2015-16 Cash Balance as a Percentage of Annual Revenues (excluding fuel adjustment) at FYE 04/30/16=\$474,040 or 3.29%.

Cash in the Electric Fund at \$474,040 decreased by \$28,164 from the prior month period.

Cash Balances for April-All Funds

7

FUND	CURRENT YEAR	PRIOR YEAR
General Fund	\$ 6,065,108	\$ 4,950,252
Fund SNAP Proceeds	<u>\$ 98,653</u>	<u>\$ 183,685</u>
Total General Fund	\$ 6,163,761	\$ 5,133,937
Water & Sewer Fund	\$ 1,855,680	\$ 1,863,912
Fund SNAP Proceeds	<u>\$ 195,980</u>	<u>\$ 195,377</u>
Total Water & Sewer Fund	\$ 2,051,660	\$ 2,059,289
Electric Fund	\$ 474,040	\$ 906,867
Fund SNAP Proceeds	<u>\$ 24,019</u>	<u>\$ 328,135</u>
Total Electric Fund	\$ 498,059	\$ 1,235,002
Solid Waste Fund	\$ 428,223	\$ 522,444
Airport Fund	\$ (123,385)	\$ (142,615)
TOTAL CASH FOR OPERATIONS	\$ 8,699,666	\$ 8,100,860
TOTAL CASH FOR CAPITAL PROJECTS	<u>\$ 318,652</u>	<u>\$ 707,197</u>
TOTAL CASH	\$ 9,018,318	\$ 8,808,057

STATEMENT OF REVENUE AND EXPENDITURES - GENERAL FUND - APRIL 2016 (UNAUDITED) - 83.3% BENCHMARK

Account Id	Account Description	Prior Year YTD	Current Year Budget	FY15-16 YTD	Variance from	
					Prior Year	% of Budget
100-3-11010-	CURRENT REAL ESTATE TAXES	2,610,037	5,456,874	2,748,667.51	2,708,206.49	49.6%
	DELINQUENT REAL ESTATE TAXES	243,564	190,000	342,871.49	-152,871.49	-80.5%
100-3-11020-	PUBLIC SERVICE CORPORATION TAXES	64,977	66,863	67,087.90	224.90	100.3400
100-3-11031-	CURRENT PERSONAL PROPERTY TAXES	1,399,528	1,450,000	1,485,628.10	3,891.06	100.2600
	DELINQUENT PERSONAL PROPERTY TAXES	60,466	65,000	34,263.06		
100-3-11040-	MACHINERY & TOOLS TAXES	18,867	23,577	19,401.62	-4,175.38	82.2900
100-3-11060-	PENALTIES AND INTEREST	141,932	145,000	153,686.59	8,686.59	105.9900
100-3-12010-	LOCAL SALES & USE	1,466,361	1,800,000	1,438,127.57	-641,872.43	64.3400
100-3-12020-	UTILITY TAXES	469,739	505,000	481,014.81	-23,985.19	95.2500
100-3-12030-	BUSINESS LICENSE TAXES	896,342	950,000	949,081.81	-918.19	99.9000
100-3-12035-	BUSINESS LICENSE PENALTY	290	500	211.31	-288.69	42.2600
100-3-12050-	MOTOR VEHICLE LICENSES	162,085	160,000	154,331.64	-5,668.36	96.4600
100-3-12055-	MOTOR VEHICLE LICENSES PENALTY	24,869	20,000	21,284.58	1,284.58	106.4200
100-3-12060-	BANK STOCK TAXES	0	65,000	0.00	-65,000.00	0.0000
100-3-12070-	TAXES ON RECORDATION AND WILLS	43,992	45,000	28,712.27	-16,287.73	63.8100
100-3-12080-	CIGARETTE TAXES	304,859	325,000	291,368.23	-33,631.77	89.6500
100-3-12100-	LODGING TAXES	126,142	150,000	103,637.31	-55,362.69	63.0900
100-3-12110-	MEALS TAX	1,186,352	1,350,000	1,230,965.93	-239,034.07	82.2900
100-3-12180-	PROBATE TAXES	2,696	2,500	2,639.97	139.97	105.6000
100-3-13010-	ANIMAL LICENSE	3,598	3,500	3,275.50	-224.50	93.5900
100-3-13030-	PERMITS AND OTHER LICENSES	190,087	159,400	131,419.66	-27,980.34	82.4500
100-3-14010-	FINES AND FORFEITURES	27,354	40,200	23,602.47	-16,597.53	58.7100
100-3-15010-	REVENUE FROM USE OF MONEY	1,786	1,900	2,455.99	555.99	129.2600
100-3-15020-	REVENUE FROM USE OF PROPERTY	222,855	268,948	228,097.97	-40,850.03	84.8100
100-3-16010-	CHARGES FOR CURRENT SERVICES	3,787	9,300	11,046.46	1,746.46	118.7800
100-3-16040-	CHARGES FOR OTHER PROTECTION	314,589	425,000	237,135.54	-187,864.46	55.8000
100-3-16060-	CHARGES FOR OTHER PROTECTIONS	8,997	17,100	4,694.59	-12,405.41	27.4500
100-3-16070-	MISC BILLING SERVICES	-1,755	0	7,047.55	7,047.55	0
100-3-16080-	CHG FOR SANITATION & WASTE REMOVAL	3,941	5,650	6,935.89	1,285.89	122.7600
100-3-16095-	CHARGES FOR ADMIN-FUNDS	783,658	932,192	783,187.50	-149,004.50	84.0200
100-3-16130-	RECREATIONAL FEES	6,281	12,500	3,529.31	-8,970.69	28.2300
100-3-18990-	MISCELLANEOUS	1,000,606	1,124,742	1,143,662.68	18,920.68	101.6800
100-3-19020-	RECOVERED COSTS	87,820	281,000	185,188.68	-95,811.32	65.9000
100-3-22010-	NON-CATEGORICAL AID STATE	1,414,982	1,666,597	1,397,044.48	-269,552.52	83.8300
100-3-23030-	SHARED EXPENSES-COMMISSIONER	57,812	77,650	58,854.57	-18,795.43	75.7900
100-3-23040-	SHARED EXPENSES-TREASURER	45,508	71,404	51,061.39	-20,342.61	71.5100
100-3-23060-	SHARED EXPENSES-REGISTRAR	0	34,042	0.00	-34,042.00	0.0000
100-3-24040-	CATEGORICAL AID - STATE	1,863,578	2,666,861	2,136,084.28	-530,776.72	61.9500
100-3-33010-	CATEGORICAL AID -FEDERAL GOVERNMENT	321,717	110,825	82,603.81	-28,221.19	74.5400
100-3-41050-	FUNDS TRANSFERS	1,174,909	2,611,876	1,289,667.50	-1,322,208.50	49.3800
	General Fund Revenue Total	16,755,207.78	23,291,001	16,962,442.97	-1,097,882.09	73%

STATEMENT OF REVE NE AND EXPENDITURES - GENERAL FUND - APRIL 2016 (UNAUDITED) - 83.3% BENCHMARK

Account Id	Account Description	Prior Year YTD	Current Year Budget	FY15-16 YTD	Variance from		% of Budget
					Prior Year	Year	
100-4-11010-	**CITY COUNCIL **	150,542	171,942	138,882.02	33,059.98		80.7700
100-4-12110-	CITY MANAGER *****	140,714	209,970	148,456.16	61,513.84		70.7000
100-4-12210-	CITY ATTORNEY *****	137,827	159,541	135,965.70	23,575.30		85.2200
100-4-12220-	MANAGEMENT SERVICES & HR*****	120,368	151,067	125,720.51	25,346.49		83.2200
100-4-12310-	COMMISSIONER OF THE REVENUE *****	201,774	250,480	206,047.40	44,432.60		82.2600
100-4-12320-	REAL ESTATE ASSESSOR *****	41,506	105,055	85,130.43	19,924.57		81.0300
100-4-12410-	CITY TREASURER *****	200,338	276,712	214,036.45	62,675.55		77.3500
100-4-12430-	ACCOUNTING *****	227,905	305,755	207,663.97	98,091.03		67.9200
100-4-12470-	PURCHASING & GENERAL SERVICES****	67,613	84,513	68,653.87	15,859.13		81.2300
100-4-12535-	UTILITY COLLECTIONS & BILLING *****	174,044	231,312	188,969.05	42,342.95		81.6900
100-4-12550-	INSURANCE *****	110,632	161,200	133,991.96	27,208.04		83.1200
100-4-12560-	INFORMATION TECHNOLOGY*****	134,560	328,497	180,364.28	148,132.72		54.9100
100-4-13100-	BOARD OF ELECTIONS *****	75,968	119,925	91,442.56	28,482.44		76.2500
100-4-21100-	CIRCUIT COURT ***	7,524	9,530	9,528.97	1.03		99.9900
100-4-21200-	GENERAL DISTRICT COURT ***	7,549	15,075	12,449.23	2,625.77		82.5800
100-4-21600-	CLERK OF CIRCUIT COURT ***	57,644	54,862	54,861.27	0.73		100.0000
100-4-21700-	SHERIFF'S OFFICE ***	113,200	140,370	140,369.62	0.38		100.0000
100-4-21910-	DISTRICT COURT SERVICE ***	36,929	31,503	13,169.12	18,333.88		41.8000
100-4-22100-	COMMONWEALTH'S ATTORNEY ***	69,324	55,185	55,185.32	-0.32		100.0000
100-4-23000-	WESTERN TIDEWATER REGIONAL JAIL**	852,165	922,091	922,090.98	0.02		100.0000
100-4-31100-	POLICE ***	2,332,865	2,839,223	2,239,833.79	599,389.21		78.8900
100-4-31130-	E - 911 *****	620,080	716,760	523,747.04	193,012.96		73.0700
100-4-32100-	EMERGENCY MANAGEMENT SERVICES ***	1,942,494	2,319,753	1,747,323.08	572,429.92		75.3200
100-4-34100-	BUILDING INSP & CODE ENFORCEMENT***	378,502	548,781	382,128.38	166,652.62		69.6300
100-4-35100-	ANIMAL CONTROL *****	72,171	101,223	76,308.51	24,914.49		75.3900
100-4-35500-	CIVIL DEFENSE *****	53,847	70,916	55,221.04	15,694.96		77.8700
100-4-41200-	PUBLIC WORKS-STREET MAINTENANCE****	1,357,265	2,752,012	1,586,809.09	1,165,202.91		57.6600
100-4-41330-	PUBLIC WORKS-SNOW REMOVAL****	17,355	26,500	10,913.97	15,586.03		41.1800
100-4-41500-	PUBLIC WORKS-GARAGE****	179,199	230,282	177,191.75	53,090.25		76.9500
100-4-43200-	BUILDING MAINTENANCE-GENERAL*****	502,093	641,327	517,539.50	123,787.50		80.7000
100-4-43400-	BUILDING MAINTENANCE-ARMORY***	30,607	47,118	34,027.75	13,090.25		72.2200
100-4-43600-	BUILDING MAINTENANCE-CITY HALL****	159,956	207,809	164,007.80	43,801.20		78.9200
100-4-43700-	BLDG MAINTENANCE-SOC SERVICES****	62,775	80,827	54,767.09	26,059.91		67.7600
100-4-43800-	BUILDING MAINTENANCE-HEALTH DEPT***	21,260	33,807	15,818.97	17,988.03		46.7900
100-4-51200-	HEALTH DEPARTMENT*****	110,000	110,000	110,000.00	0.00		100.0000
100-4-51300-	MOSQUITO CONTROL****	0	11,000	0.00	11,000.00		0.0000
100-4-52200-	MENTAL HEALTH*****	0	35,198	35,198.00	0.00		100.0000
100-4-71300-	RECREATION*****	239,155	359,223	282,841.67	76,381.33		78.7400
100-4-71400-	CEMETERIES*****	30,450	50,500	30,600.00	19,900.00		60.5900
100-4-71500-	SENIOR CITIZENS TITLE III ***	25,145	7,450	6,350.00	1,100.00		85.2300
100-4-71600-	SENIOR CITIZENS NUTRITION ***	37,154	33,017	26,991.68	6,025.32		81.7500

STATEMENT OF REVE NE AND EXPENDITURES - GENERAL FUND - APRIL 2016 (UNAUDITED) - 83.3% BENCHMARK

Account Id	Account Description	Prior Year YTD	Current Year Budget	FY15-16 YTD	Variance from	
					Prior Year	% of Budget
100-4-73100-	LIBRARY*****	276,669	296,412	276,876.33	19,535.67	93.4100
100-4-81100-	PLANNING AND ZONING****	134,383	192,023	127,597.66	64,425.34	66.4500
100-4-81300-	BEAUTIFICATION COMMISSION ****	8,263	18,763	3,754.16	15,008.84	20.0100
100-4-81600-	DOWNTOWN DEVELOPMENT *****	75,801	107,093	78,966.04	28,126.96	73.7400
100-4-91300-	PAYMENTS TO SOUTHAMPTON COUNTY ***	500,000	700,000	500,000.00	200,000.00	71.4300
100-4-91500-	NON-DEPARTMENT MISCELLANEOUS***	34,136	49,000	41,246.55	7,753.45	84.1800
100-4-93100-	TRANSFERS*****	4,975,823	6,920,399	4,600,099.86	2,320,299.14	66.4700
General Fund Expenditure Total		17,105,574.00	23,291,001	16,839,138.58	6,451,862.42	72%

Revenue Account Range: 100-3-11010-1000 to 100-3-41050-0100 Include Non-Anticipated: Yes Year To Date As Of: 04/30/16
 Expend Account Range: 100-4-11010-0000 to 100-4-99999-0000 Include Non-Budget: No Current Period: 04/01/16 to 04/30/16

Local Taxes highlighted have been estimated to include 10 months of revenue projections.

STATEMENT OF REVENUE AND EXPENDITURES - WATER & SEWER FUND - APRIL 2016 (UNAUDITED) - 83.3% BENCHMARK

Account Id	Account Description	Prior Year YTD	Current Year Budget	FY15-16 YTD	Variance from	
					Prior Year	% of Budget
501-3-16190-	SALE OF WATER	1,035,936	1,300,000	971,374.42	-328,625.58	0.7472
	SEWER CHARGES	1,377,021	1,750,000	1,315,732.45	-434,267.55	0.7518
	TREATMENT FEES COUNTIES	68,586	82,500	80,705.80	-1,794.20	0.9783
	CONNECTION FEES	23,000	0	4,500.00	4,500.00	100.0000
	ADMINISTRATIVE FEES	4,650	5,000	5,630.00	630.00	1.1260
	OTHER REVENUE	406	250	312.62	62.62	1.2505
501-3-41050-	**TRANSFERS**	0	631,662	0.00	-631,662.00	0.0000
	Water & Sewer Fund Revenue Total	2,509,599.00	3,769,412	2,378,255.29	-1,391,156.71	63%
501-4-44112-	**WATER SERVICE**	623,413	1,540,539	989,984.57	550,554.43	64.2600
501-4-44113-	SEWER SERVICE *****	837,640	733,054	253,718.14	479,335.86	34.6100
501-4-44120-	WASTE WATER TREATMENT PLANT *****	531,622	758,083	614,873.79	143,209.21	81.1100
501-4-93100-	TRANSFERS *****	260,317	372,128	310,106.66	62,021.34	83.3300
501-4-95101-	DEBT SERVICE *****	366,934	365,608	365,608.36	-0.36	100.0000
	Water & Sewer Fund Expenditure Total	2,619,926.00	3,769,412	2,534,291.52	1,235,120.48	67%
	NET INCOME	-110,327.00	0	-156,036.23		

STATEMENT OF REVENUE AND EXPENDITURES - SOLID WASTE - APRIL 2016 (UNAUDITED) - 83.3% BENCHMARK

Account Id	Account Description	Prior Year YTD	Current Year Budget	FY15-16 YTD	Variance from	
					Prior Year	% of Budget
502-3-16080-	SOLID WASTE COLLECTION AND DISPOSAL	1,134,402	1,318,079.00	1,082,166.90	-235,912.10	82.2000
	ADMINISTRATION SERVICE FEE	3,890	4,000.00	4,550.00	550.00	0.1375
502-3-41050-	MISCELLANEOUS	316	80,274.00	0.00	-80,274.00	0.0000
	Solid Waste Fund Revenue Total	1,138,608.00	1,402,353.00	1,086,716.90	-315,636.10	
502-4-42300-	**SOLID WASTE**	825,822	1,103,398.00	869,571.75	233,826.25	78.8100
502-4-93100-	**TRANSFERS**	162,824	270,899.00	225,749.18	45,149.82	83.3300
502-4-95101-	**DEBT SERVICE**	0	28,056.00	6,493.57	21,562.43	23.1500
	Solid Waste Fund Expenditure Total	988,646.00	1,402,353.00	1,101,814.50	300,538.50	79%
	NET INCOME	149,962.00	0.00	-15,097.60		

STATEMENT OF REVE NE AND EXPENDITURES - AIRPORT FUND - APRIL 2016 (UNAUDITED) - 83.3% BENCHMARK

Account Id	Account Description	Prior Year YTD	Current Year Budget	FY15-16 YTD	Variance from	
					Prior Year	% of Budget
504-3-16190-	FUEL SALES	57,196	177,232.00	42,553.23	-134,678.77	0.2401
	OTER REVENUE	50,143	63,000.00	46,506.94	-16,493.06	0.7382
504-3-24040-	**STATE CATEGORICAL AID**	122,019	17,164.00	950.00	-16,214.00	0.0553
504-3-33010-	**FEDERAL CATEGORICAL AID**	364,025	448,513.00	49,731.13	-398,781.87	0.1109
504-3-41050-	**TRANSFERS**	0	88,747.00	0.00	-88,747.00	0.0000
	Airport Fund Revenue Total	593,383.00	794,656.00	139,741.30	-654,914.70	18%
504-4-20010-	**AIRPORT SERVICE**	159,551	301,788.00	147,733.46	154,054.54	48.9500
504-4-20020-	***CAPITAL OUTLAY***	508,974	472,119.00	55,257.50	416,861.50	11.7000
504-4-93100-	**TRANSFERS**	15,719	20,749.00	17,291.66	3,457.34	83.3400
	Airport Fund Expenditure Total	684,244.00	794,656.00	220,282.62	574,373.38	28%
	NET INCOME	-90,861.00	0.00	-80,541.32		

STATEMENT OF REVE NE AND EXPENDITURES - ELECTRIC FUND- APRIL 2016 (UNAUDITED) - 83.3% BENCHMARK

Account Id	Account Description	Prior Year YTD	Current Year Budget	FY15-16 YTD	Variance from	
					Prior Year	% of Budget
505-3-16190-	SALE OF ENERGY-FUEL ADJUSTMENT	1,882,420	1,349,299.00	952,464.99	-396,834.01	70.6%
	SALE OF ENERGY	11,183,190	14,232,589.00	10,657,883.44	-3,574,705.56	74.9%
	ADMINISTRATIVE CONNECTION FEE	10,380	20,000.00	11,870.00	-8,130.00	59.4%
	OTHER REVENUE	230,100	210,750.00	156,508.00	-54,242.00	74.3%
	Electric Fund Revenue Total	13,306,090.00	15,812,638.00	11,778,726.43	-4,033,911.57	74.5%
505-4-20010-	ENERGY FOR RESALE	8,252,932	9,873,999.00	7,858,493.42	2,015,505.58	79.6%
	ENERGY FOR RESALE FUEL ADJUSTMENT	1,857,310	1,363,097.00	996,249.48	366,847.52	73.1%
	OTHER EXPENSES	1,045,793	1,575,820.00	1,276,707.75	299,112.25	81.0%
	RESERVES FUNDS	0	541,750.00	0.00	541,750.00	0.0%
505-4-20020-	ELECTRIC CAPITAL OUTLAY *****	156,397	273,884.00	137,262.28	136,621.72	50.1%
505-4-20050-	TRANSFERS *****	1,591,159	1,909,391.00	1,591,159.16	318,231.84	83.3%
505-4-95101-	DEBT SERVICE *****	271,414	274,697.00	274,138.77	558.23	99.8%
	Electric Fund Expenditure Total	13,175,005.00	15,812,638.00	12,134,010.86	3,678,627.14	76.7%
	NET INCOME	131,085.00	0.00	-355,284.43		

OLD/NEW BUSINESS

- A. School Board Appointments: Wards 2 & 5**
- B. Citizens' Time Policy Revision – H. Taylor Williams, IV**
- C. City Manager's Report**
 - 1. Rental Housing Inspection Program – Rental Inspection District**
 - 2. Madison Street CDBG Project Update**



*Office Of The City Attorney
H. Taylor Williams, IV*

May 17, 2016

From: H. Taylor Williams, IV, City Attorney

To: Members of City Council

Re: School Board Appointments for Wards 2 and 5

At the last Council meeting, May 9, 2016, Council held a Public Hearing for the purpose of receiving citizen comments and nominations to fill new three year terms on the Franklin City School Board beginning July 1, 2016 and ending June 30, 2019. The Council received a nomination for Nancy Godwin to serve a second three year term on the school board representing Ward 2. The Council also received a nomination for Jeanette Austin to serve a second three year term on the school board representing Ward 5. If the Council wishes to elect these persons to serve additional terms then a motion for each person to serve is necessary.

Taylor Williams



*Office Of The City Attorney
H. Taylor Williams, IV*

May 17, 2016

From: H. Taylor Williams, IV, City Attorney

To: Members of City Council

Re: Revisions to Citizens Time Rules

At the last Council meeting, Council met in closed session to allow me to give you legal advice regarding Council's Citizens Time Rules. Attached please find a proposed revision of the Citizens Time Rules for your consideration.

Taylor Williams

CITIZENS' TIME

GENERALLY

All meetings of the Franklin City Council are open to the public. The public is invited to attend and listen to the business of the City being conducted. (2.2 – 3707) A written agenda of the business to be conducted by Council at each meeting is prepared in advance of the meeting and is available to the public. Minutes of the open meetings are available to be read or copied. (2.2 – 3704)

CITIZENS' TIME

The agenda for each regular Council meeting includes a Citizens' Time. This is a period of time set in the agenda to provide an opportunity for any citizen to speak to the Council about any matter involving the business of the City, concerns regarding the health, safety or welfare of citizens in the City or any of the many services provided by the City.

It should be understood there is no federal legislation or state legislation requiring any governing body, such as the Franklin City Council, to provide for Citizens' to speak to the Council.

Case law has determined that Citizens' Time in a council meeting is a "limited forum." This means two things: first, there are restrictions on a speaker's 1st Amendment right of free speech that normally prevails in a "traditional forum." Second, the Council can place limitations on the amount of time granted to a speaker and create rules for decorum and civility to prevent a disruption of the ability of the council to conduct its business in an orderly fashion. (Steinburg at 385; Collinson at 1000)

CITIZENS' TIME RULES AND PROCEDURES

The following general rules have been adopted by the Franklin City Council for: Public Hearings, Citizens' Time, Public Comments on Agenda Items and Public Forums:

1. All cell phones and pagers shall be placed on "vibrate" or turned off. No phone is to be answered in Council Chambers.

2. Persons addressing Council should advance to the podium when their names are called and upon reaching the podium shall give Council their names and addresses and whether they represent “someone” or “some group” other than themselves, make their presentations, addressing their remarks to members of Council, and be prepared to answer any questions posed by members of Council. Written materials should be submitted to the City Attorney who sits at the right end of the Council dais.
3. Persons can address Council about matters involving the business of the City, concerns regarding the health, safety or welfare of Citizens in the City, any matters regarding the delivery of the many services provided by the City through its various departments, speak to the performance of any city personnel, and any other matters that might involve the City business.

A speaker should not use profanity or vulgar language, make gestures to offend or insult any other person(s) make political speeches, make remarks tending to promote private business ventures, make remarks from the audience or use any signs or placards in support of or in opposition to an issue or person.

4. Any person’s speech that is an insult directed at a person and not speech directed at substantive ideas or procedures or issues at hand, reasonably perceived by the presiding officer to be irrelevant to City business, or may result in the potential disruption of the orderly conduct of the meeting by its very tone and manner, will be declared out of order by the presiding officer and the speaker will be directed to yield the floor and take a seat. If the speaker does not comply and causes a disruption in the orderly conduct of the business on the agenda, he may be removed by a police officer at the request of the presiding officer.
5. No placards may be used by or be shown by any member of the audience.

Citizens' Time

1. Citizens' Time is time set aside by Council for citizens to address Council on any matters involving city business that not specifically listed on the Agenda. Persons should not address an item (s) that they intend to address when it appears on Council's agenda.
2. Citizens' Time shall ordinarily be scheduled at regular meetings of Council for a 15 minute period near the beginning of the meeting. If more time is needs, Citizens' Time may be continued for an additional 15 minute period just prior to any closed session or, if no closed session is scheduled, just prior to the end of the meeting. If additional time is needed, persons who sign up to speak shall be given priority at the next regular meeting of Council.
3. Any person may speak at Citizens' Time after placing his or her name and address and the name of any group on behalf of which he or she is speaking on the sign-up sheet located just inside Council Chambers prior to the meeting. Visual aids may be used if approved by the Mayor.
4. Persons addressing Council shall limit their presentations to five minutes, and no more than three persons may speak on behalf of any designated group. Persons who wish to address Council shall be called in the order in which they signed up to speak.
5. In most cases neither Council nor staff will respond to questions posed by citizens during Citizens Time, but answers to such questions will be communicated by staff to the persons posing the questions promptly after necessary research or analysis is completed.



**DEPARTMENT OF COMMUNITY DEVELOPMENT
PLANNING - BUILDING INSPECTIONS – ZONING**

To: R. Randy Martin, City Manager

From: Donald E. Goodwin, CBO, CFM, Director of Community Development

Date: May 18, 2016

CC: City Council Members

RE: Status Report on a proposed Rental Inspection Program

At the request of Council I will be prepared to present an update on a Rental Inspection Program for the City in accordance with Code of Virginia Section 36-105 that authorizes local governments to adopt conservation districts and ordinances outlining the program regulations. It will include a proposed Rental Inspection District Map that will be presented showing the boundaries of the area along with the approximate number of rental housing units that the Rental Inspection Program will apply to. It will also cover staffing and startup costs including an estimated timeline for implementation based on the number of rental housing units within the proposed Conservation District.

I have attached a draft resolution that will need to be adopted as the next step in creating the Rental Inspection District and adoption of a rental inspection ordinance. Before these can be adopted City Council must hold a public hearing on the proposed district and ordinance. Notice of the hearing shall be published once a week for two successive weeks in a newspaper published or having general circulation in the locality.

STAFF RECOMMENDATION: For Council to provide staff with direction on next steps.

Resolution to Establish Rental Inspection Districts

RESOLUTION

WHEREAS, The Franklin City Council has the authority, pursuant to Code of Virginia, 36-105.1:1, et seq. to establish one or more rental inspection districts within the City of Franklin, and to adopt an ordinance to inspect rental dwelling units within the districts for compliance with the Building Code to promote safe, decent and sanitary housing for its citizens, and

WHEREAS, The Franklin City Council has advertised for and held a public hearing to consider adoption of a rental inspection district in preparation for adoption of a rental inspection ordinance; and

WHEREAS, the proposed rental inspection districts are as follows:

Old Town Central District beginning at the intersection of Homestead Ave. and Clay St.; running south-east along Clay Street to the east property boundary of 717 Clay St. (The Elms); running south-west along the east property boundary of 717 Clay St. (The Elms) and continuing south-west along the western and southern boundaries of Berkley Ct. to Campbell Ave.; running south-east along Campbell Ave. to the south-eastern boundary of Armory Drive (the Virginia National Guard Armory); running along the south-eastern boundary of Armory Drive in a westerly direction to the eastern boundary of tax parcel # 122-(60)-3; running along the eastern boundary of tax parcel # 122-(60)-3 in a southerly direction to the CSX railroad right of way; running north-east along the CSX railroad right of way to the south-western side of Bruce St.; running south-east along the western side of Bruce St. to the intersection with South St.; running south-west along the south side of South St. to the intersection with the eastern side of Oak St.; running south along the eastern side of Oak St. to the drainage culvert crossing under Oak St. at 680 Oak St. (old Hayden School); following the north side of the drainage ditch in a south-easterly direction to the City Boundary along the western edge of the Blackwater River; running in a northerly direction along the City boundary and the western edge of the Blackwater River to Barrett's Landing and crossing Barrett's Landing to the intersection of South Main Street and Barrett Street; running north-west along N. Main St. to the intersection with the CSX railroad right of way; running north-east along the CSX railroad right of way to intersection with Mechanic St.; running north-west along Mechanic St. to the southern boundary of the Norfolk Southern railroad right of way; running north west along Norfolk Southern railroad right of way to the eastern side of Homestead Rd.; running south-west along the eastern side of Homestead Rd. to the intersection with Clay St., the point and place of beginning.

WHEREAS, based upon the evidence presented through the staff report and by testimony of staff including, but not limited to the exterior property survey, Rental

Inspection District Map and the comments of the public at the public hearing, City Council finds that there is a need to protect the public health, safety and welfare of the occupants of dwellings inside the Old Town Central District.

WHEREAS, City Council further finds that the residential rental dwelling units within the Old Town Central District are either:

- (a) Blighted or in the process of deteriorating; or
- (b) Residential dwelling units that are in need of inspection by the City to prevent deterioration, taking into account the number, age and condition of the residential rental dwelling units inside the Old Town Central District; and

WHEREAS, City Council further finds that the inspection of the residential rental dwelling units inside the Old Town Central District is necessary to maintain safe, decent and sanitary living conditions for the tenants and other residents living in the Old Town Central District.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby establishes the Old Town Central District as defined above, based upon the findings set forth above.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Rental Inspection District Map considered by Council at the public hearing held in this matter, showing the Inspection District described above is hereby adopted.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the rental inspection program set forth in the Ordinance to Amend Chapter 6 of the Code of the City of Franklin by adding thereto a new Article VII, Identification and Inspection of Rental Dwelling units shall, following adoption, immediately be effective in the Old Town Central District.

Adopted at the regular meeting of the City Council of the City of Franklin, Virginia held on June __, 2016.



**DEPARTMENT OF COMMUNITY DEVELOPMENT
PLANNING - BUILDING INSPECTIONS – ZONING**

To: R. Randy Martin, City Manager

From: Donald E. Goodwin, CBO, CFM, Director of Community Development

Date: May 18, 2016

CC: City Council Members

RE: Madison Street Revitalization Area CDBG Program Update

This update will provide Council and the citizens of the progress we have made to date in the Project area. As Council will recall the City received a 2014 Virginia CDBG Competitive Multi-Year Grant Offer of \$1,233,575 from the Virginia Department of Housing and Community Development for the Madison Street Neighborhood Revitalization project area. We are now under contract with DHCD for MY-1 in the amount of \$700,000. The Management Team and the Housing Oversight Board has been meeting regularly since July 2015 to insure we are carrying out the activities and completing the products stipulated in the contract.

RECOMMENDED ACTION: None necessary

COUNCIL/STAFF REPORTS ON BOARDS & COMMISSIONS

A. SPSA Update – H. Taylor Williams, IV