

Addendum #1 – June 20, 2014

City of Franklin RFP 2014-06

General Questions from Vendors and Responses

Q.: Does the lack of any VA Clients (specifically Real, personnel & income software clients) a disqualifier in your requirements?

A: No; however, the City highly desires a functional real and personal property tax administration system that is compliant with all aspects of Virginia tax code. As such, unless a vendor can clearly demonstrate that their current product offering is compliant with the requirements on Virginia property tax administration, such as PPTRA and the various Virginia exemptions, that vendor would have a significant disadvantage in comparison with vendors who have successfully implemented property tax software in other Virginia localities. The City encourages vendors without a Virginia-specific tax administration system to partner with another vendor.

Q: On requiring a “performance and / or labor bond” Sec I., would an alternate assurance devise be acceptable?

A: The City would be willing to accept a certified check, cashier’s check or cash escrow as allowed under Code of Virginia subsection § 2.2-4338 (a) or a savings institution’s letter of credit on certain designated funds in the face amount of the bid under subsection (b) to be approved by the City Attorney.

Q: Per Section V (M) (4), we need to carry “Insurance & Risk Management - \$1,000,000 per occurrence, \$3,000,000 aggregate”. Our Risk Manager doesn’t know how to interpret this. Do you mean Professional Liability? Or could you clarify?

A: We apologize for the omission- this reference is to errors and omissions coverage, particularly coverage for technology errors and omissions. Paragraph 4 should read as follows:

“4. Insurance & Risk Management – Technology errors and omissions coverage \$1,000,000 per occurrence, \$3,000,000 aggregate.”

Q: How many employees/retirees does the city run payroll for?

A: Approximately 209

Q: How many Real Estate Tax parcels does the city have?

A: Approximately 3,674