

The Franklin City Council held a budget workshop on Monday, June 9, 2008 at 5:30 p.m. in Council Chambers, 207 W. Second Avenue.

Council members in attendance: James P. Councill, III, Mayor, Raystine Johnson, Vice-Mayor, Charles Wrenn, Rosa Lawrence, Mary Hilliard and Mark Fetherolf. ABSENT: Joseph Scislowicz.

Staff in attendance: Rowland Taylor, City Manager, H. Taylor Williams, IV, City Attorney, Phil Hardison, Chief of Police, Andy Rose, Director of Finance, Carolyn Joyner, Personnel Manager, Chad Edwards, Deputy Director of Public Works, Sandy Holloman, Voter Registrar, Amanda Crocker, City Planner, Beth Reavis, Director of Social Services, Frank Davis, Director of Parks and Recreation, Donald Goodwin, Director of Community Development, Dexter Trump, Deputy Director of Power & Light, Jonathan Lackey, IT Director and Erin Turner, Executive Assistant.

Others in attendance: Dinah Babb, Treasurer, Brenda Rickman, Commissioner of the Revenue and Dan Howe, Downtown Franklin Association Director.

Council reviewed information that was presented to them per their request at the May 12, 2008 meeting. The City would save approximately \$4,300 if the elections were moved from May to November. The animal shelter overtime is currently funded in the budget and is mandatory based upon state guidelines regarding upkeep and cleanliness of the facility. The three projects currently underway in the City are the Train Depot, Atkinson's Park and the Poplar Springs Cemetery Expansion. The Train Depot and Atkinson's Park were funded through grants and other donations. The cemetery expansion required the City to borrow funds, but the City anticipates that the sale of lots from Phase I of the project will recover those costs. Surrounding localities are offering their employees anywhere from 2% -5.5% salary increases for the next fiscal year. Virginia Legal Aid provided information stating that they closed 137 cases for Franklin residents over the past year and requested \$2,803 from the 2008-2009 budget. The Hampton Roads Military & Federal Facilities Alliance (HRMFFA) submitted a request that the City fund \$4,184 as our per capita share. The HRMFFA wanted to be clear in that the Alliance does not just focus on OLF, but the economic impacts to our region if the federal government decides to relocate local ships to Mayport, FL or relocates the NASA Langley Research Center. Council reviewed two letters submitted by Judges Robert S. Brewbaker, Jr. and Alfreda Talton-Harris regarding the benefits of the CASA program in the local court system. Both judges are strong advocates for the program. The Tax Relief for the Elderly was discussed with input from the Commissioner of the Revenue, Brenda Rickman. Mrs. Rickman states that her office does everything they can to encourage the elderly to apply, even going as far as visiting their homes to help with the paperwork. The realignment of the Treasurer's Office and the Finance Department was reviewed regarding the costs to operate.

Bill Scarboro, Chairman of the School Board, advised Council of their budget. There have been significant reductions in staff at the central office and the teachers will receive a 4% pay increase. Exempt staff will receive a 2% raise effective July 1. The overall

school budget is \$14,225,246.00, which is a 1% increase from the last fiscal year. Of that budget, \$4,744,395.00 is from the City.

Mayor Councill invited Councilmen-elect Benny Burgess and Barry Cheatham to offer their suggestions. Discussion was held regarding alternatives for the pound, hiring freezes, CASA and creating a 10% cut from the General Fund.

Regular Meeting

The Franklin City Council held a regular meeting on Monday, June 9, 2008 at 7:00 p.m. in Council Chambers, 207 W. Second Avenue.

Council members in attendance: James P. Councill, III, Mayor, Raystine Johnson, Vice-Mayor, Charles Wrenn, Rosa Lawrence, Mary Hilliard and Mark Fetherolf. ABSENT: Joseph Scislowicz.

Staff in attendance: Rowland Taylor, City Manager, H. Taylor Williams, IV, City Attorney, Phil Hardison, Chief of Police, Andy Rose, Director of Finance, Carolyn Joyner, Personnel Manager, Chad Edwards, Deputy Director of Public Works, Sandy Holloman, Voter Registrar, Amanda Crocker, City Planner, Beth Reavis, Director of Social Services, Frank Davis, Director of Parks and Recreation, Donald Goodwin, Director of Community Development, Dexter Trump, Deputy Director of Power & Light, Jonathan Lackey, IT Director and Erin Turner, Executive Assistant.

Others in attendance: Dinah Babb, Treasurer, Brenda Rickman, Commissioner of the Revenue and Dan Howe, Downtown Franklin Association Director.

Invocation

Ellis Crum offered the invocation.

Citizens' Time

Robert Stephens. Western Tidewater Free Clinic. Mr. Stephens thanked the City for their support last year and requested the desired funding of \$15,600 for the 2008-2009 fiscal year. The clinic is currently working with different agencies to address transportation issues as well as to spread the message of the clinic's function and purpose in the community.

Charles Vaughan. 301 Woodland Drive. FOIA. Mr. Vaughan read the Virginia Code Sections relating to the Freedom of Information Act. He specifically cited the section relating to individuals attending public meetings. He requested that the City Attorney cite the respective Virginia Code in his answers to Council's questions.

Greg McLemore. Madison Street. Mr. McLemore requested more information on the elimination of City decals. He also advised Council that a family visited him yesterday

because their electricity was turned off and had no where to stay during the hot weather. Mr. McLemore requested that Council open a heat shelter for such residents.

Colleen Monn. 34312 Jenkins Mill Road. Mrs. Monn is an Isle of Wight resident and teaches at Franklin High School. Mrs. Monn supports a donation to the HRMFFA because her husband is in the military. She wanted everyone to understand that the HRMFFA is working to help this region with much more than the OLF issue.

Introduction of New Employee

Brenda Rickman introduced Thelma Vann as the new Full Time Clerk. Mrs. Vann had currently been working with the Commissioner of the Revenue’s office in a part time capacity.

Approval of Minutes of the May 12, 2008 meeting

On motion made by Mrs. Hilliard and seconded by Mrs. Lawrence it was RESOLVED that the minutes for the May 12, 2008 meeting were approved as presented. The vote on this motion was as follows: AYE: Mr. Wrenn, Mrs. Lawrence, Ms. Johnson, Mrs. Hilliard, Mr. Fetherolf and Mr. Councill. NO: none. ABSENT: Mr. Scislowicz.

Consent Agenda

- 1. **Financial Matters** – Budget Amendments 2008-43, 2008-44, 2008-45, 2008-46, 2008-47, 2008-48 and April Financial Report.

BUDGET AMENDMENT 2008-43

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2007-2008 City Budget is hereby amended to recognize additional revenues and to appropriate such revenues for new uses.

	2007-2008 BUDGET	AMENDED BUDGET	INCREASE (DECREASE)
100 GENERAL FUND			
<u>REVENUE</u>			
100 18990 0013			
Fire Books and Classes	\$1,260.00	\$1,350.00	<u>\$90.00</u>
TOTAL			\$90.00

EXPENDITURES

100 32100 6013 Educational Supplies	\$3,260.00	\$3,350.00	<u>\$90.00</u>
TOTAL			\$90.00

*EMT Books purchased for class during the month of January 2008.

BUDGET AMENDMENT 2008-44

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2007-2008 City Budget is hereby amended to recognize additional revenues and to appropriate such revenues for new uses.

	2007-2008 BUDGET	AMENDED BUDGET	INCREASE (DECREASE)
100 GENERAL FUND			
<u>REVENUE</u>			
100 19020 0002 Liability Insurance Recoveries	\$33,245.00	\$34,462.00	<u>\$1,217.00</u>
TOTAL			\$1,217.00

EXPENDITURES

100 31100 6008 Vehicle Supplies	\$80,000.00	\$81,217.00	<u>\$1,217.00</u>
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TOTAL **\$1,217.00**

*Insurance recovery for Police car repairs 4-22-08 claim.

BUDGET AMENDMENT 2008-45

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2007-2008 City Budget is hereby amended to recognize additional revenues and to appropriate such revenues for new uses.

	2007-2008 BUDGET	AMENDED BUDGET	INCREASE (DECREASE)
220 FOUNDATION GRANTS			
<u>REVENUE</u>			
220 18990 3003 Donations Atkinson Park	\$4,120.00	\$4,270.00	<u>\$150.00</u>
TOTAL			\$150.00

EXPENDITURES

220 71300 8222 Atkinson Park	\$50,541.00	\$50,691.00	<u>\$150.00</u>
TOTAL			\$150.00

*Donation received in May 2008 from Franklin Woman's Club.

BUDGET AMENDMENT 2008-46

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2007-2008 City Budget is hereby amended to recognize additional revenues and to appropriate such revenues for new uses.

	2007-2008 BUDGET	AMENDED BUDGET	INCREASE (DECREASE)
740 FIRE VOLUNTEER FUND			
<u>REVENUE</u>			
740 18990 0004			
Donations Patriot Day Celebration	\$2,150.00	\$2,918.00	<u>\$768.00</u>
TOTAL			\$768.00
<u>EXPENDITURES</u>			
740 74400 6004			
Patriot's Day Celebration	\$2,700.00	\$3,468.00	<u>\$768.00</u>
TOTAL			\$768.00

* Donations received in September 2007.

BUDGET AMENDMENT 2008-47

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2007-2008 City Budget is hereby amended to recognize additional revenues and to appropriate such revenues for new uses.

	2007-2008 BUDGET	AMENDED BUDGET	INCREASE (DECREASE)
250 EDUCATION FUND			

REVENUE

250 33010 0279 Mathematics Support Grant	\$0.00	\$3,000.00	<u>\$3,000.00</u>
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TOTAL			\$3,000.00
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EXPENDITURES

250 60000 0079 Mathematics Support Grant	\$0.00	\$3,000.00	<u>\$3,000.00</u>
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TOTAL			\$3,000.00
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*Federal Grant for JP King Middle School.

BUDGET AMENDMENT 2008-48

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2007-2008 City Budget is hereby amended to recognize additional revenues and to appropriate such revenues for new uses.

	2007-2008 BUDGET	AMENDED BUDGET	INCREASE (DECREASE)
204 EARLY CHILDHOOD			
<u>REVENUE</u>			
204 18990 0099 Miscellaneous Income	\$0.00	\$46,250.00	<u>\$46,250.00</u>
TOTAL			\$46,250.00

EXPENDITURES

204 53110 5840			
Miscellaneous	\$32,250.00	\$78,500.00	<u>\$46,250.00</u>
TOTAL			\$46,250.00

***City of Franklin, Va (\$31,250.00) and Isle of Wight County (\$15,000.00) regional participant contributions.**

GENERAL FUND

	2007-2008	ACTUAL AS	BUDGET
REVENUE:	BUDGET	4/30/2008	PERCENT
Taxes; Licenses	\$ 13,363,441	\$ 9,815,521	73.45%
Permits, Fees, Fines	\$ 191,040	\$ 113,338	59.33%
Use of Money & Property	\$ 270,108	\$ 258,597	95.74%
Service Charges	\$ 2,253,389	\$ 1,730,033	76.77%
Misc & Recovered Costs	\$ 265,010	\$ 294,007	110.94%
Isle of Wight Rev. Sharing	\$ 1,110,000	\$ 1,107,450	99.77%
Loan Proceeds	\$ -	\$ 400,000	0.00%
State Aid	\$ 2,153,585	\$ 1,657,888	76.98%
Federal Aid	\$ 233,877	\$ 132,225	56.54%
Subtotal - Current Revenue	\$ 19,840,450	\$ 15,509,058	78.17%
Transfers from Unappropriated	\$ -	\$ -	0.00%
Transfers from Other Funds	\$ 1,859,891	\$ 1,549,909	83.33%
Transfer from Prior Years	\$ 342,750	\$ -	0.00%
Total General Fund Revenue	\$ 22,043,091	\$ 17,058,968	77.39%
EXPENDITURES:			
Operating Expense:			
Legislative, General & Financial	\$ 2,333,197	\$ 1,740,774	74.61%
Elections, Courts, Sheriff	\$ 497,509	\$ 371,289	74.63%
Law Enforcement	\$ 3,205,070	\$ 2,584,042	80.62%
Fire and Rescue	\$ 1,431,953	\$ 1,086,667	75.89%
Community Development	\$ 426,584	\$ 328,461	77.00%
Streets	\$ 2,389,211	\$ 1,323,761	55.41%
Garage	\$ 249,458	\$ 161,242	64.64%
Refuse Collection & Disposal	\$ 1,198,610	\$ 921,291	76.86%
Buildings and Grounds	\$ 970,964	\$ 870,800	89.68%

Health	\$	281,309	\$	191,848	68.20%
Parks and Recreation	\$	651,980	\$	566,810	86.94%
Library	\$	292,759	\$	286,847	97.98%
Planning and Beautification	\$	146,406	\$	63,424	43.32%
Economic Dev and Tourism	\$	-	\$	-	0.00%
Downtown Development	\$	97,083	\$	66,943	68.95%
Payments to Southampton Co.	\$	595,000	\$	-	0.00%
Non-Departmental					
Miscellaneous	\$	23,000	\$	24,453	106.32%
Pass through Contributions	\$	-	\$	-	0.00%
Non-Departmental Capital	\$	358,017	\$	-	0.00%

Total Operating Expense	\$	15,148,110	\$	10,588,650	69.90%
GENERAL FUND CONT'D					

		2007-2008		ACTUAL AS	BUDGET
TRANSFERS:		BUDGET		4/30/2008	PERCENT
To General Debt	\$	891,658	\$	829,402	93.02%
To School Debt	\$	427,640	\$	427,640	100.00%
To Airport Fund	\$	93,684	\$	93,684	100.00%
To Education Fund	\$	4,651,368	\$	3,876,140	83.33%
To Education - Capital	\$	50,000	\$	50,000	0.00%
To Social Services Fund	\$	525,218	\$	437,682	83.33%
To Social Services - CSA	\$	51,940	\$	51,940	100.00%
To Economic Dev Incubator	\$	53,473	\$	53,473	100.00%
To Economic Dev Joint Fund	\$	150,000	\$	150,000	100.00%

Subtotal - Current Revenue	\$	6,894,981	\$	5,969,961	86.58%
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Debt Service	\$	-	\$	-	0.00%
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Total General Fund Expenditures	\$	22,043,091	\$	16,558,611	75.12%
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WATER AND SEWER FUND

		2007-2008		ACTUAL AS	BUDGET
REVENUE:		BUDGET		4/30/2008	PERCENT
Sale of Water	\$	1,362,894	\$	1,093,035	80.20%
Sewer Service Charges	\$	1,851,853	\$	1,477,822	79.80%
Treatment Fees - Counties	\$	123,904	\$	78,840	63.63%
Other Revenues	\$	379,920	\$	230,030	60.55%
Transfer Prior Year Budget	\$	665,490	\$	-	0.00%
Proceeds from Loan	\$	-	\$	-	0.00%

Total Water and Sewer Revenue	\$	4,384,061	\$	2,879,727	65.69%
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EXPENDITURES:

Operating Expense:					
Water System	\$	1,837,042	\$	1,135,664	61.82%
Sewer System	\$	886,090	\$	405,734	45.79%
Treatment Plant	\$	714,992	\$	528,312	73.89%
Transfers for Services	\$	335,160	\$	279,300	83.33%
Total Operating Expenses	\$	3,773,284	\$	2,349,009	62.25%
Debt Service	\$	610,777	\$	575,003	94.14%
Total Water & Sewer Expenditures	\$	4,384,061	\$	2,924,012	66.70%

ELECTRIC FUND

		2007-2008		ACTUAL AS	BUDGET
REVENUE:		BUDGET		4/30/2008	PERCENT
Sale of Energy	\$	12,278,381	\$	10,166,703	82.80%
Other Revenue	\$	340,743	\$	407,751	119.67%
Transfer from Unappropriated	\$	132,955	\$	-	0.00%
Transfer from Prior Year	\$	222,303	\$	-	0.00%
Total Electric Fund Revenue	\$	12,974,382	\$	10,574,454	81.50%

EXPENDITURES:

Operating Expense:	\$	9,908,487	\$	8,463,975	85.42%
Capital Outlay	\$	679,046	\$	325,282	47.90%
Transfer to Other Funds	\$	2,215,487	\$	1,846,239	83.33%
Debt Service	\$	171,362	\$	143,580	83.79%
Total Electric Expenditures	\$	12,974,382	\$	10,779,077	83.08%

AIRPORT FUND

REVENUE:

Fuel Sales	\$	168,600	\$	134,144	79.56%
Other Revenue	\$	71,700	\$	54,449	75.94%
State Grants	\$	8,400	\$	4,253	50.63%
Federal Grants	\$	-	\$	-	0.00%
Transfer from Other Funds	\$	93,684	\$	93,684	100.00%
Transfer Prior Year	\$	1,860	\$	-	0.00%

Total Airport Fund Revenue	\$	344,244	\$	286,530	83.23%
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EXPENDITURES:

Operating Expense:	\$	302,660	\$	245,609	81.15%
Capital Outlay	\$	10,000	\$	10,000	100.00%
Transfer to Other Funds	\$	2,020	\$	1,683	83.33%
Debt Service	\$	29,564	\$	29,074	98.34%

Total Airport Fund Expenditures	\$	344,244	\$	286,366	83.19%
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CASH BALANCES AS OF APRIL 30, 2008 - OPERATING FUNDS

General Fund	\$	827,230
Water and Sewer Fund	\$	526,452
Electric Fund	\$	1,536,134
Airport Fund	\$	(38,923)
TOTAL	\$	2,850,893

2. Anti-Idling Policy –

This regulation contains the City of Franklin’s Policy relating to the idling of any and all City fleet vehicles and equipment. Idling refers to the operating of a motor vehicle or equipment, regardless of fuel type, while that vehicle is stationary.

It is the policy of the City of Franklin that City fleet vehicles will not be stationary with the engine operating for more than 5 minutes unless it is essential for performance of work or otherwise specified below. When engines must be left operating, for any reason, the operator will remain with the unit.

The unnecessary idling of gasoline and diesel vehicles and equipment wastes fuel, contributes to air pollution and greenhouse gas emissions, and causes premature engine wear. It is every City employee’s responsibility to minimize fleet operating costs while reducing harmful effects to the environment.

The purposes of this Policy are to:

- Reduce fuel consumption.
- Reduce engine wear.
- Protect the health of employees and citizens through reduction of harmful vehicle emissions.
- Reduce the volume of greenhouse gases attributed to vehicle emission as part of the City’s commitment to climate protection.

Departments Affected
All City Departments

Regulations and Procedures

1. Heavy Duty Diesel Powered Motor Vehicles

The following provisions shall apply to the operation and start-up of heavy-duty diesel powered motor vehicles. For the purposes of this section, the term "heavy-duty" shall apply to any motor vehicle with a gross vehicle weight of more than 8,500 pounds or with a passenger carrying capacity of more than 12 persons (i.e., passenger transport vehicles)

a. No operator shall permit, cause or allow the engine of a heavy-duty diesel powered motor vehicle to idle prior to or at the conclusion of, any trip or route for any period of time beyond that which is reasonably required to attain, or to secure from, normal operating conditions. The maximum allowable period of idling shall not exceed five (5) consecutive minutes or zero (0) for layovers, except under the following initial start-up conditions:

(i). The engine may be idled for the purpose of start-up for a period of up to five (5) consecutive minutes when the ambient temperature is more than 32°F (0°C), and/or until the air pressure on the vehicle has reached the proper operating PSI.

(ii). The engine may be idled for the purpose of start-up for a period of up to fifteen (15) consecutive minutes when the ambient temperature is less than 32°F (0°C), and/or until the air pressure on the vehicle has reached the proper operating PSI.

b. No operator shall permit, cause or allow the engine of a heavy-duty diesel powered motor vehicle to be accelerated while idling at any time.

2. Pupil Transportation Vehicles (School Buses)

In addition to the provisions outlined in Subsection A, the following shall specifically apply to the operation of school buses.

a. When school bus drivers arrive at loading or unloading areas to drop off or pick up passengers, they should turn off their buses as soon as possible to eliminate idling time and reduce harmful emissions. The school bus should not be restarted until it is ready to depart and there is a clear path to exit the pick-up area. Exceptions include conditions that would compromise passenger safety, such as extreme weather conditions, idling in traffic, and when there is concern about restarting the vehicle in a timely manner. When a school bus driver believes it is necessary to idle a bus in a pick up area, the driver should contact their supervisor for approval.

a. Buses should not idle while waiting for students during field trips, extracurricular activities or other events where students are transported off school grounds.

b. In colder weather, if the warmth of the bus is an issue, idling is to be at a very minimum and occur outside the school zone. The "warmed" bus is to enter the school zone as close to pick-up time as possible to maintain warmth and then shut down.

3. Service Delivery Vehicles

All service delivery vehicles shall turn off the engines while making deliveries or pickups.

4. Refueling

Refueling operations shall be conducted with vehicle engines and external equipment shut off. This includes times when portable fuel cans or on-board equipment, such as a generator, is being fueled. Responsibility for shutting down the vehicle lies with the driver/operator.

Exceptions

Due to the diverse nature of the City's vehicle fleet, in terms of vehicle type, function and operating characteristics, a series of operational exemptions to this policy are listed below:

Emergency vehicles and equipment while engaged in operational activities, responding to emergency situations, or performing an activity directly related to a public safety function.

- i. Vehicles that are required to idle in order to operate auxiliary equipment (including but not limited hydraulic equipment, welding equipment, pumps, compressors, or lights).
- ii. Vehicles equipped with temperature sensitive equipment.
- iii. Vehicles that must be kept at an appropriate temperature for the health and safety of occupants being transported (persons or animals).
- iv. Vehicles and equipment that are being serviced; times when actual mechanical work is being performed on a vehicle that necessitates the engine needs to idle for a longer period.

Consequences of Violation of This Policy

Violators of this policy will be subject to disciplinary action pursuant to Section 8 of the Personnel Policy manual.

Contractors, Subcontractors and Vendors

It shall be the policy of the City of Franklin to encourage contractors, subcontractors and vendors doing business with the City to abide by this policy. Whenever possible contracts with contractors, subcontractors and vendors will include a provision consistent with this policy. Violations of the contract provision against anti-idling will result in liquidated damages payable to the City in the amount of \$25.00 for a first and second offense. Violations in excess of two offenses can result in suspension or termination of the contract.

On motion made by Mr. Fetherolf and seconded by Mr. Wrenn, the Consent Agenda was approved by Council. The vote on this motion was as follows: AYE: Mr. Wrenn, Ms. Johnson, Mrs. Hilliard, Mr. Fetherolf and Mr. Council. NO: Mrs. Lawrence. ABSENT: Mr. Scislowicz.

Update from the Youth Steering Committee

Frank Davis introduced two members of the Youth Steering Committee, Tevin Sumblin and LaCurt Boone to share some insight on concerns of our local youth. Many students they interviewed were concerned about the growing number of gangs and drugs in their neighborhoods and the lack of recreational activities. The students also requested that there be no uniforms at the schools and more respect from their teachers. A few students suggested that someone turn the old Winn-Dixie building into an arcade, indoor go-cart track or laser tag arena.

Reassessment Presentation

Steve Wampler of Wampler-Eanes Appraisal Group, Ltd. briefed Council on the recent reassessment completed by his company. The reassessment began in the Fall of 2007 and all of the citizens have received their notices in the mail. 146 hearings were conducted May 27 – June 2 at City Hall, with 112 other complaints received through correspondence. The Board of Equalization is the next step in the process for those residents concerned about the increase in their property value. Mr. Wampler stated that the reassessment was based on 2007-2008 real estate sales.

Budget Consideration

Mr. Wrenn made a motion to donate an additional \$2,803 to the Virginia Legal Aid. The motion failed due to lack of a second.

Mr. Wrenn made a motion to donate \$4,184 to the Hampton Roads Military and Federal Facilities Alliance (HRMFFA). The motion failed due to lack of a second.

On motion made by Mr. Wrenn and seconded by Mr. Fetherolf, it was unanimously resolved to donate \$8,100 to CASA. The vote on this motion was as follows: AYE: Mr. Wrenn, Mrs. Lawrence, Mrs. Johnson, Mrs. Hilliard, Mr. Fetherolf and Mr. Council. NO: none. ABSENT: Mr. Scislowicz.

On a motion made by Mr. Wrenn and seconded by Ms. Johnson, it was unanimously resolved to designate \$6,500 to the Army Corp of Engineers Study on the Chowan River Basin. The vote on this motion was as follows: AYE: Mr. Wrenn, Mrs. Lawrence, Mrs. Johnson, Mrs. Hilliard, Mr. Fetherolf and Mr. Council. NO: none. ABSENT: Mr. Scislowicz.

On a motion made by Mr. Wrenn and seconded by Ms. Johnson, it was unanimously resolved to donate an additional \$2,500 (making the City's contribution \$5,000 for the 2008-2009 fiscal year) to the Western Tidewater Free Clinic. The vote on this motion was as follows: AYE: Mr. Wrenn, Mrs. Lawrence, Mrs. Johnson, Mrs. Hilliard, Mr. Fetherolf and Mr. Council. NO: none. ABSENT: Mr. Scislowicz.

On a motion made by Mr. Wrenn and seconded by Mr. Fetherolf, it was unanimously resolved to increase the City's contribution to the School Board by \$93,000. The vote on

this motion was as follows: AYE: Mr. Wrenn, Mrs. Lawrence, Mrs. Johnson, Mrs. Hilliard, Mr. Fetherolf and Mr. Council. NO: none. ABSENT: Mr. Scislowicz.

On a motion made by Mr. Wrenn and seconded by Mr. Fetherolf, it was unanimously resolved to adopt the proposed 2008-2009 budget as amended. The vote on this motion was as follows: AYE: Mr. Wrenn, Mrs. Lawrence, Mrs. Johnson, Mrs. Hilliard, Mr. Fetherolf and Mr. Council. NO: none. ABSENT: Mr. Scislowicz.

**RESOLUTION
2008 - 2009 Budget Adoption**

WHEREAS, the proposed budget of the City of Franklin, Virginia for the fiscal year July 1, 2008 to June 30, 2009 was prepared the City Manager, reviewed and amended by City Council, published in the Tidewater News with a public hearing having taken place for comments on May 12, 2008: and

WHEREAS, said budget was developed on the basis of need and through cooperation with all user departments, and elected officials; and

In accordance with the requirements set forth in Section 58.1-3524 (C) (2) and section 58.1-3912(E) of the Code of Virginia, as amended by Chapter 1 of the Acts of Assembly (2004 Special Session 1) and as set forth in Item 503.E (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly any qualifying vehicle with a situs in the City of Franklin, Virginia, commencing January 1, 2008 shall receive personal property tax relief in the following manner:

- Personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief;
- Personal use vehicles valued at \$1,001 to \$20,000 will be eligible for **61%** tax relief;
- Personal use vehicles valued at \$20,001 or more shall only receive **61%** tax relief on the first \$20,000 of value; and
- All other vehicles which do not meet the definition of “qualifying” (business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Franklin, Virginia meeting in a regular session on the 9th day of June 2008 hereby adopts the attached proposed budget.

On motion made by Mr. Wrenn and seconded by Mr. Fetherolf the above Resolution providing for Personal Property Tax Relief was unanimously approved by Council. The vote on the motion was as follows: AYE: Mr. Wrenn, Mrs. Lawrence, Mrs. Johnson, Mrs. Hilliard, Mr. Fetherolf and Mr. Council. NO: none. ABSENT: Mr. Scislowicz.

Chapter 13 GARBAGE AND REFUSE

Sec. 13-15. Fees for city collection of garbage, waste and other refuse.

(a) There shall be a monthly fee for city collection (one pickup per week) of garbage, waste and other refuse as follows:

- Each detached single-family dwelling . . \$32.00
 - Each residential unit of a duplex or apartment with no more than four single-family units . . \$32.00
 - Each business, institutional or governmental entity using one residential container . . . \$41.20
 - Each business, institutional or governmental entity using two residential containers . . \$50.49
- (b) There shall be monthly fees for city collection of garbage, waste and other refuse for customers outside the city, which are double the amounts set forth in subsection (a) above.

Chapter 27 TAXATION

ARTICLE II. REAL ESTATE TAXES

Sec. 27-47.1. Levy

There is hereby imposed and levied by the city a tax of \$0.85 per \$100.00 on the assessed value of real estate in the city including real estate of public service companies assessed by the state corporation commission.

ARTICLE II. WATER AND SEWER SERVICE CHARGES

Sec. 30-23. Generally

- (a) There shall be monthly fees for water service delivered by the city as follows:
- (1) Metered service in the city-- \$12.62 charge plus \$2.83 per 1,000 gallons or any portion thereof.
 - (2) Metered service outside the city- \$16.04 service charge plus \$3.50 per 1,000 gallons or any portion thereof.
 - (3) Unmetered service in the city-- \$26.77.
 - (4) Unmetered service outside the city-- \$33.55.
 - (5) Service when meter in disrepair--Average of bill for last six months' metered service.
- (b) There shall be monthly fees for sewer accepted and treated by the city as follows:
- (1) Metered service in the city-- \$16.91 service charge per household plus \$3.93 per 1,000 gallons or any portion thereof.
 - (2) Metered service outside the city-- \$20.23 service charge per household plus \$5.04 per 1,000 gallons or any portion thereof.
 - (3) Unmetered service in the city-- \$36.56.
 - (4) Unmetered service outside the city-- \$45.43.
 - (5) Service when meter in disrepair--Average of bill for last six months' metered service.

On motion made by Mr. Wrenn and seconded by Mr. Fetherolf, the above Ordinances reflecting changes in the service charges for water, sewer, garbage and refuse was unanimously approved by Council. The vote on this motion was as follows: AYE: Mr. Wrenn, Mrs. Lawrence, Mrs. Johnson, Mrs. Hilliard, Mr. Fetherolf and Mr. Council. NO: none. ABSENT: Mr. Scislowicz.

On motion made by Mr. Wrenn and seconded by Mr. Fetherolf, the Appropriation Resolution was unanimously approved by Council. The vote on this motion was as follows: AYE: Mr. Wrenn, Mrs. Lawrence, Mrs. Johnson, Mrs. Hilliard, Mr. Fetherolf and Mr. Council. NO: none. ABSENT: Mr. Scislowicz.

Farmer's Market Update

Donald Goodwin presented Council with information regarding the possible structures for the market. The design would eliminate the use of rafters to prevent a bird nuisance. Instead, a large curved beam would support the roof of the building. Two structures are being considered; one with a 5' overhang and the other with an 8' overhang. Early estimates indicate that the price difference in the 5' versus the 8' overhang would be roughly \$9,250. Due to the procurement policy the building will have to go through the bidding process, which will likely take 45 to 60 days. The consensus of Council was to bid for both structures and address the matter again when all bids have been received.

Quarterly Reports

Beth Reavis advised Council that the Department of Social Services has been very busy conducting a Child Care Fair and completing tax returns for their clients. Both projects were successful and the department's case load has continued to be stable.

Dexter Trump advised Council that Power and Light has completed Phase I of Riverwood Estates, which consisted of approximately 30 lots. The department is currently changing the utility poles in the Pretlow area and is awaiting bids to replace some of the City's underground power cables.

Connie Burgess and Martha Kello reviewed the accomplishments and goals of the Smart Beginnings – Western Tidewater Program. There are currently 5,000 children 6 years of age or younger in the Franklin and Southampton County area. The program aims to make all of those 5,000 children prepared to begin schools with the skills necessary to learn. Some of the program's future goals include strengthening the leadership skills among government, non-profit, business and community leaders as well as implementing the Leadership in Action Plan (LAP) with the Annie E. Casey Foundation.

Fire Chief Vince Holt updated Council on the various training taking place at the Fire Department. The classes coordinated through the high school continue to be a big success. A meeting is scheduled for June 17th to discuss the implementation of the two new river gauges, with one being installed in Franklin and the other in Zuni.

Chief Holt explained to Council that the department has recently purchased new power assisted stretchers that are designed to reduce the potential for back injury when handling heavy patients. Roanoke County Fire & Rescue has offered to purchase 3 of the old stretchers for \$5,000. Trade-in value on those stretchers would only be \$2,200. Chief Holt requested Council declare the old stretchers as surplus property so that they may be sold to Roanoke County Fire & Rescue for \$5,000.

On motion made by Ms. Johnson and seconded by Ms. Lawrence, it was unanimously resolved that the old stretchers be declared surplus property. The vote on this motion was as follows: AYE: Mr. Wrenn, Mrs. Lawrence, Mrs. Johnson, Mrs. Hilliard, Mr. Fetherolf and Mr. Council. NO: none. ABSENT: Mr. Scislowicz.

Old/New Business

Mrs. Hilliard requested copies of all policies implemented by the City. She would like to have the information on hand to answer questions she received from citizens. Ms. Johnson further requested copies of policies as well, but suggested that they be received one department at a time. Mrs. Hilliard requested copies of the Finance Department policies first, with water and sewer policies to follow.

Mayor Council reminded everyone of the meeting on Monday, June 16th at 7:00 p.m. at the Sportsman's Club which will address the VDOT Road Plan, the Revitalization Plan, land use, etc.

Miscellaneous

Mr. Taylor asked if Council was interested in donating money to the Paul D. Camp Community College golf tournament this year. The consensus of Council was to sponsor the event this year.

Closed Session

On motion made by Mr. Fetherolf and seconded by Mr. Wrenn it was unanimously RESOLVED that Council meet in closed session to discuss (1) appointments to boards and committees and (2) to consult with the City Attorney to obtain his advice about a specific legal matter involving the consideration of an Agreement with the U.S. Army Corps of Engineers and (3) a personnel matter pertaining to the annual evaluation of the city manager and city attorney as permitted by Virginia Code Section 2.2-3711(A)(1), (7) and (4). The vote on this motion was as follows: AYE: Mr. Wrenn, Mrs. Lawrence, Mrs. Johnson, Mrs. Hilliard, Mr. Fetherolf and Mr. Council. NO: none. ABSENT: Mr. Scislowicz.

Certification

On motion made by Mr. Fetherolf and seconded by Mr. Wrenn, it was unanimously RESOLVED that City Council hereby certifies that to the best of the knowledge of each member only public business matters identified in the motion which the closed meeting was convened were discussed, heard or considered. The vote on this motion was as follows: AYE: Mr. Wrenn, Mrs. Lawrence, Mrs. Johnson, Mrs. Hilliard, Mr. Fetherolf and Mr. Council. NO: none. ABSENT: Mr. Scislowicz.

Appointments to Various Boards and Commissions

On a motion made by Mrs. Hilliard and seconded by Ms. Johnson, it was unanimously RESOLVED that the following individuals were appointed to serve on their respective boards or commissions: June Fleming was reappointed to serve on the Blackwater Regional Library Board; Leroy Frazier was appointed to serve on the Board of Equalization; and Rowland Taylor was reappointed to serve on the Hampton Roads Planning District Commission. The vote on this motion was as follows: AYE: Mr. Wrenn, Mrs. Lawrence, Mrs. Johnson, Mrs. Hilliard, Mr. Fetherolf and Mr. Council. NO: none. ABSENT: Mr. Scislowicz.

Army Corp of Engineers Cooperative Agreement

On motion made by Mr. Wrenn and seconded by Mr. Fetherolf, it was unanimously approved that the City enter into a Cooperative Agreement with other members of the Chowan River Basin and the Army Corp of Engineers to pay \$6,428.57 to the Corp of Engineers to fund a preliminary study of the river basin. The vote on this motion was as follows: AYE: Mr. Wrenn, Mrs. Lawrence, Mrs. Johnson, Mrs. Hilliard, Mr. Fetherolf and Mr. Council. NO: none. ABSENT: Mr. Scislowicz.

Adjournment

There being no further business, on motion duly made, seconded and unanimously adopted the meeting was adjourned at 10:01 P.M. The vote on this motion was as follows: AYE: Mr. Wrenn, Mrs. Lawrence, Ms. Johnson, Mrs. Hilliard, Mr. Fetherolf and Mr. Council. NO: none. ABSENT: Mr. Scislowicz.

Mayor

Clerk to City Council