

The Franklin City Council held a work session on Monday, April 28, 2008 at 5:30 p.m. in Council Chambers, 207 W. Second Avenue.

### **Closed Session**

On motion made by Mrs. Hilliard and seconded by Mr. Wrenn it was unanimously RESOLVED that Council meet in closed session to discuss (1) appointments to boards and committees and (2) to consider the location of a prospective industry in the city where no public announcement has been made of the industry's interest in locating in the city as permitted by Virginia Code Section 2.2-3711(A), (1) and (5). The vote on this motion was as follows: AYE: Mr. Wrenn, Mrs. Lawrence, Mrs. Hilliard and Mr. Council. NO: none. ABSENT: Mr. Scislowicz, Ms. Johnson and Mr. Fetherolf.

### **Certification**

On motion made by Mr. Wrenn and seconded by Mrs. Hilliard, it was unanimously RESOLVED that City Council hereby certifies that to the best of the knowledge of each member only public business matters identified in the motion which the closed meeting was convened were discussed, heard or considered. The vote on this motion was as follows: AYE: Mr. Wrenn, Mrs. Lawrence, Mrs. Hilliard and Mr. Council. NO: none. ABSENT: Mr. Scislowicz, Ms. Johnson and Mr. Fetherolf.

### **Regular Meeting**

The Franklin City Council held a regular meeting on Monday, April 28, 2008 at 7:00 p.m. in Council Chambers, 207 W. Second Avenue.

Council members in attendance: James P. Council, III, Mayor, Charles Wrenn, Rosa Lawrence and Mary Hilliard. ABSENT: Raystine Johnson, Vice-Mayor, Joseph Scislowicz and Mark Fetherolf.

Staff in attendance: Rowland Taylor, City Manager, H. Taylor Williams, IV, City Attorney, Erin Turner, Executive Assistant, Donald Goodwin, Director of Community Development, Amanda Crocker, City Planner, Dexter Trump, Deputy Director of Power and Light, Andy Rose, Director of Finance, Phil Hardison, Chief of Police, Jonathan Lackey, IT Director, Beth Reavis, Director of Social Services, Carolyn Joyner, Personnel Manager, Russ Pace, Director of Public Works, Frank Davis, Director of Parks and Recreation and Connie Burgess, Director of Smart Beginnings – Western Tidewater.

Others in attendance: Brenda Rickman, Commissioner of the Revenue, Dinah Babb, Treasurer and Dan Howe, Downtown Franklin Association Director.

### **Invocation**

Councilman Wrenn offered the invocation.

## **Citizens' Time**

No one wished to speak at Citizens Time.

## **Presentation on "Let's Stimulate OUR Economy" Campaign**

Steve Stewart of The Tidewater News addressed Council with regard to the local campaign designed to encourage area residents to spend their federal government stimulus checks in Franklin, Southampton County and Isle of Wight County. This campaign is a joint effort between The Tidewater News, Franklin-Southampton Area Chamber of Commerce, Downtown Franklin Association and the Isle of Wight-Smithfield-Windsor Chamber of Commerce. The Tidewater News will publish various ways money can be spent locally and include information on how to win at least \$600 in "merchant dollars".

## **RESOLUTION**

Whereas, the Federal Government is making an attempt through an economic stimulus action to trigger consumer spending and therefore boost the American economy; and,

Whereas, to provide the incentive to accomplish this goal, the Federal Government through the Internal Revenue Service will be providing economic stimulus checks to taxpayers who file a Federal 2008 tax return and qualify under a series of guidelines for the stimulus checks; and,

Whereas, the Franklin/Southampton Chamber of Commerce, the Downtown Franklin Association and The Tidewater News have presented a program entitled "Let's Stimulate OUR Economy!" to the Franklin City Council; and,

Whereas, the City Council sees great merit in supporting this effort throughout the City and believes strongly in the expression "If your neighbor sells it, buy it!".

NOW, THEREFORE, BE IT RESOLVED that the Franklin City Council does support establishing Saturday, May 24, 2008 as "Let's Stimulate OUR Economy!" Day and urge our citizens who will be using the stimulus checks to purchase goods or services to do so within the City of Franklin at OUR local businesses instead of spending the funds outside of OUR community.

On a motion made by Mrs. Hilliard and seconded by Mr. Wrenn, City Council unanimously declared May 24, 2008 as "Let's Stimulate OUR Economy!" Day and approved the Resolution. The vote on this motion was as follows: AYE: Mr. Wrenn, Mrs. Lawrence, Mrs. Hilliard, and Mr. Council. NO: none. ABSENT: Mr. Scislowicz, Ms. Johnson and Mr. Fetherolf.

## **Approval of Minutes of the April 14, 2008 meeting**

On motion made by Mr. Wrenn and seconded by Mrs. Hilliard it was RESOLVED that the minutes for the April 14, 2008 meeting were approved as presented. The vote on this motion was as follows: AYE: Mr. Wrenn, Mrs. Lawrence, Mrs. Hilliard and Mr. Council. NO: none. ABSENT: Mr. Scislowicz, Ms. Johnson and Mr. Fetherolf. ABSTAIN: none.

## Consent Agenda

### 1. Financial Matters – Budget Amendment 2008-39; 2008-40; 2008-41 and 2008-42 and March Financial Report.

#### GENERAL FUND

REVENUE:	2007-2008 BUDGET	ACTUAL AS 3/31/2008	BUDGET PERCENT
Taxes; Licenses	\$ 13,363,441	\$ 9,347,538	69.95%
Permits, Fees, Fines	\$ 191,040	\$ 106,544	55.77%
Use of Money & Property	\$ 270,108	\$ 209,523	77.57%
Service Charges	\$ 2,253,389	\$ 1,547,721	68.68%
Misc & Recovered Costs	\$ 265,010	\$ 267,750	101.03%
Isle of Wight Rev. Sharing	\$ 1,110,000	\$ 1,107,450	99.77%
Loan Proceeds	\$ -	\$ 400,000	0.00%
State Aid	\$ 2,153,585	\$ 1,626,488	75.52%
Federal Aid	\$ 233,877	\$ 127,536	54.53%
Subtotal - Current Revenue	\$ 19,840,450	\$ 14,740,549	74.30%
Transfers from Unappropriated	\$ -	\$ -	0.00%
Transfers from Other Funds	\$ 1,859,891	\$ 1,394,918	75.00%
Transfer from Prior Years	\$ 342,750	\$ -	0.00%
Total General Fund Revenue	\$ 22,043,091	\$ 16,135,467	73.20%
<b>EXPENDITURES:</b>			
Operating Expense:			
Legislative, General & Financial	\$ 2,333,197	\$ 1,548,576	66.37%
Elections, Courts, Sheriff	\$ 497,509	\$ 359,268	72.21%
Law Enforcement	\$ 3,205,070	\$ 2,366,190	73.83%
Fire and Rescue	\$ 1,431,953	\$ 996,840	69.61%
Community Development	\$ 426,584	\$ 299,755	70.27%
Streets	\$ 2,389,211	\$ 1,199,634	50.21%
Garage	\$ 249,458	\$ 145,219	58.21%
Refuse Collection & Disposal	\$ 1,198,610	\$ 826,882	68.99%
Buildings and Grounds	\$ 970,964	\$ 801,116	82.51%
Health	\$ 281,309	\$ 191,848	68.20%
Parks and Recreation	\$ 651,980	\$ 502,678	77.10%
Library	\$ 292,759	\$ 220,247	75.23%

Planning and Beautification	\$	146,406	\$	58,432	39.91%
Economic Dev and Tourism	\$	-	\$	-	0.00%
Downtown Development	\$	97,083	\$	62,868	64.76%
Payments to Southampton Co.	\$	595,000	\$	-	0.00%
Non-Departmental Miscellaneous	\$	23,000	\$	22,879	99.47%
Pass through Contributions	\$	-	\$	-	0.00%
Non-Departmental Capital	\$	358,017	\$	-	0.00%
 Total Operating Expense	\$	 15,148,110	\$	 9,602,430	 63.39%

**GENERAL FUND CONT'D**

		<b>2007-2008 BUDGET</b>		<b>ACTUAL AS 3/31/2008</b>	<b>BUDGET PERCENT</b>
<b>TRANSFERS:</b>					
To General Debt	\$	891,658	\$	817,852	91.72%
To School Debt	\$	427,640	\$	427,640	100.00%
To Airport Fund	\$	93,684	\$	93,684	100.00%
To Education Fund	\$	4,651,368	\$	3,488,526	75.00%
To Education - Capital	\$	50,000	\$	50,000	0.00%
To Social Services Fund	\$	525,218	\$	393,913	75.00%
To Social Services - CSA	\$	51,940	\$	51,940	100.00%
To Economic Dev Incubator	\$	53,473	\$	53,473	100.00%
To Economic Dev Joint Fund	\$	150,000	\$	150,000	100.00%
 Subtotal - Current Revenue	\$	 6,894,981	\$	 5,527,028	 80.16%
 Debt Service	\$	 -	\$	 -	 0.00%
 Total General Fund Expenditures	\$	 22,043,091	\$	 15,129,458	 68.64%

**WATER AND SEWER FUND**

		<b>2007-2008 BUDGET</b>		<b>ACTUAL AS 3/31/2008</b>	<b>BUDGET PERCENT</b>
<b>REVENUE:</b>					
Sale of Water	\$	1,362,894	\$	989,495	72.60%
Sewer Service Charges	\$	1,851,853	\$	1,326,944	71.65%
Treatment Fees - Counties	\$	123,904	\$	78,840	63.63%
Other Revenues	\$	379,920	\$	220,716	58.10%
Transfer Prior Year Budget	\$	665,490	\$	-	0.00%
Proceeds from Loan	\$	-	\$	-	0.00%
 Total Water and Sewer Revenue	\$	 4,384,061	\$	 2,615,995	 59.67%

**EXPENDITURES:**

Operating Expense:					
Water System	\$	1,837,042	\$	940,909	51.22%
Sewer System	\$	886,090	\$	367,084	41.43%
Treatment Plant	\$	714,992	\$	487,265	68.15%
Transfers for Services	\$	335,160	\$	251,370	75.00%
Total Operating Expenses	\$	3,773,284	\$	2,046,628	54.24%
Debt Service	\$	610,777	\$	575,003	94.14%
Total Water & Sewer Expenditures	\$	4,384,061	\$	2,621,631	59.80%

**ELECTRIC FUND**

		<b>2007-2008 BUDGET</b>		<b>ACTUAL AS 3/31/2008</b>	<b>BUDGET PERCENT</b>
<b>REVENUE:</b>					
Sale of Energy	\$	12,278,381	\$	9,159,742	74.60%
Other Revenue	\$	340,743	\$	382,790	112.34%
Transfer from Unappropriated	\$	132,955	\$	-	0.00%
Transfer from Prior Year	\$	222,303	\$	-	0.00%
Total Electric Fund Revenue	\$	12,974,382	\$	9,542,532	73.55%

**EXPENDITURES:**

Operating Expense:	\$	9,908,487	\$	7,683,237	77.54%
Capital Outlay	\$	679,046	\$	318,439	46.90%
Transfer to Other Funds	\$	2,215,487	\$	1,661,615	75.00%
Debt Service	\$	171,362	\$	141,173	82.38%
Total Electric Expenditures	\$	12,974,382	\$	9,804,465	75.57%

**AIRPORT FUND****REVENUE:**

Fuel Sales	\$	168,600	\$	125,527	74.45%
Other Revenue	\$	71,700	\$	50,499	70.43%
State Grants	\$	8,400	\$	4,253	50.63%
Federal Grants	\$	-	\$	-	0.00%
Transfer from Other Funds	\$	93,684	\$	93,684	100.00%
Transfer Prior Year	\$	1,860	\$	-	0.00%

Total Airport Fund Revenue	\$	344,244	\$	273,963	79.58%
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**EXPENDITURES:**

Operating Expense:	\$	302,660	\$	235,289	77.74%
Capital Outlay	\$	10,000	\$	10,000	100.00%
Transfer to Other Funds	\$	2,020	\$	1,515	75.00%
Debt Service	\$	29,564	\$	29,074	98.34%

Total Airport Fund Expenditures	\$	344,244	\$	275,878	80.14%
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**CASH BALANCES AS OF MARCH 31, 2008 - OPERATING FUNDS**

General Fund	\$	1,336,803
Water and Sewer Fund	\$	573,632
Electric Fund	\$	1,551,726
Airport Fund	\$	(41,002)
 TOTAL	\$	 3,421,160

On motion made by Mrs. Hilliard and seconded by Mrs. Lawrence, the Consent Agenda was unanimously approved with the exception of Budget Amendment 2008-40. The vote on this motion was as follows: AYE: Mr. Wrenn, Mrs. Lawrence, Mrs. Hilliard, and Mr. Council. NO: none. ABSENT: Mr. Scislowicz, Ms. Johnson and Mr. Fetherolf.

A motion was made by Mr. Wrenn to approve Budget Amendment 2008-40. With a lack of a second, the motion failed.

**Public Hearing - Speed Limit Change to Delaware Road**

The public hearing was opened for comment.

With no one wishing to speak, the public hearing was closed.

Mr. Wrenn stated that the area in question was in his ward and that he had received several calls from citizens concerning the change from 35 mph to 25 mph; however, no one appeared to address their concerns in public. Mr. Wrenn recommended that the speed limit remain the same.

**Presentation on “The Green Government Challenge”**

Amanda Crocker attended the VML Conference recently that provided information on the Green Government Challenge. Moseley Architects will award \$18,000 in cash prizes to the nine winners of the Challenge, which are broken down into various categories. The top prize for a City of our population is \$3,000. The goal of the challenge is to create a friendly competition among VML member governments to encourage the implementation of specific environmental policies and practical actions that reduce carbon emissions. Various policies are awarded different points and the goal is to reach 100 points. The overall challenge is voluntary, but may eventually become mandated by the state.

On motion made by Mr. Wrenn and seconded by Mrs. Hilliard, Council approved for staff to consider the challenge as long as it did not require a large amount of staff time. The vote on this motion was as follows: AYE: Mr. Wrenn, Mrs. Lawrence, Mrs. Hilliard, and Mr. Council. NO: none. ABSENT: Mr. Scislowicz, Ms. Johnson and Mr. Fetherolf.

### **Quarterly Reports**

Chief Hardison gave his update on the Police Department and stated that the department had recently experienced a good round of applicants. There is hope that a few may be offered positions with the City. Sgt. Wilson is on his way home from Iraq and looks forward to returning with the department. Unfortunately, an officer is retiring from the department and heading to Afghanistan. There is continued work among officers and the Neighborhood Watch Groups.

Donald Goodwin of Community Development advised Council that his department is continuing to work on the Bike Plan and hopes to be completed within six months. Work is also continuing on the Downtown Farmer's Market with review of various structure designs and costs. The irrigation at Atkinson Park will be installed beginning next week with landscaping and sod to follow. Currently, over \$4,000 has been raised by private donors in addition to the money given by the Camp Foundation and Atkinson Family.

Russ Pace of Public Works advised Council that the Train Depot is nearing completion and he hoped the project would be finished by May 15<sup>th</sup>. There is sixty days remaining on the Poplar Springs Cemetery expansion project; however, there are about 12 – 14 rain dates that will need to be made up. The Hunterdale Water Tank has been completed 83 days ahead of schedule. Mr. Pace wanted to extend his appreciation to Steve Watson and Jeff Noia for overseeing that successful project.

### ***Councilman Scislowicz arrived at 7:52 p.m.***

Frank Davis of Parks and Recreation gave Council an update on his department which included the very successful college trips, the Girl Scout sleep-over at the Virginia Living Museum, and a fashion show by the Fashion Elegantes, among other things. The Youth Steering Committee is active and the department is receiving very positive feedback as a result of the committee's insight.

## **Old/New Business**

Rowland Taylor stated that the budget was sent to the Tidewater News for publication and that the public hearing on the budget was set for May 12<sup>th</sup> at 7:00 p.m.

Mayor Council wanted to commend Jimmy Gray on the assistance he gave to the colleges that visited the airport as part of their competitive flying training. The City has received numerous letters commending the facility and the generosity of Mr. Gray.

Mayor Council gave an update on the Opportunity Inc. Executive Committee and their work with Dr. Sandra Deloatch of NSU. She is the Dean of Science and Technology and welcomed an invitation to visit Franklin City Public Schools and further offered a few spots in her summer programs to Franklin students.

## **Appointment to the Social Services Advisory Board**

On a motion made by Mrs. Lawrence and seconded by Mr. Wrenn, Louisa Moring was appointed to serve on the Social Services Advisory Board with her new term beginning immediately and expiring on July 1, 2011. The vote on this motion was as follows: AYE: Mr. Scislowicz, Mr. Wrenn, Mrs. Lawrence, Mrs. Hilliard and Mr. Council. NO: none. ABSENT: Ms. Johnson and Mr. Fetherolf.

## **Appointment to the Virginia Sesquicentennial of the American Civil War Committee**

On a motion made by Mr. Wrenn and seconded by Mr. Scislowicz, Joe Gay was appointed to serve on the Virginia Sesquicentennial of the American Civil War Committee. The vote on this motion was as follows: AYE: Mr. Scislowicz, Mr. Wrenn, Mrs. Lawrence, Mrs. Hilliard and Mr. Council. NO: none. ABSENT: Ms. Johnson and Mr. Fetherolf.

## **Adjournment**

There being no further business, on motion duly made, seconded and unanimously adopted the meeting was adjourned at 8:15 P.M. The vote on this motion was as follows: AYE: Mr. Scislowicz, Mr. Wrenn, Mrs. Lawrence, Mrs. Hilliard and Mr. Council. NO: none. ABSENT: Ms. Johnson and Mr. Fetherolf.

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Mayor

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Clerk to City Council