

The Franklin City Council held a work session on Monday, February 25, 2008 at 5:30 p.m. in Council Chambers, 207 W. Second Avenue.

Council members in attendance: James P. Councill, III, Mayor, Raystine Johnson, Vice-Mayor, Joseph Scislowicz, Charles Wrenn, Mary Hilliard and Mark Fetherolf. ABSENT: Rosa Lawrence.

Staff in attendance: Rowland Taylor, City Manager, H. Taylor Williams, IV, Erin Turner, Executive Assistant, Donald Goodwin, Director of Community Development, Russ Pace, Director of Public Works and Amanda Crocker, City Planner.

Pro Rata Presentation

Amanda Crocker and Donald Goodwin presented Council with an explanation of Pro Rata and its impact on the City. The purpose of establishing a Pro Rata policy in the City is to manage growth efficiently and effectively at no cost to the City or current tax payers. By having the policy, it will eliminate “do overs” and require developers to participate in cost sharing of the infrastructure improvements. It also holds down the cost of future maintenance. The plan mirrors that of Chesapeake’s plan and was completed in conjunction with the Tidewater Builder’s Association’s recommendations. In order to establish the Pro Rata Policy, a Subdivision Ordinance amendment must first be adopted.

The consensus of Council is to set a date for the public hearing at the March 24, 2008 City Council meeting.

Regular Meeting

The Franklin City Council held a regular meeting on Monday, February 25, 2008 at 7:00 p.m. in Council Chambers, 207 W. Second Avenue.

Council members in attendance: James P. Councill, III, Mayor, Raystine Johnson, Vice-Mayor, Joseph Scislowicz, Charles Wrenn, Mary Hilliard and Mark Fetherolf. ABSENT: Rosa Lawrence.

Staff in attendance: Rowland Taylor, City Manager, H. Taylor Williams, IV, City Attorney, Phil Hardison, Chief of Police, Russ Pace, Director of Public Works, Jonathan Lackey, IT Director, Amanda Crocker, City Planner, Donald Goodwin, Director of Community Development, Sandy Holloman, Voter Registrar, Carolyn Joyner, Personnel Analyst and Erin Turner, Executive Assistant.

Others in attendance: Brenda Rickman, Commissioner of the Revenue, Dinah Babb, Treasurer and Dan Howe, Downtown Franklin Association Director.

Invocation

Rev. Ann McNeil offered the invocation.

Citizens' Time

Ellis Crum. Mr. Crum wanted to thank Council for their support of the Boys & Girls Club and specifically to thank Mayor Council for serving on the panel to select the Youth of the Year in Virginia Beach.

New Employees

Jonathan Lackey introduced Cedric Pollard, the new part time Information Technology Assistant.

Rowland Taylor introduced Connie Burgess as the new Early Childhood Development Director.

Russ Pace introduced Kevin Brady as the new Grounds Maintenance Worker for Public Works.

Russ Pace also introduced Terrence Murphy as the new Construction Maintenance Supervisor for Public Works.

Star Performer Awards

Mayor Council presented Gloria Wiggins with a Star Performer Award for giving generously of her time during the holiday season to assist a child in the custody of the Franklin Department of Social Services. His grandmother (and sole provider) passed away on Christmas Eve and she stepped in to handle the arrangements and provide emotional support to the family.

Mayor Council presented Sgt. Ronald McClenny with a Star Performer Award for researching a Code Section that would allow the City to recover monetary losses by police, fire and rescue in dealing with and responding to DUI incidents.

Approval of Minutes of the February 11, 2008 meeting

On motion made by Ms. Johnson and seconded by Mr. Wrenn it was RESOLVED that the minutes for the February 11, 2008 meeting were approved with a change in the "Staff in attendance" to correct "Dave Howe, Director of Social Services" to "Dave Howe, Director of Power & Light". The vote on this motion was as follows: AYE: Mr. Wrenn, Ms. Johnson, Mrs. Hilliard, Mr. Fetherolf and Mr. Council. NO: none. ABSTAIN: Mr. Scislowicz. ABSENT: Mrs. Lawrence.

Consent Agenda

- 1. Financial Matters** – January Financial Report and Budget Amendment 2008-30; 2008-31, 2008-32 and 2008-33.

GENERAL FUND

		2007-2008	ACTUAL AS	BUDGET
REVENUE:		BUDGET	1/31/2008	PERCENT
Taxes; Licenses	\$	13,363,441	\$ 7,269,000	54.39%
Permits, Fees, Fines	\$	191,040	\$ 87,290	45.69%
Use of Money & Property	\$	270,108	\$ 193,255	71.55%
Service Charges	\$	2,253,389	\$ 1,184,169	52.55%
Misc & Recovered Costs	\$	258,573	\$ 148,936	57.60%
Isle of Wight Rev. Sharing	\$	1,110,000	\$ 1,107,450	99.77%
Loan Proceeds	\$	-	\$ -	0.00%
State Aid	\$	2,152,985	\$ 1,124,729	52.24%
Federal Aid	\$	233,877	\$ 64,197	27.45%
 Subtotal - Current Revenue	\$	19,833,413	\$ 11,179,027	56.36%
 Transfers from Unappropriated	\$	-	\$ -	0.00%
Transfers from Other Funds	\$	1,859,891	\$ 1,084,936	58.33%
Transfer from Prior Years	\$	342,750	\$ -	0.00%
 Total General Fund Revenue	\$	22,036,054	\$ 12,263,963	55.65%
 EXPENDITURES:				
Operating Expense:				
Legislative, General & Financial	\$	2,333,197	\$ 1,216,309	52.13%
Elections, Courts, Sheriff	\$	497,509	\$ 156,446	31.45%
Law Enforcement	\$	3,200,456	\$ 1,816,446	56.76%
Fire and Rescue	\$	1,429,530	\$ 774,243	54.16%
Community Development	\$	426,584	\$ 239,252	56.09%
Streets	\$	2,389,211	\$ 885,213	37.05%
Garage	\$	249,458	\$ 113,714	45.58%
Refuse Collection & Disposal	\$	1,198,610	\$ 629,149	52.49%
Buildings and Grounds	\$	970,964	\$ 628,922	64.77%
Health	\$	281,309	\$ 38,864	13.82%
Parks and Recreation	\$	651,980	\$ 387,111	59.37%
Library	\$	292,759	\$ 212,919	72.73%
Planning and Beautification	\$	146,406	\$ 45,078	30.79%
Economic Dev and Tourism	\$	-	\$ -	0.00%
Downtown Development	\$	97,083	\$ 54,708	56.35%
Payments to Southampton Co.	\$	595,000	\$ -	0.00%
Non-Departmental				
Miscellaneous	\$	23,000	\$ 15,999	69.56%
Pass through Contributions	\$	-	\$ -	0.00%
Non-Departmental Capital	\$	358,017	\$ -	0.00%
 Total Operating Expense	\$	15,141,073	\$ 7,214,372	47.65%

GENERAL FUND CONT'D

TRANSFERS:		2007-2008 BUDGET	ACTUAL AS 1/31/2008	BUDGET PERCENT
To General Debt	\$	891,658	\$ 776,101	87.04%
To School Debt	\$	427,640	\$ -	0.00%
To Airport Fund	\$	93,684	\$ 93,684	100.00%
To Education Fund	\$	4,651,368	\$ 2,713,298	58.33%
To Education - Capital	\$	50,000	\$ 50,000	0.00%
To Social Services Fund	\$	525,218	\$ 306,377	58.33%
To Social Services - CSA	\$	51,940	\$ 51,940	100.00%
To Economic Dev Incubator	\$	53,473	\$ 53,473	100.00%
To Economic Dev Joint Fund	\$	150,000	\$ 150,000	100.00%
Subtotal - Current Revenue	\$	6,894,981	\$ 4,194,873	60.84%
Debt Service	\$	-	\$ -	0.00%
Total General Fund Expenditures	\$	22,036,054	\$ 11,409,245	51.78%

WATER AND SEWER FUND

REVENUE:		2007-2008 BUDGET	ACTUAL AS 1/31/2008	BUDGET PERCENT
Sale of Water	\$	1,362,894	\$ 784,629	57.57%
Sewer Service Charges	\$	1,851,853	\$ 1,052,087	56.81%
Treatment Fees - Counties	\$	123,904	\$ 58,342	47.09%
Other Revenues	\$	379,920	\$ 162,210	42.70%
Transfer Prior Year Budget	\$	665,490	\$ -	0.00%
Proceeds from Loan	\$	-	\$ -	0.00%
Total Water and Sewer Revenue	\$	4,384,061	\$ 2,057,268	46.93%

EXPENDITURES:

Operating Expense:				
Water System	\$	1,837,042	\$ 657,559	35.79%
Sewer System	\$	886,090	\$ 287,456	32.44%
Treatment Plant	\$	714,992	\$ 390,650	54.64%
Transfers for Services	\$	335,160	\$ 195,510	58.33%
Total Operating Expenses	\$	3,773,284	\$ 1,531,175	40.58%
Debt Service	\$	610,777	\$ 575,003	94.14%

Total Water & Sewer Expenditures	\$	4,384,061	\$	2,106,178	48.04%
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ELECTRIC FUND

		2007-2008 BUDGET		ACTUAL AS 1/31/2008	BUDGET PERCENT
REVENUE:					
Sale of Energy	\$	12,278,381	\$	7,209,120	58.71%
Other Revenue	\$	296,110	\$	306,010	103.34%
Transfer from Unappropriated	\$	132,955	\$	-	0.00%
Transfer from Prior Year	\$	222,303	\$	-	0.00%
Total Electric Fund Revenue	\$	12,929,749	\$	7,515,130	58.12%

EXPENDITURES:

Operating Expense:	\$	9,908,487	\$	5,820,256	58.74%
Capital Outlay	\$	634,413	\$	227,060	35.79%
Transfer to Other Funds	\$	2,215,487	\$	1,292,367	58.33%
Debt Service	\$	171,362	\$	136,508	79.66%
Total Electric Expenditures	\$	12,929,749	\$	7,476,192	57.82%

AIRPORT FUND

REVENUE:

Fuel Sales	\$	168,600	\$	105,842	62.78%
Other Revenue	\$	71,700	\$	40,655	56.70%
State Grants	\$	8,400	\$	4,253	50.63%
Federal Grants	\$	-	\$	-	0.00%
Transfer from Other Funds	\$	93,684	\$	93,684	100.00%
Transfer Prior Year	\$	1,860	\$	-	0.00%
Total Airport Fund Revenue	\$	344,244	\$	244,434	71.01%

EXPENDITURES:

Operating Expense:	\$	302,660	\$	210,693	69.61%
Capital Outlay	\$	10,000	\$	10,000	100.00%
Transfer to Other Funds	\$	2,020	\$	1,178	58.33%

Debt Service	\$	29,564	\$	29,074	98.34%
Total Airport Fund Expenditures	\$	344,244	\$	250,946	72.90%

CASH BALANCES AS OF JANUARY 31, 2008 - OPERATING FUNDS

General Fund	\$	1,192,485
Water and Sewer Fund	\$	515,768
Electric Fund	\$	1,689,624
Airport Fund	\$	(45,598)
TOTAL	\$	3,352,278

2. Resolution in Support of the Funding of an Education Building for Eastern Virginia Medical School –

WHEREAS, the two branches of the General Assembly have before it approval of a \$1.6 billion dollar bond referendum for higher education, one version of the bill having included \$59 million dollars to build a classroom building at Eastern Virginia Medical School, the first new education building in 30 years, and the House of Delegates bill relegating the \$59 million dollars sought by the Eastern Virginia Medical School (EVMS) to a six-year plan without a date or amount; and

WHEREAS, the proposal is to construct a building of classrooms and laboratories and to modernize the existing facilities and these improvements are necessary to meet the growing demand for more doctors; the Association of American Medical Colleges (AAMC) having recommended that enrollment be raised by 30% to meet this growing demand; and that the present enrollment at EVMS is 440 students and the improvements would permit enrollment to be increased by 130 students this meeting the AAMC recommendation; and

WHEREAS, The Governor has recommended the \$1.6 million dollar bond referendum and requested the General Assembly to approve the referendum so it may be on the November 2006 ballot; the Governor has noted physician shortages as a reason for the improvements; and the Governor has recommended that EVMS, the Medical College of Virginia in Richmond, and a proposed medical school at Virginia Tech to be located at Roanoke each receive \$59 million dollars from the bond sale and EVMS is the only school of the three proposed recipients which has been proposed for exclusion; and

WHEREAS, EVMS is an essential part of the medical care system in Hampton Roads without which the physician shortage would increase, the costs of healthcare will rise, and the attraction of new businesses and the retention of existing businesses will be significantly impacted; and

WHEREAS, the exclusion of EVMS from the bond referendum proceeds would be unfair to the school, and the community and region which relies upon the availability

of quality, accessible, and economic health care and training medical professionals from facilities such as EVMS; many of whom stay and practice in the Hampton Roads area.

BE IT RESOLVED by the Council of the City of Franklin:

Section 1:- That the City Council recognizes the critical importance of the existence of and continuing presence of Eastern Virginia Medical School to the City of Franklin and the Hampton Roads area and their residents in providing quality health care by training medical professionals;

Section 2:- That the improvements sought by EVMS are necessary and appropriate in response to recommendations of interested parties;

Section 3:- That the City Council affirms its support of EVMS and requests that, accordingly, the Virginia General Assembly pass a version of the \$1.6 billion dollar referendum including \$59 million dollars to go to EVMS for construction of a building which will have new classrooms and new laboratories and upgrading of equipment.

Section 4:- That in the event the designated proceeds from the bond issue are reduced or increased that each of the three receiving schools shall receive equal amounts.

Section 5:- That this resolution shall be in effect from and after the date of its adoption.

3. Personnel Job Descriptions

Staff recommends changing the job descriptions that require college or professional degrees to include the phrase “or any combination of related experience” so as to provide greater flexibility in hiring and to better meet the needs that often are before the City when considering the best candidates for the organizational hiring.

Council would like more time to review this matter. It was therefore tabled until the next meeting.

The Personnel Job Descriptions were pulled from the Consent Agenda.

On motion made by Mr. Wrenn and seconded by Mr. Fetherolf, the Financial Matters and the Resolution in Support of the Funding of an Education Building for EVMS were unanimously approved as presented. The vote on this motion was as follows: AYE: Mr. Wrenn, Ms. Johnson, Mrs. Hilliard, Mr. Fetherolf and Mr. Council. NO: none. ABSTAIN: Mr. Scislowicz. ABSENT: Mrs. Lawrence.

Public Hearing for Ward 1 School Board Member

The public hearing was opened for nominations.

Harvey Darden. 109 Page Street. Mr. Darden nominated Mary Eure to fill the unexpired term for the Ward 1 School Board seat.

With no one else wanting to speak, the public hearing was closed.

On a motion made by Mrs. Hilliard and seconded by Mr. Scislowicz, the interview was waived for the School Board nominee. The vote on this motion was as follows: AYE: Mr. Scislowicz, Mr. Wrenn, Ms. Johnson, Mrs. Hilliard, Mr. Fetherolf and Mr. Council. NO: none. ABSTAIN: none. ABSENT: Mrs. Lawrence.

Public Hearing for Mini Storage Zoning Ordinance

Amanda Crocker explained to Council the proposed amendments to the Zoning Ordinance and presented photographs of storage units as a reference.

The public hearing was opened for comments.

With no one wanting to speak, the public hearing was closed.

A RESOLUTION AMENDING THE ZONING ORDINANCE RELATING TO MINI STORAGE FACILITIES

WHEREAS, the City Council finds that the public necessity, convenience, general welfare and good zoning practice require that the text of the Zoning Ordinance be amended so that mini storage facilities with certain limitations will be permitted as a principal permitted use in the M-1 zone where light industrial, wholesale and service businesses are permitted; and

WHEREAS, Planning Commission held a duly advertised public hearing at their January 24, 2008 meeting; and

WHEREAS, City Council held a duly advertised public hearing at their February 25, 2008 meeting; and

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby amend the text of the Zoning Ordinance Article XIII. M-1 Light Industrial District Use Regulations as follows:

Article XIII. M-1 LIGHT INDUSTRIAL DISTRICT

Sec. 13.1 Purpose of the district.

The purpose of manufacturing district M-1 is to provide for light industrial activities and related uses including those public and semi-public uses and accessory uses as may be necessary or are normally compatible with light industrial activities, including the manufacture, storage or handling of products that are not dangerous or offensive because

of odor, dust, fire, explosion or other reasons, and which employ processes or equipment that do not produce objectionable noise, vibration, glare, smoke, gas, wastes or the like. The district also provides for retail and service businesses.

Sec. 13.2 Permitted uses.

- (a) Wholesale and retail trade.
- (b) Service industries.
- (c) Light industries that manufacture, process, store, and distribute goods and materials and are in general dependent on raw materials refined elsewhere.
- (d) Laboratories, freight stations, railroad yards, utility yards, shops and other installations, blacksmith or welding shops.
- (e) Dog kennels including boarding or other commercial kennels.

(f) Mini-Storage Units

- 1. All storage for mini-storage warehouses shall be within a completely enclosed building.**
- 2. Except for purposes of loading and unloading, there shall be no parking or storage of vehicles including but not limited to trucks, trailers, moving vans, boats, and recreational vehicles. .**
- 3. The minimum distance between warehouse buildings shall be twenty-five feet (25'). Where vehicular circulation lanes and parking and loading spaces are to be provided between structures, the minimum separation distance shall be increased accordingly in order to ensure vehicular and pedestrian safety and adequate emergency access in accordance with the site plan ordinance contained in Article XXIV Chapter 24.**
- 4. The following activities shall be prohibited:**
 - a. Storage of hazardous and flammable materials. Any liquid-fuel powered object or device stored in any storage unit shall have all liquid fuel drained and fuel tanks shall be left unsealed during storage.**
 - b. Auctions by tenants, commercial wholesale or retail sales, or miscellaneous or garage sales.**
 - c. The servicing, repair, or fabrication of motor vehicles, boats, trailers, lawn mowers, appliances, or other similar equipment.**
 - d. The operation of power tools, spray-painting equipment, table saws, lathes, compressors, welding equipment, kilns, or other similar equipment by tenants.**
 - e. An individual tenant shall not establish a transfer or storage business from within a rented mini-storage unit.**
- 5. The maximum length of any single storage building shall not exceed two hundred (200') feet.**
- 6. Mini-storage warehouses shall have all sides visible to a public right-of-way faced in brick, architectural block, residential siding, or some other material approved by the Planning Commission as being compatible with surrounding properties. Doors providing access to individual units shall face inward and any direct views of such doors shall be obscured by landscaping supplemented if necessary by earth-forms.**

7. A site plan shall be submitted for review and approval. If the project is to be phased, phasing shall be delineated on the plan. A manager's office shall be included within the first phase of the project. All required off street parking outlined in Section 18.2(4)(b) of the Zoning Ordinance, landscaping outlined in Article XXV of the Zoning Ordinance, and construction design shall be included within the Master Plan.
8. Lighting shall be direct cut off and shall not project into any adjacent properties.
9. All storage units shall be buffered along all public streets with a combination of trees and shrubs, fences or walls architecturally compatible with surrounding properties and the development.
10. Except for in the case of emergencies access to storage units shall be restricted to 6:00 a.m. to 11:00 p.m.

A RESOLUTION AMENDING ARTICLE XXIX. DEFINITIONS OF THE ZONING ORDINANCE TO INCLUDE A DEFINITION OF MINI STORAGE FACILITY

WHEREAS, the City Council finds that the public necessity, convenience, general welfare and good zoning practice require that the text of the Zoning Ordinance in Article XXIX. Definitions be amended to include a definition of mini storage facility; and

WHEREAS, the Planning Commission held a duly advertise public hearing at their January 24, 2008 meeting; and

WHEREAS, the Planning Commission voted 5-0 to forward the definition of mini storage facility to City Council with a favorable recommendation; and

WHEREAS, City Council held a duly advertised public hearing at their February 25, 2008 meeting; and

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby amend Article XXIX. Definitions of the Zoning Ordinance to provide a definition of mini storage facility as follows:

Mini-storage facility: a commercial development of contiguous locked rental spaces to be individually leased by tenants for the purpose of storage of personal property.

On a motion made by Mr. Scislowicz and seconded by Mr. Fetherolf, the definition of a mini-storage facility was approved by Council. The vote on this motion was as follows: AYE: Mr. Scislowicz, Mr. Wrenn, Ms. Johnson, Mrs. Hilliard, Mr. Fetherolf and Mr. Council. NO: none. ABSTAIN: none. ABSENT: Mrs. Lawrence.

A motion was made by Mr. Scislowicz and seconded by Ms. Johnson to approve the Zoning Ordinance amendment to allow mini-storage facilities in the M-1 and B-3

districts with B-3 districts being with a conditional permit. Further, to recommend that the outside storage of vehicles be permitted as long as they are licensed and tagged and it is properly screened from the right of way and adjoining properties. Doors to the units must face inward and any direct views of such doors shall be obscured by landscaping.

After discussion by Council, Ms. Johnson withdrew her second. The motion then failed due to a lack of a second.

On a motion made by Mr. Wrenn and seconded by Mrs. Hilliard, the ordinance with staff's recommendations was approved by Council. The vote on this motion was as follows: AYE: Mr. Wrenn, Ms. Johnson, Mrs. Hilliard, Mr. Fetherolf and Mr. Council. NO: Mr. Scislowicz. ABSTAIN: none. ABSENT: Mrs. Lawrence.

Annual Report and Action Plan

GROWTH MANAGEMENT

STATEMENT: Franklin has built an environment that supports a high quality way of life by providing green and open space, recreational amenities and a variety of living styles through managed growth and sensitivity to the impact on City services and related costs. Neighborhoods are created in concert with the environment and preserve the natural beauty and heritage of our area. Streams, lakes, and wooded areas are preserved to enhance our ecology and contribute to both physical and mental wellbeing. These unique neighborhoods create a sense of community and belonging by maintaining a small town feel.

Responsible Party:	Action Plan:	Completion Date:
	City Manager to continue to meet with the HRSD and Southampton County to resolve issues and to enhance the City's strategic position with regard to water/sewer capacity.	
	Move forward to see what is needed to develop the sports complex at Paul D. Camp.	
	Review the Comp Plan to see what changes must be made to allow rental units in the Hayden Area and/or City wide.	
	Develop and Complete Bike and Pedestrian Plan.	
	Update the Capital Improvement Plan. Create a 5 to 20 year plan. Provide training on the CIP to Department Heads. Include recommendations from the Water and Sewer Study and Storm Drainage	

	Study, schools, library and recreation facilities.	
	Develop and present a pro rata ordinance to City Council.	
	Determine the type, number and location of recreational facilities needed for future anticipated growth of the City.	

REDEVELOPMENT

STATEMENT: Franklin’s creative redevelopment plan has revitalized residential and commercial areas to create beautiful and affordable homes that support neighborhood businesses. Our residents enjoy a hometown feeling and sense of pride through home ownership within unique neighborhoods that include an emphasis on distinctive quality design, open space, “walkability”, and recreation activities. We also enhance the quality of rental properties and create an atmosphere of community pride.

Responsible Party:	Action Plan:	Completion Date:
	Have a work session to consider Council’s position on rental housing so that there is a consensus on it before FRHA presents its option to the Council in January 2008. Determine whether there is a “common good” reason to consider exceptions to the policy on rental housing and what conditions merit exception.	

DOWNTOWN FRANKLIN

STATEMENT: Franklin, Virginia prides itself in the partnership that has evolved among the Downtown Franklin Association, the business community, citizens and visitors. Well-orchestrated weekly musical events fill the needs of a diverse citizenry occur between May and September each year. The downtown offers a variety of places to eat, shop, and live in a safe, aesthetically pleasing environment that provides an atmosphere that is vibrant and just plain fun! Come to downtown Franklin if you’re looking for the place to see and be seen.

Responsible Party:	Action Plan:	Completion Date:

	City Council to meet with DFA Director and DFA Board to discuss City's vision and downtown needs.	
	Assist City Manager and Public Works in the start up of the Downtown Farmers Market by providing RFP, selection of contractor and oversee the construction of the pavilion.	
	Complete Atkinson Park.	
	Update Hazard Mitigation Plan/Report to VDEM.	
	Investigate the development of a Regional Park or "natural area" adjacent to the river.	
	Update the Downtown Master Plan.	
	Partnership with appropriate City staff and groups to investigate the potential expansion of the "River Walk" that currently starts at the new Boat Landing and extends to Barrett's Landing.	
	Enhance the aesthetics that create a pleasing environment that provides an atmosphere that is vibrant and just plain fun.	
	Develop a Master Marketing Plan to provide direction for growth in the downtown community.	

ECONOMIC DEVELOPMENT – Where Business and Industries Prosper

STATEMENT: We have initiated and partnered with regional agencies and jurisdictions to make up the area's most desired places to develop businesses and work. The City of Franklin, working in close cooperation with the Franklin/Southampton Economic Development Corporation, Downtown Franklin Association, Chamber of Commerce and our Hampton Roads partners, has aggressively achieved a trained workforce capable of assisting the many businesses and industries in reaching their full potential for efficient operation and profitability.

After college and technical training, our children are coming home to work in our industries and businesses. The job market and upward mobility are great. Our Business Incubator is the birthplace for new initiatives and entrepreneurs. Our industrial and business parks are filled with thriving companies that pay exceptional wages, thereby contributing to successful individual and community financial growth. Your future is bright, inviting and here in Franklin, Virginia.

Responsible Party:	Action Plan:	Completion Date:
	Research the viability of developing a Solar System for Generating Plants.	
	Assist VEMA with the development of a new purchase power contract.	
	Recruit 3 new tenants for the incubator.	
	Pursue I/O Zoning District for 56+ acres in Pretlow Park.	
	Recruit 1 new tenant in Pretlow Park.	

HISTORIC DISTRICT

STATEMENT: The Historic District encapsulates the heritage of Franklin while providing a viable, safe, quality community for its residents to enjoy. Our willingness to enforce high standards is reflected in attention to integrity and consistency in our architectural review and appropriate ordinances. Our historic district has grown to reflect citizen pride in our community and a desire for a designated place in history. Visitors from outside our area as well as our citizens visit our historic district to learn more about our past and to enjoy the beauty and tranquility of our present. Walking tours, informational plaques, and colorful brochures enhance their experience. Our historic district is a source of pride for our City.

Responsible Party:	Action Plan:	Completion Date:
	Perpetuate the Historic Districts vision that encapsulates the heritage of Franklin while providing a viable, safe and quality community for its residents and visitors to enjoy.	
	Design guidelines and map changes.	

SOCIAL ISSUES

STATEMENT: Positive family environments characterize the City of Franklin. We have sought to understand social issues and have accessed every possible partnership, program, and funding stream to address the complex issues that underlie them. The City insures that fundamental strategies such as premier education, state of the art recreation, job training, and access to the world's information through the internet are addressed. Council has promoted strategies to address prioritized concerns such as the crime rate, at-risk youth, teen pregnancy, and youth alcohol and drug abuse in a strategic way. In

addition, strong proactive leadership in all of our communities has empowered people to find solutions to their own problems, neighborhood by neighborhood.

Responsible Party:	Action Plan:	Completion Date:
	The Police Department will develop other crime prevention and public safety measures that will be taken by the City and its citizens.	
	Police Department to lead/coordinate an initiative to develop policy for Council's consideration on street lighting issues with an emphasis on safety.	
	Continue support of the local school systems with dual credit fire and emergency medical curriculums that are taught at Franklin Fire & Rescue.	
	Talk with School Superintendent or his designee on how to prepare students for filling out job applications and dress appearance.	
	Participate in the Job Fair at the Workforce Development Center.	
	Provide Electric Safety Presentations to schools.	

CUSTOMER FRIENDLY PUBLIC SERVICES

STATEMENT: Welcoming you at every entrance to our City whether you are traveling by car or on line, smiles that brighten your experience with the City of Franklin. Customers who are starting a new business, acquiring permits, or paying fees have a satisfying experience. E-government is available at the touch of one's fingertips. On site, staff members are here to help and guide you in every way possible because service and smiles are what we are all about.

Responsible Party:	Action Plan:	Completion Date:
	City Attorney to send out FOIA updates to insure that the City is compliant.	
	Update zoning clearance application instructions and provide the Commissioner of the Revenue with Zoning Clearance Applications to be included in their business license	

	package.	
	Update forms on the City's website.	
	Complete development of Phase I of GIS system (base maps, parcel data, zoning, water/sewer, aerials, etc.)	
	Update municode	

OTHER

Responsible Party:	Action Plan:	Completion Date:
	Consider hiring a Director of HR during the June budget process.	
	The Police Department will develop a hiring strategy for vacancies such as hiring before the vacancy occurs to give training overlap and avoid the coverage problem.	
	The Police Department will fill vacancies before additional positions are requested.	
	Develop financial policies for Council's consideration.	
	Update the Employee Handbook.	
	Develop at least two or three training programs for all City employees through the Workforce Development Center.	

On a motion made by Mr. Wrenn and seconded by Mr. Fetherolf, the Annual Report and Action Plan were approved as presented. The vote on this motion was as follows: AYE: Mr. Scislowicz, Mr. Wrenn, Ms. Johnson, Mrs. Hilliard, Mr. Fetherolf and Mr. Council. NO: none. ABSENT: Mrs. Lawrence.

Old/New Business

None to report.

Adjournment

There being no further business, on motion duly made, seconded and unanimously adopted the meeting was adjourned at 8:12 P.M. The vote on this motion was as follows: AYE: Mr. Scislowicz, Mr. Wrenn, Ms. Johnson, Mrs. Hilliard, Mr. Fetherolf and Mr. Council. NO: none. ABSENT: Mr. Lawrence.

Mayor

Clerk to City Council