

**AGENDA**

**FRANKLIN CITY COUNCIL**

**MONDAY, June 26, 2017 – CITY HALL COUNCIL CHAMBERS – 207 W. SECOND AVE.**

**7:00 P.M.**

**Regular Meeting**

Call To Order . . . . . MAYOR FRANK M. RABIL

PLEASE TURN OFF CELL PHONES . . . . . MAYOR FRANK M. RABIL

PLEDGE OF ALLEGIANCE

CITIZENS' TIME – People for the Ethical Treatment of Animals (PETA) – Rachel Bellis

**AMENDMENTS TO AGENDA**

1. **CONSENT AGENDA**
  - A. Minutes: June 26, 2017 Regular Meeting
  - B. Departmental Reports: May, 2017 (Separate File)
  
2. **FINANCE**
  - A. FY 2016 – 2017 City Budget Amendments # 2017 – 19 & # 2017 - 20
  - B. Financial Report: May, 2017
  
3. **OLD/NEW BUSINESS**
  - A. Potential Retreat Dates Discussion
  - B. City Manager's Report
  
4. **COUNCIL/STAFF REPORTS ON BOARDS/COMMISSIONS**
  
5. **CLOSED SESSION – (If Necessary)**
  
6. **ADJOURNMENT**

**UPCOMING ITEMS TO BE SCHEDULED**

The items below are intended to be reflective, and not inclusive of all subjects staff is working on to bring forward to City Council in the next two months. Both the time lines and subject matter are subject to change and should not be considered final.

**SUBJECT****TENTATIVE TIME LINE****Columbia Natural Gas Franchise****TBD****Charter Cable Franchise****TBD****Commercial Rehabilitation Loan Program****TBD**

**CONSENT AGENDA**

- A. Minutes: June 12, 2017 Regular Meeting**
- B. Departmental Reports: May, 2017 (Separate File)**

The Franklin City Council held a Closed Session meeting on Monday, June 12, 2017 at 6:00 p.m. in the Council Chambers Conference Room in City Hall located at 207 West Second Avenue.

Mayor Rabil called the meeting to order.

**Council Members in Attendance:** Mayor Frank Rabil, Barry Cheatham, Vice-Mayor; Bobby Cutchins, Mary Hilliard and Benny Burgess (Linwood Johnson and Greg McLemore arrived after the Closed session began).

Vice-Mayor Cheatham made a motion that the Franklin City Council meet in Closed session to discuss appointments to boards and commissions; discuss and consider performance, and the evaluation of the City Manager and the City Attorney where the discussion will involve the performance of specific individuals; to discuss a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community; and to consult with the City Attorney pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the litigating posture of the public body pursuant to Virginia Code Section 2.2 – 3711 (A) (1), (5) & (7). Councilman Burgess seconded the motion.

The motion was approved by a vote of 5- 0 (Councilmen McLemore and Johnson absent at the time of the vote).

**The called meeting was recessed at 6:56 p.m. by Mayor Rabil.**

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The Franklin City Council held its regular meeting on Monday, June 12, 2017 at 7:00 p.m. in the Council Chambers at City Hall.

**Council Members in Attendance:** Mayor Frank Rabil, Barry Cheatham, Vice-Mayor; Linwood Johnson, Bobby Cutchins, Mary Hilliard, Greg McLemore, Benny Burgess.

**Staff in Attendance:** Randy Martin, City Manager; Taylor Williams, City Attorney; Mark Bly, Director of Power and Light; Chief Phil Hardison, Franklin Police Department; Russ Pace, Public Works Director; Chief Vince Holt, Director of Emergency Services and Donald Goodwin, Director of Community Development.

**Others in Attendance:** Sergeant Scott Halverson, Franklin Police Department and Teresa Rose-McQuay; Administrative Assistant and Acting Secretary, Recording Minutes.

Mayor Rabil convened the regular meeting which followed a Closed Session meeting held at 6:00 p.m. in the City Council Chambers Conference room.

#### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by everyone in attendance.

## **CITIZENS' TIME**

Ms. Claressa Strawn invited the Franklin community and all the residents of the Southside area to the Southside Ram of Virginia's Health Expedition with our Local Lions Club on June 24 – 25 at Greensville County High School in Emporia, Virginia. The clinic will offer an array of services including medical, dental and vision services, etc. There are numerous volunteers who have donated their time and services to help the community.

Mr. Thomas Councill, Jr. of 425 Bracey Street asked Council to make an extra effort in making sure that Franklin citizens be employed by the contractors on the Madison Street CDBG project that is underway. He also asked for a meeting with Council explaining the dilapidated housing removal with the citizens in the Madison Street area. Mr. Council also asked Council to look for partnerships with the Ruth Camp Campbell Memorial Library, the Housing Authority and the schools. He noted that if the City had an active Parks and Advisory Board they would be taking care of these things.

### **Amendments to Agenda**

There were no amendments to the agenda.

### **Consent Agenda**

#### **Minutes: May 22, 2017 Regular Meeting**

Mayor Rabil asked if there were any corrections to the minutes of the May 22, 2017 Regular meeting. Hearing none, he asked for a motion. Vice-Mayor Cheatham made the motion to approve the May 22, 2017 Regular meeting minutes and Councilman Johnson seconded it.

The motion was approved by a 7 – 0 vote.

#### **Minutes: May 22 and May 23, 2017 Work Session**

Mayor Rabil asked if there were any corrections to the work session minutes which began on May 22, 2017 and concluded on May 23, 2017. Hearing none, he asked for a motion. Vice-Mayor Cheatham made the motion to approve the minutes for the May 22 and May 23, 2017 work session meeting and Councilman Johnson seconded it.

The motion was approved by a 7 – 0 vote.

#### **June 5, 2017 Called Meeting**

Mayor Rabil asked if there were any corrections to the minutes of the June 5, 2017 Called meeting. Hearing none, he asked for a motion. Vice-Mayor Cheatham made the motion to approve the June 5, 2017 Called meeting minutes and Councilman Johnson seconded it.

The motion was approved by a 7 – 0 vote.

**FINANCE****FY 2016 – 2017 City Budget Amendment # 2017 – 17**

Mayor Rabil recognized City Manager Martin to present the City FY 2017 – 2018 Budget Amendment # 2017 – 17.

Manager Martin stated the FY 2016 – 2017 City Budget Amendment is to recognize additional revenues and to appropriate these revenues for year 2 of the Madison Street CDBG. The City met the targets for the Madison Street CDBG in the first year which allowed the City to obtain the funding for year 2 of the project.

The recommended action of Council is to authorize the appropriations by adopting the City Budget Amendment # 2017 – 17.

Councilman Burgess made the motion to adopt City Budget Amendment # 2017 – 17 and Vice-Mayor Cheatham seconded it.

Mayor Rabil asked if there were any questions or comments on the motion to adopt Budget Amendment # 2017 – 17, upon hearing none Council voted.

The motion was approved by a 7 – 0 vote.

**FY 2016 – 2017 City Budget Amendment # 2017 – 18**

Manager Martin presented City Budget Amendment # 2017 – 18 to recognize flood insurance recoveries for the Wastewater Treatment Plant building repairs and contents

Vice-Mayor Cheatham made the motion to approve City Budget Amendment # 2017 – 18 and Councilman Johnson seconded it.

Mayor Rabil asked if there were any questions or comments on the motion to approve City Budget Amendment # 2017 – 18, upon hearing none Council voted.

The motion was approved by a 7 – 0 vote.

**Beautification Commission Code Amendment Request**

The Beautification Commission is requesting that the City Council amend section 29 – 63 (a) to reduce its membership from nine members to seven. The recommendation stems from continued membership turnover in the past few years and the lack of being able to obtain a quorum to take action on agenda items.

Mayor Rabil asked if there were any questions or comments concerning the Beautification Commission Code Amendment request.

Vice-Mayor Cheatham made the motion to adopt the proposed amendment as written and Councilwoman Hilliard seconded it.

Mayor Rabil asked if there were any questions or comments.

Councilman McLemore made a motion to stipulate that the members of the commission be appointed by Ward and Councilman Johnson seconded it.

Mayor Rabil asked for a vote on the motion to appoint by Ward.

The motion failed by a vote of 0 – 7.

After discussion, Mayor Rabil then asked for a vote to adopt the proposed amendment as recommended and requested by the Commission.

The motion passed by a vote of 7 – 0.

### **City Manager's Report**

Manager Martin stated that he had nothing further to report.

### **Closed Session Action Items:**

#### **Action Item # 1**

Councilman Burgess made the motion to authorize the City Manager and the City Attorney to execute the proposed settlement agreement in the civil action styled Richard S. Grizzard, Terry Bolton and Franklin Professional Firefighters and Medics Association Local 4517 vs. the City of Franklin pending in the Southampton County Circuit Court; pay the demand for dues and attorney fees in the amount of \$9,908, and to execute dismissal of the suit with prejudice subject to the agreement. Vice-Mayor Cheatham seconded the motion.

Mayor Rabil asked if there were any further discussion; hearing none the Council voted.

The motion was approved with the vote as follows:

Councilman Johnson, AYE; Councilman Cutchins, AYE; Councilwoman Hilliard, AYE; Vice-Mayor Cheatham, AYE; Councilman Burgess, AYE; Councilman McLemore, NAY and Mayor Rabil, AYE.

#### **Action # 2**

Councilman Burgess made the motion to appoint Bambi Council to Beautification Commission and also re-appoint Phillip Page and appoint Raystine Johnson-Ashburn to the Paul D Camp Community College Board of Trustees. Mrs. Johnson-Ashburn will fill the unexpired term of Mr. Asa Johnson who is retiring effective June 30, 2017. Councilman Johnson seconded the motion.

Mayor Rabil asked if there was any further discussion.

Councilman McLemore asked if they could vote on the individuals separately.

Mayor Rabil responded that the motion and the second were for all three together.

Councilman McLemore responded that he would vote AYE on two but he had an issue with the third individual.

Mayor Rabil asked if there were any further discussion; hearing none the Council voted.

The motion was approved with the vote as follows:

Councilman Johnson, AYE; Councilman Cutchins, AYE; Councilwoman Hilliard, AYE; Vice-Mayor Cheatham, AYE; Councilman Burgess, AYE; Councilman McLemore, ABSTAIN and Mayor Rabil, AYE.

### **COUNCIL/STAFF REPORTS ON BOARDS & COMMISSIONS**

Vice-Mayor Cheatham commented that he is ready to get back in the saddle after having back surgery. He stated that he would be attending the HRPDC and HRTPO meeting.

Mayor Rabil reminded Council that they were invited to the Franklin Business Center on Wednesday, June 15, 2017 from 5:00 p.m. to 7:00 p.m. for the announcement of the StartUp Downtown grant winners.

Mayor Rabil commented on the Cruise In and the Farmers' Market on Wednesday evenings from 5:00 p.m. to 8 p.m. and We B Jammin on Thursday evenings from 6:00 p.m. to 10 p.m.

### **Closed Session**

Mayor Rabil asked if there were any other reports and hearing none the Council went back into their recessed closed session from the 6:00 p.m. meeting prior to the Regular meeting

### **The Council entered into closed session at 7:36 p.m.**

Mayor Rabil reconvened the open session at 8:37 p.m. and asked for a motion certifying the closed session.

Vice-Mayor Cheatham made a motion certifying that the only matters discussed during the closed session were those lawfully exempted from open meeting requirements and identified in the motion by which the closed session was convened. The motion was seconded by Councilman Burgess.

The motion was approved by a 7 – 0 vote.

### **Adjournment**

Councilwoman Hilliard made a motion to adjourn the meeting which was seconded by Vice-Mayor Cheatham.

Mayor Rabil asked for any discussion on the motion and hearing none the Council voted.

The motion was approved by a 7 – 0 vote.

**Mayor Rabil declared the meeting adjourned at 8:38p.m.**



These Minutes for the June 12, 2017 City Council Regular Meeting were adopted on the 22<sup>nd</sup> day of June, 2017.

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**Mayor**

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**Clerk to City Council**

**FINANCE**

- A. FY 2016 – 2017 City Budget Amendments # 2017 – 19 & # 2017 - 20**
- B. Financial Report: May, 2017**

## BUDGET AMENDMENT 2017-19

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2016-17 City Budget is hereby amended to appropriate: (1) additional revenue for expenditures in FY16-17; (2) to authorize the transfer of various line items of the FY 16-17 budget to cover expenditures exceeding \$20,000; (3) to budget for the WTHC program.

		Expenditures	Budget FY 16-17	Amended Budget	Increase/ (Decrease)
<b>Fund 100 - General Fund</b>					-
13030	1008	Building Permits SoCo	48,000	214,306	\$ 166,306
		<b>Total Revenue Amendment</b>			\$ 166,306
11010	5699	City Council - Contributions to Community Organizations	49,939	54,939	\$ 5,000
12210	3100	City Attorney - Professional Services	45,000	60,000	15,000
12535	5210	Utility Billing - Postal Services	37,200	40,200	3,000
12535	6001	Utility Billing - Office Supplies	4,000	5,500	1,500
12535	8107	Utility Billing - Computer Equipment	-	2,500	2,500
12560	1101	Info Technology - Salaries & Wages Regular	46,430	59,130	12,700
12560	2210	Info Technology - Retirement VRS	5,098	5,948	850
12560	2300	Info Technology - Hospitalization	-	6,200	6,200
21910	3163	District Court - Juvenile Detention & Group Home	40,000	55,534	15,534
22100	7005	Commonwealth's Attorney -Contracted Services	20,000	22,000	2,000
31100	1101	Police - Salaries & Wages Regular	1,642,496	1,567,496	(75,000)
31100	1200	Police - Salaries & Wages Overtime	295,000	370,000	75,000
31130	1101	E911 Communications-Salaries & Wages Regular	261,477	246,477	(15,000)
31130	1200	E911 Communications - Overtime	15,000	57,000	42,000
31130	1250	E911 Communications - Holiday	14,000	4,000	(10,000)
31130	1300	E911 Communications - Part Time	93,388	83,388	(10,000)
31130	5235	E911 Communications - Emergency Number	30,167	23,167	(7,000)

		<b>Expenditures</b>	<b>Budget FY 16-17</b>	<b>Amended Budget</b>	<b>Increase/ (Decrease)</b>
<b>Fund 100 - General Fund (continued)</b>					<b>-</b>
32100	9002	EMS - River Gauge Grant	7,370	55,020	<b>47,650</b>
41200	1101	Streets - Salaries & Wages Regular	507,944	536,974	<b>29,930</b>
41200	1200	Streets - Overtime	13,000	14,802	<b>1,802</b>
41200	2100	Streets - FICA	42,631	40,046	<b>(2,585)</b>
41200	2210	Streets - Retirement VRS	61,284	61,498	<b>214</b>
41200	2300	Streets - Hospitalization/Medical Plans	118,009	105,479	<b>(12,530)</b>
41200	2400	Streets - Group Life Insurance	7,130	7,345	<b>215</b>
41200	5115	Streets - Utilities-Street & Traffic Lighting	169,000	149,954	<b>(19,046)</b>
41330	6016	Snow Removal - Snow/Ice Removal Supplies	10,000	12,000	<b>2,000</b>
43400	3316	Building Maint Armory - Repairs & Maint	1,000	250	<b>(750)</b>
43600	5110	Building Maint City Hall - Utilities Electric	107,000	100,500	<b>(6,500)</b>
43700	1300	Building Maint Social Svcs - Salaries Part	16,151	12,651	<b>(3,500)</b>
43700	2100	Building Maint Social Svcs - FICA	1,236	986	<b>(250)</b>
43700	3316	Building Maint Social Svcs - Repairs & Maint	5,000	14,000	<b>9,000</b>
43700	5303	Building Maint Social Svcs - Flood Insurance	4,910	6,910	<b>2,000</b>
71600	1101	Senior Citizens Nutrition - Salaries Regular	31,390	32,040	<b>650</b>
71600	1200	Senior Citizens Nutrition - Overtime	-	875	<b>875</b>
71600	2210	Senior Citizens Nutrition - Retirement VRS	3,447	3,697	<b>250</b>
71600	2300	Senior Citizens Nutrition - Hospitalization	7,464	6,989	<b>(475)</b>
81600	1101	Downtown Development - Salaries Regular	-	48,900	<b>48,900</b>
81600	2100	Downtown Development - FICA	-	3,200	<b>3,200</b>
81600	2210	Downtown Development - Retirement VRS	-	5,600	<b>5,600</b>
81600	2300	Downtown Development - Hospitalization	-	10,400	<b>10,400</b>
81600	2400	Downtown Development - Group Life	-	720	<b>720</b>
81600	6098	Downtown Development - Special RE Tax	55,230	32,430	<b>(22,800)</b>
81600	6099	Downtown Development - Contract Svcs DFA	45,000	-	<b>(45,000)</b>
91500	5855	Merchant Card Fees	22,000	60,000	<b>38,000</b>
93100	9291	Transfers to General Debt Fund	455,114	448,666	<b>(6,448)</b>
93100	9280	Transfers to Econ Dev Franklin Business Ctr	60,295	80,795	<b>20,500</b>
		<b>Total Expenditure Amendment</b>			<b>\$ 166,306</b>

<b>Fund 289 - WTHC Fund</b>						-
18990	8800	WTHC - Home Program Income	-	6,275	\$	<b>6,275</b>
24002	8700	WTHC - Home Funds	-	145,125		<b>145,125</b>
		<b>Total Revenue Amendment</b>			\$	<b>151,400</b>
99999	3600	WTHC - Administration	-	1,400		<b>1,400</b>
99999	7812	WTHC - 412 Madison Street	-	135,000		<b>135,000</b>
99999	7813	WTHC - 212 Washington Street	-	14,000		<b>14,000</b>
99999	7814	WTHC - 209 Madison Street	-	215		<b>1,000</b>
		<b>Total Expenditure Amendment</b>			\$	<b>151,400</b>
<b>Fund 401 - Debt Fund</b>						
41050	100	General Debt Fund - Transfer from Gen'l Fu	455,114	448,666	\$	<b>(6,448)</b>
		<b>Total Revenue Amendment</b>			\$	<b>(6,448)</b>
40950	9501	General Debt Fund - 2015A (Ref2012B) New Money Interest	32,240	25,792	\$	<b>(6,448)</b>
		<b>Total Expenditure Amendment</b>			\$	<b>(6,448)</b>
<b>Fund 501 - Water Sewer Waste water Fund</b>						
44112	8205	Water Line-Rehabilitations	354,368	305,368	\$	<b>(49,000)</b>
44113	8246	Sewer System Improvements	628,000	579,000		<b>(49,000)</b>
44120	3311	Repairs & Maintenance - Equipment	20,000	27,000		<b>7,000</b>
44120	5303	Flood Insurance	45,000	50,500		<b>5,500</b>
44120	6018	Chemical Supplies - Ferric Chloride	5,000	9,000		<b>4,000</b>
44120	6023	Other Treatment Plant Supplies	10,000	11,500		<b>1,500</b>
44120	8408	Other Capital Expenses	105,861	185,861		<b>80,000</b>
		<b>Total Expenditure Amendment</b>			\$	<b>-</b>
<b>Fund 510 - Economic Development Fund</b>						
41050	0900	Franklin Business - Transfer from Gen'l Fun	60,295	80,795	\$	<b>20,500</b>
		<b>Total Revenue Amendment</b>			\$	<b>20,500</b>
20010	3317	Franklin Business - Repairs & Maintenance	20,000	15,000	\$	<b>(5,000)</b>
20010	5110	Franklin Business - Utilities Electric Service	85,000	93,000		<b>8,000</b>
20010	5230	Franklin Business - Telecommunications	3,200	20,200		<b>17,000</b>
20010	5304	Franklin Business - Other Property Insuranc	5,500	6,000		<b>500</b>
		<b>Total Expenditure Amendment</b>			\$	<b>20,500</b>

*Certified copy of resolution adopted by  
Franklin City Council.*

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*Clerk to the City*

Agenda  
Franklin City Council  
June 26, 2017

## BUDGET AMENDMENT 2017-20

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2017-2018 Budget is hereby established and appropriated for Smart Beginnings (Fund 204):

<u>REVENUE</u>	<u>SMART BEGINNINGS</u>	<u>2017-2018 Budget</u>
204 18990	99 Miscellaneous Income	\$ 47,752
204 18990	105 Grant-Franklin Southampton Charities	43,000
204 18990	102 Camp Family Foundation	10,000
204 18990	103 Grant VSQI/DSS Funds	10,000
204 41050	200 Prior year (FY16) Carryover - Estimated	29,248
	<b>TOTAL REVENUE</b>	<b>\$ 140,000</b>

<u>EXPENSES</u>	<u>SMART BEGINNINGS</u>	
204 53110	1101 Salaries & Wages-Regular	\$ 33,280
204 53110	1300 Salaries &Wages -Part Time	49,000
204 53110	2100 FICA	6,300
204 53110	2210 Retirement -VRS	4,505
204 53110	2300 Hospitlization	7,000
204 53110	2400 Group Life Insurance - VRS	436
204 53110	2720 Workmen's Compensation	150
204 53110	3160 Professional Services	300
204 53110	3500 Printing & Binding	1,000
204 53110	3600 Advertising	800
204 53110	5210 Postal Services	500
204 53110	5230 Telecommunications	600
204 53110	5421 Rental	5,000
204 53110	5550 Travel	1,500
204 53110	5560 Mileage	-
204 53110	5810 Dues & Memberships	400
204 53110	5840 Miscellaneous	2,000
204 53110	6001 Office Supplies	800
204 53110	6013 Education supplies	11,850
204 53110	6030 Public Awareness	1,000
204 53110	6031 Food Services & Supplies	1,500
204 53110	6032 Special Projects	12,079
	<b>TOTAL EXPENSES</b>	<b>\$ 140,000</b>

*Certified copy of resolution adopted by  
Franklin City Council*

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*Clerk to the City Council*



HIGHLIGHTS – GENERAL FUND  
Ending May 31, 2017

Based on Unaudited Financial Data

# Basis of Reporting

- The information enclosed in the City's Financial Report for the period ending May 31, 2017.
- The report contains provisions for most revenue and expenditure accruals.
  - Reflects 11 months of revenue & expenditures in most cases (where noted, the 11th month has been estimated) –modified accrual basis of accounting.
- Financial Report presentation is consistent with department's objectives to:
  - Report timely, relevant, understandable and accurate financial data
  - Promote accountability through monitoring, assessment and reporting.



# Revenue Highlights – Tax Collections

- ❑ Overall General Property Taxes collections of \$6.37 are up from FY 16 collections of \$5.99 mil. There are five major sources included in General Property Taxes:
  - ❑ Real Estate taxes (Current & Delinquent)
  - ❑ Personal Property (Current & Delinquent)
  - ❑ Penalty and Interest on Taxes
  - ❑ Public Service Corporation taxes
  - ❑ Machinery & Tools Taxes

# Revenue Highlights – Tax Collections

- ❑ Current Real Estate taxes<sup>\*</sup> at \$4.31 million are \$461,834 or 12.01% more than the prior year.
- ❑ Delinquent RE taxes<sup>\*</sup> of \$217,816 are on target at 90.8% of the budget realized.
- ❑ Personal Property taxes<sup>\*</sup> at \$1.58 mil are at 105.7% of budget and 5.1% higher than prior period collections of \$1.51 million.
- ❑ Penalties and Interest<sup>\*</sup> at \$134,679 are at 86.9% of budget and down from prior year period collections of \$165,476.
- ❑ Public Service Corporation taxes - \$68,614 is at 101% of budget.

<sup>\*</sup>These revenue sources are projected to have a cumulative overage of \$288,413 at 6/30/17.

# General Property Taxes- Overall BUDGET COMPARISON-Cash Basis

REVENUE SOURCE	2016-2017 BUDGET	ACTUAL Current Year	BUDGET %	2015-2016 BUDGET	ACTUAL Prior Year	BUDGET %
Real Estate Taxes-Current	\$ 5,447,115	\$ 4,308,008	79.1%	\$ 5,456,874	\$ 3,846,174	70.5%
Real Estate Taxes-Delinquent	240,000	217,816	90.8%	190,000	350,962	184.7%
Personal Property Taxes-Current	1,500,000	1,584,825	105.7%	1,450,000	1,507,771	104.0%
Personal Property Taxes-Delinquent	45,000	31,265	69.5%	65,000	36,140	55.6%
Machinery & Tools	23,578	20,114	85.3%	23,577	19,402	82.3%
Penalties & Interest Taxes	155,000	134,679	86.9%	145,000	165,476	114.1%
Public Service Corporation Taxes	68,000	68,614	100.9%	66,863	67,088	100.3%
<b>GENERAL PROPERTY TAX</b>	<b>\$ 7,478,693</b>	<b>\$ 6,365,321</b>	<b>85.1%</b>	<b>\$ 7,397,314</b>	<b>\$ 5,993,013</b>	<b>81.0%</b>

<b>Current</b>	<b>\$ 6,365,321</b>
<b>Prior Year</b>	<b>\$ 5,993,013</b>
<b>Net Change \$</b>	<b>372,308</b>
<b>Net Change %</b>	<b>6.2%</b>

# Local Tax Revenue - (Prior Year Comparison) – Modified Accrual Basis

	Meals Taxes	Lodging Taxes	Cigarette Taxes	Sales Taxes	Total
May-16	1,362,803	112,105	325,990	1,620,446	3,421,344
May-17	1,329,470	123,917	274,379	1,627,403	3,355,169
Prior Year \$	(33,333)	11,812	(51,611)	6,957	(66,175)
Prior Year %	-2.45%	10.54%	-15.83%	0.43%	-1.93%

Eleven (11) months into the fiscal year, it is projected that the Local Tax Revenue sources will be short \$27,303 of meeting targeted projections.

# Local Tax Revenue (Budget per Actual Comparison)-(Modified Accrual Basis)

Benchmark – 92%

	FY 16-17 Budget	5/31/2017	% of Budget Realized
Local Sales & Use*	\$ 1,823,000	\$ 1,627,403	89.3%
Cigarette Taxes	\$ 345,000	\$ 274,379	79.5%
Meals Taxes*	\$ 1,420,000	\$ 1,329,470	93.6%
Lodging Taxes*	<u>\$ 130,000</u>	<u>\$ 123,917</u>	<u>95.3%</u>
<b>Total Local Tax Revenue</b>	<b>\$ 3,718,000</b>	<b>\$ 3,355,169</b>	<b>90.2%</b>

\*prepared on modified accrual basis - revenue sources include a one or two month projection based on prior history

Eleven (11) months into the fiscal year, it is projected that local sales & use taxes and cigarette taxes will not meet targeted projections; net projected deficit of all Local Tax Revenue sources is \$27.303.

# Revenue & Expenditure Summary – Cash Basis

- General fund revenue at \$18 mil (86.7% of budget) is a net \$464,441 more when compared to the \$17.55 mil (84.9% of budget) realized prior year period.
- General Fund expenditures at the end of the period total \$13.3 mil and represents 82.3% of the total budget; when compared to the prior year period of \$13.42 mil, this is a \$119,825 (.89%) decrease.



# Financial Reports

## ENTERPRISE FUNDS

For the period ending May 31, 2017

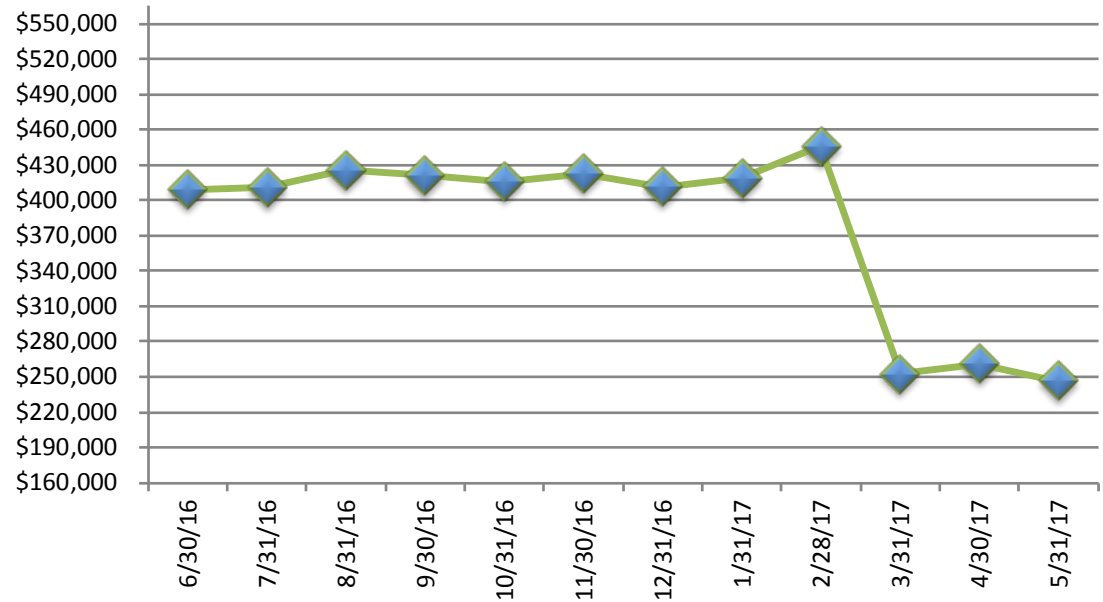
Based on Unaudited Financial Data

# Solid Waste Fund – Cash Balance

1

□ Cash balance at May 31, 2017 = \$246,169

FYE 6/30/17		
Month	Cash Balance	Variance
30-Jun	\$409,400	
31-Jul	\$410,551	\$1,151
31-Aug	\$425,486	\$14,935
30-Sep	\$420,954	(\$4,532)
31-Oct	\$416,155	(\$4,799)
30-Nov	\$422,723	\$6,568
31-Dec	\$411,298	(\$11,425)
31-Jan	\$418,851	\$7,553
28-Feb	\$445,948	\$27,097
31-Mar	\$252,700	(\$193,248)
30-Apr	\$260,852	\$8,152
31-May	\$246,169	(\$14,683)
30-Jun		
Net change Since June 30, 2016		(\$163,231)



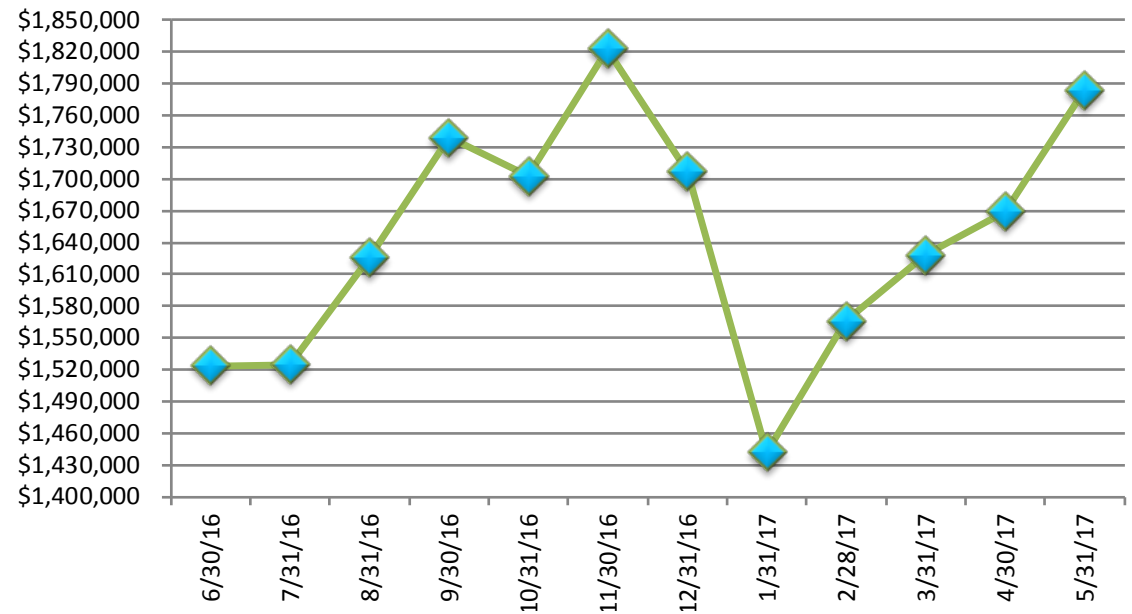


# Water & Sewer Fund – Cash Balance

2

□ Water & Sewer Fund at May 31, 2017 = \$1.784 mil

<u>Month</u>	<u>Cash Balance</u>	<u>Variance</u>
30-Jun	\$1,523,478	
31-Jul	\$1,524,862	\$1,384
31-Aug	\$1,625,513	\$100,651
30-Sep	\$1,738,716	\$113,203
31-Oct	\$1,702,317	(\$36,399)
30-Nov	\$1,822,818	\$120,501
31-Dec	\$1,707,079	(\$115,739)
31-Jan	\$1,442,096	(\$264,983)
28-Feb	\$1,565,794	\$123,698
31-Mar	\$1,628,652	\$62,858
30-Apr	\$1,669,407	\$40,755
31-May	\$1,783,768	\$114,361
30-Jun		
<b>Net Change Since June 30, 2016</b>		<b>\$260,290</b>



# ELECTRIC FUND CASH ANALYSIS

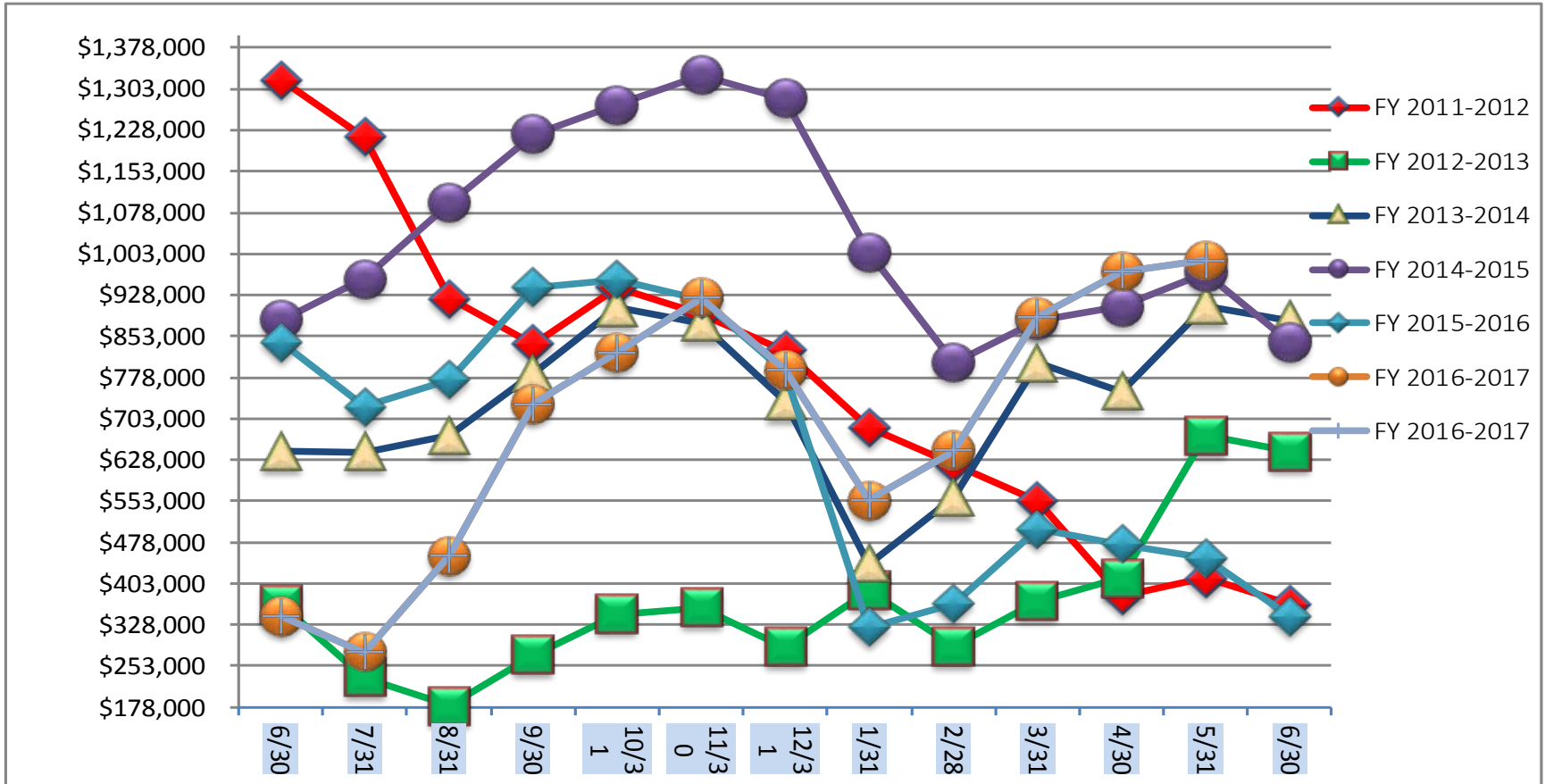
3

	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017
6/30	\$ <b>1,320,285</b>	\$ <b>365,374</b>	\$ 643,257	\$ 882,030	\$ 842,112	\$ 343,328
7/31	\$ 1,215,100	\$ 232,177	\$ 642,085	\$ 957,000	\$ 724,794	\$ 276,984
8/31	\$ 922,039	\$ 179,939	\$ 672,538	\$ 1,095,099	\$ 774,246	\$ 453,148
9/30	\$ 839,265	\$ 272,263	\$ 784,569	\$ 1,220,000	\$ 942,197	\$ 729,003
10/31	\$ 941,608	\$ 346,776	\$ 904,924	\$ 1,273,878	\$ 956,592	\$ 822,659
11/30	\$ 893,591	\$ 359,027	\$ 876,767	\$ 1,327,621	\$ 919,275	\$ 922,617
12/31	\$ 827,204	\$ 287,190	\$ 733,859	\$ 1,284,717	\$ 788,629	\$ 791,600
1/31	\$ 686,342	\$ 389,986	\$ 438,344	\$ 1,004,954	\$ 322,369	\$ 554,258
2/28	\$ 620,337	\$ 287,764	\$ 559,511	\$ 805,356	\$ 366,352	\$ 644,526
3/31	\$ 552,907	\$ 370,727	\$ 803,846	\$ 881,641	\$ 502,204	\$ 888,414
4/30	\$ 380,372	\$ 412,409	\$ 751,999	\$ 906,867	\$ 474,040	\$ 970,688
5/31	\$ 412,409	\$ 672,007	\$ 908,047	\$ 968,713	\$ 448,880	\$ 990,559
6/30	\$ 365,474	\$ 643,257	\$ 882,157	\$ 842,112	\$ 343,328	

Cash in the Electric Fund at \$990,559 increased by \$19,871 from the prior month period.

# ELECTRIC FUND CASH ANALYSIS

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**OLD/NEW BUSINESS**

- A. Potential Retreat Dates Discussion**
- B. City Manager's Report**

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**COUNCIL/STAFF REPORTS ON BOARDS & COMMISSIONS**