

**AGENDA**

## FRANKLIN CITY COUNCIL

MONDAY, November 23, 2015 – CITY HALL COUNCIL CHAMBERS – 207 W. SECOND AVE.

**7:00 P.M.****Regular Meeting**

CALL TO ORDER . . . . . MAYOR RAYSTINE D. JOHNSON-ASHBURN

PLEASE TURN OFF CELL PHONES . . . . . MAYOR RAYSTINE D. JOHNSON-ASHBURN

PLEDGE OF ALLEGIANCE

CITIZENS' TIME

AMENDMENTS TO AGENDA

1. CONSENT AGENDA

- A. Minutes: November 9, 2015 Regular Meeting
- B. Departmental Reports: October, 2015 (Separate File)

2. FINANCE

- A. FY 2015 – 2016 City Budget Ordinance Revision To # 2016 – 04 and Amendments # 2016 – 08 & #2016 – 09
- B. Utility Billing & Personal Property Tax Charge Offs (2009)

3. OLD/NEW BUSINESS

- A. City Manager's Report

4. COUNCIL/STAFF REPORTS ON BOARDS & COMMISSIONS5. CLOSED SESSION

Closed Session - I move that the Franklin City Council meet in Closed Session to discuss and consider appointments to boards and commissions; a discussion of the disposition of publicly held real property, where discussion in an open meeting would affect the bargaining position or negotiating strategy of the public body; and consultation with the City Attorney pertaining to actual litigation, where such consultation or briefing in open meeting would adversely affect the litigating posture of the public body pursuant to Virginia Code Section 2.2 – 3711 (A) (1), (3) and (7).

Motion Upon Returning to Open Session- I move that the only matters discussed during the session were those lawfully exempted from open meeting requirements and identified in the motion by which the closed session was convened.

6. ADJOURNMENT

**UPCOMING ITEMS TO BE SCHEDULED**

The items below are intended to be reflective, and not inclusive of all subjects staff is working on to bring forward to City Council in the next two months. Both the time lines and subject matter are subject to change and should not be considered final.

**SUBJECT**

**TENTATIVE TIME LINE**

**City Council/School Board Joint Meeting**

**TBA**

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**CONSENT AGENDA**

- A. Minutes: November 9, 2015 Regular Meeting**
- B. Departmental Reports: October, 2015**

The Franklin City Council held its regular meeting on Monday, November 9, 2015 at 7:00 p.m. in the Council Chambers at City Hall.

**Council Members in Attendance:** Mayor Raystine Johnson-Ashburn, Barry Cheatham, Vice-Mayor; Benny Burgess, Mary Hilliard, Frank Rabil, and Mona Murphy (Greg McLemore absent).

**Staff in Attendance:** Randy Martin, City Manager; Taylor Williams, City Attorney; Mark Bly, Director of Power and Light; Chief Vince Holt, Director of Emergency Services; Melissa Rollins, Finance Director; Russ Pace, Director of Public Works; Brenda Rickman, Commissioner of the Revenue; Carolyn Joyner, Human Resource Manager; Dinah Babb, Treasurer; Donald Goodwin, Director of Community Development; Alan Hogge, Director of Social Services; and Chief Phil Hardison, Police Department.

**Others in Attendance:** Officer Brian Snow, Franklin Police Department; Officer Quentin Livingston, Franklin Police Department; Sergeant Joseph Unser; Franklin Police Department; Dan Howe, Executive Director, Downtown Franklin Association, Inc. and Teresa Rose-McQuay; Administrative Assistant and Acting Secretary, Recording Minutes.

Mayor Johnson-Ashburn acknowledged that Councilman McLemore would not be in attendance due to not being able to get a flight back today.

#### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by everyone in attendance.

#### **CITIZENS' TIME**

Ms. Claressa Strawn, who is a Certified In-Person Assister for Enroll Virginia spoke about the open enrollment period for the Health Insurance Marketplace. This program is for people who are eligible for reduced cost by meeting these requirements: live within the State of Virginia, live in a household with income up to 400% of the Federal Poverty Level, must be a U.S. citizen or national (or be lawfully present), can't be incarcerated and can't have affordable employer-based coverage (Less than 9.5% of income).

Ms. Strawn included these important dates to remember:

- November 1, 2015: Open Enrollment starts – first day you can enroll in a 2016 insurance plan through the Health Insurance Marketplace. Coverage can start as soon as January 1, 2016.
- December 15, 2015: Last day to enroll in or change plans for new coverage to start January 1, 2016.
- January 1, 2016: 2016 coverage starts for those who enroll or change plans by December 15.
- January 15, 2016: Last day to enroll in or change plans for new coverage to start February 1, 2016.
- January 31, 2016: 2016 Open Enrollment ends. Enrollments or changes between January 16 and January 31 take effect March 1, 2016.

Ms. Strawn urged people to look into all their options concerning the Affordable Health Care Act and take advantage of the programs that are here to help people. She thanked Council for the opportunity to share the information about the Health Insurance Marketplace.

### **AMENDMENTS TO AGENDA**

There were no amendments to the agenda.

### **Consent Agenda**

#### **Minutes: September 28, 2015 Regular Meeting**

Mayor Johnson-Ashburn asked if there were any corrections or changes to the minutes. Hearing none she asked for a motion. Vice-Mayor Cheatham made the motion to adopt the minutes of the October 26, 2015 Regular meeting as presented and Councilman Rabil seconded the motion. Mayor Johnson-Ashburn asked if there were any questions or discussion on the motion: hearing none she called for a vote.

The motion was approved as follows:

Mayor Johnson-Ashburn, ABSTAIN; Vice-Mayor Cheatham, AYE; Councilman Burgess, AYE; Councilwoman Hillard, AYE; Councilwoman Murphy, AYE; and Councilman Rabil, AYE. (Councilman McLemore absent)

### **Finance**

#### **Monthly Financial Report: September, 2015**

Mayor Johnson-Ashburn recognized Director Rollins to present the monthly Financial Report. Director Rollins reviewed highlights of the Financial Report for September, 2015.

#### **General Fund Revenue Summary**

With the first quarter of the fiscal year complete, General Fund Revenues are nearly \$500,000 less than the prior year period. While some local revenue sources increased overall, the primary factor attributing to the decrease is the timing of Revenue Sharing from Isle of Wight County. These funds were remitted to the City in August of 2014 (FY 2014 – 2015) but were remitted in the current fiscal year (FY 2015 – 2016) in October.

#### **Property Tax Revenue**

The first quarter of the fiscal year reflects a 22% increase in general property tax collections over the prior year period mostly attributed to an increase in current and real estate taxes realized at 9/30/15 compared to the prior year period. Delinquent personal property tax revenue is slightly behind the prior year while penalties and interest are tracking in a similar fashion to last year.

### Local Taxes

- Taxes indicative of the City's local economy are tracking slightly higher than the prior year period.
- While meals taxes earned in the first quarter reflect a positive gain of 6.1%, revenue from lodging taxes reflect less favorable trends. Cigarette and sales taxes are tracking nearly the same as the prior year period.
- All sources, except projected sales and use taxes, are on target with budgeted projections at greater than 25% of budget realized at the end of the quarter.

### Other Local, State & Federal Revenue

- Other local tax revenue (i.e. permits, fees, and fines) collections at the end of the quarter are lower than the prior year as anticipated. Building permit revenue surged in the prior year resulting from housing authority renovations.
- Charges for services include the Administrative transfer from the City's Enterprise Funds to the General Fund; the budget for FY 2015 – 2016 decreased slightly as a result of more accurate cost allocation for administrative costs to the general fund. Other charges for services include ambulance billing charges which were slightly higher in September 2015 than the prior period. Parks & recreation fees are also included in charges for services and reflect a decrease from the prior year period due to program offering changes by Parks & Recreation in FY 2015 -2016.
- Miscellaneous revenue is significantly higher than the prior year period as a result of real estate sale transactions and late penalty fees reflected in the General Fund. As previously reported, the City had not received the revenue sharing annexation payment from Isle of Wight County as of September 30, 2015. As a result, the City's net income will show a less favorable trend when compared to the prior year period.
- State & federal revenue represents communication taxes, personal property tax relief, railroad tax revenue (non-categorical aid). The amount at the end of the quarter is comparable to the prior year period. CJS Law Enforcement, Street & Highway Maintenance Funds and state grants (categorical aid) are normally received at the end of the quarter. Revenue at the end of the quarter is slightly less per budget when compared to the prior year period. Nearly 25% of the budget has been realized.
- Overall, total current general fund revenue reported at \$3.08 million (13.75% of budget is a net \$430,000 or 14.0% less when compared to the \$3.52 million (nearly 15.0% of budget) realized at 9/30/14.

### **General Fund Expenditure Summary**

General Fund expenditures overall are 8.5% higher than the prior year period at 9/30 with \$3.34 million or 23.1% of the budget spent at 9/30/15 compared to \$3.08 million or 20.4% of the budget spent at 9/30/14. Elections, Courts and Sheriff (Judicial Administration) category increased resulting from the budgeted increase in the required quarterly contribution to the regional jail; general government increase is due to capital outlay expenditures in Information Technology including the New Software Project.

## Enterprise Funds

### Water & Sewer Fund

- Revenue from the sale of water and sewer service charges of \$668,977 at September 30 is less than the prior year period. This is the result of water and sewer adjustments (billing error) stemming from June 2015 and carried into July 2015. September 2015 billed revenue of \$240,039 is comparable to the prior year period.
- Expenditures in the Fund are significantly less than the prior year as a result of increased system sewer improvements made in the prior fiscal year.
- The cash balance in the Fund at the end of the month is \$1.98 million, an increase from the \$1.90 million reported at September 2014; cash decreased from the balance of \$2.08 million reported August 2015.

### Solid Waste Fund

- Revenue for the Solid Waste Fund is on target with budgeted projections reaching nearly 25% of budget and is comparable to the prior year period. Billed revenue in the fund reflects the reduction of the current year budgeted revenue resulting from the drop in the monthly solid waste fee to \$38.00 from \$39.74 in the prior year period.
- The cash balance in the Fund at the end of the month is \$516,226, an increase of 5% from the \$490,000 reported at June 30, 2015 and slightly less (\$14,000) than the cash reported in the prior year period. No significant change is noted from the prior month.
- Total expenditures at \$160,145 is slightly under the prior period expenses and represents 16.6% of the total budget.

### Airport Fund Summary

- Fuel sales of \$12,000 at 9/30/15 are less than the prior year period.
- Other local revenue consists primarily of airport rental fees and is also slightly less than the revenue realized during the prior year period.
- Expenditures at 9/30/15 are higher than the prior year period as a result of fuel purchases in the month of September.

### Electric Fund Summary

- Revenue in the Electric Fund represents three months of billed revenue at \$3.4 million for the sale of energy (23.9% of budget); the prior year period reflects revenue from the sale of energy of \$3.19 million (22.6% of budget).
- Expenditures associated with the sale of energy at \$2.22 million are 2.7% higher than the prior year period costs of \$2.16 million. The difference of \$400,000 has adversely impacted the Fund's available cash at the end of the period. Cost is within the budgeted projections.

### Cash Balance

Cash in the Electric Fund at 9/30/14 was \$1.649 million, largely due to the billing error that was corrected by Dominion in the next month. Outside this error, the cash balance was approximately \$1.220 million.

September 2015 cash position shows favorable improvement increasing by \$168,000 from the prior month cash balance of \$774,000.

Mayor Johnson-Ashburn asked if there were any questions or comments concerning the September, 2015 Financial Report.

Councilman Burgess asked if we had borrowed the money for the Software upgrade.

Director Rollins stated that yes it was.

Councilman Burgess asked if the ambulance increase was in billing or collections.

Director Rollins said that it was in collections.

Councilman Burgess stated that he was still concerned about the cash balance in the Electric Fund. He noted that on the detail page under other expenses, the city budgeted about a \$90,000 increase but we have spent \$110,000; are we going to overspend our budget.

Director Rollins said that she would take a look at this and report back to Council.

#### **FY 2015 – 2016 City Budget Ordinance Amendment # 2016 – 07**

Director Rollins presented Budget Ordinance Amendment # 2016 – 07. The City has been awarded the following grants: Liter Control Grant for the Community Development Department in the amount of \$6,427.00 and \$5,000 from the State Arts funds for a matching grant for the Rawls Arts Museum; the match from the City was included in the FY 15 – 16 budget.

The required action from City Council is to authorize the acceptance of the grant awards, amend the FY 15 – 16 Budget and appropriate the funds for expenditure.

Mayor Johnson-Ashburn asked if there were any further questions or comments and upon hearing none asked for a motion.

Councilman Burgess made the motion to approve FY 2015 – 2016 Budget Ordinance Amendment # 2016 - 07 and Councilwoman Hilliard seconded the motion.

The motion was approved by a vote of 6 – 0 (Councilman McLemore absent.)

#### **OLD/NEW BUSINESS**

#### **Emergency Operations Plan Re-adoption Resolution # 2015 – 06**

Manager Martin presented the Resolution # 2015 – 06 for Council consideration. As Chief Vince Holt's memorandum included in the agenda indicates, the City must act on re-adoption of the plan at least every four years. Chief Holt and his staff have expended significant time reviewing the plan for any necessary updates and presented it to Virginia Department of Emergency management officials for their review to ensure it meets all state and federal guidelines. This is the first time the plan has been readopted during Manager Martin's tenure in Franklin. The



Manager has reviewed it in its entirety and discussed elements with the Chief and other City staff for background.

The Manager's assessment is it is a well done plan compared to EOP's he has reviewed and helped develop during his service in other communities. Most of the effort in this review has focused on overall streamlining, updated information and correcting any changes in circumstances. This is a very important plan for the City when implemented and it is mandatory it be in place for the City to qualify for assistance from state and federal resources when qualifying events arise.

As noted, the City must adopt the resolution in November to comply with the four year cycle requirements, but this is a living document that is subject to change at any time going forward as details or conditions warrant. The entire EOP document was distributed for Council review in advance.

Manager Martin recognized Chief Holt to answer any questions that Council may have concerning the City Emergency Operations Plan Re-Adoption.

Mayor Johnson-Ashburn commended Chief Holt and all those who were here in 1999 for the execution of the City Emergency Operations Plan and a job well done. Mayor Johnson-Ashburn expressed her concern was to make sure that we have proper communication between Emergency Services, City Council and the community during any emergency in which the plan is implemented.

Chief Holt mentioned that as a part of the new Emergency Operations Plan, the city will be utilizing Social Media to keep the community abreast of issues. Of course, this option was not available in the 1999 event.

Councilman Burgess asked if the business owners were addressed in the City Emergency Operations Plan.

Chief Holt stated that there are different facets of individuals that would be activated if action has to be taken in the updated City Emergency Operations Plan like Dan Howe, DFA Director and the Hospital to name a couple. Other business interests are listed in the plan.

The Chief reiterated that state code requires that the City of Franklin's Emergency Operations plan be readopted every four years. The current plan is dated November 2011. The required action by Council is to approve resolution # 2015 – 06 to re-adopt the City Emergency Operations Plan.

Vice-Mayor Cheatham made the motion to approve Resolution # 2015 – 06 to re-adopt the City Emergency Operations Plan. Councilman Burgess seconded the motion.

The motion was approved by a 6 – 0 vote (Councilman McLemore absent).

## City Manager's Report

### Portable Radio Communication System Upgrade

Manager Martin reminded Council of the issue discussed at length at the Council meeting on October 26<sup>th</sup>, 2015. Police Chief Phillip Hardison, Communication Manager, Bruce Edwards and Manager Martin have further considered the status of the City's Portable Radio Communication System issues experienced and options for addressing the current situation and longer term concerns. Enclosed with the agenda are summary memorandums from Communication Manager Edwards that summarize the available options considered to date. In the Department's August, 2015 report to Council, it was noted that the long term goal is to upgrade the entire system including repeater locations to improve reliability and upgrade the radios and other system components to digital which will also prepare Franklin for anticipated future federal band width challenges.

All things considered, especially the immediate need to have access to all six channels to ensure service to the City's current user groups including emergency and nonemergency users, Communication Manager Edwards has presented an option that Chief Hardison and Manager Martin recommend the City pursue at this time. This option addresses immediate issues, but does it with equipment that would be compatible with the new system. This course of action allows more time to further evaluate options for the long term and avoids wasting resources on potentially less expensive short term fixes that could leave the City more vulnerable to failures like those recently experienced.

This option as described in the attachment costs \$30,602.50. Manager Martin is prepared to authorize the work to proceed immediately to expedite completion, but this will necessitate action by Council at a later date to amend the budget to replace these funds in the Police Department budget. Manager Martin will recommend at a future time Council transfer funds from the contingency appropriation unless another option is identified before Council budget action is taken.

Communications Manager Edwards informed Council that he had received a quote to repair one of the channels that are in-operable. The quote amount is \$3,657.50 to replace the two combiner cans in the system for Police 1. The Department repaired police 1 three times in the past twelve months. The combiner cans would be returned to Telewave for a root failure cause analysis. Police 2 has been repaired once in the past 12 months and is currently not operating. Depending on the findings on the analysis it will likely need the same replacement as above. The entire combiner contains seven individual channels, and should the analysis indicate it they may all need to be replaced. The cost would be \$25,602.50 for the combiner cans plus approximately \$5,000.00 to replace the remaining isolators, totaling \$30,602.50.

The up side to any or all of these replacements is the ability to use the combiner in the new system. If we leave the system as is we are certain to continue to loose channels. This system was built August 2006. The Police and Fire talk groups see the most use; working 24 hours a day, 7 days a week.

Manager Martin asked Chief Hardison and Communications Manager Bruce Edwards to answer any questions that Council had concerning this issue.

Councilman Burgess asked if the \$30,602.50 was to repair just one or all of them.

Communications Manager Edwards replied that it was to repair all of them.

Vice-Mayor Cheatham reported that this matter was discussed at the City/County Shared Services meeting and this was not something that could be done jointly at this time.

Councilman Burgess asked if the \$30,602.50 is going to keep everyone including Public Works and the schools communication available.

Communications Manager Edwards stated yes it would.

Manager Martin stated that this could be considered a temporary fix that will give us more time to consider the options for a more permanent overall plan of action.

### **Bookmobile**

Manager Martin presented Council with a letter from the Blackwater Regional Library updating the public on the upcoming changes that the Bookmobile will be undergoing that will impact the services it provides to our citizens.

The new services will include public internet access via Wi-Fi, a more comprehensive popular materials collection and stronger presence at the festivals and events that make the community great. Blackwater Regional Library also plans on working closely with other non-profit educational organizations in each regional library system locality, ensuring the maximum amount of people are positively affected by everything the library has to offer.

In order to implement these changes successfully, the Bookmobile will be taken off of its current route beginning January, 2016, with an expected return to service date in April of 2016.

The Blackwater Regional Library will make every effort to reach the citizens that regularly access the Bookmobile by staff in the brick and mortar locations. Also, the citizens of each locality that regularly receive Bookmobile services will be alerted to these changes, and the reasons behind them, well before any changes are implemented.

Councilman Rabil asked if we could put this information in City Clips, the website and the peg channel.

Manager Martin stated that the city staff would do everything we could to make sure that the citizens know about the upcoming changes.

Vice-Mayor Cheatham asked Manager Martin if the Regional Library would be returning services to areas that were cut previously due to budget constraints.

Manager Martin stated that it was not mentioned, however, he would follow up with the library to see if that is a possibility.

### **Parks & Recreation Citizen Concerns**

Manager Martin reminded Council that at the last council meeting a citizen had brought in some pictures of maintenance issues at some city Parks and Recreation facilities. He said that he met with the Interim Parks and Recreation Director to address these concerns. Some have already been corrected or are in process to be addressed and some of the items will be capital improvement items that will require budget consideration at a later time. Manager Martin also stated that a written response had been sent and

previously distributed concerning the status of the Parks and Recreation Advisory Committee to the chair of that committee and it is unclear why this member did not receive a copy of the information.

### **Financial Disclosure Forms**

Manager Martin reminded Council that the Disclosure Forms are due by December 15, 2015 for all of our elected officials and some of our boards and committees.

### **Madison Street Area CDBG Update**

Manager Martin advised that the Madison Street project management team went out in Mid-October door to door and distributed information to property owners in the affected areas. They have received some positive feedback. To date they have received four owner rehabilitation applications and three rental applications. At this point three of the owner applications and one of the rental applications have been approved.

Mayor Johnson-Ashburn asked if there were any questions for Manager Martin and hearing none moved on to the next agenda item.

### **COUNCIL/STAFF REPORTS ON BOARDS & COMMISSIONS**

Councilman Burgess commented on the City/County Shared Services water and sewer Management Team progress on the engineering study presentation they are working on. The last subcommittee meeting will be held this Thursday, November 12, 2015 to make the final revisions to the presentation; hopefully to be completed in December, 2015 by the entire Management Team and then to the elected officials and public in January, 2016 if everything goes according to plan.

Vice-Mayor Cheatham commented on a topic that was discussed at the City/County Shared Services meetings involving health insurance to see if we could get better prices for our employees by working with our peers.

Councilman Rabil reminded everyone of the Franklin Fall Festival coming up this Friday and Saturday, November 13<sup>th</sup> and 14<sup>th</sup>. He invited Dan Howe to give additional event reminders.

Downtown Franklin Executive Director Howe advised all of the Christmas Open House on Saturday, November 21<sup>st</sup>, the Elf Parade on Thursday, December 3<sup>rd</sup> and the Christmas Parade on December 4<sup>th</sup> at 7:00 p.m.

Councilwoman Murphy asked Manager Martin when he and County representatives would be talking to the insurance representatives about health insurance opportunities as referenced by Vice-Mayor Cheatham.

Manager Martin stated that he hoped this could be done before the upcoming holidays.

### **Closed Session**

Councilwoman Hilliard move that the Franklin City Council meet in Closed Session to discuss and consider appointments to boards and commissions; discussion concerning a prospective business or industry where no previous announcement has been made of the business or industry's interest in locating

its facilities in the community; and consultation with the City Attorney pertaining to actual litigation, where such consultation or briefing in open meeting would adversely affect the litigating posture of the public body pursuant to Virginia Code Section 2.2 – 3711 (A) (1), (5) and (7) and Vice-Mayor Cheatham seconded the motion.

The motion was approved by a 6 – 0 vote (Councilman McLemore absent).

**The Council entered into closed session at 8:18 p.m.**

Mayor Johnson-Ashburn reconvened the open session at 9:30 p.m. and asked for a motion certifying the closed session.

Councilman Rabil made a motion certifying that the only matters discussed during the closed session were those lawfully exempted from open meeting requirements and identified in the motion by which the closed session was convened. The motion was seconded by Vice-Mayor Cheatham.

The motion was approved by a 6 – 0 vote (Councilman McLemore absent).

**Adjournment**

Vice-Mayor Cheatham made a motion to adjourn the meeting which was seconded by Councilman Rabil.

The motion was approved by a 6 – 0 vote (Councilman McLemore absent).

**Vice-Mayor Cheatham declared the meeting adjourned at 9:32 p.m.**

**These Minutes for the November 9, 2015 City Council Meeting were adopted on the 23<sup>rd</sup> day of November, 2015.**

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Mayor

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Clerk to City Council

**FINANCE**

- A. FY 2015 – 2016 City Budget Ordinance Revision To # 2016 – 04 and Amendments # 2016 – 08 & # 2016 – 09**
- B. Utility Billing & Personal Property Tax Charge Offs (2009)**



**DEPARTMENT OF FINANCE**

November 18, 2015

TO: Randy Martin  
City Manager

FROM: Melissa D. Rollins *Melissa D. Rollins*  
Director of Finance

RE: **FY 2015-2016 – Budget Amendments**

**1. Revision to Budget Amendment #2016-04 (REVISED 11/23/15)**

At the August 10, 2015 meeting, City Council authorized the request to transfer \$30,000 from the City’s Solid Waste Fund (landfill closure line item) to the Economic Development Fund to fund the Business Drive Road Project to the Pretlow Industrial Park.

However, this amount (\$30,000) was not available in the landfill closure line item. When the budget amendment was prepared, the “requested” amount of \$70,000 was inadvertently picked up as the available budget amount which indicated that sufficient funds were available to cover expenditures in that line item; consequently, \$30,000 was requested for transfer. However, the final City Council approved budget was only \$14,416 as shown below.

<b>Landfill Closure Line Item Request</b>	\$70,000.00
FY 15-16 Approved Transfer to General Fund	<u>\$55,084.00</u>
City Council Approved Budget	\$14,916.00

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In addition, \$180,000 was estimated as the available fund balance in the Economic Development Fund at the end of the fiscal year to be used to fund the majority of the cost of the road project. Subsequent year end reconciliation shows an available balance of \$178,667 at June 30, 2015 (unaudited).

**Required Action from City Council:**

Revise budget amendment #2016-04 to remove the City’s request to transfer \$30,000 from the Solid Waste Fund to the Economic Development Fund and (2) to use \$180,000 in available fund balance to cover the road project (Revised Amendment Attached).

## 2. Budget Amendment #2016-08 – Economic Development Fund

The Fund Balance at 6/30/15 in the Economic Development Fund is \$178,667 of which \$32,000 was included in the FY 15-16 budget for needed repairs to the HVAC system. The balance of \$146,667 is available for construction costs for the Access Road Project to Pretlow Industrial Park (Business Drive). The City received \$24,980 in real estate sale proceeds from Pinnacle Agriculture. The total cost of the contract to construct the Road is \$192,100. In order to pay for costs incurred for the work, funds must be appropriated in the current budget.

The recommendation for funding the total road construction project is as follows:

Use of Economic Development Fund Balance	\$146,000
Use of Proceeds from Real Estate Sale	\$ 24,980
Use of General Fund (Fund Balance) – Increase the Budgeted Transfer from the GF from \$24,220 to 45,340	\$ 21,120
<b>Total Revenue</b>	<b>\$192,100</b>

## 3. Budget Amendment #2016-09 – General Fund - VDOT Primary Extension Paving Projects

The City has been awarded funds from the Virginia Department of Transportation (VDOT) for Primary Extension Paving Improvement Projects as follows:

Primary Extension Paving Project	Amount
South Street	\$260,370
Clay Street	\$225,000
<b>Total Award</b>	<b>\$485,370</b>

According to the Standard Project Administration Agreement, the award is 100% reimbursable after the expenditure by the City. (Note: The total cost of the project was \$489,315 of which the \$3,945 is City cost). This project is not associated with the paving improvements under the Street & Highway Maintenance Funds and was not included in the FY 15-16 adopted budget. The City is requesting an appropriation of \$485,370 to the Streets Budget to cover the cost of the project. Funds will be reimbursed to the City within 30 days of the receipt of the required documentation from the City.



## BUDGET AMENDMENT 2016-04 – Amended (Nov. 23)

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2015-2016 City Budget is hereby amended as follows:

		2015-2016	AMENDED	INCREASE
		BUDGET	BUDGET	(DECREASE)
<b>100</b>	<b><u>GENERAL FUND</u></b>			
	<b>REVENUE</b>			
41050-0004	Prior Year Budget Carryover	\$0	\$330,866	330,886
41050-0100	Use of restricted fund balance	\$0	169,930	<u>169,930</u>
				<b>500,816</b>
	<b>EXPENDITURES</b>			
41200-8211	PW Streets- Drainage- CIP	120,000	200,558	80,558
41200-8333	PW Streets – Street Paving	400,000	644,292	244,292
81300-3330	Contract Maintenance-Adopt a Spot	0	1,300	1,300
81300-5856	<b>Gateway Enhancement Plan</b>	<b>3,500</b>	<b>9,536</b>	<b><u>6,036</u></b>
12560-8117	Software Upgrade Project	0	156,673	156,673
81100-8010	Generator Hookup Grant	0	11,957	<u>11,957</u>
	<b>TOTAL</b>			<b>500,816</b>
<b>501</b>	<b><u>WATER/SEWER</u></b>			
	<b>REVENUE</b>			
41050-0200	Prior Year Budget Carryover	\$0	\$631,662	<b><u>\$631,662</u></b>
	<b>EXPENDITURES</b>			
44112-8205	Water Line Rehab	\$243,194	672,297	\$429,103
44113-8246	Sewer System Improvements	<u>\$243,194</u>	<u>445,753</u>	<u>\$202,559</u>
	<b>TOTAL</b>			<b>\$631,662</b>
<b>220</b>	<b><u>FOUNDATION GRANTS</u></b>			
	<b>REVENUE</b>			
41050-0100	Prior Year Budget Carryover	\$0	\$90,922	\$90,922
	<b>EXPENDITURES</b>			
31100-5848	Camp Grant-police	\$0	29,152	\$29,152
32100-5604	Volunteer Incentive Program	0	652	652
32100-5848	<b>Camp Foundation Grant-fire &amp; rescue</b>	<b>0</b>	<b>33,592</b>	<b>33,592</b>
32100-9004	IT Upgrade – E911	0	12,444	12,444
32100-8101	Thermal Imaging Cameras	0	36	36
32100-8117	Fire Prevention	0	10,225	10,225
32100-8600	Child Safety Seat	0	564	564
43200-8300	Hayden Study	0	3,199	3,199
71300-5848	Summer Youth Day Scholarships	0	<u>1,058</u>	<u>1,058</u>
	<b>TOTAL</b>		<b>90,922</b>	<b>90,922</b>

<b>504</b>	<b><u>AIRPORT FUND</u></b>			
	<b>REVENUE</b>			
41050-0200	Prior Year local match	\$0	9,442	9,442
24040-0421	Airport Improvements – State	\$0	14,164	14,164
33010+0420	Airport Improvements – Federal	\$0	448,513	<u>448,513</u>
				472,119
	<b>EXPENDITURES</b>			
20020-8431	Runway Lighting Construction	0	472,119	<u>472,119</u>
	<b>TOTAL</b>			<b>472,119</b>

<b>510</b>	<b><u>ECONOMIC DEVELOPMENT</u></b>			
	<b>REVENUE</b>			
3-510-041050-0502	Transfer from Solid Waste Fund	\$0	30,000	30,000
0-510-000300-0340	Use of Fund Balance	\$0	180,000	<u>180,000</u>
				<b>210,000</b>
4-502-93100-0510	Transfer to Economic Dev. Fund	\$0	30,000	\$30,000
4-502-042300-8222	Landfill Closure	\$70,000	40,000	(\$30,000)
	<b>EXPENDITURES</b>			
20020-8409	Business Drive Road Project	0	210,000	210,000
	<b>TOTAL</b>			<b>210,000</b>

<b>220</b>	<b><u>FOUNDATION GRANT FUND</u></b>			
	<b>REVENUE</b>			
3-220-18990-3001	Donation-Franklin Southampton Charities	\$0	32,190	32,190
				<b>\$32,190</b>
	<b>EXPENDITURES</b>			
4-220-31100-9004	IT upgrades	0	32,190	32,190
	<b>TOTAL</b>			<b>\$32,190</b>

*\*To carry forward unspent appropriations for specific grants, the completion of ongoing projects, to supplement additional expenditures anticipated in the FY15-16 budget and to recognize grant funds received.*

*Certified copy of resolution adopted by  
Franklin City Council.*

\_\_\_\_\_  
*Clerk to the City Council*

## BUDGET AMENDMENT 2016-08

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2015-2016 City Budget is hereby amended as follows:

<b>510</b>	<b><u>Economic Development Fund</u></b>			
	<b>REVENUE</b>			
3-510-041050-0100	Use of Fund Balance	32,000	\$178,000	\$146,000
3-510-41050-0900	Transfer from General Fund	\$24,220	\$45,340	\$21,120
3-510-19020	Proceeds from Sale of Real Estate	\$0	\$24,980	<u>\$24,980</u>
	<b>TOTAL</b>			<b>\$192,100</b>
	<b>EXPENDITURES</b>			
4-510-020020-8409	Business Drive Access Road Project	0	\$192,100	<u>\$192,100</u>
	<b>TOTAL</b>			<b>\$192,100</b>

*\*To supplement the Economic Development Fund with an appropriation needed for additional expenditures anticipated in FY15-16 for capital projects and to amend the budget to reflect the receipt of proceeds from real estate sale.*

*Certified copy of resolution adopted by  
Franklin City Council.*

\_\_\_\_\_  
*Clerk to the City Council*

## BUDGET AMENDMENT 2016-09

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2015-2016 City Budget is hereby amended as follows

<b>100</b>	<b><u>General Fund</u></b>			
	<b>REVENUE</b>			
3-100-24040-0028	VDOT – Primary Extension Paving Award	\$0	\$485,370	\$485,370
	<b>TOTAL</b>			<b>\$485,370</b>
	<b>EXPENDITURES</b>			
4-100-41200-8303	Primary Extension Paving	0	\$485,370	\$485,370
	<b>TOTAL</b>			<b>\$485,370</b>

*\*To amend the FY 15-16 Budget to reflect the award of state grant funds from VDOT and to appropriate the funds for expenditure.*

*Certified copy of resolution adopted by  
Franklin City Council.*

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*Clerk to the City Council*



# COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION  
HAMPTON ROADS DISTRICT  
1700 NORTH MAIN STREET  
SUFFOLK, VIRGINIA 23434

Charles A. Kilpatrick, P.E.  
Commissioner

September 24, 2015

Mr. Russ Pace  
City of Franklin - Public Works  
1050 Pretlow Street  
Franklin, VA 23851

RE: Approved Recommendation of Award

Primary Extension Paving – South Street  
Project #: 0258-14-152, N501  
UPC: 107722

Primary Extension Paving – Clay Street  
Project #: 0058-145-153, N501  
UPC: 107723

Dear Mr. Pace:

VDOT has completed their review of your request to award the referenced projects. As per receipt of this document, approval has been granted. Please proceed with the awarding of the above referenced projects to Blair Bros., Inc. in the amount of \$260,370 for UPC 107722 and \$225,000 for UPC 107723. The contract award amount includes the project construction costs, Construction Engineering and Inspection, Contingency and VDOT Oversight.

Please provide this office with a copy of the issued task order for our records.

Please keep this office informed of your administrative processes, preconstruction meetings and any issues during construction.

Attached for your reference is the Locally Administered C5 form. This form will need to be submitted at the beginning of construction as well as at the end of construction.

Also, as a reminder, an invoice, accompanied by supporting documentation, should be submitted no more frequently than monthly, however in order to ensure timely processing and verification of

invoices, all invoices shall be submitted within 90 days after any eligible project expenses are incurred by the City.

If you have any questions, please feel free to contact me at 925-2616.

Sincerely,

A handwritten signature in black ink, appearing to read 'SH Ponton', written in a cursive style.

Sonya Hallums-Ponton, PMP  
District Program Manager  
Hampton Roads District

Enclosure: Locally Administered Project C5

Appendix A

Project Number: 0058-145-1532 UPC: 107723 CFDA # N/A Locality: City of Franklin

Project Location ZIP+4 23851-2622	Locality DUNS# N/A	Locality Address (incl ZIP+4): 1050 Prewell Street Franklin, VA 23851-2070
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**Project Narrative**

Scope: Primary Extension Pavement Improvement - Clay Street

From: Kings Lane

To: Sunset Drive

Locality Project Manager Contact info: Russell L. Pace Phone: 757-562-8562 email: rpace@franklinva.com

Department Project Coordinator Contact Info: Bruce Vana, Phone 757-925-2235 email: bruce.vana@vdot.virginia.gov

Project Estimates				
	Preliminary Engineering	Right of Way and Utilities	Construction	Total Estimated Cost
Estimated Locality Project Expenses	\$0	\$0	\$223,500	\$223,500
Estimated VDOT Project Expenses	\$0		\$1,500	\$1,500
Estimated Total Project Costs	\$0	\$0	\$225,000	\$225,000

Project Cost and Reimbursement						
Phase	Estimated Project Costs	Funds type (Choose from drop down box)	Local % Participation for Funds Type	Local Share Amount	Maximum Reimbursement (Estimated Cost - Local Share)	Estimated Reimbursement to Locality (Max. Reimbursement - Est. VDOT Expenses)
Preliminary Engineering						
<b>Total PE</b>						\$0
Right of Way & Utilities						
<b>Total RW</b>						\$0
Construction	\$225,000	State Funds	0%	\$0	\$225,000	
				\$0	\$0	
				\$0	\$0	
				\$0	\$0	
<b>Total CN</b>	\$225,000			\$0	\$225,000	\$223,500
<b>Total Estimated Cost</b>	\$225,000			\$0	\$225,000	\$223,500

<b>Total Maximum Reimbursement by VDOT to Locality (Less Local Share)</b>	\$225,000
<b>Estimated Total Reimbursement by VDOT to Locality (Less Local Share and VDOT Expenses)</b>	\$223,500

Project Financing					
State Funds					Aggregate Allocations
\$225,000					\$225,000

**Program and project Specific Funding Requirements**

Urban Manual

Locally Administered Projects Manual

- This project shall be administered in accordance with VDOT's Urban Manual
- This project shall be administered in accordance with VDOT's Locally Administered Projects Manual
- This project shall meet all applicable ADA requirements
- The Locality will continue to operate and maintain the facility as constructed. Should the design features of the project be altered by the Locality subsequent to project completion without approval of the Department, the locality inherently agrees, by execution of this agreement, to make restitution, either physically or monetarily, as required by the Department.
- Funds for this project are not available until July 1, 2015
- This project must be advertised within six months of award funding or be subject to deallocation
- This is a limited funds project. The Locality shall be responsible for any additional funding in excess of \$225,000

**Total project allocations:** \$225,000

*R. Randy Martin* 2/10/15  
 Authorized Locality Official and date

R. Randy Martin, City Manager  
 Typed or printed name of person signing

*Sonya Hallums-Ponter* 7/16/15  
 Authorized VDOT Official  
 Recommendation and Date

Sonya Hallums-Ponter  
 Typed or printed name of VDOT Official

Appendix A

Project Number: 0258-145-152 UPC: 107722 CFDA # N/A Locality: City of Franklin

Project Location ZIP+4: 23851-2622	Locality DUNS# N/A	Locality Address (incl ZIP+4): 1050 Pretlow Street Franklin, VA 23851-2070
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<b>Project Narrative</b>	
Scope	Primary Extension Pavement Improvement - South Street
From:	Hwy 58 Ramp at Franklin City Line
To:	Hogart Street
Locality Project Manager Contact Info:	Russell L. Pace Phone: 757-562-8562 email: rpace@franklinva.com
Department Project Coordinator Contact Info:	Bruce Vana, Phone 757-925-2235 email: bruce.vana@vdot.virginia.gov

Project Estimates				
	Preliminary Engineering	Right of Way and Utilities	Construction	Total Estimated Cost
Estimated Locality Project Expenses	\$0	\$0	\$258,870	\$258,870
Estimated VDOT Project Expenses	\$0		\$1,500	\$1,500
Estimated Total Project Costs	\$0	\$0	\$260,370	\$260,370

Project Cost and Reimbursement						
Phase	Estimated Project Costs	Funds type (Choose from drop down box)	Local % Participation for Funds Type	Local Share Amount	Maximum Reimbursement (Estimated Cost - Local Share)	Estimated Reimbursement to Locality (Max. Reimbursement - Est VDOT Expenses)
Preliminary Engineering						
<b>Total PE</b>						\$0
Right of Way & Utilities						
<b>Total RW</b>						\$0
Construction	\$260,370	State Funds	0%	\$0	\$260,370	
				\$0	\$0	
				\$0	\$0	
				\$0	\$0	
<b>Total CN</b>	\$260,370			\$0	\$260,370	\$258,870
<b>Total Estimated Cost</b>	\$260,370			\$0	\$260,370	\$258,870

<b>Total Maximum Reimbursement by VDOT to Locality (Less Local Share)</b>	\$260,370
<b>Estimated Total Reimbursement by VDOT to Locality (Less Local Share and VDOT Expenses)</b>	\$258,870

Project Financing					
State Funds					Aggregate Allocations
\$260,370					\$260,370

- Program and project Specific Funding Requirements**
- This project shall be administered in accordance with VDOT's Urban Manual
  - This project shall be administered in accordance with VDOT's Locally Administered Projects Manual
  - This project shall meet all applicable ADA requirements
  - The Locality will continue to operate and maintain the facility as constructed. Should the design features of the project be altered by the Locality subsequent to project completion without approval of the Department, the locality inherently agrees, by execution of this agreement, to make restitution, either physically or monetarily, as required by the Department.
  - Funds for this project are not available until July 1, 2015
  - This project must be advertised within six months of award funding or be subject to deallocation
  - This is a limited funds project. The Locality shall be responsible for any additional funding in excess of \$260,370
  - Total project allocations: \$260,370

*R. Randy Martin* 7/10/15  
 Authorized Locality Official and date  
 R. Randy Martin, City Manager  
 Typed or printed name of person signing

*Sonya Hallums Ponte* 7/16/15  
 Authorized VDOT Official  
 Recommendation and Date  
 Sonya Hallums Ponte  
 Typed or printed name of person signing





November 18, 2015

To: Randy Martin  
City Manager

From: Melissa D. Rollins *Melissa D. Rollins*  
Director of Finance

Re: **CHARGE-OFF OF UNCOLLECTIBLE UTILITY ACCOUNTS**

Last year, City Council approved charge off of uncollectible utility accounts for accounts inactive since 2008. In accordance with the Charge-Off Policy, the Treasurer has submitted the **2009 Listing of Accounts** to be recommended for removal from the City's outstanding receivables. These accounts have exceeded the statute of limitations (greater than five years) for collection.

Below are various statistics associated with the 2009 Charge-Off Request of Utility Accounts:

- In 2009, 619 accounts were finalized or became inactive for the purpose of collecting on any outstanding balances.
- Of the 619 accounts, 91 accounts are included in the 2009 Charge Off recommendation or roughly 14.7% of the total accounts finalized. Charge offs for 2009 is \$25,877 less than 2007 or 21.6%.
- The Treasurer's Office has payment arrangements on four (4) accounts totaling \$17,679.75 in penalty and interest; these accounts are excluded from the charge off total.

	Charges	Penalties
<b>YEAR 2009 TOTAL</b>		
<b>\$93,489.02</b>	\$33,469.61	\$60,019.41
100%	35.8%	64.2%

**History of Charge-Off of Utility Accounts**

	Charges	Penalties
<b>YEAR 2008 TOTAL</b>		
<b>\$102,658.47</b>	\$38,542.70	\$64,115.77
100%	37.54%	62.46%

	Charges	Penalties
<b>YEAR 2007 Total</b>		
<b>\$119,366</b>	\$43,730	\$75,636
100%	36.6%	63.4%

## **FISCAL IMPACTS OF RECOMMENDATION**

None expected. Each year, in accordance with generally accepted accounting principles, the City estimates a portion of the accounts receivable that will ultimately be uncollectible and reduces the anticipated revenue for that year accordingly. Charging off specific accounts will reduce the accounts receivable on the books for that account, but will also reduce the allowance for uncollectable accounts by the same amount.

## **RECOMMENDATION FOR CITY COUNCIL**

Authorize the write-off of accounts deemed uncollectible by the City Treasurer in the amount of \$93,489.02 (\$33,469.61 in actual charges and \$60,019.41 in penalties) in outstanding delinquent utility accounts finalized and uncollected from 2009.

(Note: The charge off listing will be adjusted for any account collected prior to the removal of the balance from the system by Utility Billing Staff which is expected to occur by November 30, 2015).

## 2009 Charge Off Listing

Code	Acct	Total	Current	30Day	60Day	90Day	Start	Term	Credit	Pen	Pen %
I	131055	\$ 6,818.46	\$ -	\$ 100.77	\$ 99.28	\$ 6,618.41	6/13/1995	3/31/2009	\$ -	\$ 4,653.00	68.24%
E	30135	\$ 5,929.00	\$ -	\$ -	\$ -	\$ 5,929.00	6/6/1960	2/24/2009	\$ -	\$ 35.41	0.60%
I	40431	\$ 5,568.46	\$ -	\$ 82.30	\$ 81.08	\$ 5,405.08	6/25/2007	3/31/2009	\$ -	\$ 3,768.68	67.68%
I	368816	\$ 4,141.77	\$ -	\$ 61.20	\$ 60.30	\$ 4,020.27	3/7/2008	3/23/2009	\$ -	\$ 2,791.73	67.40%
I	368985	\$ 3,589.25	\$ -	\$ 53.04	\$ 52.26	\$ 3,483.95	5/29/2008	3/23/2009	\$ -	\$ 2,423.13	67.51%
I	369027	\$ 3,158.08	\$ -	\$ 46.67	\$ 45.98	\$ 3,065.43	6/27/2008	3/17/2009	\$ -	\$ 2,137.11	67.67%
I	367187	\$ 3,058.24	\$ -	\$ 45.20	\$ 44.52	\$ 2,968.52	3/31/2006	6/15/2009	\$ -	\$ 2,022.36	66.13%
I	368407	\$ 3,051.76	\$ -	\$ 45.11	\$ 44.44	\$ 2,962.21	8/23/2007	3/3/2009	\$ -	\$ 2,063.52	67.62%
I	369092	\$ 3,035.56	\$ -	\$ 44.85	\$ 44.19	\$ 2,946.52	8/1/2008	3/31/2009	\$ -	\$ 2,047.01	67.43%
I	367134	\$ 2,737.37	\$ -	\$ 40.46	\$ 39.86	\$ 2,657.05	5/15/2008	3/31/2009	\$ -	\$ 1,847.36	67.49%
I	369218	\$ 2,549.98	\$ -	\$ 37.69	\$ 37.13	\$ 2,475.16	10/6/2008	5/1/2009	\$ -	\$ 1,713.23	67.19%
I	369197	\$ 2,460.35	\$ -	\$ 36.36	\$ 35.82	\$ 2,388.17	9/23/2008	1/23/2009	\$ -	\$ 1,671.10	67.92%
I	364616	\$ 2,086.97	\$ -	\$ 30.85	\$ 30.38	\$ 2,025.74	5/20/2003	1/8/2009	\$ -	\$ 1,428.11	68.43%
I	366730	\$ 1,952.07	\$ -	\$ 28.85	\$ 28.42	\$ 1,894.80	9/9/2005	7/28/2009	\$ -	\$ 1,272.46	65.19%
I	369118	\$ 1,932.14	\$ -	\$ 28.56	\$ 28.14	\$ 1,875.44	8/11/2008	8/14/2009	\$ -	\$ 1,215.02	62.88%
I	80247	\$ 1,874.05	\$ -	\$ 27.69	\$ 30.98	\$ 1,815.38	4/10/1986	3/31/2009	\$ -	\$ 1,323.16	70.60%
I	369167	\$ 1,851.40	\$ -	\$ 27.36	\$ 26.96	\$ 1,797.08	9/2/2008	2/27/2009	\$ -	\$ 1,253.10	67.68%
I	365182	\$ 1,794.29	\$ -	\$ 26.52	\$ 26.13	\$ 1,741.64	7/3/2008	2/2/2009	\$ -	\$ 1,218.72	67.92%
I	71490	\$ 1,751.23	\$ -	\$ 25.88	\$ 25.50	\$ 1,699.85	6/6/1960	12/15/2009	\$ -	\$ 1,097.64	62.68%
I	369678	\$ 1,730.82	\$ -	\$ 25.58	\$ 25.20	\$ 1,680.04	6/16/2009	11/3/2009	\$ -	\$ 1,101.63	63.65%
I	365347	\$ 1,639.94	\$ -	\$ 24.23	\$ 23.88	\$ 1,591.83	3/5/2004	9/15/2009	\$ -	\$ 1,080.01	65.86%
I	102867	\$ 1,583.84	\$ -	\$ 23.41	\$ 23.06	\$ 1,537.37	6/6/1960	12/1/2009	\$ -	\$ 1,003.93	63.39%
I	366110	\$ 1,581.45	\$ -	\$ 23.38	\$ 23.02	\$ 1,535.05	1/4/2005	5/6/2009	\$ -	\$ 1,055.74	66.76%
I	90900	\$ 1,483.65	\$ -	\$ 21.92	\$ 21.60	\$ 1,440.13	10/28/1996	3/31/2009	\$ -	\$ 997.64	67.24%
I	364660	\$ 1,482.57	\$ -	\$ 21.91	\$ 21.58	\$ 1,439.08	6/5/2003	12/15/2009	\$ -	\$ 938.88	63.33%
I	365599	\$ 1,464.22	\$ -	\$ 21.64	\$ 21.32	\$ 1,421.26	9/22/2008	1/12/2009	\$ -	\$ 995.04	67.96%
I	368879	\$ 1,436.49	\$ -	\$ 21.23	\$ 20.91	\$ 1,394.35	4/14/2008	8/28/2009	\$ -	\$ 922.27	64.20%
I	365388	\$ 1,372.30	\$ -	\$ 20.29	\$ 19.98	\$ 1,332.03	3/26/2004	6/4/2009	\$ -	\$ 912.14	66.47%
I	368137	\$ 1,308.77	\$ -	\$ 19.34	\$ 19.06	\$ 1,270.37	4/5/2007	5/18/2009	\$ -	\$ 870.82	66.54%
I	361626	\$ 1,277.72	\$ -	\$ 18.88	\$ 18.60	\$ 1,240.24	3/24/2000	6/26/2009	\$ -	\$ 846.08	66.22%
I	367474	\$ 1,261.71	\$ -	\$ 18.65	\$ 18.37	\$ 1,224.69	7/31/2006	5/4/2009	\$ -	\$ 840.75	66.64%
I	80095	\$ 1,208.22	\$ -	\$ 17.85	\$ 17.60	\$ 1,172.77	1/2/1997	4/7/2009	\$ -	\$ 809.68	67.01%
I	369514	\$ 1,190.67	\$ -	\$ 17.60	\$ 17.34	\$ 1,155.73	3/5/2009	6/4/2009	\$ -	\$ 787.33	66.12%
I	364643	\$ 1,178.66	\$ -	\$ 17.42	\$ 17.16	\$ 1,144.08	5/21/2007	3/31/2009	\$ -	\$ 794.63	67.42%
I	359675	\$ 1,147.53	\$ -	\$ 16.96	\$ 16.71	\$ 1,113.86	5/22/2009	9/15/2009	\$ -	\$ 742.43	64.70%
I	369188	\$ 1,132.85	\$ -	\$ 16.74	\$ 16.49	\$ 1,099.62	9/17/2008	1/27/2009	\$ -	\$ 774.69	68.38%
I	367764	\$ 1,118.98	\$ -	\$ 16.53	\$ 16.29	\$ 1,086.16	11/13/2006	3/12/2009	\$ -	\$ 754.81	67.46%
I	365940	\$ 1,102.87	\$ -	\$ 16.30	\$ 16.06	\$ 1,070.51	12/19/2008	2/13/2009	\$ -	\$ 751.83	68.17%
I	366487	\$ 1,063.52	\$ -	\$ 15.72	\$ 15.49	\$ 1,032.31	6/2/2005	1/7/2009	\$ -	\$ 708.48	66.62%
E	369248	\$ 1,009.06	\$ -	\$ -	\$ -	\$ 1,009.06	10/24/2008	2/10/2009	\$ -	\$ 135.80	13.46%
I	368891	\$ 1,002.78	\$ -	\$ 14.82	\$ 14.60	\$ 973.36	4/18/2008	8/3/2009	\$ -	\$ 654.60	65.28%
I	359331	\$ 951.63	\$ -	\$ 14.06	\$ 13.85	\$ 923.72	12/16/2008	4/10/2009	\$ -	\$ 636.25	66.86%
E	366926	\$ 918.91	\$ -	\$ -	\$ -	\$ 918.91	10/17/2008	4/25/2009	\$ -	\$ 440.13	47.90%
I	366134	\$ 853.47	\$ -	\$ 12.61	\$ 12.42	\$ 828.44	1/12/2005	6/15/2009	\$ -	\$ 562.40	65.90%
I	369215	\$ 848.40	\$ -	\$ 12.54	\$ 12.35	\$ 823.51	10/3/2008	2/13/2009	\$ -	\$ 580.05	68.37%
I	90970	\$ 794.68	\$ -	\$ 11.74	\$ 11.57	\$ 771.37	6/6/1960	8/17/2009	\$ -	\$ 512.19	64.45%
I	368945	\$ 780.45	\$ -	\$ 11.54	\$ 11.37	\$ 757.54	5/15/2008	3/4/2009	\$ -	\$ 525.42	67.32%
I	363623	\$ 776.89	\$ -	\$ 11.48	\$ 11.31	\$ 754.10	5/1/2002	8/3/2009	\$ -	\$ 504.51	64.94%
I	368758	\$ 753.72	\$ -	\$ 11.13	\$ 10.97	\$ 731.62	2/19/2008	1/29/2009	\$ -	\$ 519.37	68.91%
E	369369	\$ 737.30	\$ -	\$ -	\$ -	\$ 737.30	1/12/2009	10/5/2009	\$ -	\$ 105.39	14.29%
I	367264	\$ 720.91	\$ -	\$ 10.66	\$ 10.50	\$ 699.75	1/8/2007	3/27/2009	\$ -	\$ 485.12	67.29%
I	369034	\$ 681.98	\$ -	\$ 10.08	\$ 9.93	\$ 661.97	6/30/2008	2/13/2009	\$ -	\$ 464.22	68.07%
E	368315	\$ 659.92	\$ -	\$ -	\$ -	\$ 659.92	7/5/2007	8/27/2009	\$ -	\$ 103.71	15.72%
I	357817	\$ 649.53	\$ -	\$ 9.60	\$ 9.46	\$ 630.47	8/10/2009	12/15/2009	\$ -	\$ 408.85	62.95%
I	368236	\$ 629.35	\$ -	\$ 9.31	\$ 9.16	\$ 610.88	11/21/2008	11/30/2009	\$ -	\$ 395.75	62.88%
I	369241	\$ 625.15	\$ -	\$ 9.24	\$ 9.10	\$ 606.81	10/20/2008	2/2/2009	\$ -	\$ 423.85	67.80%
I	369002	\$ 621.13	\$ -	\$ 9.18	\$ 9.04	\$ 602.91	6/13/2008	3/31/2009	\$ -	\$ 419.18	67.49%
I	369759	\$ 616.14	\$ -	\$ 9.10	\$ 8.97	\$ 598.07	8/6/2009	11/5/2009	\$ -	\$ 388.97	63.13%
I	368918	\$ 610.46	\$ -	\$ 9.02	\$ 8.89	\$ 592.55	5/5/2008	5/20/2009	\$ -	\$ 405.06	66.35%
E	367081	\$ 588.22	\$ -	\$ -	\$ -	\$ 588.22	2/14/2006	1/9/2009	\$ -	\$ 107.82	18.33%

2009 Charge Off Listing

I	91270	\$ 556.96	\$ -	\$ 8.23	\$ 8.11	\$ 540.62	2/6/2009	8/27/2009	\$ -	\$ 362.48	65.08%
I	368447	\$ 549.69	\$ -	\$ 8.13	\$ 8.01	\$ 533.55	9/13/2007	8/27/2009	\$ -	\$ 358.99	65.31%
I	61525	\$ 518.43	\$ -	\$ 7.66	\$ 7.55	\$ 503.22	8/15/1986	12/30/2009	\$ -	\$ 321.47	62.01%
I	369094	\$ 460.93	\$ -	\$ 6.81	\$ 6.71	\$ 447.41	8/1/2008	11/9/2009	\$ -	\$ 294.20	63.83%
E	369525	\$ 404.78	\$ -	\$ -	\$ -	\$ 404.78	3/12/2009	5/27/2009	\$ -	\$ 39.96	9.87%
I	369556	\$ 404.07	\$ -	\$ 5.98	\$ 5.89	\$ 392.20	4/3/2009	7/16/2009	\$ -	\$ 263.90	65.31%
I	369303	\$ 377.03	\$ -	\$ 5.57	\$ 5.49	\$ 365.97	11/21/2008	5/1/2009	\$ -	\$ 252.63	67.01%
I	369333	\$ 366.74	\$ -	\$ 5.56	\$ 5.48	\$ 355.70	12/12/2008	4/2/2009	\$ -	\$ 245.23	66.87%
I	367533	\$ 340.17	\$ -	\$ 5.02	\$ 4.95	\$ 330.20	7/26/2006	1/30/2009	\$ -	\$ 233.77	68.72%
E	367403	\$ 317.66	\$ -	\$ -	\$ -	\$ 317.66	6/30/2006	1/28/2009	\$ -	\$ 211.69	66.64%
I	365470	\$ 313.92	\$ -	\$ 4.64	\$ 4.58	\$ 304.70	4/27/2004	6/1/2009	\$ -	\$ 209.61	66.77%
I	365763	\$ 273.85	\$ -	\$ 4.05	\$ 3.99	\$ 265.81	8/24/2004	8/3/2009	\$ -	\$ 185.38	67.69%
I	360241	\$ 268.32	\$ -	\$ 3.97	\$ 3.91	\$ 260.44	8/14/1998	2/4/2009	\$ -	\$ 193.02	71.94%
I	365079	\$ 268.25	\$ -	\$ 3.97	\$ 3.91	\$ 260.37	11/6/2003	5/27/2009	\$ -	\$ 189.59	70.68%
I	366230	\$ 263.69	\$ -	\$ 3.90	\$ 3.85	\$ 255.94	2/18/2005	2/18/2009	\$ -	\$ 188.73	71.57%
I	369370	\$ 256.78	\$ -	\$ 3.80	\$ 3.74	\$ 249.24	1/13/2009	4/10/2009	\$ -	\$ 171.24	66.69%
I	368724	\$ 256.13	\$ -	\$ 3.79	\$ 3.73	\$ 248.61	2/4/2008	7/16/2009	\$ -	\$ 172.41	67.31%
I	366049	\$ 255.92	\$ -	\$ 3.78	\$ 3.72	\$ 248.42	1/20/2009	3/3/2009	\$ -	\$ 183.00	71.51%
I	368962	\$ 254.42	\$ -	\$ 3.76	\$ 3.70	\$ 246.96	5/27/2008	5/18/2009	\$ -	\$ 174.09	68.43%
I	365657	\$ 242.07	\$ -	\$ 3.57	\$ 3.52	\$ 234.98	7/8/2004	4/1/2009	\$ -	\$ 181.39	74.93%
I	120030	\$ 238.13	\$ -	\$ 3.52	\$ 3.47	\$ 231.14	4/16/1996	5/1/2009	\$ -	\$ 177.29	74.45%
I	366798	\$ 230.84	\$ -	\$ 3.41	\$ 3.36	\$ 224.07	10/14/2005	11/19/2009	\$ -	\$ 158.81	68.80%
E	363440	\$ 218.75	\$ -	\$ -	\$ -	\$ 218.75	10/22/2008	11/28/2009	\$ -	\$ 61.98	28.33%
I	358096	\$ 217.04	\$ -	\$ 3.21	\$ 3.17	\$ 210.66	9/2/1998	8/5/2009	\$ -	\$ 153.67	70.80%
E	364532	\$ 210.04	\$ -	\$ -	\$ -	\$ 210.04	4/15/2003	10/6/2009	\$ -	\$ 69.24	32.97%
E	369272	\$ 204.39	\$ -	\$ -	\$ -	\$ 204.39	11/5/2008	7/6/2009	\$ -	\$ 32.72	16.01%
I	82334	\$ 183.20	\$ -	\$ 2.71	\$ 2.67	\$ 177.82	11/19/1992	12/15/2009	\$ -	\$ 119.96	65.48%
I	369325	\$ 161.09	\$ -	\$ 2.38	\$ 2.34	\$ 156.37	12/8/2008	11/9/2009	\$ -	\$ 134.32	83.38%
I	365542	\$ 154.51	\$ -	\$ 2.28	\$ 2.24	\$ 149.99	5/27/2004	9/3/2009	\$ -	\$ 108.34	70.12%
E	369625	\$ 151.72	\$ -	\$ -	\$ -	\$ 151.72	5/15/2009	6/24/2009	\$ -	\$ 21.01	13.85%
I	367814	\$ 123.06	\$ -	\$ 2.00	\$ 2.00	\$ 119.06	11/29/2006	4/25/2009	\$ -	\$ 58.89	47.85%
E	369543	\$ 85.15	\$ -	\$ -	\$ -	\$ 85.15	3/27/2009	7/20/2009	\$ -	\$ 61.90	72.70%
E	366178	\$ 66.20	\$ -	\$ -	\$ -	\$ 66.20	1/28/2005	9/28/2009	\$ -	\$ 12.47	18.84%
I	369308	\$ 22.56	\$ -	\$ -	\$ -	\$ 22.56	11/25/2008	12/23/2009	\$ -	\$ 0.66	2.93%
I	369261	\$ 14.99	\$ -	\$ -	\$ -	\$ 14.99	10/31/2008	3/16/2009	\$ -	\$ -	0.00%
		\$ 111,168.77							\$ 68,053.34	61.22%	

619 Accounts terminated in 2009

95 Accounts uncollected

15.35% Percentage of uncollected

\$ 111,168.77 Amount uncollected

\$ 68,053.34 Amount of penalty on uncollected

61.22% of uncollected amount is penalties

\$ 17,679.75 Payment plans

\$ 8,033.93 Payment plan penalties

\$ 43,115.43 Amount of actual charges

\$ 93,489.02 Amount of uncollected accounts w/o payment plans



November 12, 2015

To: R. Randy Martin, City Manager  
From: Dinah M Babb, Treasurer  
Subject: Personal Property Charge Off

Enclosed you will find a list of Personal Property for year 2009 that are deemed uncollectable due to the statute of limitations in Virginia State Code 58.1-3940. The statute of limitations restricts the office from actively placing any collections on these accounts. It is my recommendation that \$16,293.33 of delinquent personal property tax accounts for Tax Year 2009 be charged off.

Respectfully,

A handwritten signature in black ink, appearing to read "Dinah M Babb", enclosed within a large, loopy oval shape.

Dinah M Babb, MGT  
Treasurer

Charge offs for  
2015 action  
(Tax Year 2009)

11/03/2015

CITY OF FRANKLIN

In conformity with Section 58.1-3924 of the Code of Virginia and authorized by the governing body of CITY OF FRANKLIN, the following is a list of Taxes which is delinquent for the nonpayment taxes.  
LOCAL LEVIES DO NOT INCLUDE PENALTY AND INTEREST.

Treasurer's Office

TYPE	YEARS	NAME	AMOUNT DUE
----	----	----	-----
PP	2009-2009	ADAMS MICHAEL CHRISTOPHER	34.75
PP	2009-2009	AKBEL EID VILLIERS TRESA PETA	83.13
PP	2009-2009	APPLEBY ANDREW SPENCER	20.45
PP	2009-2009	ASHBURN SHARON DENISE	41.15
PP	2009-2009	ASKEW PAMELA JOYNER	156.05
PP	2009-2009	ATLANTIC DEMOLITION INC	9.00
PP	2009-2009	BABONIS SHAWN MICHAEL	109.29
PP	2009-2009	BAKER MELVIN NATHANIEL	9.00
PP	2009-2009	BANKS RAIMON	110.12
PP	2009-2009	BANKS THERESA ANN	75.96
PP	2009-2009	BARNES DARRYL JAMES	10.00
PP	2009-2009	BESSE MICHAEL J	20.26
PP	2009-2009	BLAKE KERI-ANN MARCELLA	63.09
PP	2009-2009	BLUE WILLIAM HENRY	31.59
PP	2009-2009	BOONE CRESSIE ANN	10.00
PP	2009-2009	BRACKEN GERARD	11.26
PP	2009-2009	BRIDGES ZACHARY	157.33
PP	2009-2009	BRITT DERRYL	81.65
PP	2009-2009	BROWN ANTONIO LAMONT	9.00
PP	2009-2009	BROWN JOSEPH MCCOY	193.78
PP	2009-2009	BUCK QUINTON EUGENE	10.00
PP	2009-2009	BURNS ERIC ANDREW	30.28
PP	2009-2009	BYNUM JAMES L BSTATE	11.26
PP	2009-2009	BYNUM LARRY SLYVESTER	51.59
PP	2009-2009	BYRD SUMMER COURTNEY	6.32
PP	2009-2009	C & R GAMES INC DBA TRAVEL CENTER ENTERTA	733.75
PP	2009-2009	CALHOUN CANDISS	7.02
PP	2009-2009	CANO LORI JONES	10.75
PP	2009-2009	CARINO ALEXANDER RUBEN	50.36
PP	2009-2009	CARY BRANDON DE'SHUN	59.58
PP	2009-2009	COTTY CHRISTOPHER ISAAC	111.52
PP	2009-2009	COYLE PATRICK SHAWN	34.66
PP	2009-2009	CROFTEN ANITA ELLA	9.00
PP	2009-2009	CUTLER JANET MARIE	66.25
PP	2009-2009	D&R ENTERPRISES INC	9.00
PP	2009-2009	DARDEN DOROTHY FREEMAN	38.52
PP	2009-2009	DAUGHTREY WANDA DANEBE	76.55
PP	2009-2009	DAVIS ALEXANDRA MICHELLE	60.88
PP	2009-2009	DE LOS SANTOS ROMMEL BERNARDO	62.46
PP	2009-2009	DENAM JAMES WILLIS	61.34
PP	2009-2009	DEBROCHE ROBIN T/A SATURDAY SPRINGS STOR	250.61
PP	2009-2009	DICKENS LATASHA VERONICA	9.80
PP	2009-2009	DREWRY JASON BLYTH	9.00
PP	2009-2009	DUNCAN JEFFREY LEE	46.00
PP	2009-2009	EDWARDS TICCOYA MULLEN	34.66
PP	2009-2009	EDWARDSON PRESTON PATRICK DONATO AMY MAE	55.63

11/03/2015

## CITY OF FRANKLIN

TYPE	YEARS	NAME	AMOUNT DUE
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PP	2009-2009	BLEY ANGELA DENISE	5.64
PP	2009-2009	EMERSON CHRISTOPHER JAMES	45.10
PP	2009-2009	EVANS ALEXANDER JEREMIAH	9.00
PP	2009-2009	FARMS JIM FACE	9.00
PP	2009-2009	FERGUSON CHRISTINE MARIE	864.00
PP	2009-2009	FIELDS GLENN DAVID	357.51
PP	2009-2009	FLOOD APREAL RODONA	6.49
PP	2009-2009	FORD ADONIS LETROY	448.75
PP	2009-2009	FORD ALONZO	15.36
PP	2009-2009	FORD UNA DYNAN BENN	8.13
PP	2009-2009	FOSTER CHESTER WALLACE	28.08
PP	2009-2009	FRANCIS JAMES WILLIAM ESTATE	5.63
PP	2009-2009	FREEMAN DEWAYNE LEMAM	9.00
PP	2009-2009	FREEMAN DOROTHY LEE	10.00
PP	2009-2009	GEORGE STACY JANE	100.55
PP	2009-2009	GILBERTSON JANET ELIZABETH	47.38
PP	2009-2009	GOPORTH CHRISTINA J	45.19
PP	2009-2009	GOODWYN QUENTIN ANTONIO	31.73
PP	2009-2009	GRAHAM APRIL CAMPBELL	120.38
PP	2009-2009	GRANT WESLEY MCCOY II	167.95
PP	2009-2009	GUZMAN MIESHA SHANAE	51.23
PP	2009-2009	HALL ROSALEE HOPEWELL	98.88
PP	2009-2009	HAMILTON DENNIS	46.85
PP	2009-2009	HAMLIN ANTHONY LEROY	33.26
PP	2009-2009	HAMRICK ASHLEY NICOLE	172.87
PP	2009-2009	HANSHAW BRIAN ANTHONY	42.63
PP	2009-2009	HANSHAW JESSE PEDRO JR	8.96
PP	2009-2009	HARPER ANNIE JEAN	10.97
PP	2009-2009	HARPER WILLIE FRANK	10.08
PP	2009-2009	HARRISON GAIL GREEN	257.02
PP	2009-2009	HASHMAN JONATHAN CLAYTON	40.71
PP	2009-2009	HATCH JAMES PERNELL	30.62
PP	2009-2009	HAYES LARRY LEE	31.06
PP	2009-2009	HENRICKSON DAWN F	114.86
PP	2009-2009	HESTER KERRY LEE	34.21
PP	2009-2009	HIGH OSHAL B	92.48
PP	2009-2009	HODGE NOVA DORRINE	54.32
PP	2009-2009	HOLLAND VONNETTA BIANCA	6.30
PP	2009-2009	HOLLOWAY CURTIS LEE	104.50
PP	2009-2009	HOLLOWAY KIMBERLY L	41.59
PP	2009-2009	HOLLOWELL CHARLES LYNDON ESTATE	90.41
PP	2009-2009	HUNT FRITZ WARDELL	10.00
PP	2009-2009	JONES PATRICK GLENN	24.92
PP	2009-2009	JORDAN JERRY HAWOOD ESTATE	36.42
PP	2009-2009	JORDAN STANLEY LEE	8.89
PP	2009-2009	JOYNER MAURICE ANTONE	62.65
PP	2009-2009	KHAN BASIR SHADI JR	63.09
PP	2009-2009	KINLEY KENNETH RAY	24.32
PP	2009-2009	KISTNER ROSEMARIE MICHELLE	267.55
PP	2009-2009	KNIGHT JEANETTE SCHWANDA	97.46
PP	2009-2009	LAWRENCE ISAAC WINSTON	38.52
PP	2009-2009	LAWRENCE LINWOOD THOMAS	52.65
PP	2009-2009	LAWSON DESHAN TOUMEKA	81.96
		VITERELLI EDWIN	
		FIELDS ELIZABETH ANN	
		FORBES REBECCA MARIE	
		ALEXANDER RABCITA ANNYCE	
		EURE HENRY C	

11/03/2015

## CITY OF FRANKLIN

TYPE	YEARS	NAME	AMOUNT DUE
----	----	----	-----
PF	2009-2009	LEUCHNER BRIC WILLIAM	70.64
PF	2009-2009	LONG GREGORY BRIAN	144.16
PF	2009-2009	LUDWICK JOHN ARTHUR	10.00
PF	2009-2009	MAJETTE FRANKLIN DELANO	MAJETTE LORAIN THOMAS 95.68
PF	2009-2009	MALDONADO ETHEL MICHELLE	28.43
PF	2009-2009	MANLEY EARNESTINE BOONE	31.71
PF	2009-2009	MARSH RONALD LOREN	50.89
PF	2009-2009	MASON ANDREA LONDELL	BOONE DONNA WILLIAMS 118.53
PF	2009-2009	MASON MELVIN LIONEL	28.43
PF	2009-2009	MATTHEWS DENNIS LEWIS	46.85
PF	2009-2009	MATTHEWS DONALD	55.64
PF	2009-2009	MAYO STEVEN PAUL	69.23
PF	2009-2009	MCKINNEY JOANNE CAROL	WINSOR STEPHEN ANTHONY 88.68
PF	2009-2009	MELVIN JAMES ROGERS	9.00
PF	2009-2009	MILIAN HENRY LEE	70.55
PF	2009-2009	MILLER JON STACEY	31.93
PF	2009-2009	MILLER MAURICE OSCAR	324.85
PF	2009-2009	MILTEER SHAWANDA LAVETT	27.99
PF	2009-2009	MOBLEY JONATHAN CLARK	262.29
PF	2009-2009	MOHAGHEGHI H A MD LTD	28.36
PF	2009-2009	MONTAGUE DONALD LEMONT	48.17
PF	2009-2009	MOORE JAMAL	23.69
PF	2009-2009	MOORE TIMOTHY ALLAN JR	13.17
PF	2009-2009	MYERS DARRELL EDWARD	122.70
PF	2009-2009	NIX LEANNE MARIE	10.00
PF	2009-2009	ORTIZ-WOODS REBECCA LEE	52.56
PF	2009-2009	OWEN GERALD KEITH	127.00
PF	2009-2009	OZKORTEN ERKAN E	184.41
PF	2009-2009	PALMER JASON ROBERT	1,165.76
PF	2009-2009	PARKER DASHAWN LAVOR	41.59
PF	2009-2009	PARKER GLENDA GAIL	98.18
PF	2009-2009	PAYNE BRNJAMIN JEROME	83.93
PF	2009-2009	PREEBLES ECLEAS ZEBEDEE	90.29
PF	2009-2009	PICOT CHRISTOPHER ROY	73.62
PF	2009-2009	PICOT JAMES	T/A PICOT CONSTRUCTION 225.00
PF	2009-2009	PITTMAN LEONARD JR	10.00
PF	2009-2009	POWELL KEYANTA DANIELLE	13.49
PF	2009-2009	RAGER CBCIL WILLIAM JR	60.89
PF	2009-2009	RANDALL MARJORIE TRANDUM	15.50
PF	2009-2009	RAWLS LEMUEL EMMITT II	62.21
PF	2009-2009	REED JIMMIE SYLVESTER	36.86
PF	2009-2009	REYES BARAONA LUIS ALFONSO	55.63
PF	2009-2009	RICHARDS SHAUN DOUGLAS	74.06
PF	2009-2009	RICHARDSON ISSAC	55.00
PF	2009-2009	RICHARDSON JAMES LEROY	121.76
PF	2009-2009	RICHARDSON LUIS ALFRED	92.05
PF	2009-2009	RICKS DENNIS KEITH	33.27
PF	2009-2009	RICKS RODRICK KIM	112.71
PF	2009-2009	RIDDLE JULIA SHELTON	123.46
PF	2009-2009	RIDROUT CORPORATION THE	T/A HOLLAND-RIDROUT FUNER 190.00
PF	2009-2009	RDIDLEY NELVA BOONE	54.76
PF	2009-2009	RIZZO ARTHURO ESTATE	131.50



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## CITY OF FRANKLIN

TYPE	YEARS	NAME	AMOUNT DUE
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PP	2009-2009	ROBERTS SELICIA BERNITA	41.59
PP	2009-2009	ROGERS SHAQUANDA MARSHAE	35.89
PP	2009-2009	ROGERS WOODROW WILSON JR	44.46
PP	2009-2009	ROOTED AND GROUNDED	4.50
PP	2009-2009	ROSE ALPHEUS TIMOTHY JR	6.14
PP	2009-2009	ROSE LATOYA MONIQUE	77.57
PP	2009-2009	RUVIO EMANUEL ANTHONY	77.22
PP	2009-2009	SALEH GAMAL AHMED ALI	121.44
PP	2009-2009	SAUER WILLIAM CHARLES II	13.71
PP	2009-2009	SAVAGE GREG	56.87
PP	2009-2009	SCOTT CHARLES	10.00
PP	2009-2009	SCOTT EBONY MONIQUE	46.95
PP	2009-2009	SCOTT SHARIKA SHANTE	64.40
PP	2009-2009	SHARPE SAMUEL JR ESTATE	39.83
PP	2009-2009	SHAVER CAROL DIANE	37.64
PP	2009-2009	SHEA ROBERT EDGAR	110.47
PP	2009-2009	SILVER VERNON EUGENE	137.68
PP	2009-2009	SINGLETON HAMLET KRIS	18.10
PP	2009-2009	SMITH CEDRIC VERNON	10.00
PP	2009-2009	SMITH DONALD LEE	21.84
PP	2009-2009	SMITH EDWIN IRWIN JR	60.55
PP	2009-2009	SMITH LAVERNE DENISE	91.28
PP	2009-2009	SMITH RAPUS EUGENE	9.00
PP	2009-2009	STACY DOLORES ANN	59.14
PP	2009-2009	STANLEY BENJAMIN WINGATE	23.69
PP	2009-2009	STOKES SHAUN ANDRE	138.11
PP	2009-2009	SWEAT JUDONALD AXUM	167.10
PP	2009-2009	SYKES NORWOOD CRAVEN	8.78
PP	2009-2009	TALLEY ALEXIS RENEE	61.34
PP	2009-2009	TATE DONALD WAYNE	55.19
PP	2009-2009	TAYLOR MARQUIS PIERRE	33.26
PP	2009-2009	THOMPSON KEVIN	66.25
PP	2009-2009	THOMPSON KEVIN ANTHONY	95.55
PP	2009-2009	TORRES SHEILA LEE	105.21
PP	2009-2009	TURNER ANTWAN LORENZO	37.64
PP	2009-2009	TURNER LEROY CHARLIE	57.77
PP	2009-2009	TURNER MICHAEL PARKER	120.77
PP	2009-2009	URQUHART LEE ANDREW JR	71.42
PP	2009-2009	VINCENT NATHAN JR	176.73
PP	2009-2009	WARD ELISSA NICOLE	120.13
PP	2009-2009	WARREN ANDRE' LAMAN	10.00
PP	2009-2009	WARREN HAMILTON BERNELL	23.69
PP	2009-2009	WASHINGTON TRAVIS DEOIN	26.64
PP	2009-2009	WEATHERS GRACIE DARLENE	40.46
PP	2009-2009	WHITE LINWOOD LEE JR	37.20
PP	2009-2009	WHITEHEAD HOWARD LEE JR	34.57
PP	2009-2009	WHITLEY DONALD ALLEN JR	168.98
PP	2009-2009	WHITLEY DONALD ALLEN JR ESTATE	10.31
PP	2009-2009	WILLIAMS BERKLEY JR	115.52
PP	2009-2009	WILLIAMS KIOKA NATASHA	44.64
PP	2009-2009	WILLIAMS SHAYLA	70.11

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CITY OF FRANKLIN

TYPE	YEARS	NAME	AMOUNT DUE
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PP	2009-2009	WILLIAMS WILLIE LEE	46.85
PP	2009-2009	WINSOR STEPHEN ANTHONY	211.72
PP	2009-2009	WOODS MICHAEL DALE	10.00
PP	2009-2009	WRIGHT MIA KATHERINA	27.64
PP	2009-2009	WYCHE WILLIAM GRANT	33.89
PP	2009-2009	YATES HERBERT MICHAEL	28.08
FINAL TOTALS...			16,966.35

MCKINNEY JOANNE CAROL

- 673.<sup>00</sup>  

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16,293.33

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**OLD/NEW BUSINESS**

**A. City Manager's Report**

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**COUNCIL/STAFF REPORTS ON BOARDS & COMMISSIONS**