



**Monthly Financial Report Summary (Unaudited)
for the period ending February, 2013**

With eight months of Fiscal Year 2013 completed, revenues continue to track slightly higher to the prior year as expected compared to budget. As of February 28, General Fund revenues were **\$12.19 mil.** This represents 63% of our FY 2013 budget. Last year, at this time, the City had collected \$11.67 mil, after excluding the \$900,000 revenue sharing payment from Isle of Wight County.

At February 28, the City has realized \$2.48 million in current real estate tax or 48% of budget, a gain as expected (tax rate increase) over prior year collections of \$2.32 million (a \$158,000 or 6.8% increase). Personal property tax collections were \$1,177,375 or 89.6% of budget, slightly higher than prior year receipts of \$1,153,389. Collection of delinquent real estate taxes continue to perform very well with 98% of the budget realized at the end of February. Other general property taxes comprised of penalty and *interest on delinquent taxes* and *public service corporation* and *machinery & tools* taxes reflect a \$28,000 increase over the previous year; public service corporation taxes increased 11.6% over prior year. Revenue from penalties and interest on delinquent taxes is tracking higher than the prior year with \$90,000 realized at February 28 (63% of budget) compared to \$76,000 in the prior year.

Other Local taxes collected through February (cash basis), were \$3.46 million, or 67% of budget. This is an increase of \$282,000 or nearly 9% from last year, resulting primarily from increases in sales and use taxes, cigarette taxes, meals and lodging taxes.

Charts 1-4. Compares revenue received for selected local taxes in the period ending February 28, 2013 to revenues received at February 28, 2012.



Chart 1



Chart 2

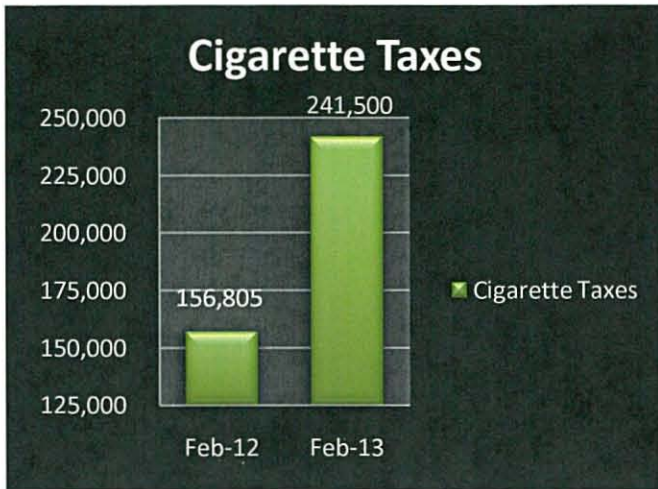


Chart 3



Chart 4

GENERAL FUND

REVENUE ANALYSIS HIGHLIGHTS

- ✓ Local Sales taxes – Revenue collected at February 28 was \$1,179,000 70% of budget; when compared to the prior year period, *this is a 10.3% increase*. Of this amount two months or \$301,879 is recorded on a **cash basis** and was posted to the prior fiscal year).
- ✓ Cigarette Taxes – Revenue of \$241,500 at February 28 *surpasses prior year period revenues of \$156,805 by 54%* as vendor purchases of FY 2012-13 far exceeded the prior year period; the 10 cents per pack increase in the cigarette tax rate also contributed to the increase.
- ✓ Restaurant Meals Taxes – Revenue collected in the first half of the fiscal year amounted to \$839,000 or 67% of budget and is *3.2% more than revenue received at the same period in the prior year*. Of this amount (one month or \$104,186 is recorded on a **cash basis** and was posted to the prior fiscal year).
- ✓ Lodging Taxes – Revenue of \$107,000 *represents a 10.6% increase from revenue received during the same period in the prior year*. (Of this amount, one month or \$23,361 is recorded on a **cash basis** and was posted to the prior fiscal year).
- ✓ Motor Vehicle License – Revenue of \$126,000 at February 28 is generally consistent with prior year collections at this time and represents 75% of the total budget.
- ✓ Consumer Utility Taxes - The decline in this revenue source from the prior year is primarily attributed to an accounting change in the remittance of Consumer Utility taxes due to outside cities/counties. In the prior year, payments were applied to a utility payable's account and reconciled at year end. This



year, payments to localities are posted against monthly revenue. Revenue also reflects a 45 day accrual in which July and some August revenue has been accrued to the prior year. Lastly, refund of taxes paid to Enterprise Zone designee in the current year attributed to some reduction from the prior year.

Other Local Revenue:

- ✓ Permits received at February 28 tracked slightly less than prior year period while court fines reflect an increase (last year reimbursement due to state error adversely impacted receipts). Permit and related planning fees total \$24,000 when compared to \$43,000 received in the prior year period.
- ✓ Charges for Services - Charges for services primarily consists of payments from ambulance recovery charges and waste collection and disposal fees. Revenue from waste collections and disposal is relatively consistent with prior period revenues at \$943,000 collected (64% of budget), revenue from ambulance charges increased to \$152,000 nearly \$15,000 from the prior month. Revenue received as of February 28 represents seven months of collections and is \$25,000 or 22% more than revenue received in the prior period (fee rate increase). Also included in this source is revenue from Enterprise Funds for administrative services charges.
- ✓ Miscellaneous & Recovered cost – comprised of revenue from sale of surplus items, donations, sale of cemetery lots, insurance recoveries and other miscellaneous revenue. Revenue from these sources, since contingent upon such factors as proceeds from auctions or insurance reimbursements tend to fluctuate from month to month or year to year.

State & Federal Revenue:

Revenue from state aid at January 31 was \$2.15 mil which consists of *non-categorical aid*: recordation taxes, rolling stock, auto rental tax, PPTRA taxes and communication taxes. Recordation taxes on deeds trend less than the prior year, along with revenue from Wireless 911 payments (due to prior year overpayment) while communication taxes reflect a \$13,000 or 5.7% gain from the prior year. (Revenue from this source reflects five months of collections). Categorical Aid consists of shared expense revenue from state supported offices, streets and highway maintenance revenue, state support for law enforcement and grants.



EXPENDITURE ANALYSIS HIGHLIGHTS

Various categories of general fund expenditures reflect decreases in the current fiscal year at February 28 and all are within the 67% range of total budgeted expenditures. *Expenditures of \$8.37 mil* (58% of budget) were over \$268,000 less when compared to February 29, 2012 *expenditures of 8.64 mil* and results from decreases primarily in Legislative, General and Financial (\$75,000), Law Enforcement (\$44,000 – vacancies), Streets (\$72,000 – Street & Traffic lighting and Drainage), Garage (\$26,000), and Refuse Collection & Disposal (\$258,000 – primarily tipping fee savings).

Fire and Rescue reflects an increase of \$34,000 as a result of increased payroll expenditures in fire and rescue. (Note: Budgeted expenditures increased from the prior year). Elections, Courts & Sheriff reflects \$40,000 more in FY13 due to timing of joint services payments and additional detention costs; Health Department expenditures increased due to payment of 3rd quarter contribution in January of 2013 and Planning & Beautification increased as a result of payment for professional services in the current fiscal year.

WATER & SEWER FUND

REVENUE ANALYSIS

Revenue from the sale of water and sewer service charges of \$1.99 mil at February 28 was in line with budgeted projections (64% of budget), and for the month of February, 2.2% less than the prior year revenue.

EXPENDITURE ANALYSIS

Expenditures of \$1.59 mil at the end of the month reflect a decrease from the \$2.0 mil spent this time in FY 2011-12, largely due to sewer system improvement projects that were completed in the prior year. However, expenditures for the Water Division in the current fiscal year reflect an increase over the prior year due to current year capital outlay expenditures. This is typical as projects in this Fund sometimes cross fiscal years. Further, debt service transfer requirements were less.

AIRPORT FUND

Fuel sales at February 28 were 74,000, increasing just a little over \$5,000 in the prior month. Revenue from jet fuel sales are 38% of budget compared to 46% for aviation fuel sales. Typically, these revenues perform better in the spring. Other local revenue consists primarily of airport rental fees and, and revenue of \$48,000 and is tracking slightly than prior year collections. Total revenue is higher due to federal grant funds received for the airport runway/lighting/taxiway project. Consequently, on the expenditure side, capital outlay expenses increased due to expenditures associated with the project.



Operating expenditures reflect a decrease over the prior year due to less fuel purchases in the current fiscal period.

ELECTRIC FUND

Tracking close to budget at 66%, revenue in the Electric Fund totaled \$9.6 mil at February 28. Compared to the same period in FY 2011-2012, this is a 10.9% increase (842,000) in the sale of energy which is mostly offset by a decrease (\$744,000 or 44%) in the fuel adjustment charges. As a result, the expenditures associated with the sale of energy/fuel adjustment decreased \$760,000 or 44% while expenditures for the sale of energy increased \$270,000 or 4.4%.

Expenditures are also less in other operating expenses capital outlay due to personnel costs increases (vacancies filled) and less new circuit expenditures.

CASH BALANCE

Cash in the Electric Fund at February 28 was \$287,764, a decrease of \$102,000 or 26% from January 31 (chart 5). A review of prior year history revealed a reduction in cash of \$66,000 between January 2012 and February 2012. Below is a history of the cash balance in the Electric Fund for FY2012-13 (current year – table 1) with a prior year comparison (FY 11-12 – table 2). Chart 6 provides additional analysis as to revenue that has been billed in the Fund versus payments collected year to date.

CURRENT YEAR (Table 1)

Month	FY12-13	Revenue	Expenses	Month to Month Variance	Cash Balance	VMEA PAYMENTS
					\$ 365,374	
July		\$ 1,010,040	\$ (1,143,237)	\$ (133,197)	\$ 232,177	\$ (887,569)
August		\$ 1,281,182	\$ (1,333,420)	\$ (52,238)	\$ 179,939	\$ (1,015,441)
September		\$ 1,289,437	\$ (1,197,113)	\$ 92,324	\$ 272,263	\$ (928,938)
October		\$ 1,170,681	\$ (1,096,168)	\$ 74,513	\$ 346,776	\$ (818,226)
November		\$ 972,947	\$ (960,696)	\$ 12,251	\$ 359,027	\$ (663,847)
December		\$ 1,084,084	\$ (1,155,921)	\$ (71,837)	\$ 287,190	\$ (882,269)
January		\$ 1,276,135	\$ (1,173,339)	\$ 102,796	\$ 389,986	\$ (871,815)
February		\$ 1,268,293	\$ (1,370,515)	\$ (102,222)	\$ 287,764	\$ (1,091,529)

In the current fiscal year, cash in the fund has slightly increased since July 30 by nearly \$55,000.

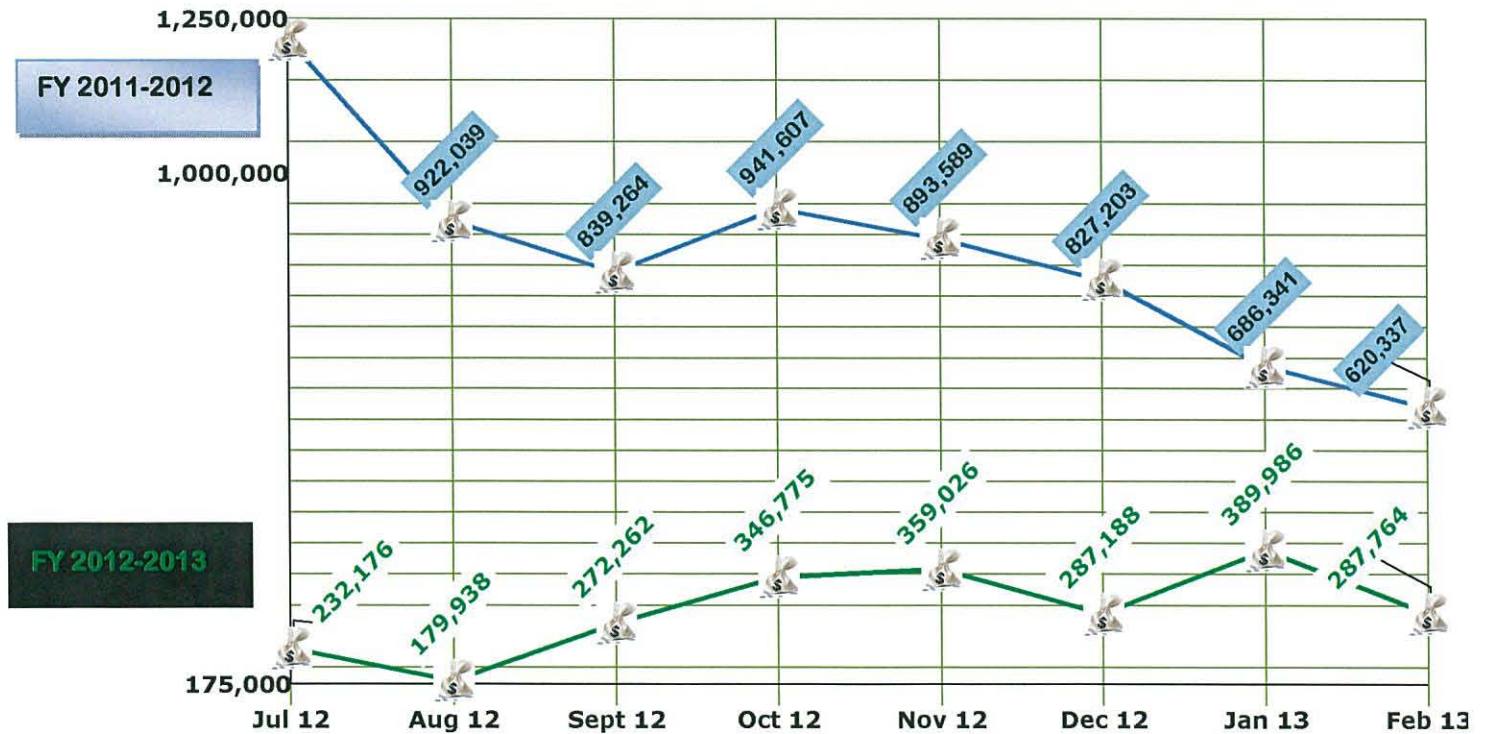
PRIOR YEAR COMPARISON (Table 2)

Month	FY11-12	Revenue	Expenses	Month to Month Variance	Cash Balance	VMEA PAYMENTS
					\$ 1,320,285	
July		\$ 1,204,963	\$ (1,310,148)	\$ (105,185)	\$ 1,215,100	\$ (979,152)
August		\$ 1,187,003	\$ (1,480,064)	\$ (293,061)	\$ 922,039	\$ (1,085,815)
September		\$ 1,273,718	\$ (1,356,492)	\$ (82,774)	\$ 839,265	\$ (1,001,143)
October		\$ 1,190,431	\$ (1,088,088)	\$ 102,343	\$ 941,608	\$ (812,415)
November		\$ 993,593	\$ (1,041,610)	\$ (48,017)	\$ 893,591	\$ (764,435)
December		\$ 1,047,090	\$ (1,113,477)	\$ (66,387)	\$ 827,204	\$ (841,589)
January		\$ 1,134,851	\$ (1,275,713)	\$ (140,862)	\$ 686,342	\$ (1,010,288)
February		\$ 1,344,764	\$ (1,410,769)	\$ (66,005)	\$ 620,337	\$ (1,153,580)

In Fiscal Year 2011-2012, cash in the fund had declined nearly \$600,000 from \$1.2 mil to \$620,000.

FISCAL YEAR COMPARISON
chart 5.

CASH BALANCE TREND ANALYSIS



Cash in the fund increased by \$55,000 or 23% from \$232,000 at July 30 to nearly \$290,000 at February 28.



Chart 6.

**REVENUE BILLED VERSUS PAYMENTS
COLLECTED ANALYSIS**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
BILLING	\$ 1,326,194	\$ 1,311,511	\$ 1,031,082	\$ 878,274	\$ 1,187,308	\$ 1,148,472	\$ 1,294,486	\$ 1,414,622
TOTAL PAYMENTS**	\$ 980,728	\$ 1,259,910	\$ 1,253,148	\$ 1,129,249	\$ 935,061	\$ 1,060,843	\$ 1,214,002	\$ 1,225,110
Variance (collected over billed)	\$ 345,466	\$ 51,602	\$ (222,066)	\$ (250,975)	\$ 252,247	\$ 87,629	\$ 80,484	\$ 189,512

****Payments applied are for any month, current or past due.**

ANALYSIS

- *In the months of July, August, November, December, January and February, payments received on the electric portion of utility bills were less than the total billed revenue for that month.*
- *September and October were the only months in which the Electric Fund received payments in excess of the billed revenue for those months.*
- *Collectively, \$9.5 million has been billed for the eight months noted; however, total payments collected for the eight month period is \$9.0 million. In essence, this leaves approximately \$500,000 in billed revenue that has not been collected. The City's February Aging Report, inclusive of all utilities, revealed balances on accounts over 30 and 60 day past due in excess of \$500,000.*

**FEBRUARY 2013
MONTH END FINANCIAL REPORT**

CITY OF FRANKLIN							
FISCAL YEAR 2012-13							
LOCAL TAX REVENUES							
	2012-2013	ACTUAL	BUDGET	2011-2012	ACTUAL	BUDGET	vs
REVENUE SOURCE	BUDGET	2/28/2013	%	BUDGET	2/29/2012	%	FY 12
Real Estate Taxes-Current	\$ 5,141,289	\$ 2,481,642	48.3%	\$ 4,927,933	\$ 2,322,824	47.1%	6.84%
Real Estate Taxes-Delinquent	175,000	170,580	97.5%	100,000	209,470	209.5%	-18.57%
Personal Property Taxes-Current	1,314,394	1,177,375	89.6%	1,257,892	1,153,389	91.7%	2.08%
Personal Property Taxes-Delinquent	95,000	48,144	50.7%	83,598	75,810	90.7%	-36.49%
Other General Property Tax	241,000	212,850	88.3%	252,520	240,784	95.4%	-11.60%
GENERAL PROPERTY TAX	\$ 6,966,683	\$ 4,090,592	58.7%	\$ 6,621,943	\$ 4,002,277	60.4%	2.21%
Local Sales & Use Tax (60 day accrual)	\$ 1,670,000	1,179,632	70.6%	1,617,000	1,069,357	66.1%	10.31%
Consumer Utility Tax- Elec. & Water	645,000	276,618	42.9%	683,000	321,467	47.1%	-13.95%
Business License Tax	940,000	654,971	69.7%	940,000	546,379	58.1%	19.87%
Motor Vehicle Licenses	167,000	126,141	75.5%	166,418	130,020	78.1%	-2.98%
Cigarette Tax	262,900	241,500	91.9%	239,000	156,805	65.6%	54.01%
Restaurant Meals Tax (30 day accrual)	1,250,000	838,667	67.1%	1,300,000	812,485	62.5%	3.22%
Lodging Taxes (30 day accrual)	140,000	106,688	76.2%	150,000	96,456	64.3%	10.61%
Additional Local Taxes	122,400	38,336	31.3%	131,812	46,981	35.6%	-18.40%
OTHER LOCAL TAXES	\$ 5,197,300	\$ 3,462,553	66.6%	\$ 5,227,230	\$ 3,179,949	60.8%	8.89%
TOTAL TAXES & LICENSES	\$ 12,163,983	\$ 7,553,145	62.1%	\$ 11,849,173	\$ 7,182,226	60.6%	5.16%

FINANCIAL REPORT AS OF FEBRUARY 28, 2013 - 8 Months = 67%						
	2012-2013	ACTUAL	BUDGET	2011-2012	ACTUAL	BUDGET
REVENUES:	BUDGET	2/28/2013	%	BUDGET	2/29/2012	%
Taxes; Licenses	\$ 12,163,983	\$ 7,553,145	62.09%	\$ 11,849,173	\$ 7,182,226	60.61%
Permits, Fees, Fines	125,225	72,611	57.98%	120,847	67,609	55.95%
Use of Money & Property	251,026	193,062	76.91%	261,258	198,732	76.07%
Service Charges	2,625,187	1,636,481	62.34%	2,669,552	1,638,307	61.37%
Misc & Recovered Costs	185,750	104,411	56.21%	201,530	186,225	92.41%
Isle of Wight Rev. Sharing	202,251	238,835	0.00%	1,100,000	900,000	81.82%
State Aid	3,815,620	2,385,402	62.52%	3,765,712	2,376,603	63.11%
Federal Aid	22,966	6,365	27.71%	91,961	24,048	26.15%
Proceeds Loans/Bonds	-	-	0.00%	-	-	0.00%
Total Current Revenue	\$ 19,392,008	\$ 12,190,312	62.86%	\$ 20,060,033	\$ 12,573,750	62.68%
					\$ 11,673,750	
EXPENDITURES:						
Operating Expense:						
Legislative, General & Financial	\$ 2,134,834	\$ 1,191,540	55.81%	\$ 2,030,105	\$ 1,267,227	62.42%
Elections, Courts, Sheriff	1,069,122	944,996	88.39%	991,431	904,641	91.25%
Law Enforcement	3,531,339	2,116,418	59.93%	3,598,685	2,160,081	60.02%
Fire and Rescue	1,608,758	1,013,249	62.98%	1,439,469	978,742	67.99%
Community Development	371,387	227,010	61.12%	364,188	226,348	62.15%
Streets	1,983,665	811,685	40.92%	1,911,742	884,227	46.25%
Garage	195,169	116,130	59.50%	229,140	142,532	62.20%
Refuse Collection & Disposal	1,401,916	608,787	43.43%	1,585,229	867,699	54.74%
Buildings and Grounds	967,715	596,857	61.68%	932,323	575,930	61.77%
Health	166,173	82,500	49.65%	160,173	10,449	6.52%
Parks and Recreation	585,077	363,459	62.12%	584,986	354,969	60.68%
Library	283,723	207,716	73.21%	270,679	201,409	74.41%
Planning & Beautification	82,451	33,948	41.17%	91,421	11,393	12.46%
Downtown Development	105,516	64,955	61.56%	105,516	61,673	58.45%
Subtotal- Operating Expenses	14,486,845	8,379,250	57.84%	14,295,087	8,647,320	60.49%
			2			

GENERAL FUND CONT'D						
	2012-2013	ACTUAL	BUDGET	2011-2012	ACTUAL	BUDGET
EXPENDITURES:	BUDGET	2/28/2013	%	BUDGET	2/29/2012	%
Payments to Southampton Co.	\$ 650,000	\$ 500,000	76.92%	\$ 600,000	\$ 427,500	71.25%
Non-Departmental Miscellaneous	10,322	25,153	243.68%	30,000	18,978	63.26%
Non-Departmental Capital	242,151	-	0.00%	1,038,254	-	0.00%
Total Operating Expense	\$ 15,389,318	\$ 8,904,402	57.86%	\$ 15,963,341	\$ 9,093,798	56.97%
Net Operating Income	\$ 4,002,690	\$ 3,285,909	82.09%	\$ 4,096,692	\$ 3,479,953	84.95%
TRANSFERS - IN:						
Transfer from Unappr Surplus	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Transfer from Electric Fund	1,409,891	939,927	66.67%	1,409,891	939,927	66.67%
Use of Prior Year Fund Balance	475,222	-	0.00%	372,846	-	0.00%
Use of Fund Bal Reserve for Debt	876,222	-	0.00%	-	-	0.00%
Transfer W/S Debt Reserve	157,915	105,277	66.67%	430,901	287,267	66.67%
Use of Restricted Fund Balance	132,213	-	0.00%	136,157	-	0.00%
Transfer Electric Debt Reserve	80,175	53,450	66.67%	77,975	51,983	66.67%
Total Transfers In	\$ 3,131,638	\$ 1,098,654	35.08%	\$ 2,427,770	\$ 1,279,177	52.69%
To General Debt	\$ 543,689	\$ 483,439	88.92%	\$ 493,965	\$ 453,000	91.71%
To School Debt	727,579	-	0.00%	358,435	\$ -	0.00%
To Water Fund	6,503	-	0.00%	1,284	\$ -	0.00%
To Electric Fund	8,215	-	0.00%	1,262	\$ -	0.00%
To Airport Fund	88,122	86,897	98.61%	89,854	\$ 89,683	99.81%
To Education Fund	4,980,153	3,320,102	66.67%	4,837,395	\$ 3,101,928	64.12%
To Social Services Fund	464,989	168,011	36.13%	411,175	\$ 204,882	49.83%
To Comprehensive Services Act	151,584	38,727	25.55%	172,734	\$ 172,734	100.00%
To Economic Dev Incubator	63,494	63,038	99.28%	58,358	\$ 58,272	99.85%
To Economic Dev Joint Fund	100,000	100,000	100.00%	100,000	\$ 100,000	100.00%
Total Transfers Out	\$ 7,134,328	\$ 4,260,213	59.71%	\$ 6,524,462	\$ 4,180,499	64.07%
NET INCOME	\$ -	\$ 124,350		\$ -	\$ 578,631	
			3			

ELECTRIC FUND						
	2012-2013	ACTUAL	BUDGET	2011-2012	ACTUAL	BUDGET
REVENUES:	BUDGET	2/28/2013	%	BUDGET	2/29/2012	%
Sale of Energy	\$ 13,080,084	\$ 8,564,734	65.48%	\$ 11,393,334	\$ 7,721,804	67.77%
Sale of Energy Fuel Adj	1,346,515	918,330	68.20%	2,550,040	1,662,999	65.21%
Other Revenue	236,000	148,080	62.75%	236,000	206,834	87.64%
Proceeds Loan/Bonds	-	-	0.00%	-	-	0.00%
Total Current Revenue	\$ 14,662,599	\$ 9,631,144	65.69%	\$ 14,179,374	\$ 9,591,637	67.64%
EXPENDITURES:						
Energy for Resale (8 months)	\$ 9,095,800	\$ 6,384,894	70.20%	\$ 7,800,000	\$ 6,115,166	78.40%
Energy - Fuel Adj (8 months)	1,359,260	957,856	70.47%	2,687,880	1,718,389	63.93%
Other Expenses	1,498,768	776,084	51.78%	1,388,070	857,178	61.75%
Capital Outlay	798,646	100,095	12.53%	546,100	181,548	33.24%
Transfer to Gen Fund-Services	325,945	217,297	66.67%	296,314	197,540	66.67%
Transfer to Gen Fund in Lieu Taxes	59,282	39,521	66.67%	59,282	39,524	66.67%
Transfer to Gen Fund Debt Restruc	80,175	53,450	66.67%	77,975	51,983	66.67%
Total Operating Expenses	\$ 13,217,876	\$ 8,529,197	64.53%	\$ 12,855,621	\$ 9,161,328	71.26%
Net Operating Income	\$ 1,444,723	\$ 1,101,947	76.27%	\$ 1,323,753	\$ 430,309	32.51%
TRANSFERS:						
Transfer to General Fund	\$ 1,409,891	\$ 939,927	66.67%	\$ 1,409,891	\$ 939,927	66.67%
Transfers from Unappropriated	-	-	0.00%	\$ 40,100	0	0.00%
Use of Unreserved Net Assets	-	-	0.00%	\$ 120,100	0	0.00%
Use of Prior Year Fund Balance	59,059	-	0.00%	\$ -	0	0.00%
Transfer from General Fund	8,215	-	0.00%	\$ 1,262	0	0.00%
	\$ 1,477,165	\$ 939,927	63.63%	\$ 1,571,353	\$ 939,927	59.82%
Debt Service	\$ 102,106	\$ 41,844	40.98%	\$ 75,324	\$ 50,404	66.92%
NET INCOME	\$ -	\$ 120,175		\$ -	\$ (560,022)	
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AIRPORT FUND						
	2012-13	ACTUAL	BUDGET	2011-12	ACTUAL	BUDGET
REVENUE:	BUDGET	2/28/2013	%	BUDGET	2/29/2012	%
Fuel Sales	\$ 177,232	\$ 74,411	41.99%	\$ 178,000	\$ 84,390	47.41%
Other Revenue	64,700	48,384	74.78%	64,700	43,334	66.98%
State Grants	35,043	9,373	26.75%	15,725	4,264	27.12%
Federal Grants	511,359	111,459	21.80%	307,960	-	0.00%
Total Current Revenue	\$ 788,334	\$ 243,628	30.90%	\$ 566,385	131,988	23.30%
EXPENDITURES:						
Operating Expenses	\$ 308,832	\$ 149,818	48.51%	\$ 315,607	\$ 169,381	53.67%
Capital Outlay	\$ 571,431	\$ 115,006	20.13%	\$ 344,168	\$ 28,167	8.18%
Total Operating Expenses	\$ 880,263	\$ 264,824	30.08%	\$ 659,775	\$ 197,548	29.94%
Net Operating Income	\$ (91,929)	\$ (21,196)	23.06%	\$ (93,390)	\$ (65,560)	70.20%
TRANSFERS:						
Transfer from Other Funds	\$ 88,122	\$ 86,897	98.61%	\$ 89,683	\$ 89,683	100.00%
Use of Prior Year Fund Balance	\$ 6,029	\$ -	0.00%	\$ 6,483	\$ -	0.00%
Transfer to Other Funds	\$ 2,222	\$ 1,481	66.67%	\$ 2,020	\$ 1,347	66.68%
Debt Service	\$ -	\$ -	0.00%	\$ 927	\$ 309	33.33%
NET INCOME		\$ 64,219			\$ 22,467	
			6			

CITY OF FRANKLIN
FISCAL YEAR 2012-13
CASH BALANCES - FEBRUARY 2013

FUND	CURRENT YEAR	PRIOR YEAR
General Fund	\$ 5,500,100	\$ 3,969,236
Water & Sewer Fund	1,407,870	1,253,486
Electric Fund	287,764	620,336
Airport Fund	4,277	(47,480)
TOTAL	\$ 7,200,011	\$ 5,795,578

PUBLIC HEARINGS

- A. Rezoning Application – 62.8 Acre Parcel on South Street Adjacent to the Route 58 By-Pass**
- B. Text Amendments the Sign Ordinance**

REZONING PUBLIC HEARING ITEM # 2 A

Hold a public hearing on the request of Mid-Atlantic Communities, LLC owner and Jason M. Janson (contract purchaser) of certain property containing approximately 62.8 acres located on the southern portion of South Street adjacent to the Route 58 by-pass in the City of Franklin, Virginia to rezone the property from R-1 One-Family Residence and R-2 General Residence District to B-3 General Business District. The 62.8 acre parcel is currently known as a portion of City of Franklin Tax Parcel No. 153-(213)-3. The City of Franklin 2010 Comprehensive Plan Future Land Use Map designates this property as General Commercial.

TEXT AMENDMENTS TO THE ZONING ORDINANCE PUBLIC HEARING ITEM # 2 B

Hold a public to consider an amendment to the text of the Zoning Ordinance Article XXIX Definitions to include the following definitions summarized as follows: ***Business Park***: a group of commercial establishments located on a parcel of land set in park like surroundings which is planned, constructed, and managed by one or more entities with customer and employee parking provided on site. ***Route 58 corridor high-rise sign***: An on-premise freestanding sign that is located on any parcel of land zoned B-3 General Business or Industrial with any part of the parcel located within 500 feet of the Route 58 by-pass right of way within the cooperate limits of the City of Franklin.

Hold a public hearing to consider amendments the text of the Zoning Ordinance Article XXII, Section 22.3 Sign Standards, subsection (b) (2) (a) freestanding signs item (4) to include allowable signage for a Business Park summarized as follows: 4. ***business park and Shopping Center and Signs***: One (1) **business park or** shopping center sign is allowed. The sign shall be freestanding and shall be encased in a structure architecturally similar to that of the main building. The maximum area of the sign shall be one hundred and fifty (150) square feet limited in height to 25 feet.



**DEPARTMENT OF COMMUNITY DEVELOPMENT
PLANNING - BUILDING INSPECTIONS – ZONING**

TO: MEMBERS OF THE CITY COUNCIL
From: Donald Goodwin, CBO, CFM, Director of Community Development
Subject: Staff Report for the Rezoning 62.8 acres located on the southern portion of South Street adjacent to the Route 58 by-pass
Date: March 15, 2013

REQUEST

The applicant for rezoning is Mid-Atlantic Communities, LLC owner and Jason M. Janson (contract purchaser) of certain property containing approximately 62.8 acres located on the southern portion of South Street adjacent to the Route 58 by-pass in the City of Franklin, Virginia. The request is to rezone the approximately 62.8 acre parcel (see attached exhibit) from R-1 One-Family Residence and R-2 General Residence District to B-3 General Business District. The 68.8 acre parcel is currently known as a portion of City of Franklin Tax Parcel No. 153-(213)-3.

The property which is the subject of this rezoning application is currently vacant; however, the property has been approved as a 149 lot medium density residential subdivision. Due to the properties close proximity to the Route 58 by-pass the owner wishes to seek the highest and best use for the property as a tool to boost economic development and job creation as oppose to by-right residential development that would result in an undesirable fiscal impact and strain on city services.

PROFFERS

No voluntary proffers were submitted with the application.

PUBLIC NOTICE

Notice has been properly advertised in accordance with Virginia Code Section 15.2-2204. Adjoining property owners adjacent to the property and directly across the street have been properly notified.

COMPREHENSIVE PLAN AND ZONING ORDINANCE AMENDMENTS

The City of Franklin 2010 Comprehensive Plan Future Land Use Map designates this property as General Commercial. The following excerpt is from the current comprehensive plan that supports this rezoning request.

Urban Design Chapter

Excerpt from L. Future Land Use.

The Future Land Use map (Map 8-4) depicts the anticipated development patterns for the City of Franklin. Key features include the following:

- Continued commercial and industrial development in the Armory Drive corridor.
- Commercial development around the Route 58 interchanges.
- Residential development in the northern section of the City.
- Establishment of Gateway Corridor overlay districts at the primary entrance corridors to the City.

The adjacent lands are shown on the future land use map in the City of Franklin Comprehensive Plan as “Industrial Use” on the south, “General Commercial” to the north and single-family low density residential on the east. On the west adjacent to Route 58 the Southampton county proposed future use is “Industrial and General Commercial”.

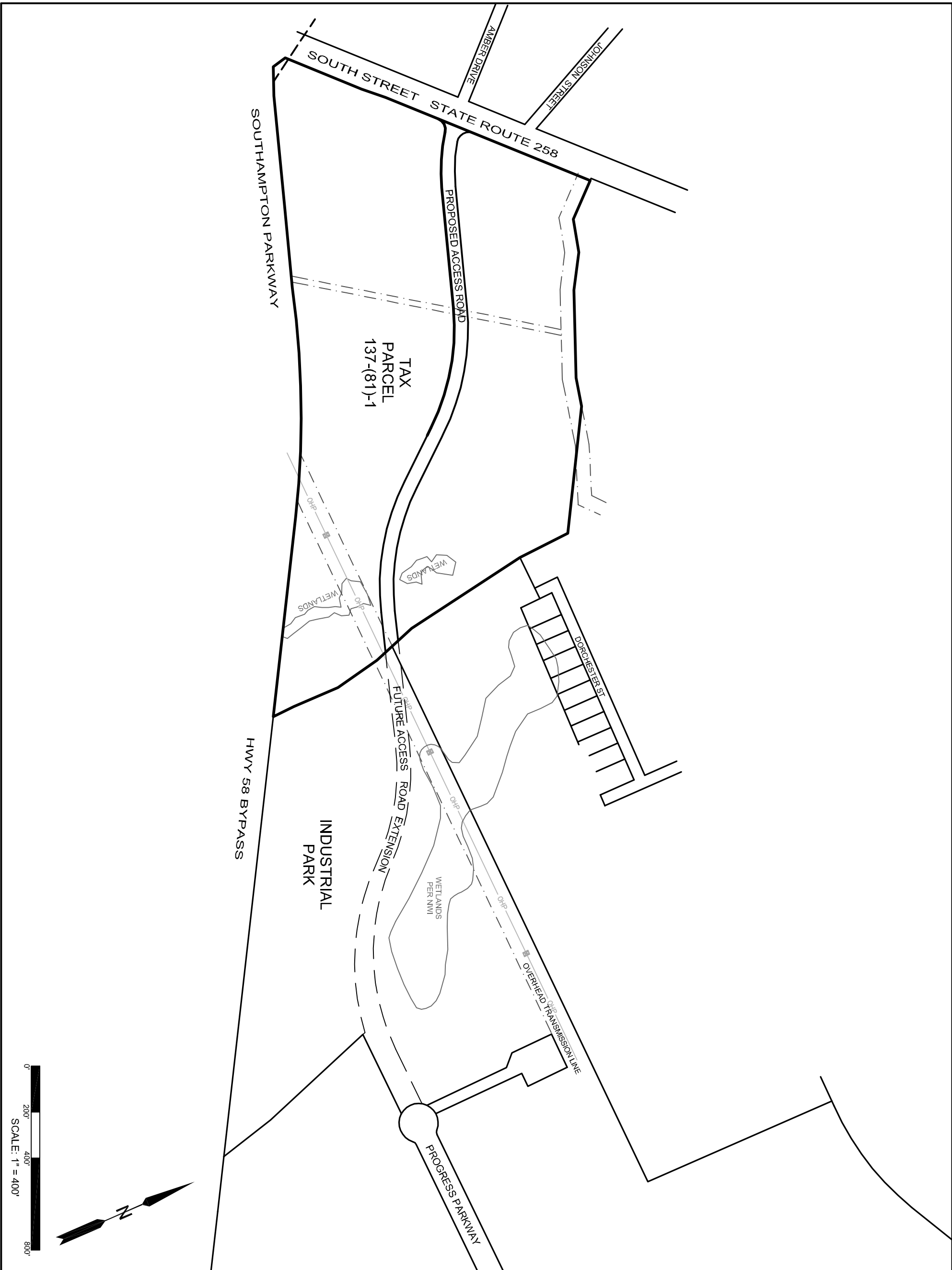
The property is NOT located within the Special Flood Hazard Area as identified on the NEMA FIRM 2000 and staff does not anticipate any adverse fiscal impact or traffic impact as outlined in the package.

STAFF COMMENTS

This rezoning is favored as outlined in the aforementioned section of the comprehensive plan. In addition this property joins Pretlow Industrial Park to the south. Staff recognizes the benefit of this rezoning as an opportunity to connect the 2 properties with a “Service Road” that would spark additional commercial and industrial development along the Route 58 by-pass. Future development would allow traffic to access these properties from either the Pretlow or South Street interchanges thereby reducing traffic impact on the residential sections of South and Pretlow Streets. A shared use path could also be created to allow for the creation of safe bike and pedestrian travel. The current by-right residential use (149 lots) would result in an undesirable fiscal impact and strain on city services.

RECOMMENDED ACTION:

1. Approve the rezoning of the approximately 62.8 acre parcel of land as described above from R-1One-Family Residence and R-2 General Residence District to B-3 General Business District.



B & B CONSULTANTS, INC.
 ENGINEERS - ARCHITECTS
 SURVEYORS - PLANNERS
 LAB ANALYSTS

212 EAST FERRELL STREET
 SOUTH HILL, VA 23970
 (434) 447-7621
 www.bandbcons.com

REVISIONS

CONCEPTUAL ROAD PLAN

PROGRESS PARKWAY EXTENSION PLAN

CITY OF FRANKLIN, VIRGINIA

ISSUE DATE

JANUARY 16, 2013

SHEET NO.

OF SHEETS

ORDINANCE TO REZONE PROPERTY LOCATED ON THE SOUTH SIDE OF SOUTH STREET
ADJACENT TO ROUTE 58 BY-PASS FROM R-1 ONE FAMILY RESIDENCE DISTRICT AND R-2
GENERAL RESIDENCE DISTRICT TO B-3 GENERAL BUSINESS

WHEREAS, the Planning Commission of the City of Franklin, Virginia received a request from Mid-Atlantic Communities, LLC owner and Jason M. Janson (contract purchaser) of certain property containing approximately 62.8 acres located on the southern portion of South Street adjacent to the Route 58 by-pass in the City of Franklin, Virginia currently known as City of Franklin Tax Parcel No. 153-(213)-3 to rezone the property from R-1One-Family Residence and R-2 General Residence District to B-3 General Business District; and

WHEREAS, the City of Franklin 2010 Comprehensive Plan Future Land Use Map designates this property as General Business; and

WHEREAS, the Planning Commission, at the conclusion of the duly scheduled public hearing held on February 28, 2013, did pass a resolution recommending to City Council that this property be rezoned as set forth above; and

WHEREAS, City Council did hold a public hearing on the proposed rezoning on March 25, 2013 at 7:00 P.M. at a regular meeting of Council after giving public notice as required by Virginia Code Section 15.2-2204 in the Tidewater News on February 13th and February 20th, 2013; and

WHEREAS, the City Council of the City of Franklin, Virginia feels that the public necessity, convenience, general welfare and good zoning practice require that the approximately 62.8 acres located on the southern portion of South Street adjacent to the Route 58 by-pass in the City of Franklin, Virginia known as City of Franklin Tax Parcel No. 153-(213)-3 be rezoned from R-1One-Family Residence and R-2 General Residence District to B-3 General Business District currently; and

NOW, THEREFORE, IT IS HEREBY ORDAINED by the City Council of the City of Franklin, Virginia that the Zoning District Map provided for in Section 1.2 of the City Zoning Ordinance is hereby amended to establish the following zoning classification of B-3 General Business District for the approximately 62.8 acre parcel of property known as City of Franklin Tax Parcel Tax Parcel No. 153-(213)-3.

This ordinance shall be effective from the date of its adoption.

Certified copy of ordinance adopted by the City of Franklin City Council at its meeting held on March 25, 2013.

Clerk to City Council



**DEPARTMENT OF COMMUNITY DEVELOPMENT
PLANNING - BUILDING INSPECTIONS – ZONING**

TO: MEMBERS OF THE CITY COUNCIL
From: Donald Goodwin, CBO, CFM, Director of Community Development
Subject: Staff Report for the text amendments to the zoning ordinance relating to signs to allow for Route 58 Corridor High-Rise Signs and Freestanding Signs for Business Parks
Date: March 20, 2013

PUBLIC NOTICE

Notice has been properly advertised in accordance with Virginia Code Section 15.2-2204.

REQUEST

This is a joint request from FSEDI and the Department of Community Development as it relates to the attraction of new business investment in the City of Franklin. I am requesting 2 changes to the sign ordinance.

1. Is to define and allow route 58 Corridor high-rise signs. The purpose of these signs is to attract the types of business and industries that will serve non-local traffic traveling the route 58 by-pass.
2. Define what a Business Park is and allow them the same freestanding sign as a shopping center.

The proposed amendments were approved by the planning commission on February 28, 2013 with the following concerns for the corridor: high-rise signs:

1. In an effort to reduce the number and spacing of the signs the minimum 3 acres was recommended to be changed to 5 acres to minimize the number of these signs.
- 2.) To protect residential properties in the area it was recommended that the signs be located at least 200 feet from a residentially zoned property.

STAFF COMMENTS

Staff agrees with the 200 foot distance from a residentially zoned property. However, upon further investigation of increasing the minimum acreage from 3 acres to 5 acres staff has the following concerns. The location of the proposed access road that is planned for the by-pass would run parallel to the by-pass at variable distances. The furthest would be approximately 700 ft. and the closest being approximately 300 feet. Due to the varying circumstances that may arise as development occurs, to be more flexible and to limit any self inflicted hardships that would put the City in a position to lose a potential business, staff recommends the 3 acre minimum lot size.

RECOMMENDED ACTION: Approve Option B – Sign Ordinance Amendments

CITY OF FRANKLIN
DEPARTMENT OF COMMUNITY DEVELOPMENT
207 WEST SECOND AVENUE, FRANKLIN VIRGINIA 23851
OFFICE: 757-562-8580 FAX: 757-562-0870

OPTION A - ORDINANCE NO. ____-2013

AN ORDINANCE AMENDING SECTION 28.7 OF THE ZONING ORDINANCE
(APPENDIX D OF THE CODE OF THE CITY OF FRANKLIN, VIRGINIA),

RELATING TO DEFINITIONS

BE IT ORDAINED BY THE CITY OF FRANKLIN, VIRGINIA AS FOLLOWS:

That Article XXIX. DEFINITIONS of the City of Franklin Zoning Ordinance is hereby amended by the addition of the following definitions:

Business Park: a group of commercial establishments located on a track of land set in park like surroundings which is planned, constructed, and managed by one or more entities with customer and employee parking provided on site. There is generally a unified aesthetic appearance, landscaping, and signage in accordance with an approved site plan. A business park shall include any “out parcels” under separate ownership or lease which contain complementary commercial enterprises within the boundaries of the business park.

Route 58 corridor high-rise sign means an on-premise freestanding sign that is located on any parcel of land zoned B-3 General Business or Industrial with any part of the parcel located within 500 feet of the Route 58 by-pass right of way within the cooperate limits of the City of Franklin. These signs shall be permitted for businesses and developments for the purpose of attracting non-local traffic from the by-pass. Such signs shall be allowed within the cooperate limits of the City. Route 58 corridor high-rise signs shall be allowed when the following requirements are met:

1. There shall be no more than one (1) high-rise sign structure per parcel.
2. **All parcels shall be five (5) acres or larger in size.**
3. The high-rise sign structure shall have no more than (4) individual signs.
4. The maximum sign height shall be one hundred ninety (190) feet and.
5. The high-rise signs shall observe a setback requirement of twenty (20) feet from all street right of way or lot boundary lines. However, there shall be no setback from the Route 58 by-pass right of way.
6. **Route 58 corridor high-rise signs shall be located no closer than 200 feet from a residentially zoned property.**
7. If a high-rise sign is utilized, only one other freestanding monument ground sign will be allowed in accordance with section 22.3 (b) (2) (a) (4).
8. Directional signs for internal traffic circulation shall be allowed so as not obstruct sign vision at intersections within a public way.
9. All Route 58 Gateway high-rise signs shall comply with all other local, state and federal regulations.

Certified copy of a resolution adopted by the City of Franklin City Council at its meeting held on March 25, 2013

Clerk to City Council

OPTION B - ORDINANCE NO. ____-2013

AN ORDINANCE AMENDING SECTION 28.7 OF THE ZONING ORDINANCE
(APPENDIX D OF THE CODE OF THE CITY OF FRANKLIN, VIRGINIA),
RELATING TO DEFINITIONS

BE IT ORDAINED BY THE CITY OF FRANKLIN, VIRGINIA AS FOLLOWS:

That Article XXIX. DEFINITIONS of the City of Franklin Zoning Ordinance is hereby amended by the addition of the following definitions:

Business Park: a group of commercial establishments located on a track of land set in park like surroundings which is planned, constructed, and managed by one or more entities with customer and employee parking provided on site. There is generally a unified aesthetic appearance, landscaping, and signage in accordance with an approved site plan. A business park shall include any “out parcels” under separate ownership or lease which contain complementary commercial enterprises within the boundaries of the business park.

Route 58 corridor high-rise sign: means an on-premise freestanding sign that is located on any parcel of land zoned B-3 General Business or Industrial with any part of the parcel located within 500 feet of the Route 58 by-pass right of way within the cooperate limits of the City of Franklin. These signs shall be permitted for businesses and developments for the purpose of attracting non-local traffic from the by-pass. Such signs shall be allowed within the cooperate limits of the City. Route 58 corridor high-rise signs shall be allowed when the following requirements are met:

1. There shall be no more than (1) high-rise sign structure per parcel.
2. All parcels shall be three (3) acres or larger in size.
3. The high-rise sign structure shall have no more than (4) individual signs.
4. The maximum sign height shall be 190 feet and.
5. The high-rise signs shall observe a setback requirement of twenty (20) feet from all street right of way or lot boundary lines. However, there shall be no setback from the Route 58 by-pass right of way.
6. **Route 58 corridor high-rise signs shall be located no closer than 200 feet from a residentially zoned property.**
7. If a high-rise sign is utilized, only one other freestanding monument ground sign will be allowed in accordance with section 22.3 (b) (2) (a) (4).
8. Directional signs for internal traffic circulation shall be allowed so as not obstruct sign vision at intersections within a public way.
9. All Route 58 Gateway high-rise signs shall comply with all other local, state and federal regulations.

The zoning administration shall interpret the above requirements of the definition for Route 58 corridor high-rise sign locations for close proximity to residentially zoned property, the Route 58 by pass and to each other in keeping with the purpose and intent of this article under the following circumstances:

- a. The site is exceptionally narrow or shallow, has an odd size, shape or topography or is otherwise unusual in physical dimension.
- b. There exists a unique relationship to adjacent properties or properties in the general vicinity.

Certified copy of a resolution adopted by the City of Franklin City Council at its meeting held on March 25, 2013

Clerk to City Council

AN ORDINANCE AMENDING SECTION 28.7 OF THE ZONING ORDINANCE
(APPENDIX D OF THE CODE OF THE CITY OF FRANKLIN, VIRGINIA),
RELATING TO FREESTANDING SIGNS

BE IT ORDAINED BY THE CITY OF FRANKLIN, VIRGINIA AS FOLLOWS:

That Section 22.3 Sign Standards, subsection (b) (2) (a) freestanding signs item (4) of Article XXII of the City of Franklin Zoning Ordinance is hereby amended to read as follows:

4. ***Business Park and Shopping Center and Signs:*** One (1) **business park or** shopping center sign is allowed. The sign shall be freestanding and shall be encased in a structure architecturally similar to that of the main building. The maximum area of the sign shall be one hundred and fifty (150) square feet limited in height to 25 feet. The **Business Park or** shopping center sign may only display the **business park or** shopping center name and a list of the tenants. Individual shops may have building mounted signs in accordance with section 22.3(b) (2) b. Building Mounted Signs. Individual free-standing signs for individual **business park or** shopping center tenants shall not be permitted. Where a **business park or** shopping center or sign is used, no other frontage signs will be allowed.

Any outparcel within the **business park or** shopping center boundaries may have a monument sign in addition to their building mounted sign. All monument signs shall have a maximum height of five (5) feet with a maximum area of 50 square feet and shall be landscaped and architecturally similar to the surrounding buildings. The maximum square footage shall include the sign support base, and the required architectural features, as well as the sign area and shall be reviewed by the Zoning Administrator or their designee for compliance.

Certified copy of a resolution adopted by the City of Franklin City Council at its meeting held on March 25, 2013

Clerk to City Council

OLD/NEW BUSINESS

A. City Manager's Report

1. Electric Utility Rate Report

2. Hazard Mitigation Grant Announcement (Shelter Emergency Generator Quick Connect)



COMMONWEALTH of VIRGINIA
Department of Emergency Management

MICHAEL M. CLINE
State Coordinator

JACK E. KING
Chief Deputy Coordinator

BRETT A. BURDICK
Deputy Coordinator

10501 Trade Court
Richmond, Virginia 23236-3713
(804) 897-6500
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February 19, 2013

Mr. Randy Martin
City Manager
City of Franklin
207 West Second Avenue
Franklin, VA 23851

RE: City of Franklin Emergency A.T.S. Generator Hookups
HMGP-4024-620-008

Dear Mr. Martin:

I am pleased to notify you that the Federal Emergency Management Agency has approved the project titled "City of Franklin Emergency A.T.S. Generator Hookups." The funds have been obligated through the Hazard Mitigation Grant Program. Attached you will find the grant award package. Please read all documents carefully prior to initiating your project. Your project cannot begin until the authorized agent has signed the grant award package. No reimbursements will be made until the award package is signed and received by the Virginia Department of Emergency Management. Please sign each of the two copies of the grant award package and return one to the attention of Robbie Coates, hazard mitigation coordinator.

Again, congratulations on approval of this project. If you have questions regarding this award or the implementation of your project, please contact Robbie Coates at (804) 897-9976 or by email at robert.coates@vdem.virginia.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael M. Cline".

Michael M. Cline

MMC/MWW/rsc

Enclosures

Attachment A
HMGP-4024-620-008
Project Scope of Work

Project Sponsor: City of Franklin

Project Title: City of Franklin Emergency A.T.S Generator Hookups

Project Description from VDEM-FEMA HMGP application:

This project is to provide the required hook-ups, transformers, and connections for a new generator at the City's designated shelter at Franklin High School. The center is located in the northwestern section of the City and is in one of its highest ground elevations outside any flood prone areas. This project includes the manual transfer switches and safety fencing to protect a new 750KW generator, as well as all the wiring, equipment, and electrical components. The work will provide a new 2000 amp sub feed panel to provide power to the shelter's fire protection system, emergency lighting, kitchen appliances, and bathroom fixtures. The existing service provided by the current generator provides limited lightening and electrical service.

The project will also include the updating of the building service transformer at the school to accommodate the required voltage for the building's four wire system. A new emergency generator hookup is critical with respect to the loss of power as this project will provide a safe and cost-effective means of rapidly restoring power during critical shelter events. The City will also be working to either lease or purchase a new 750 KW generator. The shelter currently has an older surplus generator on site that is in need of replacement and the current electrical system at the school does not support a modern generator system. The City, which owns its own electric power company (Franklin Power and Light), will pay for all the wiring material and installation as its match.

The shelter is designed to serve the City of Franklin and, during some events, Southampton County and Isle of Wight County in times of need. These needs can range from protection from severe flooding on the Blackwater River to protection from winter weather conditions, and includes any component where a shelter may be critical to sustaining the life and health of the citizenry. The provision and assurance of electrical power to the City's shelter is a critical component of Franklin's emergency operations and planning. The designated shelter for the City of Franklin is its namesake Franklin High School. This building was selected as the primary shelter in the City based on its structural integrity, its ability to handle large crowds of people, adequate lavatory facilities, adequate kitchen facilities, ADA accessibility, and being approved by the Red Cross. By ensuring power continues to be available at this structure during a time of need, the City of Franklin is directly addressing some public health and safety concerns associated with emergency sheltering. The City is directly addressing the concerns associated with accountability to and for the public by ensuring a known facility will be available and usable at all times.

**COUNCIL/STAFF REPORTS ON BOARDS AND
COMMISSIONS**