



**Franklin City Council Agenda  
January 9, 2023  
Council Chambers  
207 West Second Avenue  
Franklin, Virginia 23851**

**6:00 P.M.**

Swearing In Ceremony

**7:00 P.M.**

**Regular Meeting**

**CALL TO ORDER. . . . . MAYOR BOBBY CUTCHINS**  
**PLEASE TURN OFF CELL PHONES. . . . . MAYOR BOBBY CUTCHINS**  
**PLEDGE OF ALLEGIANCE**  
**SELECTION OF VICE-MAYOR**  
**CITIZEN'S TIME**  
**AMENDMENTS TO AGENDA**

**1. CONSENT AGENDA:**

A. Approval of December 12, 2022 minutes

**2. FINANCIAL MATTERS**

A. Budget Amendment 2023-12

**3. OLD/ NEW BUSINESS:**

- A. City of Franklin Transit Feasibility Study
- B. Ward 4 Public Hearing Franklin City School Board
- C. Juneteenth
  - a. Budget Amendment 2023-13
- D. City Manager's Report

**4. COUNCIL/STAFF REPORTS ON BOARDS/COMMISSIONS**

**5. CLOSED SESSION**

I move that the City of Franklin, Virginia City Council adjourn into a closed meeting pursuant to Virginia Code Section 2.2-3711-A-1, 1. discussion of appointments to boards and commissions, and discussion of performance of employees of the public body to discuss the following subject or subjects; Industrial Development Authority, HRPDC Community Advisory Committee, HRPDC, HRTAC, HRTPO, HRMFFA; and

2.2-3711-A-5, Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's

interest in locating or expanding its facilities in the community specifically along Pretlow Industrial Park, Armory Drive, Downtown Franklin, and Franklin Regional Airport.

2.2-3711-A-7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body specifically regarding Sandford vs. City of Franklin.

**Motion Upon Returning to Open Session-** I move that the City of Franklin, Virginia City Council certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting held on January 9, 2023; (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the City of Franklin, Virginia City Council; and (iii) no action was taken in closed meeting regarding the items discussed.

## **6. ADJOURNMENT**

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## Regular City Council Meeting Minutes December 12, 2022

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### Call to order

The Franklin City Council held a regular City Council meeting on December 12, 2022 at 7:00 P.M. in the City Council Chambers located at 207 West Second Avenue, Franklin, Virginia 23851.

Council Members in Attendance: Frank Rabil, Mayor; Robert “Bobby” Cutchins, Vice-Mayor; Councilman Linwood Johnson; Councilwoman Wynndolyn Copeland; Councilman Mark Kitchen; Councilman Ray Smith; Councilman Gregory McLemore.

Council Members not in Attendance:

Staff in Attendance: Amanda Jarratt, City Manager; A’Risha Jones, Executive Assistant, recording minutes.

Other Staff in Attendance: Steve Patterson, Chief of Police; Vernie Francis; Chief of EMS; Chad Edwards, Director of Public Works; Dinah Babb, Treasurer; Zach Wright, Director of Power & Light; Sarah Rexrode, Director of Social Services; Carlee Gurskiy, Director of Community Development; Sammara Bailey, Director of Parks & Recreation; Carson Blythe, Director of Tourism; Camara Jacobs, Director of Human Resources.

### Citizen’s Time

**Ms. Brenda Peterson of 300 Rawlsdale Road, Franklin, Virginia**, would like to thank Council for their collaboration with the Franklin City Public School Board. Ms. Peterson would like to see that collaboration continue in the future. Ms. Peterson wanted to thank Mayor Rabil for his work he has done during his tenure, this being his last meeting.

### Amendments to Agenda

Mayor Frank Rabil asked if there any amendments to the agenda. There are no amendments at this time.

### Consent Agenda:

- A. Approval of November 28, 2022 Meeting Minutes.

Mayor Frank Rabil asked if there were any corrections or additions for the November 28, 2022 meeting minutes.

**Mayor Frank Rabil entertained a motion to approve the November 28, 2022 meeting minutes as presented. Councilman Mark Kitchen made a motion to approve the November 28, 2022 meeting minutes with a second from Councilman Linwood Johnson.**

**The motion carried the vote 7-0**

**The vote was as follows:**

- Councilman Linwood Johnson**                      **Aye**
- Councilwoman Wynndolyn Copeland**                      **Aye**
- Councilman Mark Kitchen**                      **Aye**
- Vice Mayor Bobby Cutchins**                      **Aye**
- Mayor Frank Rabil**                      **Aye**
- Councilman Ray Smith**                      **Aye**
- Councilman Gregory McLemore**                      **Aye**

Mayor Frank Rabil affirmed the motion carried unanimously.

**B. Resolution of Recognition to Mayor Frank M. Rabil#2022-30 (read by Councilman Mark Kitchen)**



**Recognition of Appreciation to Mayor Frank M. Rabil  
Resolution 2022-30**

**WHEREAS**, The City of Franklin would like to honor the dedicated services of Mayor Frank M. Rabil to the residents and City staff of Franklin, Virginia; and

**WHEREAS**, Frank M. Rabil has served the citizens of Franklin, Virginia in various offices – first as a Councilmember of Ward 6, from 2014-2016, and as Mayor from 2016-2022; and

**WHEREAS**, Frank M. Rabil has worked together during his tenure, with City Manager Randy R. Martin, Interim-City Manager Clarence Monday, and the present City Manager, Amanda C. Jarratt; and

**WHEREAS**, Frank M. Rabil oversaw the Riverwalk Park project, making it easier for families to have access to safe and balanced recreation while encouraging healthy and active lifestyles; and

**WHEREAS**, Frank M. Rabil dedicated countless hours of his personal time in support of various civic organizations, local businesses, and City events during his time as Mayor; and

**WHEREAS**, throughout his leadership, supported the expansion of the Parks and Recreation Department and multiple capital projects throughout the City of Franklin, Virginia; and

**WHEREAS**, Frank M. Rabil successfully navigated the citizens of Franklin, Virginia, during the COVID-19 pandemic, along with the assistance of City Council, and City staff; and

**WHEREAS**, with the help of City Council and City staff, continues to put the City of Franklin, Virginia on the map to visitors and residents alike, with events such as, Small Business Saturday, the Annual Christmas Parade, the Franklin Fall Festival, Spring Fest, and so much more!

**NOW, THEREFORE, BE IT RESOLVED**, on behalf of the entire City of Franklin City Council, we want to express sincere appreciation to Frank M. Rabil for his exceptional service to the City of Franklin, Virginia and wish him much happiness and success as he begins this new chapter in his life.

**AND, BE IT FURTHER RESOLVED**, that a copy of this Resolution be spread upon the minutes of this meeting of the Franklin City Council as visible evidence of the high esteem in which this Council and the citizens of the City of Franklin hold Frank M. Rabil, thereby forever preserving and recording its gratitude.

Signed this 12<sup>th</sup> day of December 2022

\_\_\_\_\_  
Robert "Bobby" Cutchins, Vice-Mayor  
City of Franklin, Virginia

Vice-Mayor Bobby Cutchins entertained a motion to approve Resolution 2022-30 in Recognition of Appreciation to Mayor Frank M. Rabil. Councilman Linwood Johnson made a motion to approve Resolution 2022-30 in Recognition of Appreciation to Mayor Frank M. Rabil with a second from Councilwoman Wynndolyn Copeland.

**The motion carried the vote 6-1-0**

**The vote was as follows:**

<b>Councilman Linwood Johnson</b>	<b>Aye</b>
<b>Councilwoman Wynndolyn Copeland</b>	<b>Aye</b>
<b>Councilman Mark Kitchen</b>	<b>Aye</b>
<b>Vice Mayor Bobby Cutchins</b>	<b>Aye</b>
<b>Mayor Frank Rabil</b>	<b>Abstained</b>
<b>Councilman Ray Smith</b>	<b>Aye</b>
<b>Councilman Gregory McLemore</b>	<b>Aye</b>

Mayor Frank Rabil affirmed the motion carried.

Mayor Frank Rabil stated that it has been a true honor to have represented the City, the City is in a good place to continue to move forward and wish the Council all the best.

**C. Resolution in Honor of Arbor Day #2022-31 (Read by Councilwoman Wynndolyn Copeland)**



**Arbor Day Proclamation  
Resolution 2022-31**

**WHEREAS**, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

**WHEREAS**, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

**WHEREAS**, Arbor Day is now observed throughout the nation and the world; and

**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees wherever they are planted, are a source of joy and spiritual renewal; and

WHEREAS, the City of Franklin celebrates its 38<sup>th</sup> consecutive year as a Certified “Tree City USA,” honored by the National Arbor Day Foundation,

NOW, THEREFORE, BE IT RESOLVED, I, Frank Rabil, Mayor of the City of Franklin, Virginia, do hereby proclaim December 12, 2022 as Arbor Day in the City of Franklin, Virginia, and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands.

AND, BE IT FURTHER RESOLVED, urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Signed this 12<sup>th</sup> day of December 2022

\_\_\_\_\_  
Frank M. Rabil, Mayor  
City of Franklin, Virginia

Mayor Frank Rabil entertained a motion to approve Arbor Day Proclamation Resolution 2022-31. Councilman Mark Kitchen made a motion to approve Arbor Day Proclamation Resolution 2022-31 with a second from Councilman Linwood Johnson.

**The motion carried the vote 7-0**

**The vote was as follows:**

<b>Councilman Linwood Johnson</b>	<b>Aye</b>
<b>Councilwoman Wynndolyn Copeland</b>	<b>Aye</b>
<b>Councilman Mark Kitchen</b>	<b>Aye</b>
<b>Vice Mayor Bobby Cutchins</b>	<b>Aye</b>
<b>Mayor Frank Rabil</b>	<b>Aye</b>
<b>Councilman Ray Smith</b>	<b>Aye</b>
<b>Councilman Gregory McLemore</b>	<b>Aye</b>

Mayor Frank Rabil affirmed the motion carried unanimously.

**Financial Matters:**

**A. Budget Amendment 2023-11**

City Manager Amanda Jarratt stated that the 2022-2023 City Budget is hereby amended to:

1. Recognize ARPA grant revenue from the Virginia Tourism Authority and to appropriate for use as approved by Council in its November 14, 2022 meeting;
2. Recognize the School’s supplemental appropriation of Federal revenue and to appropriate for use and to adjust FCPS budget to balance to City records; and



Mayor Frank Rabil affirmed the motion carried unanimously.

**B. Presentation of Tax Delinquencies**

City Manager Amanda Jarratt stated every year the City Treasurer presents to Council the annual report and request action of Council. Ms. Dinah Babb, City Treasurer will present that report this evening. Ms. Babb gave the report on the delinquent taxes owed to the City of Franklin as of November 30, 2021:

Real Estate:	\$135,647.56
Personal Property:	\$273,158.32
Business License:	\$15.00
Meals Tax:	\$18,314.96
Lodging Tax:	\$0.00
<b>Total Delinquent Taxes:</b>	<b>\$427,135.84</b>

**C. Presentation of Tax Write Offs**

Ms. Dinah Babb stated the delinquent personal property for tax years 2014-2015 that are deemed uncollectable due to the statute of limitations in the Virginia State Code 58.1-3940. These statute of limitations restricts the office from actively placing any collections on these accounts. It is the recommendation of the City Treasurer that \$23,392.23 of delinquent personal property for tax years 2014-2015 is charged off.

Ms. Babb wanted to recognize the City Treasurer team for all of their hard work and assistance with these reports presented, Mr. Ed Martin, Deputy Treasurer; Ms. Thelma Picot, Senior Accounting Clerk; Ms. Amanda Arrington, Accounting Clerk; and Ms. Kara Williams, Accounting Clerk.

Mayor Frank Rabil asked if there was any desired action of Council. Councilman Linwood Johnson made a motion to approve the charge off on delinquent personal property for tax years 2014-2015 in the amount of \$23,392.23, with a second from Councilman Mark Kitchen.

**The motion carried the vote 7-0**

**The vote was as follows:**

<b>Councilman Linwood Johnson</b>	<b>Aye</b>
<b>Councilwoman Wynndolyn Copeland</b>	<b>Aye</b>
<b>Councilman Mark Kitchen</b>	<b>Aye</b>
<b>Vice Mayor Bobby Cutchins</b>	<b>Aye</b>
<b>Mayor Frank Rabil</b>	<b>Aye</b>
<b>Councilman Ray Smith</b>	<b>Aye</b>
<b>Councilman Gregory McLemore</b>	<b>Aye</b>

Mayor Frank Rabil affirmed the motion carried unanimously.

Mayor Frank Rabil and Council thanked the City Treasurer department for all of their work.



Old/New Business:

## A. Time Capsule Report

City Manager Amanda Jarratt stated this was an agenda item discussed in August of 2021, there was no action taken at the time. The City received the request from Gaynelle Riddick to open the time capsule that was placed in Memorial Park early. It was placed in Memorial Park in 1976 during the Centennial Celebration in the City of Franklin. The time capsule at this time is not scheduled to be opened until 2076, however, the request is to open the capsule in 2026. The hope is that Ms. Riddick would be able to participate in this event, most of the contributors have since passed.

Mayor Frank Rabil entertained a motion to approve the opening of the time capsule to be 2026. Councilman Bobby Cutchins made a motion to approve the early opening date, with a second from Councilman Ray Smith.

Councilman Ray Smith asked what would happen to the contents once it is opened. Mayor Frank Rabil stated to his understanding it is to place those back and open in another 100 years.

**The motion carried the vote 7-0****The vote was as follows:**

<b>Councilman Linwood Johnson</b>	<b>Aye</b>
<b>Councilwoman Wynndolyn Copeland</b>	<b>Aye</b>
<b>Councilman Mark Kitchen</b>	<b>Aye</b>
<b>Vice Mayor Bobby Cutchins</b>	<b>Aye</b>
<b>Mayor Frank Rabil</b>	<b>Aye</b>
<b>Councilman Ray Smith</b>	<b>Aye</b>
<b>Councilman Gregory McLemore</b>	<b>Aye</b>

Mayor Frank Rabil affirmed the motion carried unanimously.

## B. City Managers Report

City Manager Amanda Jarratt stated that the Courthouse and the Armory projects are both underway. More detailed report on the status of the projects will be presented during the second January meeting. Due to the upcoming closings, sanitation will run a double route on Tuesday and Wednesday the week after Christmas. There has been a third option of the Hunterdale Road intersection has been provided. The City had a successful Christmas/Holiday parade, thanks to the citizens, businesses, and City staff for making this event come together.

General Updates

- Staff continues to work on the various capital projects approved by City Council.

- Staff continues to work with DHCD and Summit Engineering on the Laurel Street CDBG Grant. Client intake and income verifications have begun.
- Staff continues to work with Michael Baker and the Department of Rail and Public Transit to get feedback from the public on potential fixed route transit options in the City.
- Staff continues to meet with regional partners to discuss next steps on the regional radio system as well as violence and crime prevention.
- City Office’s will be closed on Friday December 23<sup>rd</sup> and Monday December 26<sup>th</sup> in observance of the Christmas holiday. City Office’s will also be closed on Monday January 2, 2023 in observance of the New Year’s holiday.
- Attached are three conceptual alternatives for Hunterdale Road along with the pros and cons for each one. Due to the significant cost and financial impact to the City, staff needs direction on how to proceed.

Community Events

- Light Up the Night Holiday Tree- Friday, Saturday, Sunday in December

**No action at this time.**

Councilman Gregory McLemore had the pleasure to recognize a citizen of Ward 3, and a representative of the City of Franklin. Please welcome Ms. Teresa Parker, she was a former City Councilmember for Ward 3.

Council/Staff Reports on Boards/Commissions:

Councilman Linwood Johnson stated that Western Tidewater Regional Jail Board met and spoke on several agenda items, details to come.

Mayor Frank Rabil stated the Hampton Roads Transportation Accountability will meet this week, details to come.

Closed Session:

**No closed session**

Adjournment

Councilman Gregory McLemore made a motion to adjourn the December 12, 2022 City Council meeting with a second from Councilman Linwood Johnson.

**The motion carried the vote 7-0**

**The vote was as follows:**

<b>Councilman Linwood Johnson</b>	<b>Aye</b>
<b>Councilwoman Wynndolyn Copeland</b>	<b>Aye</b>
<b>Councilman Mark Kitchen</b>	<b>Aye</b>



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# Joint Session with Franklin City Council & Franklin City Public School Board

## Meeting Minutes December 8, 2022

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### Call to order

The Franklin City Council held a joint session meeting with the Franklin City Public School Board on December 8, 2022 at 6:00 P.M. in the S.P. Morton Elementary Media Center located at 300 Morton Street, Franklin, Virginia 23851.

Council Members in Attendance: Frank Rabil, Mayor; Robert “Bobby” Cutchins, Vice-Mayor; Councilman Linwood Johnson (6:07 PM); Councilwoman Wynndolyn Copeland; Councilman Ray Smith; Councilman Gregory McLemore (6:32 PM).

Council Members not in Attendance: Councilman Mark Kitchen

Staff in Attendance: Amanda Jarratt, City Manager; A’Risha Jones, Executive Assistant, recording minutes.

Other Staff in Attendance: Tracy Spence, Director of Finance

School Board Members in Attendance: Robert Holt, Chair; Arwen Councill, Ward 2; Brittany Powell, Ward 5; Jerry McCreary, Ward 6.

Franklin City Public School Staff in Attendance: Dr. Carlton Carter, Interim Superintendent; Tammy Moore, Executive Assistant, recording minutes; Teresa Blackwell, Supervisor of Transportation; Dr. Dwana White, Assistant Superintendent of Human Resources.

Mayor Frank Rabil called the Joint Session with the Franklin City Public Schools to order at 6:00 P.M.

### State of the Schools

Dr. Dwana White discussed the state of the schools, the performance on each of school-quality indicator is rated at one of the three levels. Level One (green), meets or exceeds state standard or sufficient improvement. Level Two (yellow), near state standard or sufficient improvement. Level Three (red), below state standard.

S.P. Morton Elementary for academic achievement, English is level three, Mathematics is level one, and Science is a level three. Joseph P. King Middle for academic achievement, English is level two, Mathematics is a level one, and Science is a level three. Franklin High School academic achievement, English, Mathematics, and Science are level three.

Next steps will be to implement systems and process for building level leaders, revise principal meetings, and work closely with the Virginia Department of Education concerning Transformational Coaching, conduct 3 academic reviews at each school during the 2022-2023 school year. Implement a multi-tiered system for monitoring academics, behavior, and social emotional well-being of students, additional PALs Tutor, and plan for use of Sig Funds at the Elementary Level: Arts and Science of Teaching, LETRS Training for admin and teachers, conducting reading assessments, using data to drive instruction, and CRA math training.

FCPS Attendance Update

S.P. Morton Elementary, as of November 15 2022, enrollment is 493, daily attendance is 93.12%, students dropped for attendance is 1, and number of unrecoverable students is 14 (3%). Unrecoverable means students that have missed 16+ days of school to date this academic year.

J.P. King Middle School, as of November 15, 2022, enrollment is 162, daily attendance is 94.44%, students dropped for attendance is 0, and number of unrecoverable students is 7 (4%).

Franklin High School, as of November 15, 2022, enrollment is 387, daily attendance is 90.44%, students dropped for attendance is 0, and number of unrecoverable students is 21 (5%).

Average Daily Membership (ADM) is the average daily membership (average enrollment) and Average Daily Attendance (ADA) is the average daily attendance (average number of our membership that attend on a given day). The ADM and ADA data is an estimate as of November 15, 2022:

	ADM	ADA
SPM	427.34	416.04
JPK	158.48	155.07
FHS	380.21	372.50
FCPS	966.03	943.61
Enrollment	1042	

Triumphs: conversations with parents/guardians as well as with students are having a positive impact in more areas than just attendance. Plans, processes, and policies are being reviewed and fine-tuned to develop a sustainable, effective attendance program.

Challenges: inability to make contact with families (i.e., bad numbers, won't answer the door). Policy, specifically regarding notes for absences, lack of understanding by families on the importance of attendance. And limited support from other agencies.

Mayor Frank Rabil asked what other options or solutions are there to get those students that aren't coming to school in school. Dr. Carter stated that he has done research with other localities as far as what they do with these matters. Getting those students into the building is a slow process going through the court system, and he is open to any other ideas and options to get this matter handled.

Councilman Linwood Johnson stated that if it will take a legislative act to be put into place, the work for that needs to start now. Dr. Carter stated the school system needs help getting these students into the school building, and any suggestions would be appreciated. City Manager Amanda Jarratt stated there are laws that the Police Department and Social Services must follow when it comes to truancy. The process is lengthy, if students are taken from the home for truancy, they will have to be placed in a home outside of the City limits because Franklin does not have any foster parents now.

Human Resource Department

Classroom teacher vacancies for the 2022-2023 school year:

SPM	36 total # of teaching	3 total # of vacancies	8% of teacher vacancies
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JPK	17 total # of teaching	2 total # of vacancies	12% of teacher vacancies
FHS	35 total # of teaching	1 total # of vacancies	3% of teacher vacancies

Next steps are FCPS winter job fair, FCPS spring job fair, partner with the teacher in residency program, continue with current retention efforts, and continue to visit Colleges and Universities, continue with the FCPS Grow your Own Program, and continue to recruit outside of the United States.

### 2022-2023 Enrichment Days Program

The purpose of the program is to close the learning loss achievement gap produced by COVID-19. Enrichment days would be provided to any FCPS student in grades 1-12 on designated wellness days beginning in January 2023. Small group student learning will be focused on SOL and Benchmark Data from 2021-2022 and Fall 2022. The learning loss from the pandemic continues to affect FCPS students academically. An extended day schedule was created to maximize instructional time while incentivizing certified staff with wellness days built into the calendar. The wellness Fridays can be recaptured for supplemental instructional services. For every day that a student attends, they are recapturing two full instructional periods. Enrichment days will be staffed using those employees who apply and are selected to participate. Additional staff, such as clerical, custodial, nursing, nutrition, and transportation, would be necessary to support the operations of the program. All expenses would be covered using the following sources: Title I, Title V, ESSER III, and the Nutrition Excess Balance. Teachers and nurses to be paid no more than \$50 per hour, support staff to receive per diem stipend which is to be determined.

### Capital Improvement Needs

Dr. Carter reported all schools will need doors replaced for the hall, gym, auditorium, and cafeteria at an estimated cost of \$150,000. Hot water tanks are needed at all schools with estimated cost of \$125,000. FHS needs a redesigned breezeway with estimated cost of \$7,500. SPM will need roof repair and ramp replacement with combined estimated cost of \$26,000. FHS front office needs AC unit replaced and greenhouse repair with combined estimated cost of \$150,000. JPK needs sewer line repair due to it collapsing in two spots with estimated cost of \$1,200, and Charles street gym entire building repair with estimated cost of \$265,000.

FCPS maintenance needs a 26ft JLG scissor lift, a central warehouse, forklift service, and box truck with lift with a combined estimate of \$425,000. FCPS will use State Revenue Increase for fiscal year 2023. SPM needs 52 AC units replaced with estimated cost of \$3,000,000, the requesting funding from City of Franklin over a span of 3 years. FCPS has been awarded and the School Board has accepted \$1,185,000 to use in the Clean School Bus (CSB) Rebate program. The monies reserved are to replace 3 buses. FCPS will be moving forward with completing the CSB, portable charging units will be used to charge buses.

Concerns from Council regarding the electrical buses are the cost it will take to care for the electrical buses as well as cost to charge the buses.

Opportunity Zones are a federal economic development and community development tax benefit established as part of the 2017 Tax Cuts and Jobs Act available to investors with capital gains designed to encourage long-term private investment in low-income urban, suburban, and rural census tracts. The Virginia Department of Housing and Community Development (DHCD) are committed to creating safe, affordable, and prosperous communities to live, work and do business in Virginia. The DHCD offers

financial resources, technical assistance, and learning opportunities to help communities reinvest in their places, invigorate local economies, and improve quality in the lives of their residents. FCPS will be reaching out to the Virginia DHCD to determine the opportunities available through Opportunity Zones for financing of a new school and processes. Information will be passed on to the School Board then to the City Council. The last designation was made in 2018 by Governor Northam. 212 zones were added to the federal designation qualified list.

### Division Financials & Superintendent Search

Due to change in financial personnel, FCPS is requesting a joint work session in January/February 2023 at which time FCPS will present its proposed budget for the 2023-2024 fiscal year. FCPS School Board held a special meeting on Thursday, November 10, 2022 to receive comments from the public on the qualities a superintendent candidate should possess. These are the following qualities identified by the public:

- Must consider the socioeconomic status of our students
- Ensure no idle time for students during school day
- Better use of half-day Fridays
- Welcome volunteers in schools
- Attention to students with special needs
- Focus on future for each student
- Allow for students to feel loved and respected
- Enhance trust among teachers, administrators, and parents
- Take bold action to overcome learning loss
- Work with community partners
- Instill the power of education in students
- Support teachers
- Engage parents

### Adjournment

Mayor Frank Rabil adjourned the December 8, 2022 Joint Session with the Franklin City Public School Board.

The December 8, 2022 City Council Joint Session with the FCPS meeting was adjourned at 7:45 P.M.

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Mayor

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Clerk to City Council

## BUDGET AMENDMENT 2023-12

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2022-2023 City Budget is hereby amended to:

1. recognize grant revenue from the Litter Prevention and Recycling Program and to appropriate such revenue for new use;
2. recognize State revenue from the Forest Sustainability Fund and to appropriate such revenue for new use;
3. recognize revenues related to donations to Animal Control, Parks & Recreation, Tourism & the Police Department and appropriate such revenue for designated uses;
4. recognize grant revenue from Franklin Southampton Charities for the Franklin Fire Department and Hunterdale Fire Department and to appropriate such revenue for new use;
5. recognize grant revenue from the Camp Foundation for Franklin Fire & Rescue, Franklin Police Department, and the Hunterdale Volunteer Fire Department and to appropriate such revenue for new use; and
6. reallocate appropriations within the Water & Sewer Fund projects to fund needed upgrades to the Wastewater Treatment Plant.

			2022-2023 BUDGET	AMENDED BUDGET	INCREASE (DECREASE)
			<b>#1</b>		
<b>100 GENERAL FUND</b>					
<b>REVENUE</b>					
	100-3-24040-0007	Litter Control Grants	\$ -	\$ 8,437	\$ 8,437
					<u>\$ 8,437</u>
<b>EXPENDITURES</b>					
Beautification	100-4-81300-5855	Litter Control Grant	\$ 2,943	\$ 11,380	\$ 8,437
					<u>\$ 8,437</u>
			<b>#2</b>		
<b>100 GENERAL FUND</b>					
<b>REVENUE</b>					
	100-3-24040-0017	Forest Sustainability Fund Revenue	\$ -	\$ 488	\$ 488
					<u>\$ 488</u>
<b>EXPENDITURES</b>					
Parks & Recreation	100-4-71300-8703	MLK Center Renovations	\$ 39,577	\$ 40,065	\$ 488
					<u>\$ 488</u>



#3

100 GENERAL FUND

REVENUE

100-3-18990-3005	Donations Animal Control	\$	-	\$	780	780
100-3-18990-3010	Donations Recreation				1,000	1,000
100-3-18990-3040	Donations Fireworks				1,000	1,000
100-3-18990-3041	Donations Police				1,300	1,300
					<u>\$</u>	<u>4,080</u>

EXPENDITURES

Parks & Recreation	100-4-71300-6018	Recreational Programs & Supplies	\$	30,000	\$	31,000	1,000
Tourism	100-4-81600-6017	Independence Day Celebration	\$	1,000		2,000	1,000
Police	100-4-31100-7300	National Night Out	\$	2,818		3,818	1,000
Police	100-4-31100-6010	Police Supplies	\$	50,781		50,981	200
Animal Control	100-4-35100-3195	Veterinary Care	\$	2,000		2,880	880
						<u>\$</u>	<u>4,080</u>

#4

220 FOUNDATION GRANT FUND

REVENUE

220-3-18990-3001	Franklin/Southampton Charities	\$	10,000	\$	20,000	<u>\$</u> 10,000
						<u>\$</u> 10,000

EXPENDITURES

220-4-32100-8117	Fire Prevention - Other Grants	\$	41,904	\$	46,904	\$ 5,000
220-4-91450-4009	Hunterdale Volunteer Fire Dept		20,000		25,000	5,000
						<u>\$</u> 10,000

#5

220 FOUNDATION GRANT FUND

REVENUE

220-3-18990-3000	Camp Family Foundation Grants	\$	-	\$	58,300	<u>\$</u> 58,300
						<u>\$</u> 58,300

EXPENDITURES

220-4-31100-5848	Camp Foundation Grant Police	\$	14,102	\$	28,102	\$ 14,000
220-4-32100-5848	Camp Foundation Grant Fire		29,592		66,392	36,800
220-4-91450-4009	Hunterdale Volunteer Fire Dept		25,000		32,500	7,500
						<u>\$</u> 58,300

#6

501 WATER & SEWER FUND

EXPENDITURES

501-4-44112-8725	Dewatering Equipment	\$	250,000	\$	-	\$ (250,000)
501-4-44120-8701	Electrical Upgrades		205,000		-	(205,000)
501-4-44120-8702	SCADA Upgrade		135,000		-	(135,000)
501-4-44120-8725	Wastewater Treatment Plant Upgrade		-		590,000	590,000
						<u>\$</u> -

*Certified copy of resolution adopted by Franklin City Council.*

\_\_\_\_\_  
*Clerk to the City Council*



*Office of the City Manager  
Amanda C. Jarratt*

January 3, 2023

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: City of Franklin Transit Feasibility Study

**Background Information**

As you all are aware the City of Franklin has been working with Michael Baker Consulting and the Department of Rail and Public Transit to conduct a Transit Feasibility Study. The consultant will be in attendance to present the initial results and recommendations.

**Needed Action**

This item will be placed on the January 23<sup>rd</sup> agenda for additional discussion and potential action.

# City of Franklin Transit Feasibility Study

## City Council Briefing

January 9, 2023

**Michael Baker**  
INTERNATIONAL

*We Make a Difference*



# Agenda

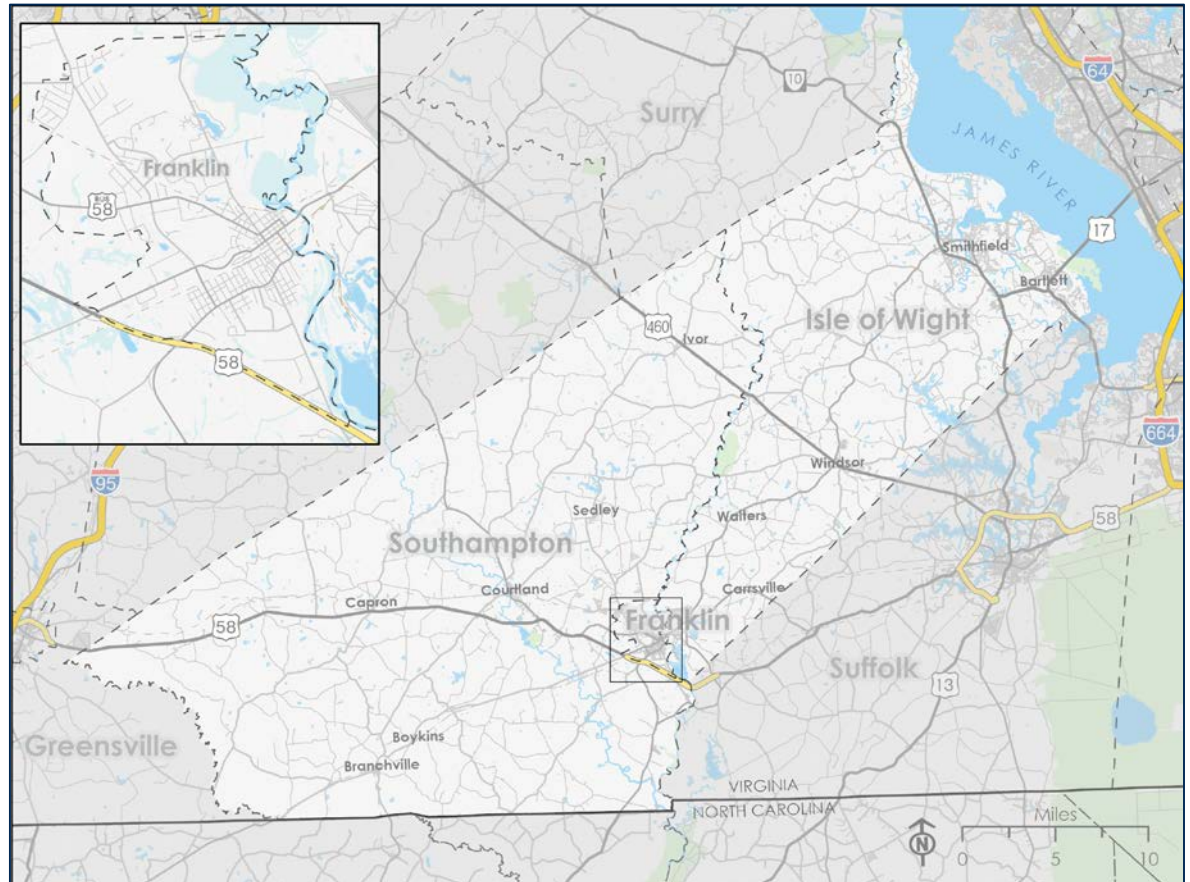
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- Study Area
  - Geography & Population
  - Population & Employment Densities
  - Activity Density
- Transit Propensity
  - Transit-Dependent Populations
- Service Options
  - Existing Services
  - Analysis Conclusions
  - Public Input
  - Final Two Options



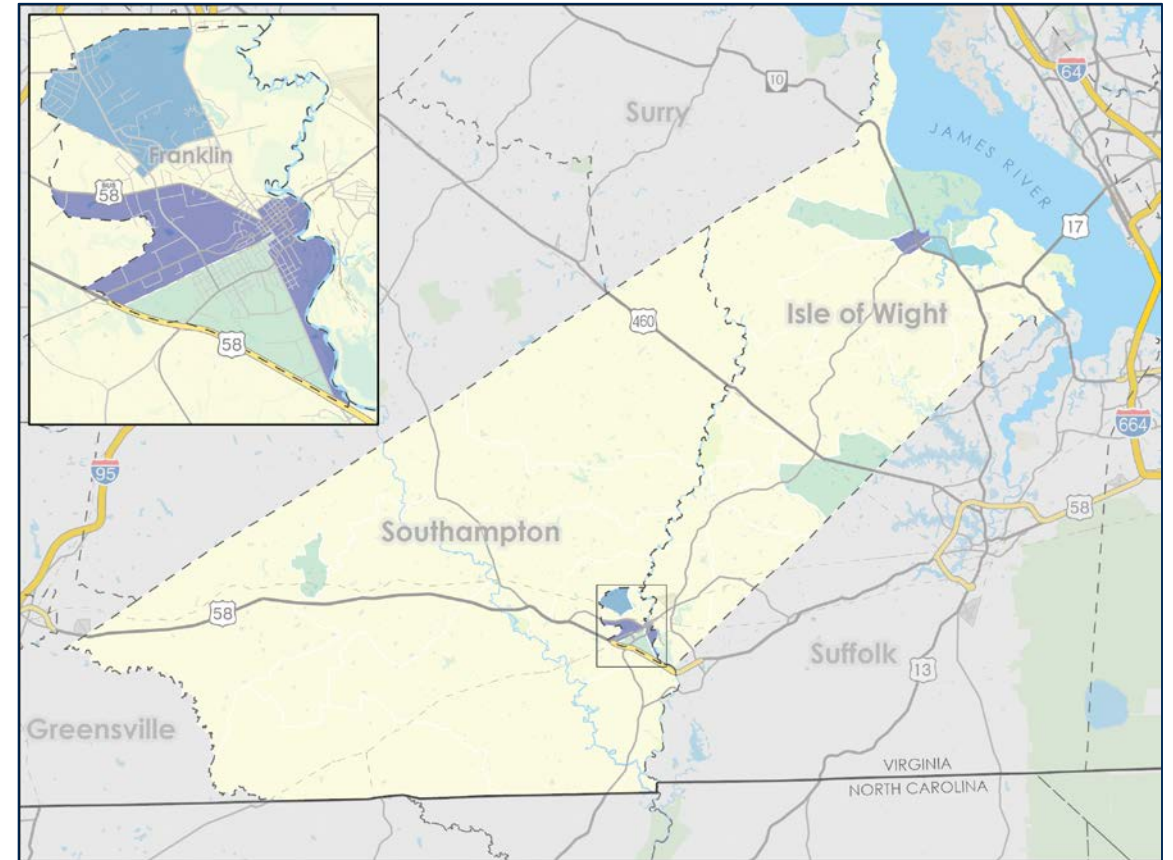
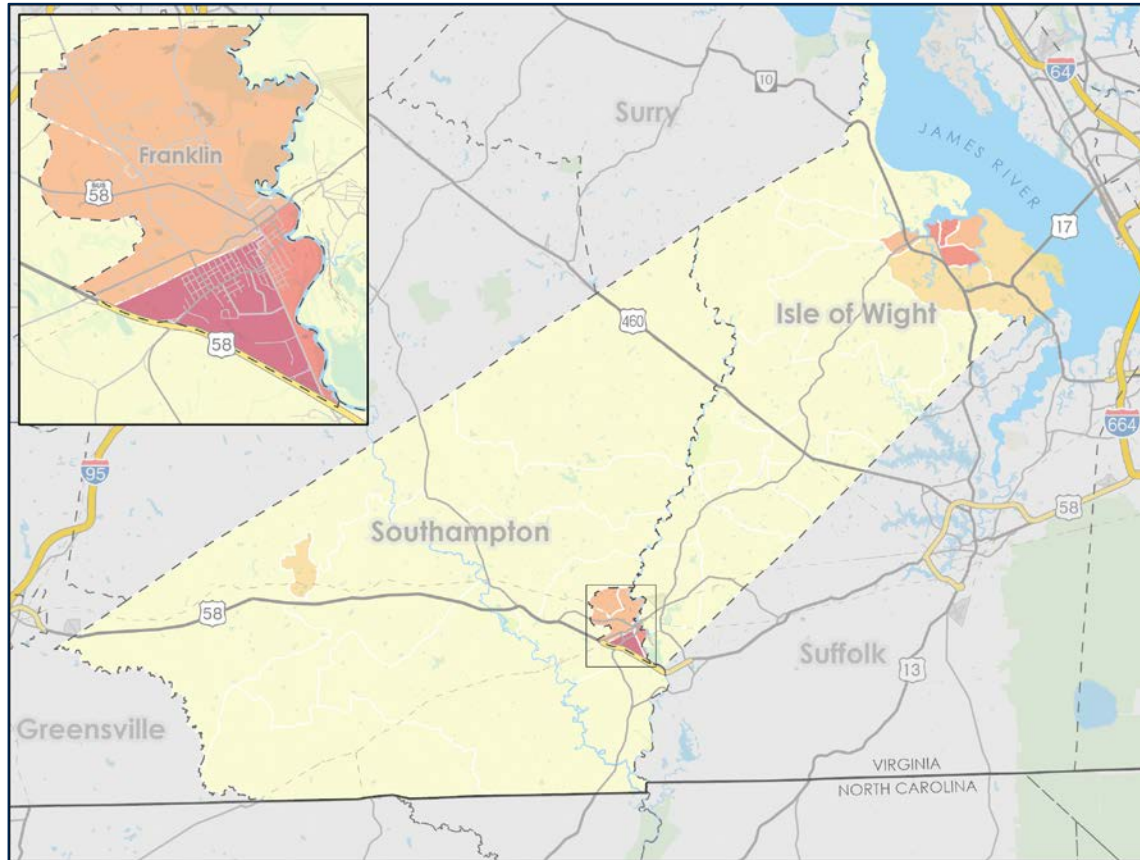
# Study Area – Geography & Population

- Started with City of Franklin, Isle of Wight County, and Southampton County
- 2020 Populations
  - Franklin: 8,180 980 people/mi<sup>2</sup>
  - Isle of Wight: 38,606 110 people/mi<sup>2</sup>
  - Southampton: 17,996 30 people/mi<sup>2</sup>
  - Study Area: 64,782 67 people/mi<sup>2</sup>



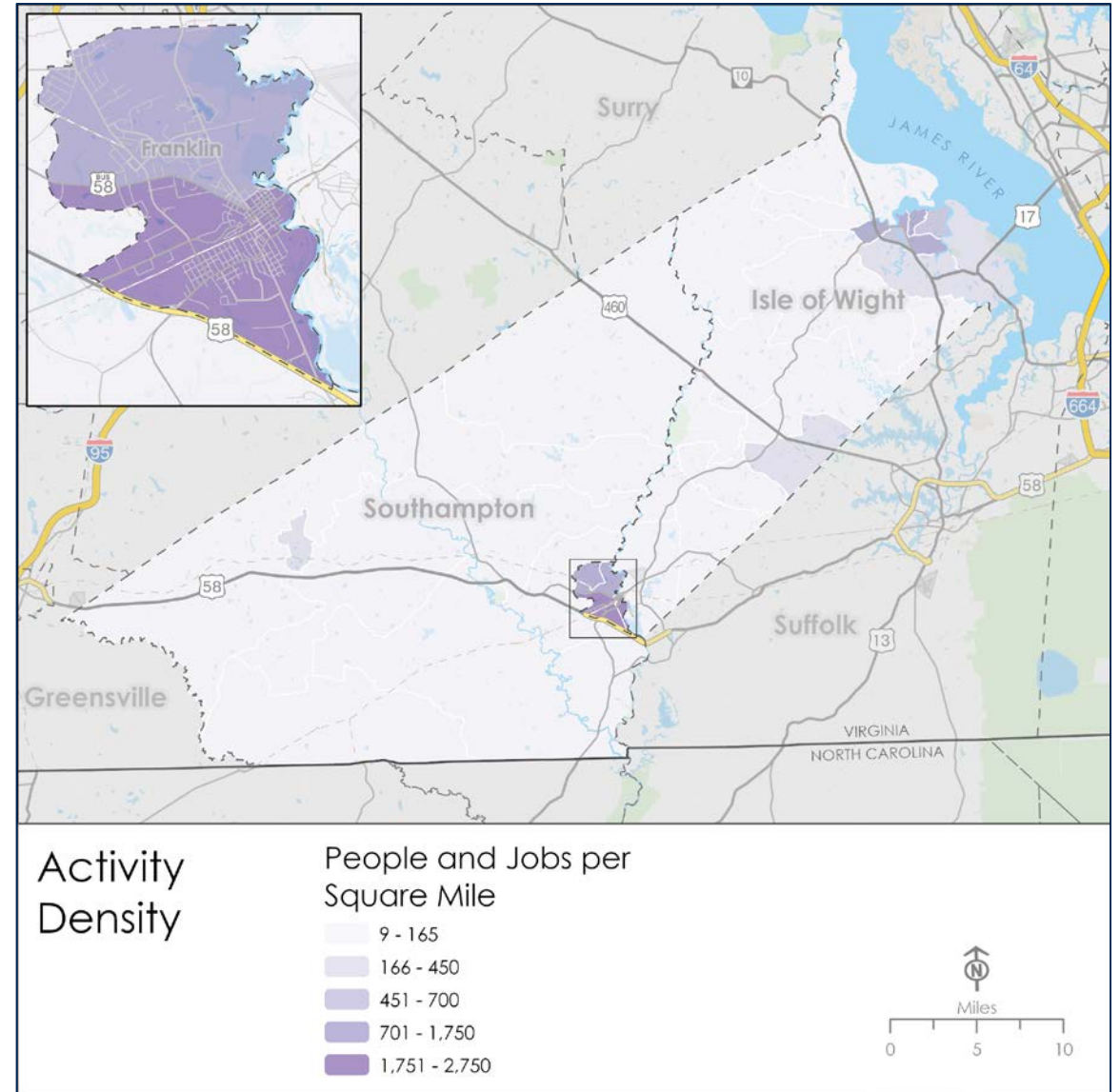


# Population & Employment Densities



# Activity Density

- Activity Density is a measure of the distribution of people and jobs
- Most of City of Franklin exceeded an activity density of 2,000 people + jobs / square mile
- *General* guide for fixed route transit: activity density > 3,000 / square mile



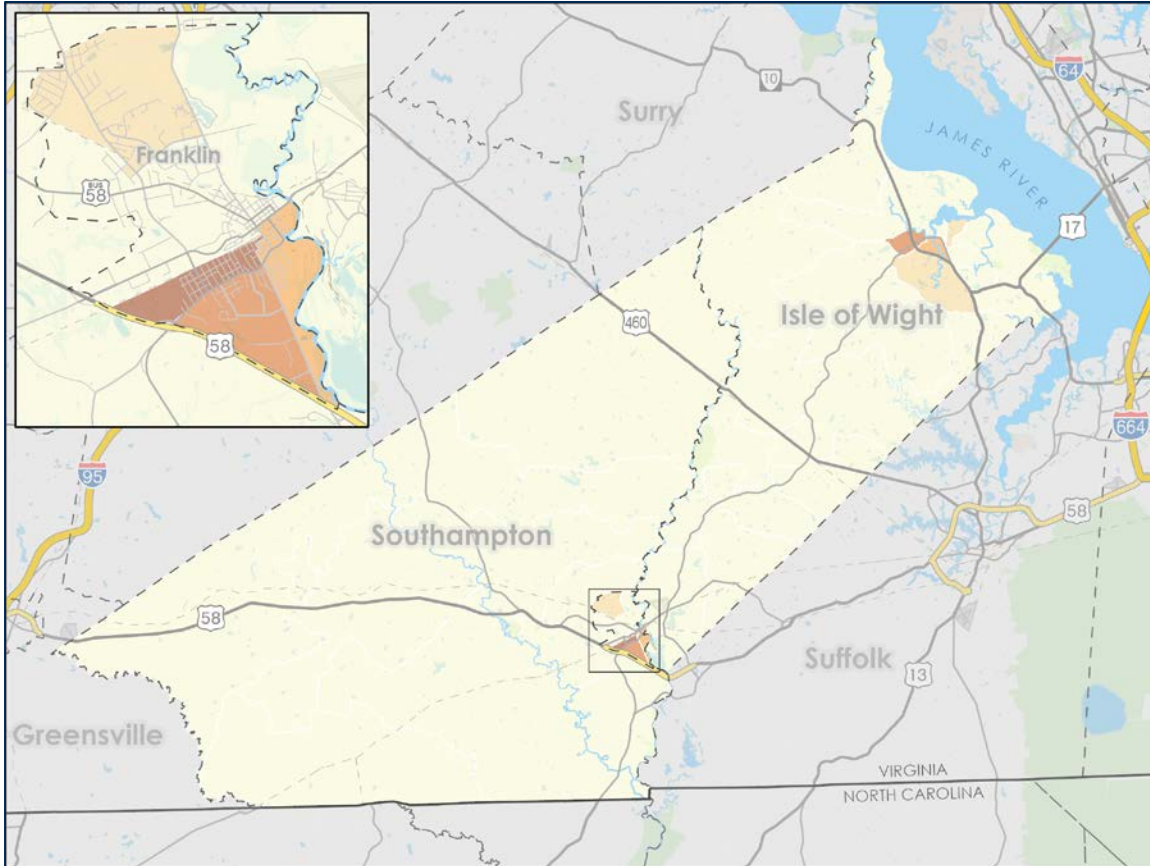
# Transit Propensity

- Transit-dependent populations are those who are more likely to rely on public transportation for their day-to-day needs
  - Does not indicate or guarantee that a member would be dependent on public transportation
  - Helps identify parts of a study area where there may be mobility needs that are not met
- Populations Analyzed
  - Zero Car Households
  - Individuals with Disabilities
  - Seniors
  - Youth
  - People Below Poverty Level
  - Low Wage Workers





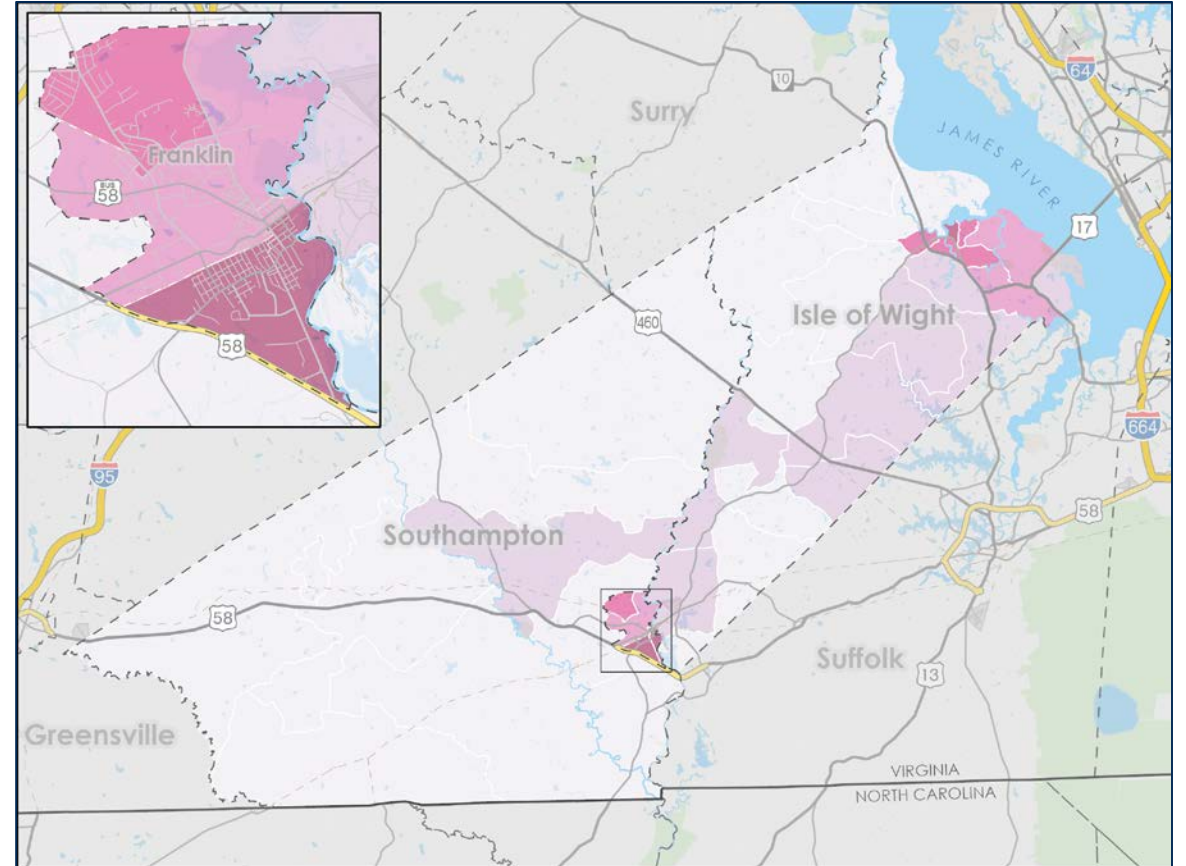
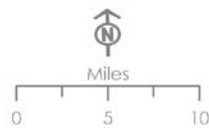
# Transit Propensity



**Zero Car Household Density**

Zero Car Households per Square Mile

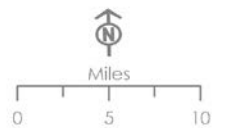
- 0 - 7
- 8 - 25
- 26 - 60
- 61 - 125
- 126 - 280



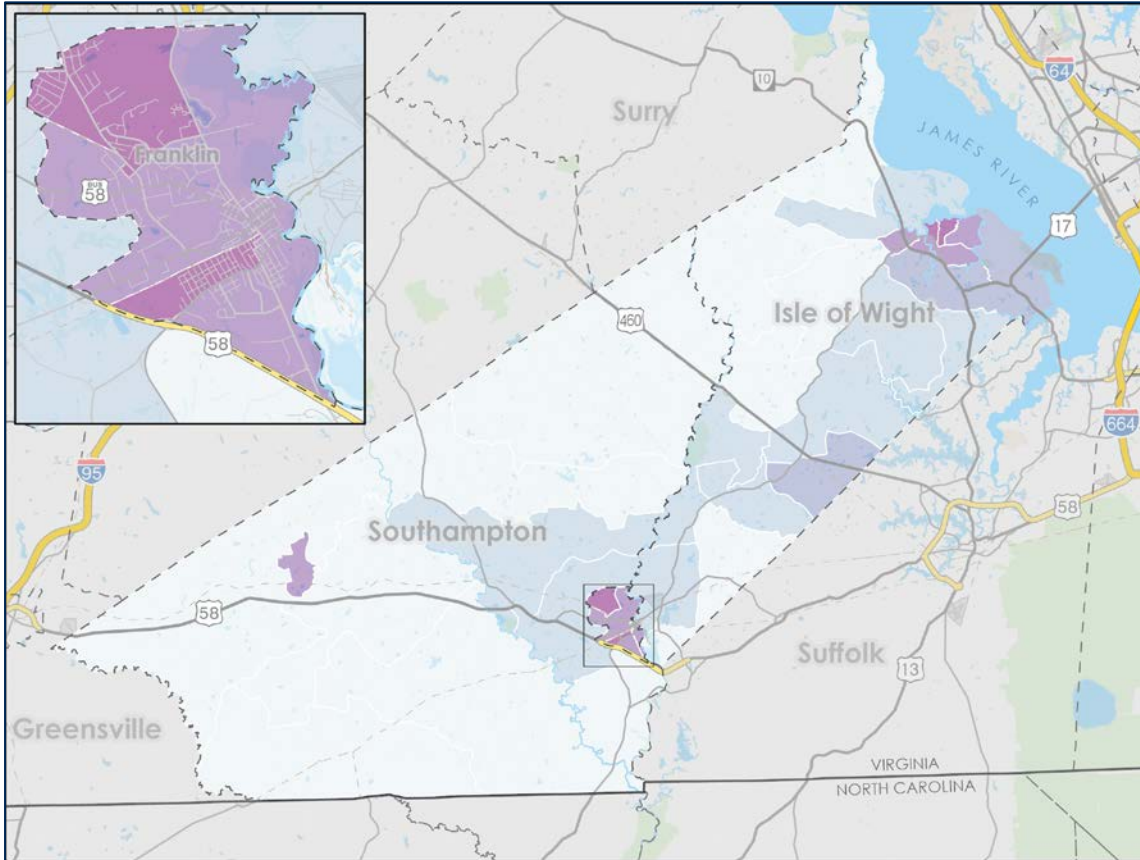
**Disability Density**

People with a Disability per Square Mile

- 0 - 8
- 9 - 25
- 26 - 65
- 66 - 200
- 201 - 320

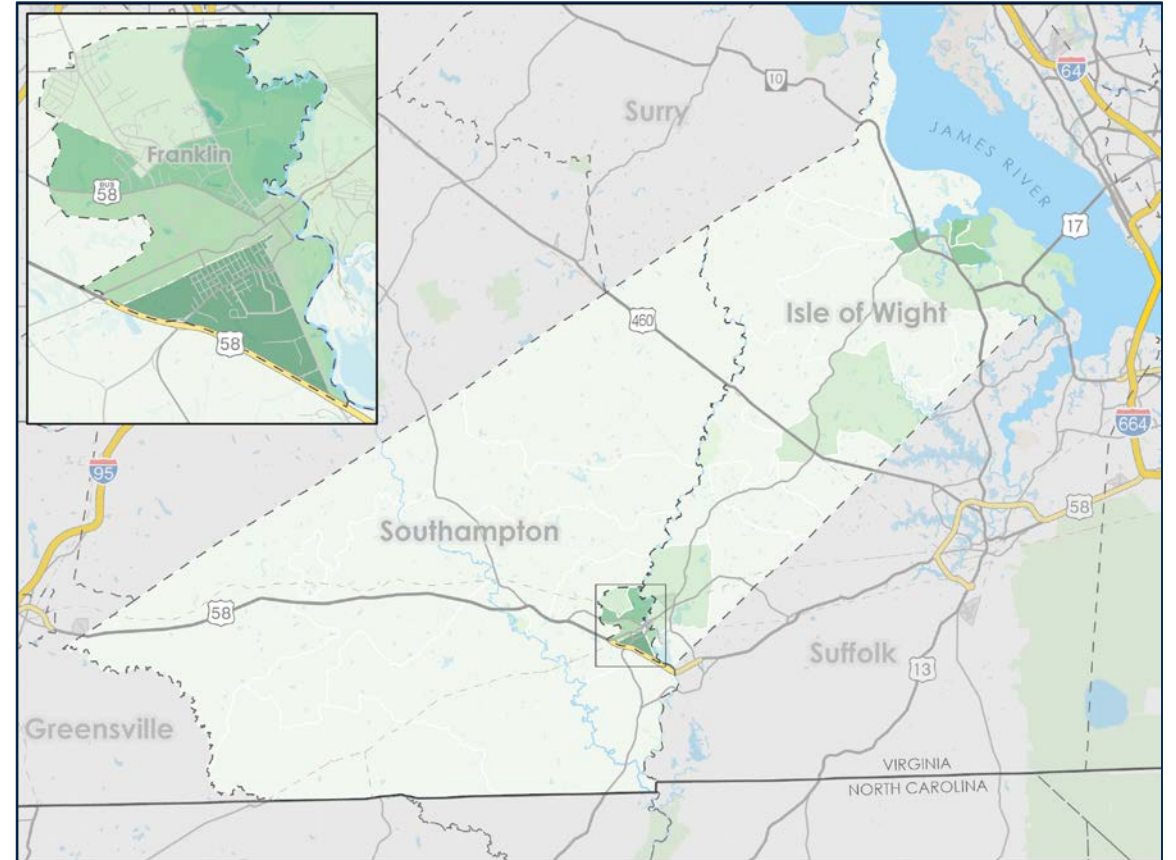
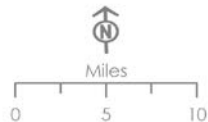


# Transit Propensity



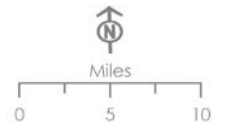
**Senior Population Density**  
People 65 and Over per Square Mile

- 1.5 - 8
- 9 - 20
- 21 - 50
- 51 - 200
- 201 - 360



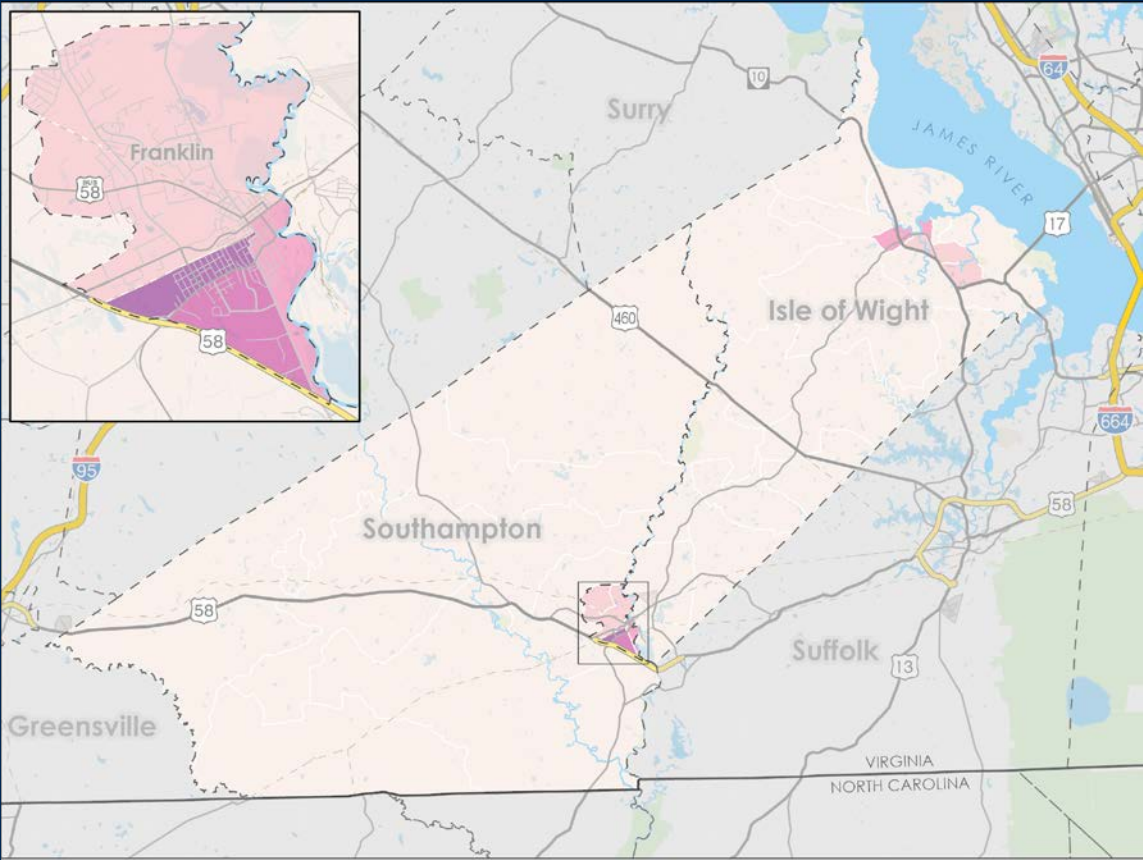
**Youth Population Density**  
People Under 18 per Square Mile

- 00 - 20
- 21 - 100
- 101 - 200
- 201 - 300
- 301 - 735





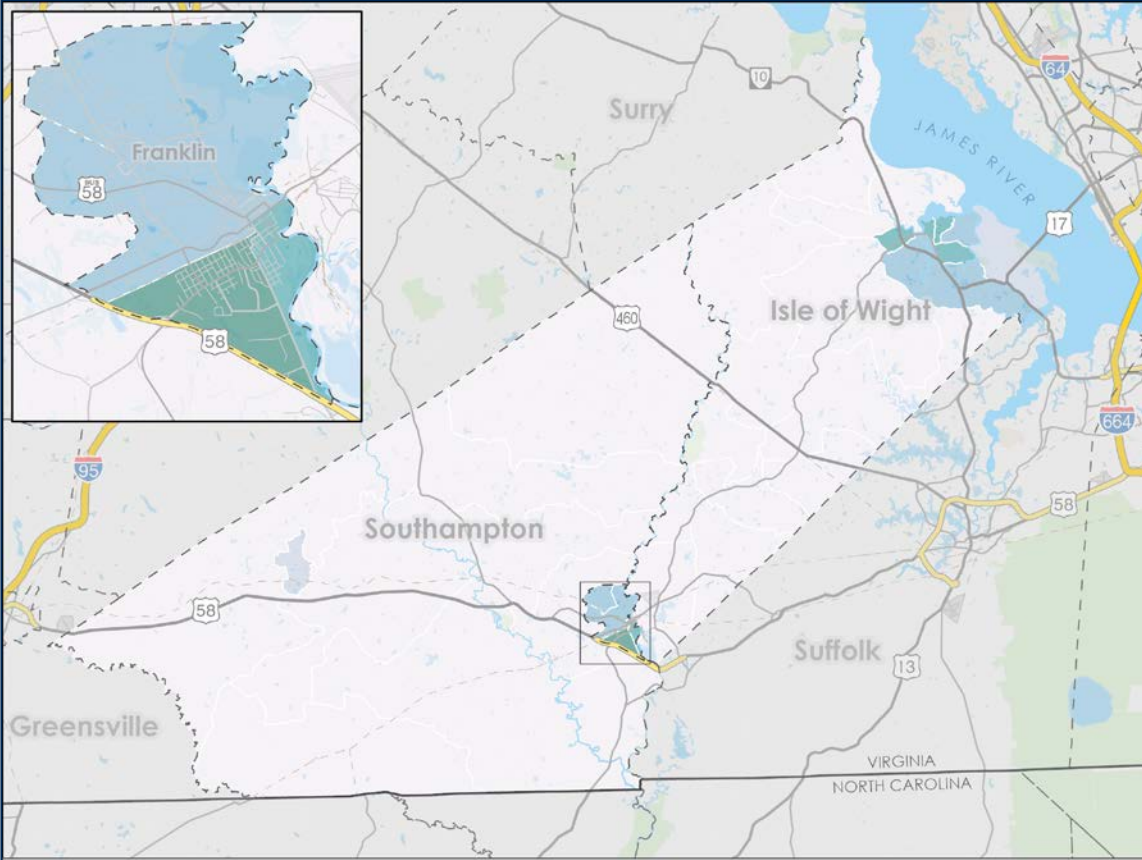
# Transit Propensity



**Poverty Density**

People Below Poverty per Square Mile

- 0 - 20
- 21 - 75
- 76 - 150
- 151 - 250
- 251 - 410



**Low Wage Worker Density**

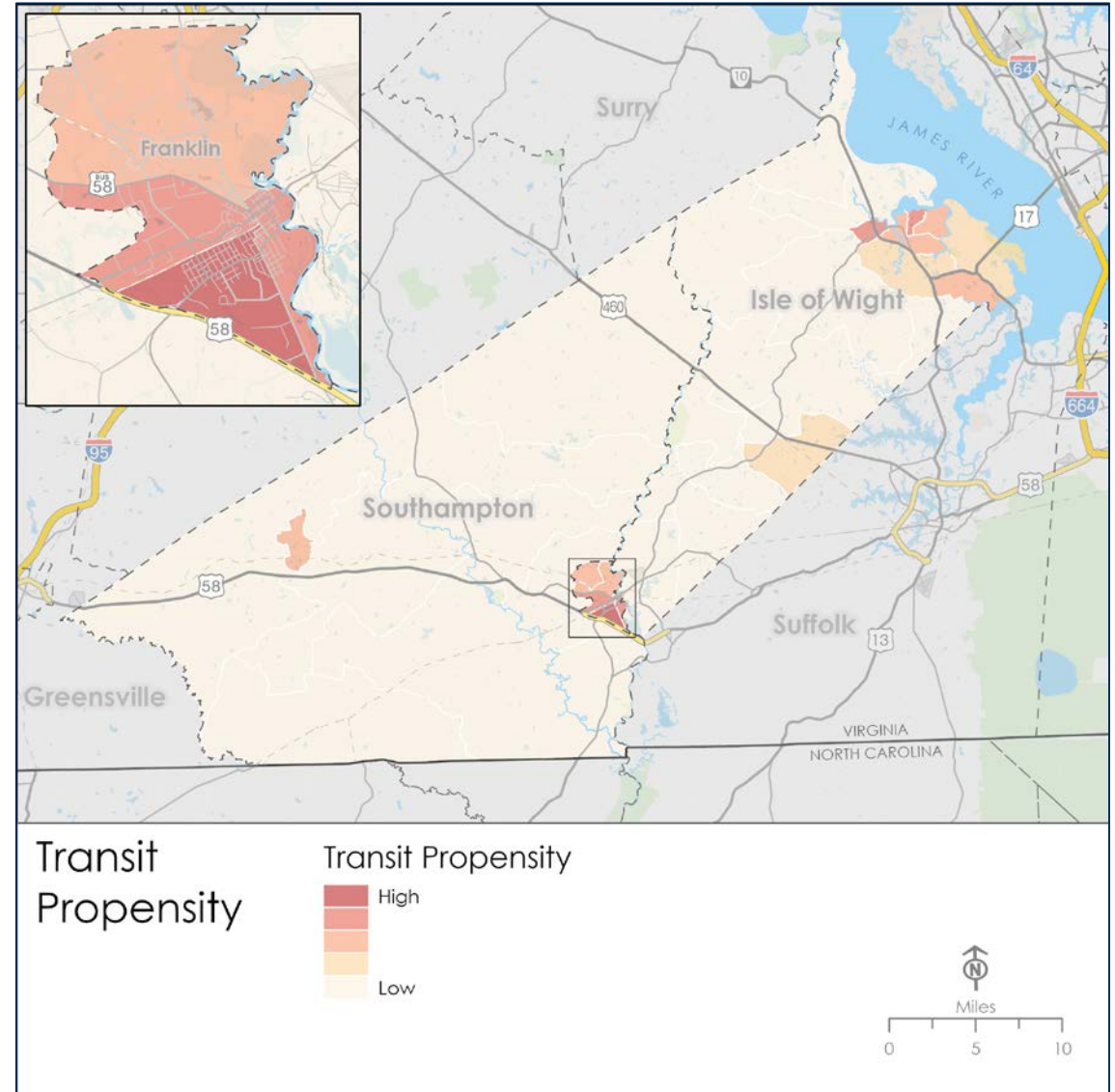
Low Wage Workers per Square Mile

- 1.5 - 10
- 11 - 25
- 26 - 100
- 101 - 175
- 176 - 330



# Transit Propensity

- Combined distribution of
  - 6 transit-dependent populations
  - Employment density
  - Population density



# Existing Service in Region

- There is existing service in the following areas:

- |                     |                |             |
|---------------------|----------------|-------------|
| • Franklin          | I-Ride         | Paratransit |
| • Smithfield        | I-Ride         | Paratransit |
|                     | HRT            | Commuter    |
| • Windsor           | I-Ride         | Paratransit |
|                     | Suffolk Trans. | Fixed Route |
| • Isle of Wight Co. | I-Ride         | Paratransit |



- Conclusions
  - More intensive transit service is feasible in Franklin but long trips through surrounding counties is expensive with limited ridership opportunities
    - Courtland – 10 miles
    - Windsor – 15 miles
    - Capron – 15 miles
    - Suffolk – 20 to 25 miles
    - Smithfield – 30 miles
  - Franklin has density and mobility needs for some type of transit
  - Longer trips, larger service areas can be part of a phased approach
  - Two types of service forwarded for further analysis
    - Fixed route service
    - On-demand microtransit service

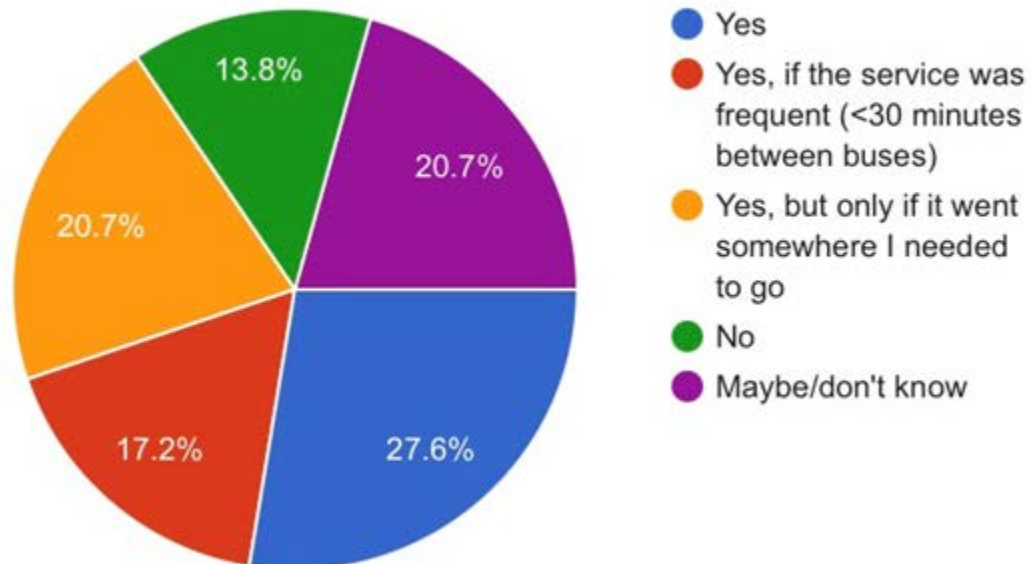




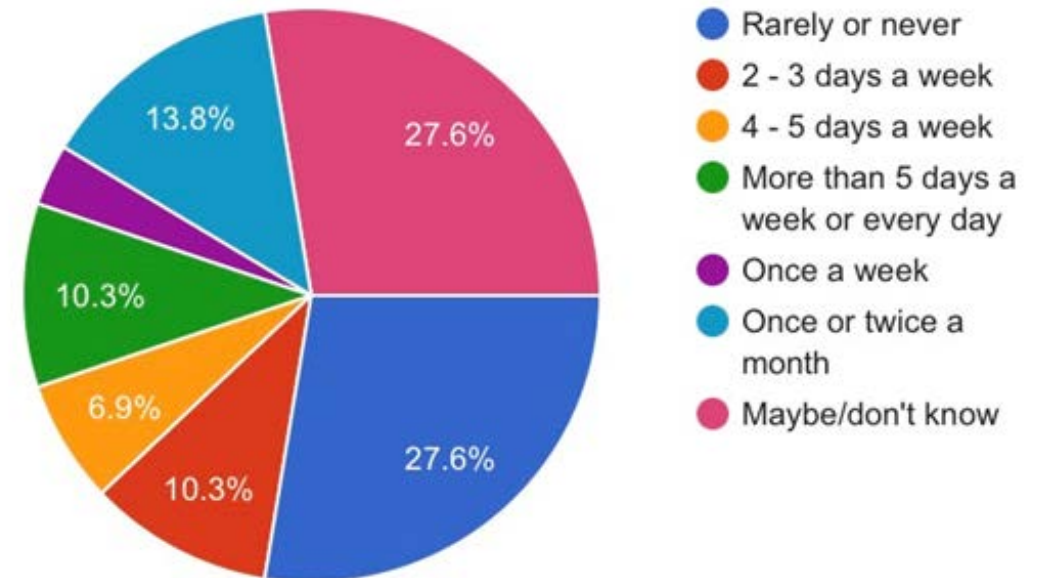
# Public Survey

- 29 responses since November

**2. If there were a local bus service (open to all residents regardless of age), would you use it?**



**3. Would you use a curb-to-curb, shared-ride service that allows on-demand ride scheduling (a service known as microtransit)?**



# Public Survey

- Acceptable fares for on-demand service:
  - Less than \$3 45%
  - \$3 - \$6 38%
- Acceptable wait time for on-demand service:
  - 6 – 10 minutes 35%
  - 11 – 20 minutes 24%
  - 21 – 30 minutes 24%
- Locations that must be included on transit route:
  - Hospital/medical facilities 93%
  - Grocery/convenience stores 93%
  - City Hall/government services 75%
  - College campus 68%

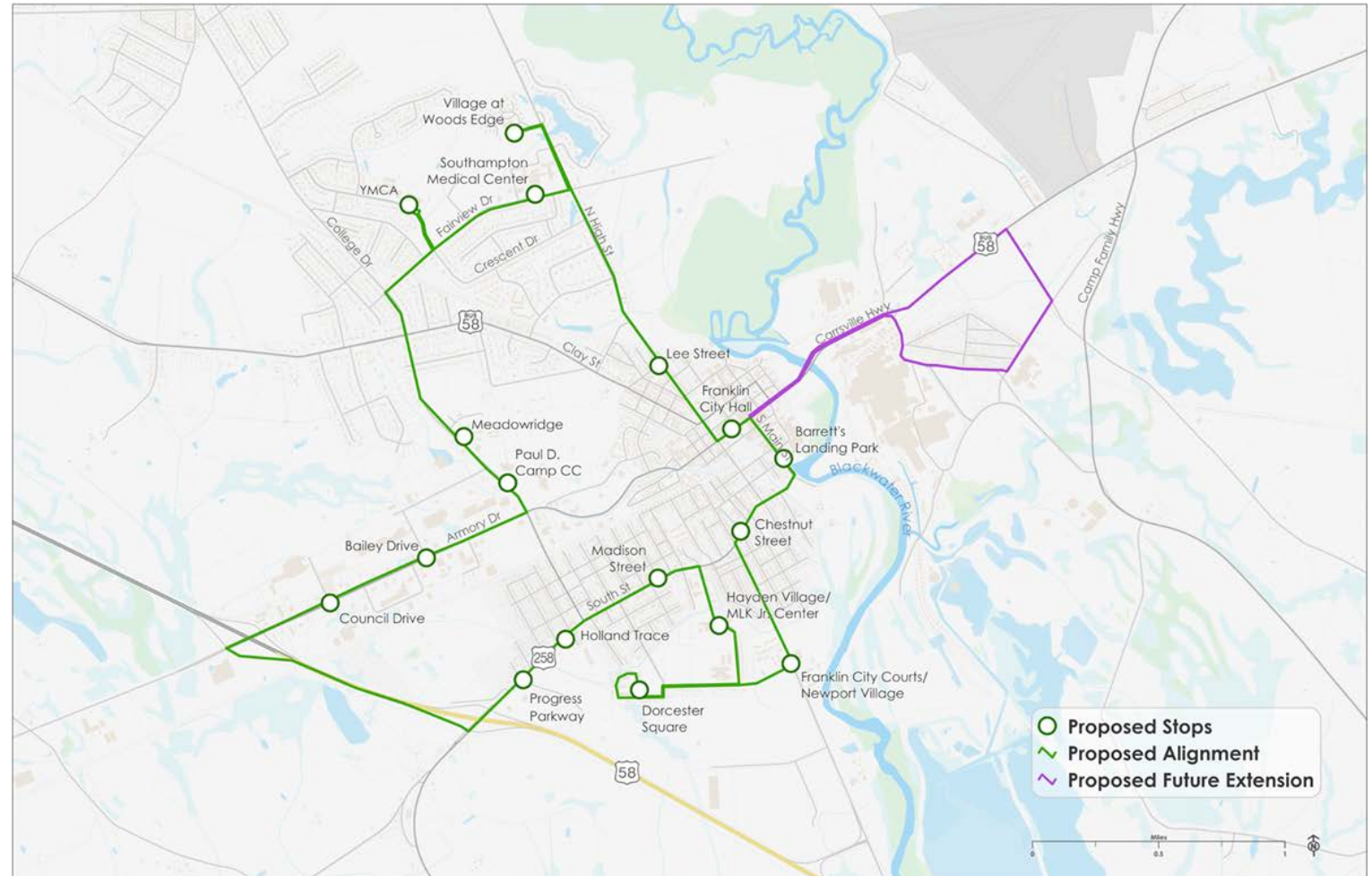




# Service Options

- Option #1: Fixed Route Service

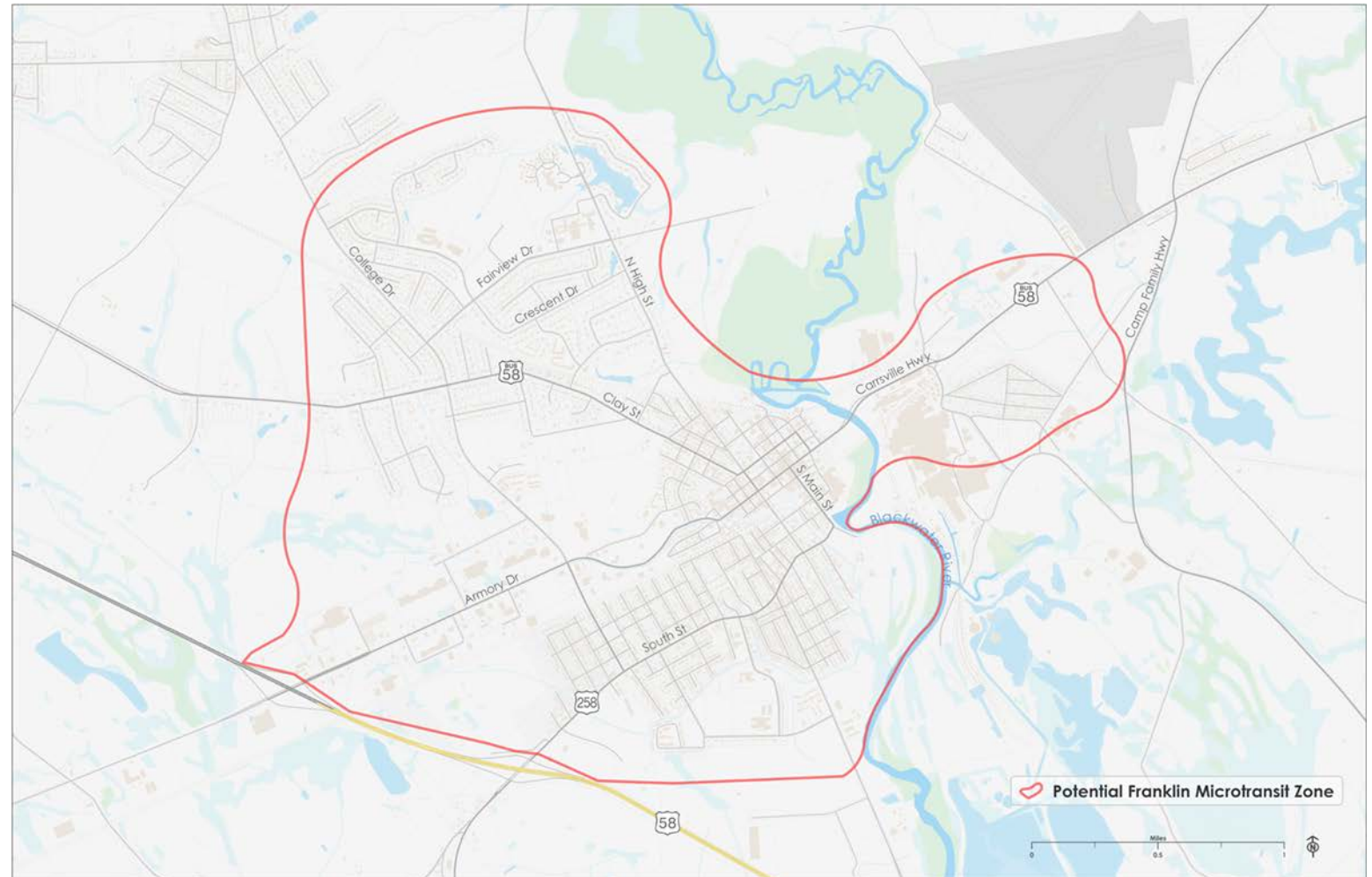
- Route is approximately 11 miles long
- Loop would take about 45 – 50 minutes to complete
- Would plan for hourly service so each stop was the same during any hour (i.e., YMCA always at :13)
- Stop locations are based on survey feedback
- Expansion potential



# Service Options

- Option #2: On-Demand Microtransit

- Technology-enabled and demand response
- Usually curb-to-curb service
- Similar to ridesharing services like Uber or Lyft but there's no guarantee of a private trip
- Fares tend to be higher than fixed route
- Zone-based; trips must begin and end in zone



# City of Franklin Transit Feasibility Study

## City Council Briefing

January 9, 2023

**Michael Baker**  
INTERNATIONAL

*We Make a Difference*





*Office of the City Manager  
Amanda C. Jarratt*

January 3, 2023

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: Ward 4 School Board Public Hearing

**Background Information**

The individual previously serving in the Ward 4 seat on the City of Franklin School Board submitted their resignation. The public notice was properly run in the Tidewater News on December 28, 2022. The individual selected for this seat will fill the unexpired term through June 30, 2024. No one may be considered for the seat if they are not nominated at the public hearing.

**Needed Action**

Conduct the public hearing and consider those individuals that have been nominated for the Ward 4 seat. Schedule interviews if desired.



*Office of the City Manager  
Amanda C. Jarratt*

January 5, 2023

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: Juneteenth Cultural Celebration aka Virginia Mardis Gras

**Background Information**

Councilman McLemore will provide an update on the Juneteenth Cultural Celebration aka Virginia Mardis Gras.

**Needed Action**

Provide direction to staff and consider the attached Budget Amendment.

## BUDGET AMENDMENT 2023-13

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2022-2023 City Budget is hereby amended to appropriate \$7,000 of unassigned fund balance for Juneteenth Celebration City expenditures.

			2022-2023 BUDGET	AMENDED BUDGET	INCREASE (DECREASE)
<b>100 GENERAL FUND</b>					
<b>REVENUE</b>					
	100-3-41050-0150	Use of Unassigned Fund Balance	\$ 607,687	\$ 614,687	\$ 7,000
					\$ 7,000
<b>EXPENDITURES</b>					
Tourism	100-4-81600-6018	Juneteenth Celebration	\$ -	\$ 7,000	\$ 7,000
					\$ 7,000

*Certified copy of resolution adopted by Franklin City Council.*

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*Clerk to the City Council*



*Office of the City Manager  
Amanda C. Jarratt*

January 4, 2023

To: Franklin City Council

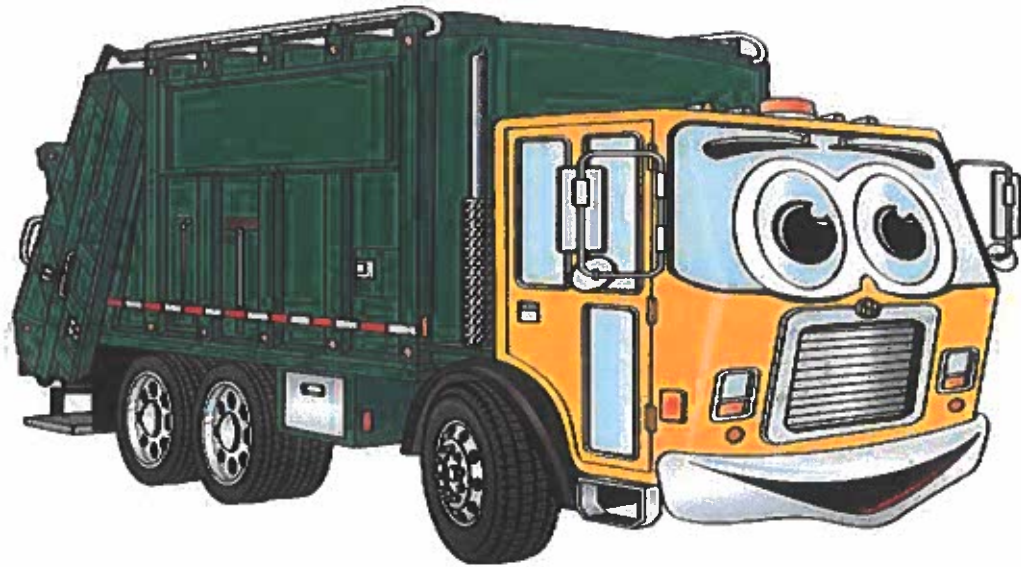
From: Amanda C. Jarratt, City Manager

Reference: City Manager's Report

**General Updates**

- Staff continues to work on the various capital projects approved by City Council.
- Staff continues to work with DHCD and Summit Engineering on the Laurel Street CDBG Grant. Client intake and income verifications have begun.
- Staff continues to meet with regional partners to discuss next steps on the regional radio system as well as violence and crime prevention. A briefing on the radio system findings is scheduled for February 27, 2023.
- City Office's will be closed on Monday January 16, 2023 in observance of Martin Luther King Jr. day. Trash collection for Monday's route will occur on Tuesday January 17, 2023.





**CITY OF FRANKLIN**  
**QUARTERLY AMNESTY COLLECTION SCHEDULE FOR 2023**

**FIRST QUARTER: FEBRUARY 6, 2023 THROUGH FEBRUARY 10, 2023**

**SECOND QUARTER: MAY 15, 2023 THROUGH MAY 19, 2023**

**THIRD QUARTER: AUGUST 14, 2023 THROUGH AUGUST 18, 2023**

**FOURTH QUARTER: OCTOBER 30, 2023 THROUGH NOVEMBER 3, 2023**

**\*ONLY ON YOUR REGULAR TRASH DAY**

*OUR CITY COUNCIL IS COMMITTED TO MAKING OUR CITY A CLEAN AND INVITING PLACE TO LIVE. OUR HOPE IS THAT INCREASING THE OPPORTUNITY OF AMNESTY COLLECTIONS FOR OUR CITIZENS WE CAN ALL WORK TOGETHER TO KEEP OUR CITY CLEAN AND BEAUTIFUL. THANK YOU FOR YOUR HELP WITH THIS AND IF YOU HAVE ANY QUESTIONS CONCERNING THESE COLLECTION SCHEDULES PLEASE CALL THE PUBLIC WORKS DEPARTMENT AT 757-562-8564.*

*FRANKLIN CITY MANAGER, AMANDA C. JARRATT*

*\* City of Franklin resident owners and tenants only.*