



**Franklin City Council Agenda
September 13, 2021
Council Chambers
207 West Second Avenue
Franklin, Virginia 23851**

**7:00 P.M.
Regular Meeting**

CALL TO ORDER. MAYOR FRANK M. RABIL

PLEASE TURN OFF CELL PHONES. MAYOR FRANK M. RABIL

PLEDGE OF ALLEGIANCE

CITIZEN'S TIME

AMENDMENTS TO AGENDA

1. CONSENT AGENDA:

- A. Approval of August 23, 2021 and September 7, 2021 minutes
- B. Introduction of New Employees

2. FINANCIAL MATTERS

- A. Budget Amendment 2022-3

3. OLD/ NEW BUSINESS:

- A. Senior Services of Southeast Virginia Update
- B. Alley Abandonment
- C. Barrett's Landing Bathroom Purchase
- D. Southampton County Courthouse Update
- E. City Manager's Report

4. COUNCIL/STAFF REPORTS ON BOARDS/COMMISSIONS

5. CLOSED SESSION

I move that the City of Franklin, Virginia City Council adjourn into a closed meeting pursuant to Virginia Code Section 2.2-3711-A-1, 1. discussion of appointments to boards and commissions, and discussion of performance of employees of the public body to discuss the following subject or subjects: Franklin Redevelopment and Housing Authority Board of Commissioners, and Historic Preservation Commission; and

2.2-3711-A-3, Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body specifically regarding property on Langston Court, and on Banks Street.

2.2-3711-A-5, Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community specifically along Pretlow Industrial Park, Armory Drive, and Franklin Regional Airport.

2.2-3711-A-7, Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body specifically regarding Sanford vs. City of Franklin, and potential litigation regarding a health insurance premium payments.

Motion Upon Returning to Open Session- I move that the City of Franklin, Virginia City Council certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting held on September 13, 2021; (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the City of Franklin, Virginia City Council; and (iii) no action was taken in closed meeting regarding the items discussed.

6. ADJOURNMENT

MINUTES FROM THE AUGUST 23, 2017 REGULAR CITY COUNCIL MEETING

The Franklin City Council held a Regular City Council Meeting on August 23, 2021 at 7:00 p.m. in the City Council Chambers located at 207 West Second Avenue, Franklin, Virginia 23851.

Council Members in Attendance: Frank Rabil, Mayor; Robert (Bobby) Cutchins, Vice-Mayor; Councilman Linwood Johnson; Councilwoman Wynndolyn Copeland; Councilman Mark R. Kitchen; and Councilman Gregory McLemore

Council Members not in Attendance: Councilman Ray Smith

Staff in Attendance: Amanda Jarratt, City Manager and Leesa Barnes, Executive Assistant, recording minutes

Other Staff in Attendance: Steve Patterson, Chief of Franklin City Police Department; Sarah Rexrode, Director of Social Services; Vernie Francis, III, Chief of Emergency Services; Tracy Spence, Director of Finance; Chad Edwards, Interim Director of Public Works; Sammara Green-Bailey, Director of Parks & Recreations and Zachary Wright Director of Power & Light

Call to Order

Mayor Frank Rabil called the August 23, 2021 Regular City Council Meeting to order at 7:00 p.m.

Citizen's Time

1st Speaker

Gary Lambert resides at 604 North High Street, Franklin, Virginia 23851; Mr. Lambert expressed his concern about blight in the City of Franklin and asked City Council to research alternatives rather than demolishing homes. He also spoke in full support of Jennifer Bernocco and her Historical Tax Credit research.

2nd Speaker

Jennifer Bernocco resides at 604 North High Street, Franklin, Virginia 23851; Ms. Bernocco asked City Council not to demolish homes that are located in the historical district but too try and save them by using historical tax credits.

Amendments to Agenda

Mayor Frank Rabil asked if there were any amendments to the agenda.

There were no amendments to the agenda.

Consent Agenda

Approval of August 9, 2021 Minutes

Mayor Frank Rabil asked if there were any additions or corrections to the minutes from the August 9, 2021 regular City Council meetings.

City Manager Amanda Jarratt requested a correction to be made on page 7 of the August 9, 2021 minutes. The August 9, 2021 minutes should reflect that Councilman Gregory McLemore returned to the dais through the remainder of the City Council meeting.

Mayor Frank Rabil asked for a motion to approve the minutes from the August 9, 2021 regular City Council meeting as amended.

Councilman Linwood Johnson made a motion to approve the minutes from the August 9, 2021 regular City Council meeting as amended. The motion was seconded by Councilwoman Wynndolyn Copeland.

The motion carried the vote by 6-0.

The vote was as follows:

Mayor Frank Rabil	AYE
Vice-Mayor Robert (Bobby Cutchins)	AYE
Councilman Linwood Johnson	AYE
Councilman Mark R. Kitchen	AYE
Councilwoman Wynndolyn Copeland	AYE
Councilman Ray Smith	ABSENT
Councilman Gregory McLemore	AYE

Mayor Frank Rabil stated that the motion passed unanimously.

Introduction of New Employees

Police Department

City Manager Amanda Jarratt asked Steve Patterson, Chief of Franklin City Police to come forward to introduce the following new employees:

Michelle Brandt – Police Officer

Cody Antonic – Police Officer

Maria Vargo – Animal Control Officer

Mayor Frank Rabil welcomed the new officers to the City of Franklin.

Power & Light

City Manager Jarratt introduced the following new employee:

Zachary Wright – Director of Power & Light; Director Wright was promoted from within the City of Franklin’s Power & Light Department which he has been employed with since 2010.

Mayor Frank Rabil congratulated and welcomed Director Wright to the City of Franklin’s Power & Light Department.

Constitution Week Proclamation #2021-18

Mayor Frank Rabil asked Councilman Gregory McLemore to read Proclamation #2021-18 honoring Constitution Week.

Mayor Frank Rabil asked for a motion of approval.

Councilman Mark R. Kitchen made a motion to approve Proclamation #2021-18 honoring Constitution Week. The motion was seconded by Councilman Linwood Johnson.

The motion carried the vote by 6-0.

The vote was as follows:

Mayor Frank Rabil	AYE
Vice-Mayor Robert (Bobby Cutchins)	AYE
Councilman Linwood Johnson	AYE
Councilman Mark R. Kitchen	AYE
Councilwoman Wynndolyn Copeland	AYE
Councilman Ray Smith	ABSENT
Councilman Gregory McLemore	AYE

Mayor Frank Rabil stated that the motion passed unanimously.

June and July Departmental Reports

Mayor Frank Rabil asked if there were any concerns or questions regarding the June 2021 and July 2021 Departmental Reports.

There were no concerns or questions regarding the June 2021 and July 2021 Departmental Reports.

Old / New Business

Blackwater Regional Library Update

City Manager Amanda Jarratt introduced Ben Neal, Director and Stephanie Sproul, Manager of Blackwater Regional Library to come forward and give the following presentation:

Enhanced Services and Digital Branch

Franklin Branch Library

- Reports show 15,000 visits to the Franklin Branch.
- Reports show 67,000 library items circulated.
- Reports show over 5,000 patrons connected with the Library's technology.
- Reports show approximately 75 hours of computer assistance by staff.
- Reports show over 70 programs reaching 2,700 people.

Blackwater Library Connected in the Community

- Participated in National Night Out.
- Participated at the Farmers Market on June 9, 2021.
- Participated in the Franklin Family Wellness Funday.

Continued Expanded Services

- StoryWalks both on library grounds and in the Downtown Business District in conjunction with local businesses.
- Outdoor StoryTimes launched in the Spring.
- New Partnership with Children's Center of Franklin to provide StoryTime Kits and giveaway books to children.

Summer Reading Program

- Over 200 youth registered for Summer Reading Program, checking out over 2600 children's and youth books (+82% over 2020).
- GamerBus event for Teens and Middle-Graders.
- Summer StoryWalks on library grounds.
- Gift card giveaways to adults and teens as reading incentive from local businesses: Storehouse, Tiers to You, Hometown Pharmacy, The Vine, VPC and more!
- Weekly Crafts and Take-and Make Kits!

Coming This Fall!

- Full Steam Ahead Program
- Family Game Night
- Almost Adults Program
- Little Explorers Storytime

Director Neal thanked City Council for their support.

Southampton County Courthouse Update

City Manager Amanda Jarratt informed City Council that she attended the opening of the bids for the Southampton County Courthouse project. Five bidders prequalified and two withdrew. The bids were received as follows:

Heartland Construction:	Base Bid \$22,100,000.00
\$500/hour	
Bid Alternate 1	\$ 51,000.00
Bid Alternate 2	\$ 27,000.00

Kenbridge Construction:	Base Bid \$23,863,000.00
\$300/hour	
Bid Alternate 1	\$ 41,000.00
Bid Alternate 2	\$ 27,000.00

The target bid including the Hunterdale Elementary School improvements that we are no responsible for was \$16.8M. This is \$5.3M over projections. We believe this is due to materials and labor costs and the changing environment associated with COVID-19. An initial discussion was held with the contractor to determine what if any cost savings there might be.

The following was discussed:

The bid exceeds the Owner's budget. The group agreed that it is unlikely and unrealistic that we will be able to cut \$5-6M out of the project cost to meet the project budget since the Owner does not wish to reduce the scope, size or function of the building.

In addition, to savings to be gained through this value engineering exercise, the Owner is also pursuing sources of alternative funding.

The Owner would like to present the probable construction cost in as finalized a state as possible at the Board of Supervisors meeting on Tuesday, September 7, 2021.

Heartland will take a first pass at generating a list of potential value engineering items. Heartland may choose to generate this list internally or with feedback solicited from their subs.

MINUTES FROM THE AUGUST 23, 2017 REGULAR CITY COUNCIL MEETING

- Heartland will own the master list of value engineering items.
- Heartland is encouraged to be creative in generating this list.
- The design team will simultaneously prepare a list of known low-hanging fruit (e.g., finishes) that may be reduced or substituted without compromising the buildup scope, size, or function.
- Heartland and G&HA will exchange lists by the end the day on Tuesday, August 24, 2021.
- The group will reconvene to discuss the compiled VE list at 3:00 p.m. on Wednesday, August 25, 2021.
- A finalized list will be prepared by Friday, September, 3, 2021.

The items outlined are scheduled to be presented to the Southampton County Board of Supervisors on Tuesday, September 7, 2021. An invitation has been extended to City Council if they so choose.

Mayor Frank Rabil asked City Council what their thoughts were in regards to attending the September 7, 2021, Courthouse Project meeting.

The consensus of City Council was to attend the September 7, 2021 Courthouse Project meeting.

City Manager's Report

City Manager Amanda Jarratt gave the following updates:

General Updates

- City Manager Amanda Jarratt informed City Council that the COVID-19 cases in the City of Franklin are now increasing to currently having three new cases reported today and the City is averaging four new cases a week. The City of Franklin has been moved to a high risk of spread locality by the Center for Disease control. Vaccinations continue to be administered through various avenues within the Western Tidewater Health District and other venues.
- COVID-19 Municipal Relief Fund payments are now exhausted. Cut offs for nonpayment will resume on August 30, 2021.
- City Manager Jarratt announced that the Confederate Statue was relocated to Poplar Springs Cemetery and asked if there were any comments or questions regarding the relocation. She added there is additional work that needs to be done.

Councilman Mark R. Kitchen commented that he thought that the relocation was handled professionally.

Community Events

MINUTES FROM THE AUGUST 23, 2017 REGULAR CITY COUNCIL MEETING

- Spring and Summer athletic leagues and community wide events are posted on the City of Franklin website.
- The Franklin Cruise In is held every Wednesday evening in Downtown Franklin.
- We Be Jamming is ongoing through the fall.
- The Franklin Farmers Market is open on Wednesday's and Saturday's into the fall season.
- Franklin's Fall Festival Association and Saturday will be typical street scene organized by Tourism, FSEDI, and several local businesses owners.
- The date has been set for the City of Franklin Christmas parade which Friday, December 3, 2021 at 7:00 p.m.

Council / Staff Reports on Boards / Commissions

Mayor Frank Rabil asked City Council if they had anything to report on Council /Staff Reports on Boards / Commissions.

Councilman Linwood Johnson gave a brief report on the Western Tidewater Regional Jail.

Councilman Johnson also reported on the Hampton Roads Workforce Council.

Councilman Johnson also reported that Suffolk, Isle of Wight, Southampton County and the City of Franklin are looking into organizing busses for rural transportation. The first meeting regarding rural transportation is scheduled for Friday, August 27, 2021 from 9:30 a.m. to 10:30 a.m.

Mayor Frank Rabil reported on how well Community Day went and thanked all the sponsors for their assistance.

Closed Session

Mayor Frank Rabil entertained a motion to go into closed session.

Councilman Mark R. Kitchen moved that the City of Franklin, Virginia City Council adjourn into a closed meeting pursuant to Virginia Code Section 2.2-3711-A-1, 1. discussion of appointments to boards and commissions, and discussion of performance of employees of the public body to discuss the following subject or subjects: Franklin Redevelopment and Housing Authority Board of Commissioners, contract of the Franklin City Manager, and

2.2-3711-A-3, Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body specifically regarding property in Downtown Franklin, on Langston Court, and on Banks Street.

2.2-3711-A-5, Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community specifically along Pretlow Industrial Park, Armory Drive, and Franklin Regional Airport.

MINUTES FROM THE AUGUST 23, 2017 REGULAR CITY COUNCIL MEETING

2.2-3711-A-7, Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body specifically regarding Sanford vs. City of Franklin.

The motion was seconded by Councilman Linwood Johnson.

The motion carried the vote by 6-0.

The vote was as follows:

Mayor Frank Rabil	AYE
Vice-Mayor Robert (Bobby Cutchins)	AYE
Councilman Linwood Johnson	AYE
Councilman Mark R. Kitchen	AYE
Councilwoman Wynndolyn Copeland	AYE
Councilman Ray Smith	ABSENT
Councilman Gregory McLemore	AYE

Mayor Frank Rabil stated that the motion passed unanimously.

Franklin City Council went into closed session at 7:39 p.m.

Motion Upon Returning to Open Session

Councilman Mark R. Kitchen move that the City of Franklin, Virginia City Council certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting held on August 23, 2021; (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the City of Franklin, Virginia City Council; and (iii) no action was taken in closed meeting regarding the items discussed.

The motion was seconded by Wynndolyn Copeland.

The motion carried the vote by 5-0.

The vote was as follows:

Mayor Frank Rabil	AYE
Vice-Mayor Robert (Bobby Cutchins)	AYE
Councilman Linwood Johnson	AYE
Councilman Mark R. Kitchen	AYE
Councilwoman Wynndolyn Copeland	AYE
Councilman Ray Smith	ABSENT
Councilman Gregory McLemore	ABSENT

Mayor Frank Rabil stated that the motion passed unanimously.

Other Action Items of Council

City Manager Contract

After Franklin City Council came out of closed session, Vice-Mayor Robert (Bobby) Cutchins made a motion to approve the contract for Amanda C. Jarratt to serve as Franklin City Manager with a term of July 1, 2021 to June 30, 2025 and authorize Mayor Frank Rabil to sign the contract with an effective date of August 23, 2021.

The motion was seconded by Wynndolyn Copeland.

The motion carried the vote by 5-0.

The vote was as follows:

Mayor Frank Rabil	AYE
Vice-Mayor Robert (Bobby Cutchins)	AYE
Councilman Linwood Johnson	AYE
Councilman Mark R. Kitchen	AYE
Councilwoman Wynndolyn Copeland	AYE
Councilman Ray Smith	ABSENT
Councilman Gregory McLemore	ABSENT

Mayor Frank Rabil stated that the motion passed unanimously.

Adjournment

There being no other items to discuss Mayor Frank Rabil entertained a motion to adjourn the August 23, 2021 regular City Council meeting.

Councilwoman Wynndolyn Copeland made a motion to adjourn the August 23, 2021 regular City Council meeting.

The motion was seconded by Councilman Linwood Johnson.

The motion carried the vote by 5-0.

The vote was as follows:

Mayor Frank Rabil	AYE
Vice-Mayor Robert (Bobby Cutchins)	AYE
Councilman Linwood Johnson	AYE
Councilman Mark R. Kitchen	AYE
Councilwoman Wynndolyn Copeland	AYE
Councilman Ray Smith	ABSENT
Councilman Gregory McLemore	ABSENT

Mayor Frank Rabil stated that the motion passed unanimously.

The August 23, 2021 regular City Council meeting adjourned at 8:10 p.m.

Mayor

Clerk to City Council

MINUTES FROM THE SEPTEMBER 7, 2021 JOINT COURTHOUSE MEETING BETWEEN FRANKLIN CITY COUNCIL AND THE SOUTHAMPTON COUNTY BOARD OF SUPERVISORS

The Franklin City Council held a Joint Courthouse Meeting with the Southampton County Board of Supervisors on Tuesday, September 7, 2021 at Camp Community College located at 100 North College Drive, Franklin, Virginia 23851.

Council Members in Attendance: Frank Rabil, Mayor; Councilman Linwood Johnson; Councilwoman Wynndolyn Copeland and Councilman Mark R. Kitchen

Council Members not in Attendance: Robert (Bobby) Cutchins, Vice-Mayor; Councilman Ray Smith and Councilman Gregory McLemore

Staff in Attendance: Amanda Jarratt, City Manager and Leesa Barnes, Executive Assistant, recording minutes

Southampton Board of Supervisors in Attendance: Dr. Alan Edwards, Chairman, Jerusalem District; William Hart Gillette, Vice-Chairman, Capron District; Christopher D. Cornwell, Sr., Berlin / Ivor District; Carl J. Faison, Boykins District; Dallas Jones, Drewryville District; Lynda T. Updike, Newsoms District; and Robert White, Franklin District

Southampton County Staff in Attendance: Mike Johnson, Southampton County Administrator and Lynette Lowe, Deputy County Administrator / Chief Financial Officer

Return to Order

Dr. Alan Edwards, Chairman of the Southampton County Board of Supervisors called the September 7, 2021 Joint Courthouse meeting with Franklin City Council to order. He added that the Southampton County Board of Supervisors will return to order from their meeting that was held on August 24, 2021.

Franklin City Council Call to Order

Mayor Frank Rabil called the September 7, 2021 Joint Courthouse meeting between Franklin City Council and the Southampton County Board of Supervisors to order.

Mayor Frank Rabil indicated that at the time the meeting was called to order Franklin City Council did not have a quorum present.

Chairman Dr. Alan Edwards stated that at the time the meeting was called to order the Southampton County Board of Supervisors did have a quorum present.

MINUTES FROM THE SEPTEMBER 7, 2021 JOINT COURTHOUSE MEETING BETWEEN FRANKLIN CITY COUNCIL AND THE SOUTHAMPTON COUNTY BOARD OF SUPERVISORS

Discussion of Courthouse Project

Chairman Dr. Alan Edwards introduced Andrew Moore, AIA Principal and Katherine Hershey, AIA Associate of Glave' & Holmes Architecture to give the following presentation:

Total Project Budget	Total	County Share	City Share
Design / Bidding / Contract Adm.	\$1,811,026.00	\$1,423,104.00	\$ 387,922.00
Temporary Facilities (District Court)	\$ 124,000.00	\$ 125,000.00	\$ 0.00
Temporary Facilities (HES)	\$1,330,293.00	\$1,208,308.00	\$ 121,985.00
Special Inspections	\$ 95,000.00	\$ 74,651.00	\$ 20,349.00
FFE	\$ 600,000.00	\$ 471,480.00	\$ 128,520.00
Construction	\$21,350,000.00	\$16,776,830.00	\$ 4,573,170.00
Construction Contingency	\$ 747,250.00	\$ 587,189.00	\$ 160,061.00
	\$26,058,570.00	\$20,666,562.00	\$ 5,392,007.00

Project Overview

Andrew Moore, AIA Principal of Glave' & Holmes Architecture reviewed the floor plans of the basement, first floor and the second floor of the Southampton County Courthouse. He also reviewed the building elevations.

Principal Architect Moore also introduced a late addition to the Courthouse Project which is the conversion of the Hunterdale Elementary School. There are no changes to the building footprint it is all interior changes.

MINUTES FROM THE SEPTEMBER 7, 2021 JOINT COURTHOUSE MEETING BETWEEN FRANKLIN CITY COUNCIL AND THE SOUTHAMPTON COUNTY BOARD OF SUPERVISORS

Review of Project Costs

Project Phase	Construction Cost Estimate	Date	Notes
Concept Design	\$15,909,381.00	06/17/2021	ROM estimate prepared by DPR; incl. 15% design contingency. Project budget set at \$15.9M.
Schematic Design	\$15,691,923.00	10/14/2021	Phase estimate prepared by D&S; incl. 10% design contingency.
Design Development	\$16,646,853.00	01/15/2021	Phase estimate prepared by D&S; incl. 5% design contingency. Estimate Exceeds budget by 4.6%.
	\$15,977,999.00	01/21/2021	Estimate revised to reflect value Engineering options proposed by design team.
Construction Docs.	\$16,459,406.00	05/20/2021	Phase estimate prepared by D&S; incl. 0% design contingency. Estimate Exceeds budget by 3.5%.

The temporary renovation of Hunterdale Elementary School was added to the project scope during bidding and is not accounted for in any of the cost estimates listed above. The Owner's budget for the project scope was increased to +/- **\$16.8M.**

Construction Low Bid	\$22,100,000.00	08/10/2021	Low bid prepared by Heartland Construction. Low bid exceeds budget by 31.5%. Competing bid from Kenbridge Const. = \$23,863,000.00. Heartland bid includes +/- \$995,000.00 for Hunterdale scope.
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Principal Architect Moore gave the following increases of the cost of materials that have increased January 2020 when the primary working budget was established:

Review of Current Market Conditions

Volatile Material Costs

- Lumber products have increased by 340%.
- Steel raw products have increased by 320%.
- HVAC equipment, which is one of the biggest components of a project have increased by 35%.
- Plastic and resinous materials have increased by 215%.
- Architectural metals have increased by 84%

Principal Architect Moore introduced Katherine Hershey, AIA Associate of Glave' and Holmes Architecture to give the following review of the current market conditions:

Additional Factors Affecting this Project

- Six bidders were prequalified.
- Three bidders dropped out during the bid period.
- Two ultimately submitted bids.
- Added project scope - longer construction duration.

MINUTES FROM THE SEPTEMBER 7, 2021 JOINT COURTHOUSE MEETING BETWEEN FRANKLIN CITY COUNCIL AND THE SOUTHAMPTON COUNTY BOARD OF SUPERVISORS

Value Engineering Review

Value Engineering Item	Estimated Savings
<u>Building Exterior</u>	
Provide in-place mockups	\$10 - 15K
Provide alternate fence type	\$60 – 70K
Provide alternate insulation / air barrier	\$110K
Reduce EPDM roof warranty	\$6K
Category Subtotal	-\$200K
<u>Building Interior</u>	
Reduce scope of interior millwork	\$87K
Provide budget – conscious finishes	\$95K
Provide alternate door hardware sets	\$59K
Defer holding area complete fit-out	\$10 – 12K
Category Subtotal	-\$250K
Unitemized Miscellaneous Savings	-\$50K

Value Engineering	Estimated Savings
<u>Building Systems</u>	
Remove pneumatic tube delivery system	\$44K
Provide manual plumbing fixtures	\$15K
Electrical – provide aluminum feeders	\$42K
Electrical – use MC cable throughout	\$46K
Electrical – remove duct bank	\$9K
Electrical – use alternate generator enclose.	\$7K
Electrical – provide alternate lighting package	\$40K
Use alternate security camera system	\$32K
HVAC – remove monitoring, extra sensors	\$10K
Reduce access control scope	\$9K
Category Subtotal	-\$245K
Total Estimated Savings	\$730K - \$775K

Councilman Mark R. Kitchen arrived at 5:22 p.m.

Associate Hershey, AIA Associate of Glave’ and Holmes Architecture opened the floor for any concerns or questions.

Rick Francis, Clerk of Court expressed concerns regarding excess traffic if the pneumatic tube was eliminated.

William Hart Gillette, Southampton County Supervisor suggested saving money by eliminating the false windows.

Councilman Linwood Johnson asked if the price would decrease if the market price for the materials declined.

Principal Architect Moore answered typically the price will not change even if the price of materials decreased.

Plan of Finance / Additional Borrowing

Future Borrowing Plan of Finance by Davenport Public Finance

David P. Rose, Manager of Public Finance Senior Vice President of Davenport Public Finance gave the following presentation regarding future borrowing for the Southampton County Courthouse project:

Background

- Davenport & Company LLC (“Davenport”), in our capacity as Financial Advisor to Southampton County (the “County”), assists the County with planning for future capital projects.
- Since 2016, Davenport has been working with the County and the City of Franklin (the “City”) to develop a Plan of Finance for the shared Courthouse project”).
- At the start of 2021, it was expected that the total cost of the Courthouse project would be approximately \$20 million split between the County and the City. Of this amount, it was expected that the hard construction costs would total \$16.8 million with the balance of the costs being allocable to architectural and engineering fees, design costs, temporary facility costs, contingency and other expenses allocable to the project.
- On March 2, 2021, the County closed on its bond issuance for the Courthouse project which secured the County’s \$16 million portion of the expected \$20 million in project costs.
- Simultaneously with financing the Courthouse project, the County was also able to refinance several existing debt issues for budgetary savings in excess of \$1.1 million over the life of the refunded bonds.
- As a result of the favorable interest rate environment combined with the success of the County’s refinancings, the County was able to issue the New Money bonds for the Courthouse project without needing to come up with additional revenues to pay for the debt service beyond its current budget.
- The County’s results compare favorably with preliminary cash flow projections for the Courthouse project which estimated that the budgetary impact of the new debt service could be equivalent to several pennies on the County’s real estate tax rate.

Courthouse Project Cost Update

- In August 2021, the County received bids for the construction costs associated with the Courthouse project. The bids came in several million dollars higher than the preliminary estimates.
- Factoring in the lowest bid received for the construction costs combined with all other expected costs, the latest estimate for the total cost of the Courthouse project is approximately \$26,060,000.00 or approximately \$6,060,000.00 higher than the preliminary estimates.
 - The total cost reflects approximately \$21,350,000.00 of construction costs and approximately \$4,700,000.00 of other costs related to the project as described on the preceding page.
 - The construction cost figure factors in approximately \$750,000.00 of value engineering savings that have been preliminary identified by the County's project consultant.
- Under the agreement entered into between the County and the City, the County's share of the total project cost under the updated cost projections would be approximately \$20,670,000.00. This would make the City's share of the costs approximately \$5,390,000.00.
- As previously stated, the County has already borrowed \$16,000,000.00 for its share of the costs. Therefore, the net additional amount that the County would need to borrow to fund its portion of the project is approximately \$4,700,000.00.

Public Safety Radio System Project

- Apart from the Courthouse project, the County also expects to fund the replacement of its Public Safety Radio System in approximately six months (the "Radio System project")
- Because the County will soon be in the bond market to finance the additional Courthouse project construction costs, the County can simultaneously borrow for the Radio System project to take advantage of economies of scale and get the borrowing process completed for both projects.
- At this time, it is expected that the Radio System project will cost approximately \$3.0 million. on or about April-May of 2022.
- The Plan of Finance presented herein has been tailored to outline a strategy for completing both borrowings.

Plan of Finance Goals and Objectives

- Davenport's Plan of Finance for the Courthouse and Radio System projects (collectively, the "Projects") has been developed with the following Goals and Objectives in mind:
 - Continue to take advantage of the historic low interest rate environment to minimize borrowing costs;
 - Develop a Plan of Finance for the Projects that is affordable for future County budgets;
 - Minimize if not avoid the need to raise taxes to fund the additional debt service on the Projects; and,
 - Follow the historic best practices that have maintained County's position of financial strength and maintain the County's strong Aa3 and AA – credit ratings from Moody's and S&P, respectively.

Approach

- Davenport’s recommended approach to completing the financing for the Projects reflects the following:
 - Recognition that the County’s existing debt service spending is approximately \$5.7 million inclusive of existing capital leases and the County’s existing debt service drops down by approximately \$1 million in 2029.
 - The County has steadily increased its Unassigned Fund Balance over the last several years and has the ability to set aside approximately \$1 million of its Unassigned Fund Balance to help minimize the cash flow impact of the additional borrowing;
 - A single financing for both the Courthouse project and Radio System project would allow the County to take advantage of economies of scale in the financing process;
 - Undertake a borrowing in late 2021 (borrowing method to be discussed further at a later date) to provide sufficient time for the County to finalize its construction costs for the Courthouse project.
 - The borrowing would be set up so that the County borrows a sufficiently conservative amount for the Radio System; and,
 - Recognize the potential for a property revaluation in 2024 to produce additional revenue for the County beginning in Fiscal Year 2025 which could potentially further offset the need for a tax increase.

Key Assumptions

- Herein, Davenport has prepared some preliminary analysis to estimate the impact of the potential financing on the County’s cash flows and Key Debt Ratios.
- The preliminary analysis incorporates the following Key Assumptions:
 - The County borrows approximately \$7.85 million to fund its share of the additional construction costs associated with Courthouse project, the Radio System project, and issuance costs;
 - Debt service estimates for both projects assume a 3% interest rate and amortization term of fifteen years;
 - Assumes a closing during the last several months of Calendar Year 2021 with the first principal and interest payments beginning in FY 2023;
 - Structure the first six years of principal repayment to strategically layer the borrowing into the County’s existing debt profile in order to minimize the budgetary impact of the borrowing; and,
 - Set aside approximately \$1 million of Unassigned Fund Balance into a capital reserve fund that can be used strategically to help reduce the annual budgetary impact of the new debt service.

Initial Observations and Takeaways

- Using the approach outlined in this Plan of Finance, the cash flow impact of the New Money is estimated to be approximately \$225,000.00 from Fiscal Years 2023 – 2028.
- In terms of the County’s real estate tax rate, this is equivalent to approximately 1.4 pennies (\$0.014) before taking into account the potential benefits of the 2024 revaluation. It is assumed that after revaluation this could be closer to only 1 penny (\$0.07).
- For the Courthouse project, the total costs and budgetary impact are still below preliminary estimates.
 - In the February 2019 presentation made to the Board of Supervisors, it was estimated that the total Courthouse project cost could be as high as \$30 million and the debt service could produce and equivalent real estate tax impact of as much as 7 pennies (\$.07).
- Potential revenue gains from the revaluation beginning in Fiscal Year 2025 could help offset the additional debt service costs at that point.
- Assuming interest rates remain at or near current levels, the County would be borrowing in a highly favorable environment.
- While slightly elevated when taking into account utility related debt funded by the General Fund, the County’s Key Debt ratios are manageable and within industry best practices.

Preliminary Timetable for Next Steps

Date	Action
September 7, 2021	Board of Supervisors Meeting: <ul style="list-style-type: none"> ▪ Davenport presents initial Plan of Finance for the Projects.
Balance of September 10, 2021	County refines / finalizes costs for the Projects.
October 2021	County begins financing process for the Projects.
December 2021	Targeted Closing Date for borrowing.

Discussion of Next Steps

Southampton County Administrator Mike Johnson asked the Southampton County Board of Supervisors to issue notice of intent to award the contract to Heartland Construction which will minimize delays and start that ten-day protest in case any other bidders protest the bid. It also shows a sign of good faith that Southampton County intends to issue the contract with them and will open the door to start Phase I.

Robert White, who represents the Franklin District on the Southampton County Board of Supervisors made a motion to issue a Notice of Intent to award the contract to Heartland Construction.

William Hart Gillette, who represents the Capron District on the Southampton County Board of Supervisors seconded the motion to issue a Notice of Intent to award the contract to Heartland Construction.

MINUTES FROM THE SEPTEMBER 7, 2021 JOINT COURTHOUSE MEETING BETWEEN FRANKLIN CITY COUNCIL AND THE SOUTHAMPTON COUNTY BOARD OF SUPERVISORS

The vote carried the vote by 7-0.

Franklin City Council concurred with the Southampton County Board of Supervisors motion.

Adjournment

Mayor Frank Rabil entertained a motion to adjourn the September 7, 2021 Joint Courthouse Meeting between Franklin City Council and the Southampton County Board of Supervisors.

Councilman Mark R. Kitchen made a motion to adjourn the September 7, 2021 Joint Courthouse meeting between Franklin City Council and the Southampton County Board of Supervisors.

The motion was seconded by Councilman Linwood Johnson.

The motion carried the vote by 4-0.

The vote was as follows:

Mayor Frank Rabil	AYE
Vice-Mayor Robert (Bobby Cutchins)	ABSENT
Councilman Linwood Johnson	AYE
Councilman Mark R. Kitchen	AYE
Councilwoman Wynndolyn Copeland	AYE
Councilman Ray Smith	ABSENT
Councilman Gregory McLemore	ABSENT

Mayor Frank Rabil stated that the motion passed unanimously.

The September 7, 2021 Joint Courthouse meeting between Franklin City Council and the Southampton County Board of Supervisors adjourned at 6:05 p.m.

Mayor

Clerk to City Council

BUDGET AMENDMENT 2022-3

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2021-2022 City Budget is hereby amended to:

1. *budget restricted fund balance for the Regional Fire Training Fund for the purchase of a temperature monitor;*
2. *recognize federal grant revenues to provide pavement repair at Franklin Municipal Airport; and*
3. *recognize the School's supplemental appropriations of grant revenues and to appropriate for use.*

	2021-2022 BUDGET	AMENDED BUDGET	INCREASE (DECREASE)
#1			
209 REGIONAL FIRE TRAINING FUND			
REVENUE			
209-3-41050-0150 Use of Restricted Fund Balance	\$ -	\$ 3,600	\$ 3,600
			\$ 3,600
EXPENDITURES			
209-4-32100-8116 Other Fire Equipment	\$ -	\$ 3,600	\$ 3,600
			\$ 3,600
#2			
504 AIRPORT FUND			
REVENUE			
504-3-33010-0433 Pavement Surface Project	\$ -	\$ 175,000	\$ 175,000
504-3-33010-0434 Pavement Surface Project-COVID Relief	-	17,500	17,500
			\$ 192,500
EXPENDITURES			
504-4-20020-8435 Pavement Surface Project	\$ -	\$ 192,500	\$ 192,500
			\$ 192,500
#3			
250 SCHOOL OPERATING FUND			
REVENUE			
250-3-18990-1881 Donation Franklin/South Charities	\$ -	\$ 20,000	\$ 20,000
250-3-24000-0218 JVG Grant	-	30,000	30,000
			\$ 50,000
EXPENDITURES			
250-4-60000-0001 Instruction	\$ 11,238,428	\$ 11,258,428	\$ 20,000
250-4-60000-0018 JVG Grant	-	30,000	30,000
			\$ 50,000

Certified copy of resolution adopted by Franklin City Council.

Clerk to the City Council



FRANKLIN CITY PUBLIC SCHOOLS

OFFICE OF THE
SUPERINTENDENT

207 West Second Avenue
Franklin, Virginia 23851-1713
(757) 569-8111 • Fax (757) 516-1015

MEMORANDUM

TO: Amanda Jarratt
Franklin City Manager

FROM: Dr. Tamara Sterling
Division Superintendent

DATE: July 15, 2021

RE: Notice of Budget Adjustments

The Franklin City School Division requests that the following budget funds be adjusted to balance with grants for FY 2022 that have been recently approved.

<i>Accounting Use Only</i>	<i>School Account</i>	<i>Amount</i>	<i>City Account</i>
Revenue Increase (Camp Foundation Grant)	Fund 29	\$ 20,000.00	250-3-18990-1881
Expense Increase (Camp Foundation Grant)	Fund 29	\$ 20,000.00	250-4-60000-0001



**VIRGINIA
IS FOR
LEARNERS**

July 28, 2021

Ms. Tamara Sterling, Superintendent
Franklin City Public Schools
207 W Second Avenue
Franklin, Virginia 23851-2100

Dear Ms. Sterling:

The Virginia Department of Education is pleased to provide the enclosed approved Grant Award Notification in the amount of \$30,000 to support the school division's Jobs for Virginia Graduates (JVG) initiative at Franklin High School during Fiscal Year (FY) 2022.

This FY22 grant award covers the period July 1, 2021 to May 31, 2022. Reimbursement requests submitted against the FY22 grant award must be submitted by May 20, 2022.

Effective in FY23, the JVG continuation grant award cycle will change to the period June 1, 2022 to May 31, 2023. This FY23 adjustment will enable fiscal agents to pay payroll expenditures through the June 30 end of school year annually.

Thank you for your commitment to providing outstanding services for students in your school division. We look forward to working with you and your staff.

If you have any questions pertaining to JVG program implementation, please contact Antonio Rice, Virginia JVG President & Chief Executive Officer, by email at antonio.rice@jobsforvagrads.org or by telephone at (434) 953-9291. If you have questions concerning the grant award notification, contact Dr. David Eshelman, Director, Workforce Development, Office of Career, Technical, and Adult Education, by email at david.eshelman@doe.virginia.gov or by telephone at (804) 225-2051.

Sincerely,

George R. Willcox, Director
Operations and Accountability
Office of Career, Technical, and Adult Education

GRW/jts

Enclosure

c: Antonio Rice
David Eshelman
File



U.S. Department
of Transportation
Federal Aviation
Administration

Airports Division
Eastern Region
District of Columbia, Maryland, Virginia

FAA WAS ADO
13873 Park Center Road
Suite 490S
Herndon, VA 20171

August 16, 2021

Ms. Amanda C. Jarratt, City Manager
Franklin Municipal Airport
c/o Mr. Trevelyn Linton, Airport Manager
32470 John Beverly Rose Dr.
Franklin, Virginia 23851

Dear Ms. Jarratt:

We are transmitting to you for execution the Grant Offer for Airport Improvement Program (AIP) Project No. 3-51-0017-024-2021 at Franklin Regional Airport in Franklin, Virginia. This letter outlines expectations for success. Please read the conditions and assurances carefully.

To properly enter into this agreement, you must do the following:

- a. The governing body must provide authority to execute the grant to the individual signing the grant; i.e. the sponsor's authorized representative.
- b. The sponsor's authorized representative must execute the grant by providing their electronic signature.
- c. Once the sponsor's authorized representative has electronically signed the grant, the sponsor's attorney will automatically be sent via email the grant to provide their electronic signature.
- d. You may not make any modification to the text, terms or conditions of the grant offer.
- e. Following the attorney's action, the executed grant will be automatically sent to all parties as an attachment to an email.

Subject to the requirements in 2 CFR §200.305, each payment request for reimbursement under this grant must be made electronically via the Delphi eInvoicing System. Please see the attached Grant Agreement for more information regarding the use of this System.

The terms and conditions of this agreement require you to complete the project without undue delay. We will be monitoring your progress to ensure proper stewardship of these Federal funds. **We expect you to submit payment requests for reimbursement of allowable incurred project expenses consistent with project progress.** Should you fail to make draws on a regular basis, your grant may be placed in "inactive" status, which will affect your ability to receive future grant offers.

Until the grant is completed and closed, you are responsible for submitting formal reports as follows:

- A signed/dated SF-270 (non-construction projects) or SF-271 or equivalent (construction projects) and SF-425 annually, due 90 days after the end of each federal fiscal year in which this grant is open (due December 31 of each year this grant is open); and
- Performance Reports, which are due within 30 days of the end of a reporting period as follows:
 1. Non-construction project: Due annually at end of the Federal fiscal year.

2. Construction project: Submit FAA form 5370-1, Construction Progress and Inspection Report at the end of each fiscal quarter.

As a condition of receiving Federal assistance under this award, you must comply with audit requirements as established under 2 CFR part 200. Subpart F requires non-Federal entities that expend \$750,000 or more in Federal awards to conduct a single or program specific audit for that year. Note that this includes Federal expenditures made under other Federal-assistance programs. Please take appropriate and necessary action to assure your organization will comply with applicable audit requirements and standards.

Once the project(s) is completed and all costs are determined, we ask that you close the project without delay and submit the necessary final closeout documentation as required by your Region/Airports District Office.

Melinda Lee, (703) 487-3977, is the assigned program manager for this grant and is readily available to assist you and your designated representative with the requirements stated herein. We sincerely value your cooperation in these efforts and look forward to working with you to complete this important project.

Sincerely,


Matthew J Thys (Aug 17, 2021 09:04 EDT)

Matthew J. Thys, Manager
Washington ADO

[ADO has discretion to delegate signature authority to Program Manager]



U.S. Department
of Transportation
Federal Aviation
Administration

FAA Airport Improvement Program (AIP)

GRANT AGREEMENT

Part I - Offer

Federal Award Offer Date	August 16, 2021
Airport/Planning Area	Franklin Regional Airport
FY2021 AIP Grant Number	3-51-0017-024-2021
Unique Entity Identifier	081759227
TO:	City of Franklin
	(herein called the "Sponsor")

FROM: The United States of America (acting through the Federal Aviation Administration, herein called the "FAA")

WHEREAS, the Sponsor has submitted to the FAA a Project Application dated May 6, 2021, for a grant of Federal funds for a project at or associated with the Franklin Regional Airport, which is included as part of this Grant Agreement; and

WHEREAS, the FAA has approved a project for the Franklin Regional Airport (herein called the "Project") consisting of the following:

Seal Apron Pavement Surface/Pavement Joints, Seal Taxiway Pavement Surface/Pavement Joints [North Taxiway], Seal Taxiway Pavement Surface/Pavement Joints [West Taxiway]

which is more fully described in the Project Application.

NOW THEREFORE, Pursuant to and for the purpose of carrying out the FAA Reauthorization Act of 2018 (Public Law Number 115-254); Title 49, United States Code (U.S.C.), Chapters 471 and 475; 49 U.S.C. §§ 40101 et seq., and 48103; the Department of Transportation Appropriations Act, 2021 (Public Law 116-260, Division L), as further amended by the American Rescue Plan Act of 2021 (Public Law 117-2); and the representations contained in the Project Application; and in consideration of: (a) the Sponsor's adoption and ratification of the Grant Assurances attached hereto (b) the Sponsor's acceptance of this Offer; and (c) the benefits to accrue to the United States and the public from the accomplishment of the Project and compliance with the Grant Assurance and conditions as herein provided;

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay 100 percent of the allowable costs incurred accomplishing the Project as the United States share of the Project.

Assistance Listings Number (Formerly CFDA Number): 20.106

This Offer is made on and SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

CONDITIONS

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is \$175,000.

The following amounts represent a breakdown of the maximum obligation for the purpose of establishing allowable amounts for any future grant amendment, which may increase the foregoing maximum obligation of the United States under the provisions of 49 U.S.C. § 47108(b):

\$ 0 for planning

\$ 175,000 airport development or noise program implementation; and,

\$ 0 for land acquisition.

2. **Grant Performance.** This Grant Agreement is subject to the following Federal award requirements:

- a. **Period of Performance:**

1. Shall start on the date the Sponsor formally accepts this Agreement and is the date signed by the last Sponsor signatory to the Agreement. The end date of the Period of Performance is 4 years (1,460 calendar days) from the date of acceptance. The Period of Performance end date shall not affect, relieve, or reduce Sponsor obligations and assurances that extend beyond the closeout of this Grant Agreement.
2. Means the total estimated time interval between the start of an initial Federal award and the planned end date, which may include one or more funded portions or budget periods. (2 Code of Federal Regulations (CFR) § 200.1).

- b. **Budget Period:**

1. For this Grant is 4 years (1,460 calendar days) and follows the same start and end date as the period of performance provided in Paragraph a.1. Pursuant to 2 CFR § 200.403(h), the Sponsor may charge to the Grant only allowable costs incurred during the Budget Period.
2. Means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which the Sponsor is authorized to expend the funds awarded, including any funds carried forward or other revisions pursuant to § 200.308.

- c. **Close Out and Termination**

1. Unless the FAA authorizes a written extension, the Sponsor must submit all Grant closeout documentation and liquidate (pay-off) all obligations incurred under this award no later than 120 calendar days after the end date of the period of performance. If the Sponsor does not submit all required closeout documentation within this time period, the FAA will proceed to close out the grant within one year of the period of performance end date with the information available at the end of 120 days. (2 CFR § 200.344).

2. The FAA may terminate this Grant, in whole or in part, in accordance with the conditions set forth in 2 CFR § 200.340, or other Federal regulatory or statutory authorities as applicable.
3. **Ineligible or Unallowable Costs.** The Sponsor must not include any costs in the project that the FAA has determined to be ineligible or unallowable.
4. **Indirect Costs - Sponsor.** The Sponsor may charge indirect costs under this award by applying the indirect cost rate identified in the project application as accepted by the FAA, to allowable costs for Sponsor direct salaries and wages.
5. **Determining the Final Federal Share of Costs.** The United States' share of allowable project costs will be made in accordance with 49 U.S.C. § 47109, the regulations, policies, and procedures of the Secretary, and any superseding legislation. Final determination of the United States' share will be based upon the final audit of the total amount of allowable project costs and settlement will be made for any upward or downward adjustments to the Federal share of costs.
6. **Completing the Project Without Delay and in Conformance with Requirements.** The Sponsor must carry out and complete the project without undue delays and in accordance with this Agreement, 49 U.S.C. Chapters 471 and 475, and the regulations, policies, and procedures of the Secretary of Transportation ("Secretary"). Per 2 CFR § 200.308, the Sponsor agrees to report to the FAA any disengagement from performing the project that exceeds three months or a 25 percent reduction in time devoted to the project, and request prior approval from FAA. The report must include a reason for the project stoppage. The Sponsor also agrees to comply with the grant assurances, which are part of this Agreement.
7. **Amendments or Withdrawals before Grant Acceptance.** The FAA reserves the right to amend or withdraw this offer at any time prior to its acceptance by the Sponsor.
8. **Offer Expiration Date.** This offer will expire and the United States will not be obligated to pay any part of the costs of the project unless this offer has been accepted by the Sponsor on or before September 3, 2021, or such subsequent date as may be prescribed in writing by the FAA.
9. **Improper Use of Federal Funds.** The Sponsor must take all steps, including litigation if necessary, to recover Federal funds spent fraudulently, wastefully, or in violation of Federal antitrust statutes, or misused in any other manner for any project upon which Federal funds have been expended. For the purposes of this Grant Agreement, the term "Federal funds" means funds however used or dispersed by the Sponsor, that were originally paid pursuant to this or any other Federal grant agreement. The Sponsor must obtain the approval of the Secretary as to any determination of the amount of the Federal share of such funds. The Sponsor must return the recovered Federal share, including funds recovered by settlement, order, or judgment, to the Secretary. The Sponsor must furnish to the Secretary, upon request, all documents and records pertaining to the determination of the amount of the Federal share or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the Sponsor, in court or otherwise, involving the recovery of such Federal share require advance approval by the Secretary.
10. **United States Not Liable for Damage or Injury.** The United States is not responsible or liable for damage to property or injury to persons which may arise from, or be incident to, compliance with this Grant Agreement.

11. **System for Award Management (SAM) Registration and Unique Entity Identifier (UEI).**
- a. Requirement for System for Award Management (SAM): Unless the Sponsor is exempted from this requirement under 2 CFR 25.110, the Sponsor must maintain the currency of its information in the SAM until the Sponsor submits the final financial report required under this Grant, or receives the final payment, whichever is later. This requires that the Sponsor review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).
 - b. Unique entity identifier (UEI) means a 12-character alpha-numeric value used to identify a specific commercial, nonprofit or governmental entity. A UEI may be obtained from SAM.gov at <https://sam.gov/SAM/pages/public/index.jsf>.
12. **Electronic Grant Payment(s).** Unless otherwise directed by the FAA, the Sponsor must make each payment request under this Agreement electronically via the Delphi Invoicing System for Department of Transportation (DOT) Financial Assistance Awardees.
13. **Informal Letter Amendment of AIP Projects.** If, during the life of the project, the FAA determines that the maximum grant obligation of the United States exceeds the expected needs of the Sponsor by \$25,000 or five percent (5%), whichever is greater, the FAA can issue a letter amendment to the Sponsor unilaterally reducing the maximum obligation.
- The FAA can also issue a letter to the Sponsor increasing the maximum obligation if there is an overrun in the total actual eligible and allowable project costs to cover the amount of the overrun provided it will not exceed the statutory limitations for grant amendments. The FAA's authority to increase the maximum obligation does not apply to the "planning" component of Condition No. 1.
- The FAA can also issue an informal letter amendment that modifies the grant description to correct administrative errors or to delete work items if the FAA finds it advantageous and in the best interests of the United States.
- An informal letter amendment has the same force and effect as a formal grant amendment.
14. **Air and Water Quality.** The Sponsor is required to comply with all applicable air and water quality standards for all projects in this grant. If the Sponsor fails to comply with this requirement, the FAA may suspend, cancel, or terminate this Grant Agreement.
15. **Financial Reporting and Payment Requirements.** The Sponsor will comply with all Federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.
16. **Buy American.** Unless otherwise approved in advance by the FAA, in accordance with 49 U.S.C. § 50101, the Sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured products produced outside the United States to be used for any project for which funds are provided under this grant. The Sponsor will include a provision implementing Buy American in every contract and subcontract awarded under this Grant.
17. **Maximum Obligation Increase.** In accordance with 49 U.S.C. § 47108(b)(3), as amended, the maximum obligation of the United States, as stated in Condition No. 1 of this Grant Offer:
- a. May not be increased for a planning project;
 - b. May be increased by not more than 15 percent for development projects if funds are available;

- c. May be increased by not more than the greater of the following for a, land project, if funds are available:
 - 1. 15 percent; or
 - 2. 25 percent of the total increase in allowable project costs attributable to acquiring an interest in the land.

If the sponsor requests an increase, any eligible increase in funding will be subject to the United States Government share as provided in 49 U.S.C. § 47110, or other superseding legislation if applicable, for the fiscal year appropriation with which the increase is funded. The FAA is not responsible for the same Federal share provided herein for any amount increased over the initial grant amount. The FAA may adjust the Federal share as applicable through an informal letter of amendment.

18. Audits for Sponsors.

PUBLIC SPONSORS. The Sponsor must provide for a Single Audit or program-specific audit in accordance with 2 CFR Part 200. The Sponsor must submit the audit reporting package to the Federal Audit Clearinghouse on the Federal Audit Clearinghouse's Internet Data Entry System at <http://harvester.census.gov/facweb/>. Upon request of the FAA, the Sponsor shall provide one copy of the completed audit to the FAA.

19. Suspension or Debarment. When entering into a "covered transaction" as defined by 2 CFR § 180.200, the Sponsor must:

- a. Verify the non-Federal entity is eligible to participate in this Federal program by:
 - 1. Checking the excluded parties list system (EPLS) as maintained within the System for Award Management (SAM) to determine if the non-Federal entity is excluded or disqualified; or
 - 2. Collecting a certification statement from the non-Federal entity attesting they are not excluded or disqualified from participating; or
 - 3. Adding a clause or condition to covered transactions attesting individual or firm are not excluded or disqualified from participating.
- b. Require prime contractors to comply with 2 CFR § 180.330 when entering into lower-tier transactions (e.g. Sub-contracts).
- c. Immediately disclose to the FAA whenever the Sponsor (1) learns they have entered into a covered transaction with an ineligible entity or (2) suspends or debar a contractor, person, or entity.

20. Ban on Texting While Driving.

- a. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Sponsor is encouraged to:
 - 1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to a grant or subgrant.
 - 2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:

- a. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - b. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.
- b. The Sponsor must insert the substance of this clause on banning texting while driving in all subgrants, contracts, and subcontracts funded with this Grant.

21. Trafficking in Persons.

- a. You as the recipient, your employees, subrecipients under this Grant, and subrecipients' employees may not –
 - 1. Engage in severe forms of trafficking in persons during the period of time that the Grant and applicable conditions are in effect;
 - 2. Procure a commercial sex act during the period of time that the Grant and applicable conditions are in effect; or
 - 3. Use forced labor in the performance of the Grant or any subgrants under this Grant.
- b. We as the Federal awarding agency, may unilaterally terminate this Grant, without penalty, if you or a subrecipient that is a private entity –
 - 1. Is determined to have violated a prohibition in paragraph a. of this condition; or
 - 2. Has an employee who is determined by the agency official authorized to terminate the Grant to have violated a prohibition in paragraph a. of this condition through conduct that is either –
 - a. Associated with performance under this Grant; or
 - b. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)," as implemented by our agency at 49 CFR Part 29.
- c. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a. of this condition.
- d. Our right to terminate unilaterally that is described in paragraph a. of this condition:
 - i. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
 - ii. Is in addition to all other remedies for noncompliance that are available to us under this Grant Agreement.

22. AIP Funded Work Included in a PFC Application. Within 90 days of acceptance of this Grant Agreement, the Sponsor must submit to the FAA an amendment to any approved Passenger Facility Charge (PFC) application that contains an approved PFC project also covered under this Grant Agreement as described in the project application. The airport sponsor may not make any expenditure under this Grant Agreement until project work addressed under this Grant Agreement is removed from an approved PFC application by amendment.

23. Exhibit "A" Property Map. The Exhibit "A" Property Map dated April 2014, is incorporated herein by reference or is submitted with the project application and made part of this Grant Agreement.

24. Employee Protection from Reprisal.**a. Prohibition of Reprisals —**

1. In accordance with 41 U.S.C. § 4712, an employee of a Sponsor, grantee, subgrantee, contractor, or subcontractor may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in sub-paragraph a.2. below, information that the employee reasonably believes is evidence of:
 - i. Gross mismanagement of a Federal grant;
 - ii. Gross waste of Federal funds;
 - iii. An abuse of authority relating to implementation or use of Federal funds;
 - iv. A substantial and specific danger to public health or safety; or
 - v. A violation of law, rule, or regulation related to a Federal grant.
2. Persons and bodies covered. The persons and bodies to which a disclosure by an employee is covered are as follows:
 - i. A member of Congress or a representative of a committee of Congress;
 - ii. An Inspector General;
 - iii. The Government Accountability Office;
 - iv. A Federal employee responsible for contract or grant oversight or management at the relevant agency;
 - v. A court or grand jury;
 - vi. A management official or other employee of the Sponsor, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct; or
 - vii. An authorized official of the Department of Justice or other law enforcement agency.
3. Submission of Complaint — A person who believes that they have been subjected to a reprisal prohibited by paragraph a of this grant term may submit a complaint regarding the reprisal to the Office of Inspector General (OIG) for the U.S. Department of Transportation.
4. Time Limitation for Submittal of a Complaint — A complaint may not be brought under this condition more than three years after the date on which the alleged reprisal took place.
5. Required Actions of the Inspector General — Actions, limitations, and exceptions of the Inspector General's office are established under 41 U.S.C. § 4712(b).
6. Assumption of Rights to Civil Remedy — Upon receipt of an explanation of a decision not to conduct or continue an investigation by the Office of Inspector General, the person submitting a complaint assumes the right to a civil remedy under 41 U.S.C. § 4712(c).

SPECIAL CONDITIONS

25. **Pavement Maintenance Management Program.** The Sponsor agrees that it will implement an effective airport pavement maintenance management program as required by Airport Sponsor Grant Assurance 11, Pavement Preventive Management. The Sponsor agrees that it will use the program for the useful life of any pavement constructed, reconstructed, or repaired with Federal financial assistance at the airport. The Sponsor further agrees that the program will:
 - a. Follow the current version of FAA Advisory Circular 150/5380-6, "Guidelines and Procedures for Maintenance of Airport Pavements," for specific guidelines and procedures for maintaining

airport pavements, establishing an effective maintenance program, specific types of distress and its probable cause, inspection guidelines, and recommended methods of repair;

- b. Detail the procedures to be followed to assure that proper pavement maintenance, both preventive and repair, is performed;
 - c. Include a Pavement Inventory, Inspection Schedule, Record Keeping, Information Retrieval, and Reference, meeting the following requirements:
 1. Pavement Inventory. The following must be depicted in an appropriate form and level of detail:
 - a. Location of all runways, taxiways, and aprons;
 - b. Dimensions;
 - c. Type of pavement; and,
 - d. Year of construction or most recent major rehabilitation.
 2. Inspection Schedule.
 - a. Detailed Inspection. A detailed inspection must be performed at least once a year. If a history of recorded pavement deterioration is available, i.e., Pavement Condition Index (PCI) survey as set forth in the Advisory Circular 150/5380-6, the frequency of inspections may be extended to three years.
 - b. Drive-By Inspection. A drive-by inspection must be performed a minimum of once per month to detect unexpected changes in the pavement condition. For drive-by inspections, the date of inspection and any maintenance performed must be recorded.
 3. Record Keeping. Complete information on the findings of all detailed inspections and on the maintenance performed must be recorded and kept on file for a minimum of five years. The type of distress, location, and remedial action, scheduled or performed, must be documented. The minimum information is:
 - a. Inspection date;
 - b. Location;
 - c. Distress types; and
 - d. Maintenance scheduled or performed.
 4. Information Retrieval System. The Sponsor must be able to retrieve the information and records produced by the pavement survey to provide a report to the FAA as may be required.
26. **Maintenance Project Life.** The Sponsor agrees that pavement maintenance is limited to those aircraft pavements that are in sufficiently sound condition that they do not warrant more extensive work, such as reconstruction or overlays in the immediate or near future. The Sponsor further agrees that AIP funding for the pavements maintained under this project will not be requested for more substantial type rehabilitation (more substantial than periodic maintenance) for a 5-year period following the completion of this project unless the FAA determines that the rehabilitation or reconstruction is required for safety reasons.
27. **Plans and Specifications Prior to Bidding.** The Sponsor agrees that it will submit plans and specifications for FAA review prior to advertising for bids.

28. **Plans and Specifications Approval Based Upon Certification.** The FAA and the Sponsor agree that the FAA's approval of the Sponsor's Plans and Specification is based primarily upon the Sponsor's certification to carry out the project in accordance with policies, standards, and specifications approved by the FAA. The Sponsor understands that:
- a. The Sponsor's certification does not relieve the Sponsor of the requirement to obtain prior FAA approval for modifications to any AIP standards or to notify the FAA of any limitations to competition within the project;
 - b. The FAA's acceptance of a Sponsor's certification does not limit the FAA from reviewing appropriate project documentation for the purpose of validating the certification statements; and
 - c. If the FAA determines that the Sponsor has not complied with their certification statements, the FAA will review the associated project costs to determine whether such costs are allowable under this Grant.
29. **Consultant Contract and Cost Analysis.** The Sponsor understands and agrees that no reimbursement will be made on the consultant contract portion of this Grant until the FAA has received the consultant contract, the Sponsor's analysis of costs, and the independent fee estimate.
30. **Buy American Executive Orders.** The Sponsor agrees to abide by applicable Executive Orders in effect at the time this Grant Agreement is executed, including Executive Order 14005, Ensuring the Future Is Made in All of America by All of America's Workers.

The Sponsor's acceptance of this Offer and ratification and adoption of the Project Application incorporated herein shall be evidenced by execution of this instrument by the Sponsor, as hereinafter provided, and this Offer and Acceptance shall comprise a Grant Agreement, constituting the contractual obligations and rights of the United States and the Sponsor with respect to the accomplishment of the Project and compliance with the Grant Assurances, terms, and conditions as provided herein. Such Grant Agreement shall become effective upon the Sponsor's acceptance of this Offer.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.¹

UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION

Matthew J Thys (Aug 17, 2021 09:04 EDT)

(Signature)

Matthew J. Thys

(Typed Name)

Manager, Washington Airports District Office

(Title of FAA Official)

¹ Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. Section 1001 (False Statements) and could subject you to fines, imprisonment, or both.

Part II - Acceptance

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Project Application and incorporated materials referred to in the foregoing Offer, and does hereby accept this Offer and by such acceptance agrees to comply with all of the Grant Assurances, terms, and conditions in this Offer and in the Project Application.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.²

Dated August 20, 2021

City of Franklin

(Name of Sponsor)

Amanda C. Jarratt

Amanda C. Jarratt (Aug 20, 2021 11:16 EDT)

(Signature of Sponsor's Authorized Official)

By: Amanda C. Jarratt

(Typed Name of Sponsor's Authorized Official)

Title: City Manager

(Title of Sponsor's Authorized Official)

² Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. Section 1001 (False Statements) and could subject you to fines, imprisonment, or both.

CERTIFICATE OF SPONSOR’S ATTORNEY

I, Vivian Seay Giles, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of Virginia. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor’s official representative, who has been duly authorized to execute this Grant Agreement, which is in all respects due and proper and in accordance with the laws of the said State, the FAA Reauthorization Act of 2018 (Public Law Number 115-254); Title 49 U.S.C., Chapters 471 and 475; 49 U.S.C. §§ 40101, et seq., and 48103; and the Department of Transportation Appropriations Act, 2021 (Public Law 116-260, Division L), as further amended by the American Rescue Plan Act of 2021 (Public Law 117-2). In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.³

Dated at September 2, 2021


By: Vivian Seay Giles (Sep 2, 2021 17:17 EDT)
(Signature of Sponsor’s Attorney)



*Office of the City Manager
Amanda C. Jarratt*

September 7, 2021

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: Senior Services of Southeast Virginia Update

Background Information

Steve Zollos, President and CEO will be present to provide a general update about the Hayden project and Senior Services of Southeast Virginia activities in the City of Franklin.

Needed Action

None at this time.



Department of Community Development
Planning - Building inspections – Zoning

Date: September 7, 2021
To: Franklin City Council
From: Beverly Walkup, Interim Director of Community Development
Re: Ordinance to Vacate the 20' Alley Between Clay Street and Sycamore Road in the City of Franklin, VA to become the property of the Adjoining Tax Parcels

Following receipt of several communications from one or more adjoining property owners requesting that the above-referenced alley between Clay Street and Sycamore Road be vacated, Council directed staff to begin the process to vacate said alley.

As a result, Community Development and Public Works staff investigated the issue and believes it to be in the best interest of the City and its residents to vacate said alley. Staff requested J. D. Vann, Land Surveying to prepare the required surveys for disposition of the alley to be added proportionately to the respective adjoining tax parcels.

The Planning Commission considered the alley vacation at its regular meeting on May 27, 2021. In accordance with the City Code under Section 26-11 (copy attached), the Planning Commission opted to act on the request to vacant without holding an advertised public hearing since notice was being

provided directly to the adjacent property owners. The Planning Commission voted unanimously to vacate the alley. Please find the attached resolution.

An ordinance has been prepared for Council's action and is included as an attachment along with copies of the code section, letters to the adjoining property owners and the exhibit plats.

Pending action by the Council, deeds will be prepared and recorded with the attached surveys affecting the disposition of property.

Should you have any questions, please do not hesitate to contact me at 757-651-4843.

Attachment(s):

- **Ordinance to Vacant**
- **Map Exhibit**
- **Code Section 26-11**
- **Notices to the Property Owners**
- **Planning Commission Resolution**

**CITY OF FRANKLIN, VIRGINIA
ORDINANCE TO VACATE A PUBLIC RIGHT OF WAY
ALLEYWAY NEAR CLAY STREET AND NORTH COLLEGE DRIVE**

WHEREAS, the City of Franklin, Virginia (the "City") owns, in addition to other public rights of way, various alleyways in the City of Franklin; and

WHEREAS, many of the alleyways are not utilized by the City or by the public and consequently serve little, if any, public purpose; and

WHEREAS, it is incumbent upon the City to maintain any properties it owns, including public rights-of-way; and

WHEREAS, if a public property or right-of-way is not benefitting the public but constitutes an obligation and a duty to the City unnecessarily, it is in the best interest of the City to dispose of that property; and

WHEREAS, one such alleyway owned by the City but not utilized by the City or by the public generally is located near Clay Street and North College Drive; and

WHEREAS, one or more adjoining property owners have requested that the City vacate its interest in the said alleyway; and

WHEREAS, Va. Code § 15.2-2006 permits localities to vacate interests in public rights-of-way; and

WHEREAS, on January 25, 2021, the City of Franklin City Council adopted a resolution instructing staff to proceed with all steps required by law to effect the vacation of the said alleyway located near Clay Street and North College Drive; and

WHEREAS, on May 27, 2021, the City of Franklin Planning Commission considered the vacation of the said alleyway and voted unanimously to recommend to the City of Franklin City Council that an ordinance to effect the alleyway vacation be adopted; and

WHEREAS, in furtherance of the recommendation of the City of Franklin Planning Commission and in accordance with Va. Code § 15.2-2006, a public hearing to be held on this date, September 13, 2021, for this alleyway vacation was advertised on September 1, 2021 and September 8, 2021 in the Tidewater News, a newspaper of general circulation in the City of Franklin, Virginia; and

WHEREAS, plats of survey have been prepared by J.D. Vann, L.S. identifying and describing by metes and bounds the alleyway areas to be vacated by the City of Franklin, and the portions of the said alleyway to be conveyed pursuant to the alleyway vacation to adjoining property owners, which plats of survey are attached hereto; and

WHEREAS, the City of Franklin City Council finds that it is in the best interest of the City to abandon the alleyway near Clay Street and North College Drive.

NOW, THEREFORE, BE IT ORDAINED by the City of Franklin City Council as follows:

1. The foregoing recitals are hereby incorporated by this reference.
2. Upon consideration of the foregoing, and pursuant to Virginia Code § 15.2-2006, *et seq*, the City of Franklin City Council deems it appropriate to do so and in the interest of the health, safety, and welfare of the City and its citizens, to vacate the alleyway in the vicinity of Clay Street and North College Drive and convey the alleyway to the adjoining property owners in accordance with the twenty-two (22) plats of survey prepared by J.D. Vann, L.S., which said plats of survey are attached to this Ordinance as **Exhibit A**.
3. No consideration is required for the transfer of the property to the adjoining landowners.
4. A certified copy of this Ordinance shall be recorded in the Office of the Circuit Court of Southampton County, Virginia as deeds are recorded and indexed in the name of the City of Franklin.
5. This Ordinance is effective immediately.

CERTIFICATION OF ADOPTION OF RESOLUTION

The undersigned Clerk of the City Council of the City of Franklin, Virginia hereby certifies that the Ordinance set forth above was adopted during an open meeting on September 13, 2021, by the City Council with the following votes:

City Council Member	Aye	Nay
Mayor Rabil		
Councilman Kitchen		
Councilman Smith		
Councilman McLemore		
Councilman Johnson		
Councilwoman Copeland		
Councilman Cutchins		

Signed this 13th day of September, 2021.

By: _____
Amanda C. Jarratt, City Manager
Clerk, City Council of the City of Franklin, Virginia

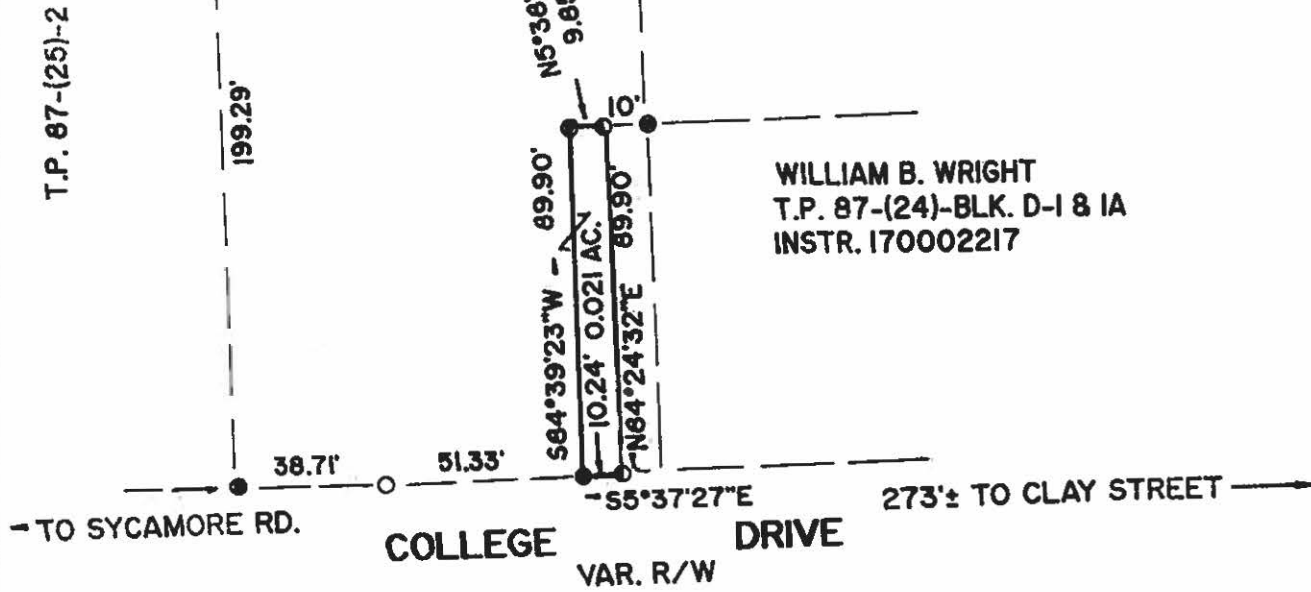
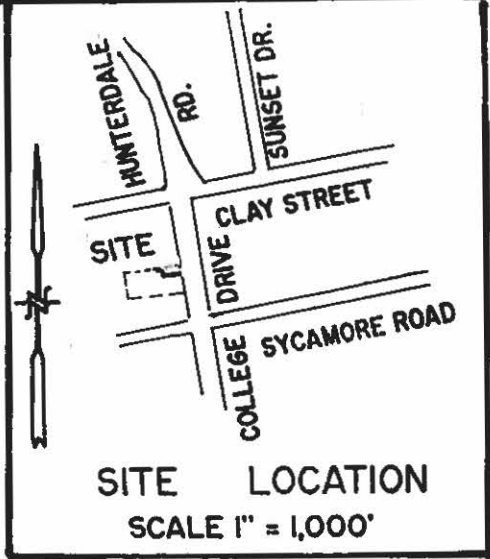
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 ELIZABETH R. BURGESS
 T.P. 87-(25)-4
 D.B. 375 PG. 302
 P.B. 19 PG. 43

P.B. 19 PG. 43

ANTHONY F. GAMBONIE
 T.P. 87-(24)-BLK. D-2
 INSTR. 200000443
 P.B. 27 PG. 114

BRENTON D. BURGESS
 ELIZABETH R. BURGESS
 T.P. 87-(25)-1
 D.B. 375 PG. 302
 P.B. 19 PG. 43

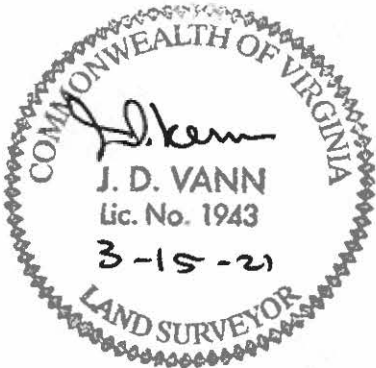
WILLIAM B. WRIGHT
 T.P. 87-(24)-BLK. D-1 & 1A
 INSTR. 170002217



- - DENOTES IRON PIN FOUND
- - DENOTES IRON PIN SET

PLAT SHOWING DISPOSITION OF A PORTION OF
 THE ALLEY ON THE WEST SIDE OF COLLEGE DRIVE
 BETWEEN CLAY STREET & SYCAMORE ROAD
 BEING CONVEYED TO
BRENTON D. BURGESS & ELIZABETH R. BURGESS

CITY OF FRANKLIN, VIRGINIA
 SCALE 1" = 50' MARCH 15, 2021

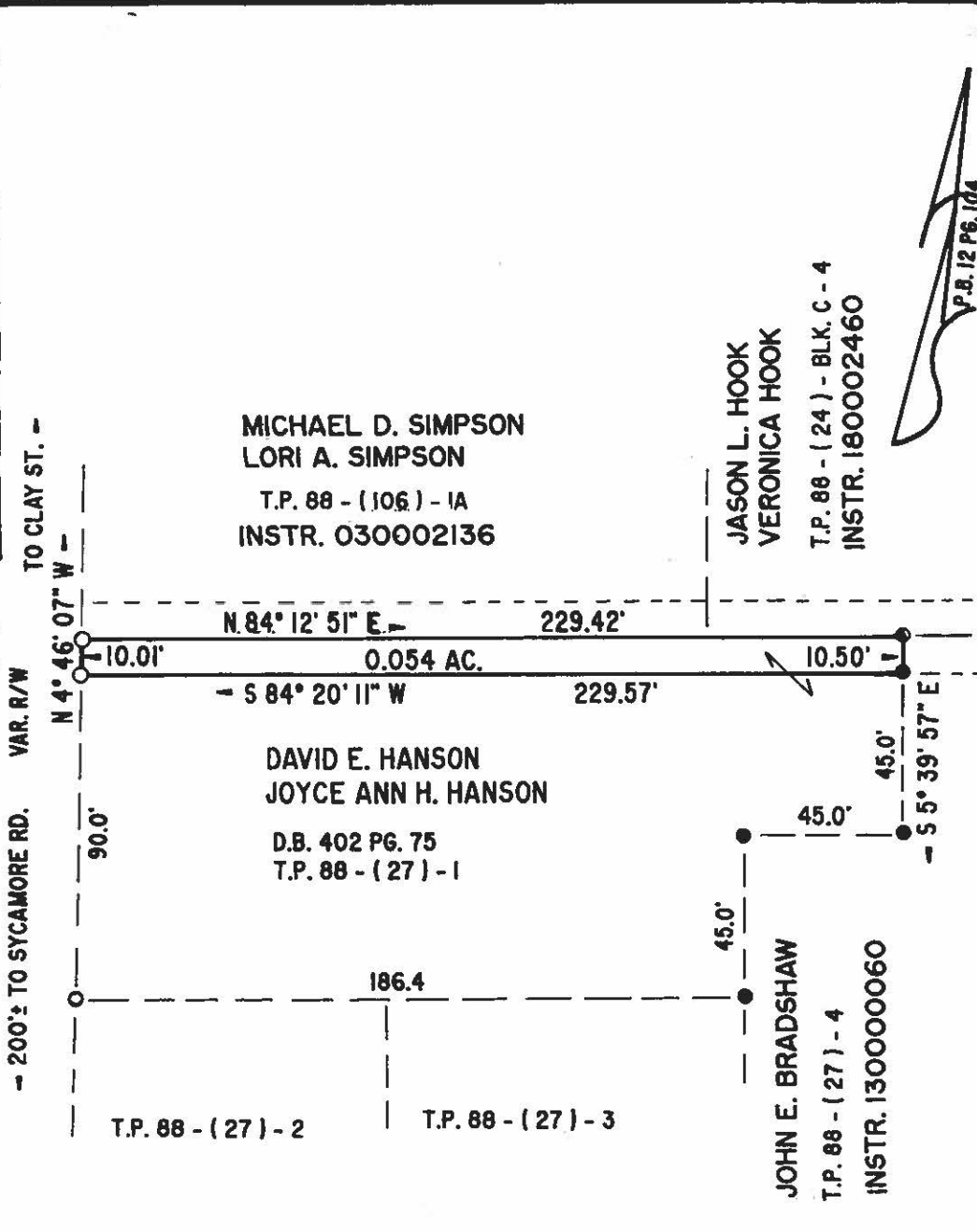
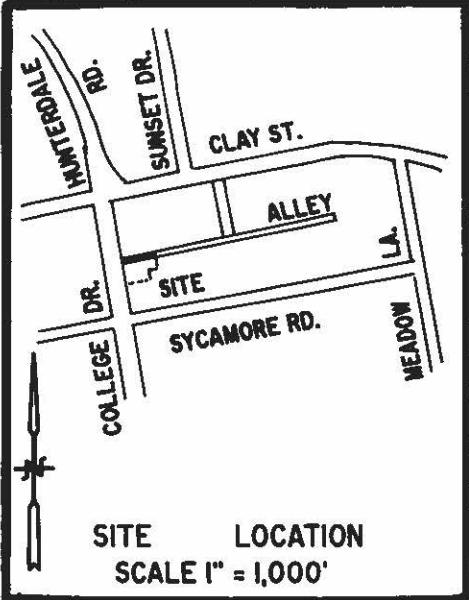


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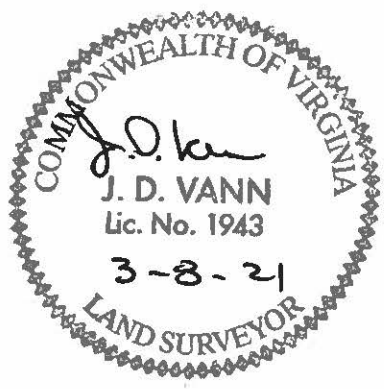
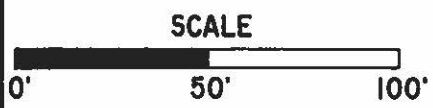


J. D. VANN - LAND SURVEYING
 25085 NEW MARKET ROAD
 COURTLAND, VIRGINIA 23837
 TEL. NO. 757-562-4923

2021-49-F



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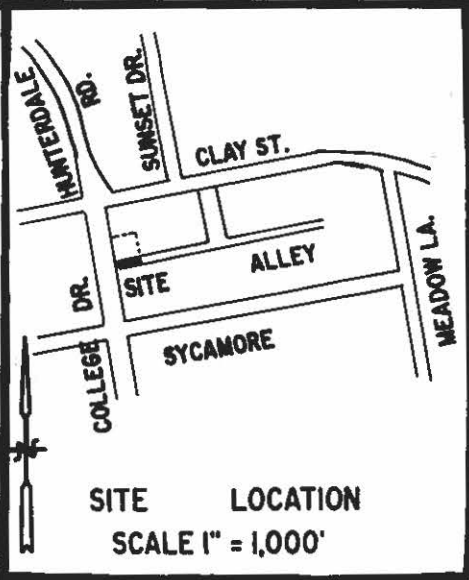
PLAT SHOWING DISPOSITION OF A PORTION OF
THE ALLEY BETWEEN CLAY STREET & SYCAMORE ROAD
BEING CONVEYED TO

DAVID E. HANSON & JOYCE ANN H. HANSON

CITY OF FRANKLIN, VIRGINIA

SCALE 1" = 50' MARCH 8, 2021

J. D. VANN - LAND SURVEYING
25085 NEW MARKET ROAD
COURTLAND, VIRGINIA 23837
TEL. NO. 757-562-4923



DAVID E. HANSON
 JOYCE ANN H. HANSON
 T.P. 88 - (27) - 1
 D.B. 402 PG. 75

P.B. 12 PG. 104



SITE LOCATION
 SCALE 1" = 1,000'

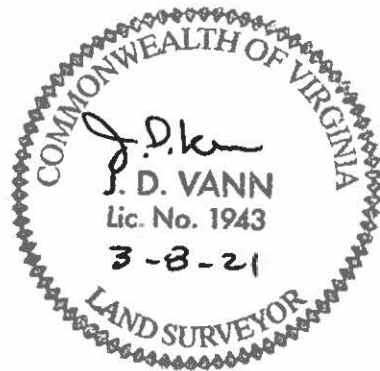
JASON L. HOOK
 VERONICA HOOK
 INSTR. 180002460
 T.P. 88 - (24) - BLK. C - 4

MICHAEL D. SIMPSON
 LORI A. SIMPSON
 INSTR. 030002136
 T.P. 88 - (106) - 1A

N/F
 STEFANIE WIESE
 D.B. 361 PG. 690
 T.P. 88 - (106) - 1

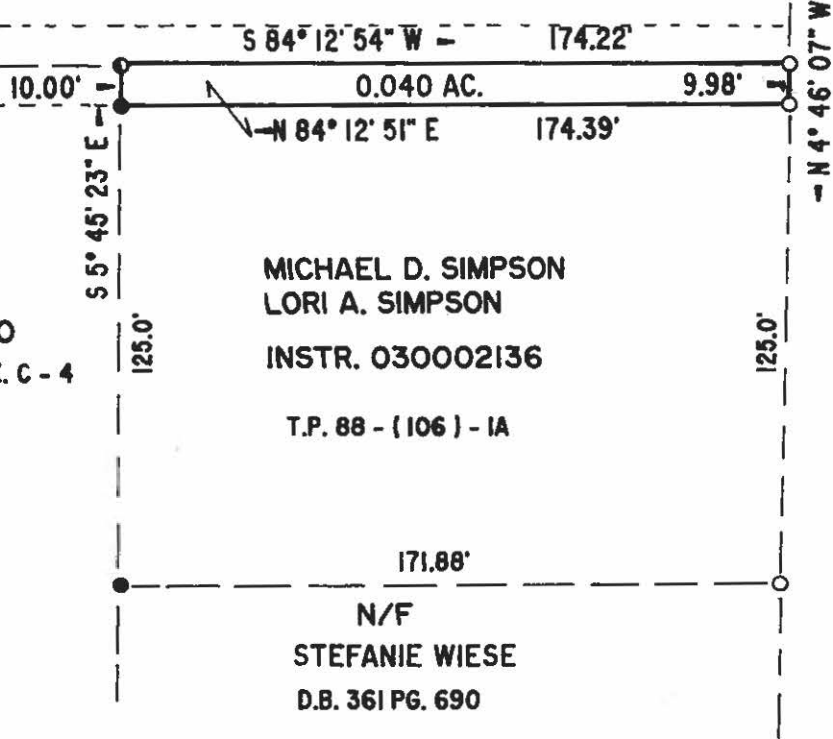


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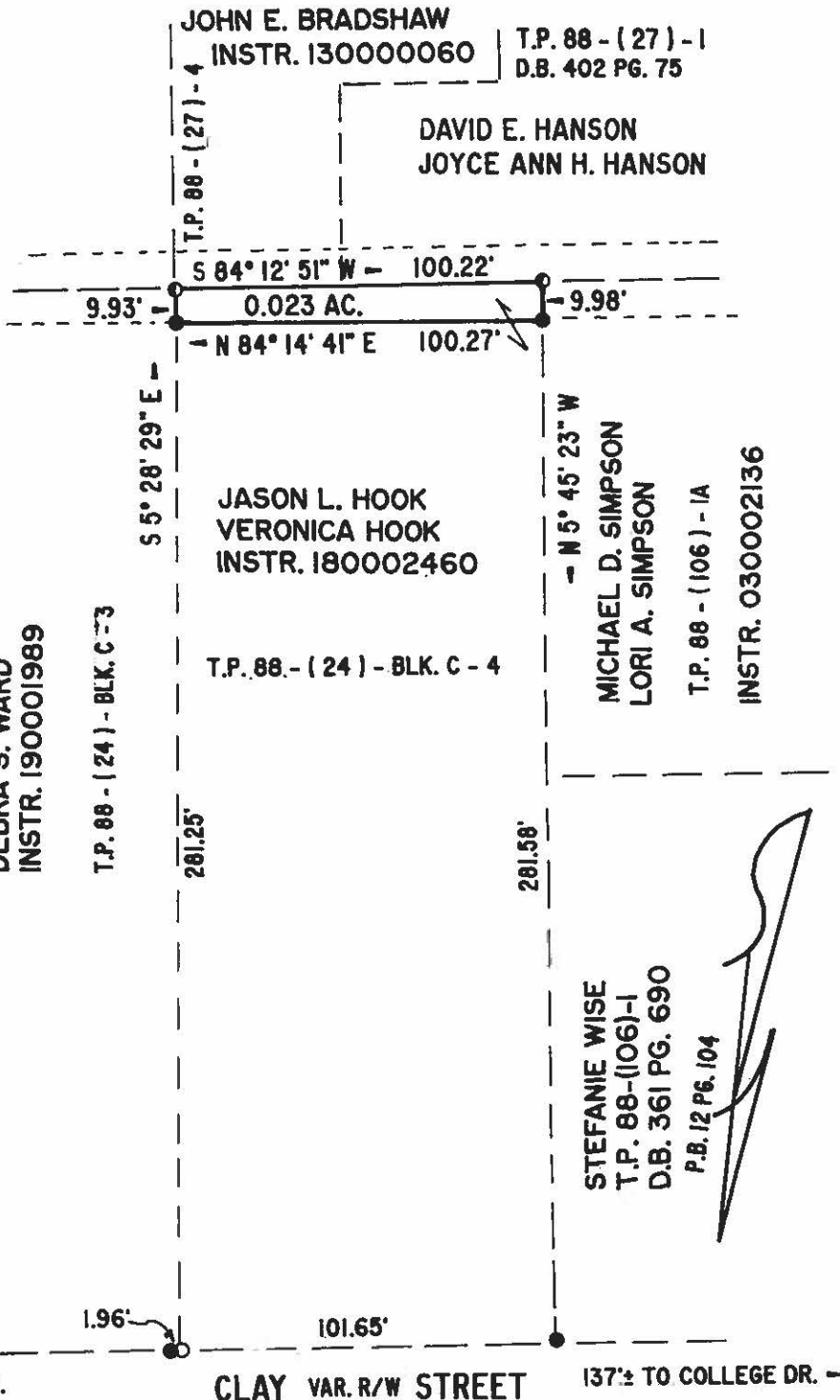
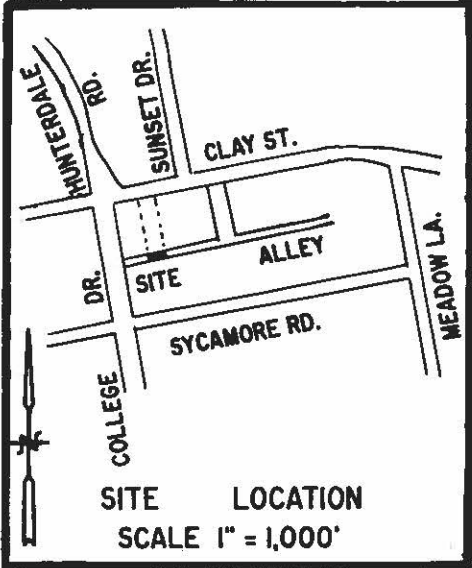


J. D. VANN - LAND SURVEYING
 25085 NEW MARKET ROAD
 COURTLAND, VIRGINIA 23837
 TEL. NO. 757-562-4923

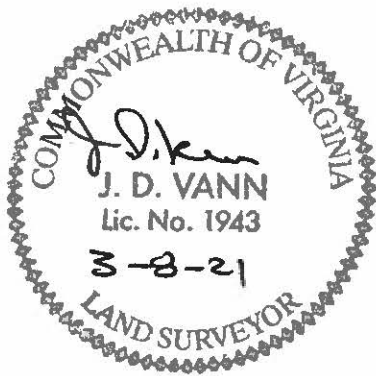
PLAT SHOWING DISPOSITION OF A PORTION OF
 THE ALLEY BETWEEN CLAY STREET & SYCAMORE ROAD
 BEING CONVEYED TO
MICHAEL D. SIMPSON & LORI A. SIMPSON
 CITY OF FRANKLIN, VIRGINIA
 SCALE 1" = 50' MARCH 8, 2021



TO SYCAMORE RD. -
 COLLEGE VAR. R/W DRIVE
 - 157.5' TO CLAY ST. -

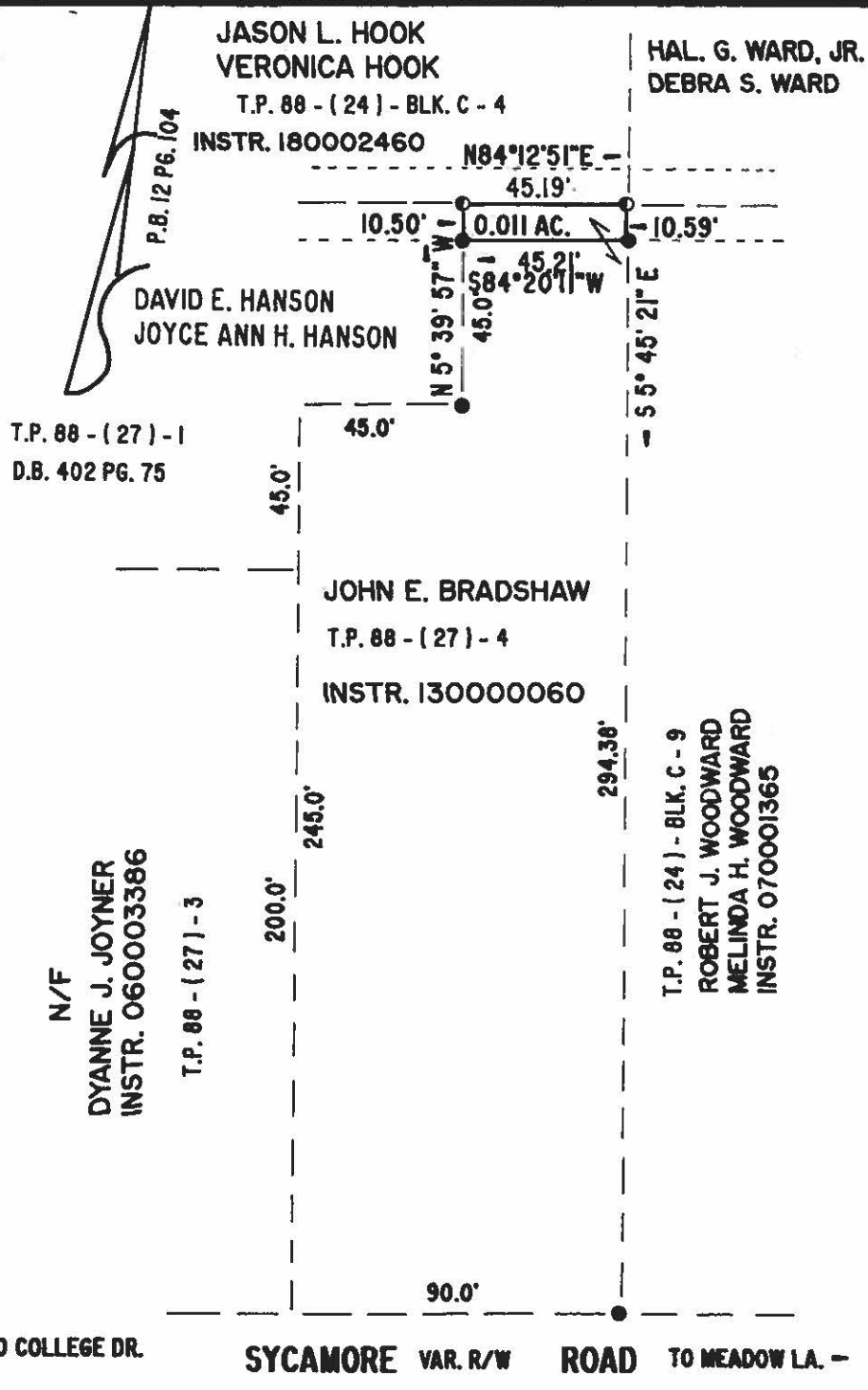
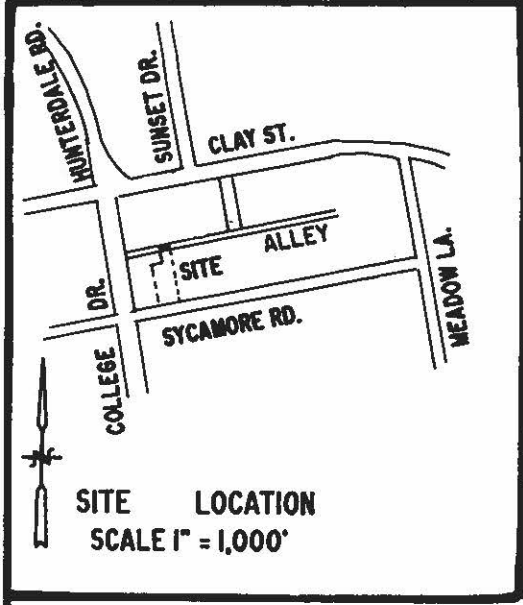


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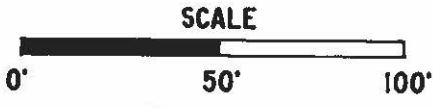


J. D. VANN - LAND SURVEYING
25085 NEW MARKET ROAD
COURTLAND, VIRGINIA 23837
TEL. NO. 757-562-4923

PLAT SHOWING DISPOSITION OF A PORTION OF
THE ALLEY BETWEEN CLAY STREET & SYCAMORE ROAD
BEING CONVEYED TO
JASON L. HOOK & VERONICA HOOK
CITY OF FRANKLIN, VIRGINIA
SCALE 1" = 50' MARCH 8, 2021

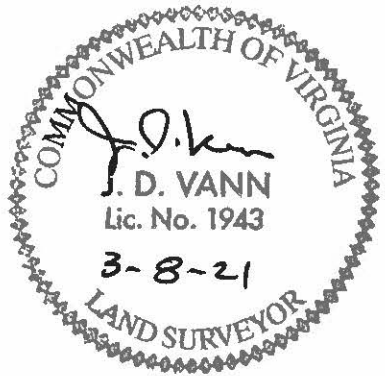


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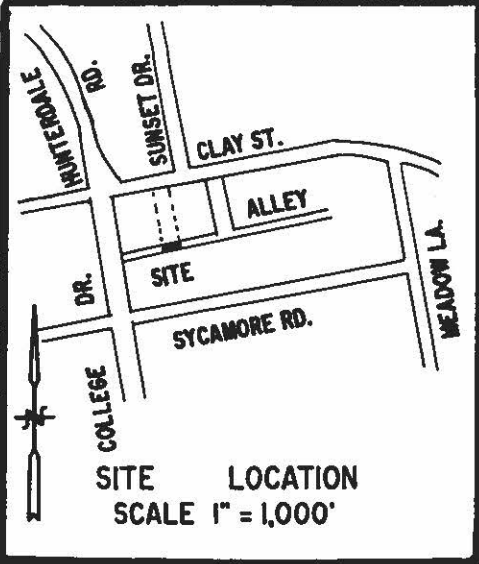


PLAT SHOWING DISPOSITION OF A PORTION OF
 THE ALLEY BETWEEN CLAY STREET & SYCAMORE ROAD
 BEING CONVEYED TO

JOHN E. BRADSHAW
 CITY OF FRANKLIN, VIRGINIA
 SCALE 1" = 50' MARCH 8, 2021



J. D. VANN - LAND SURVEYING
 25085 NEW MARKET ROAD
 COURTLAND, VIRGINIA 23837
 TEL. NO. 757-562-4923

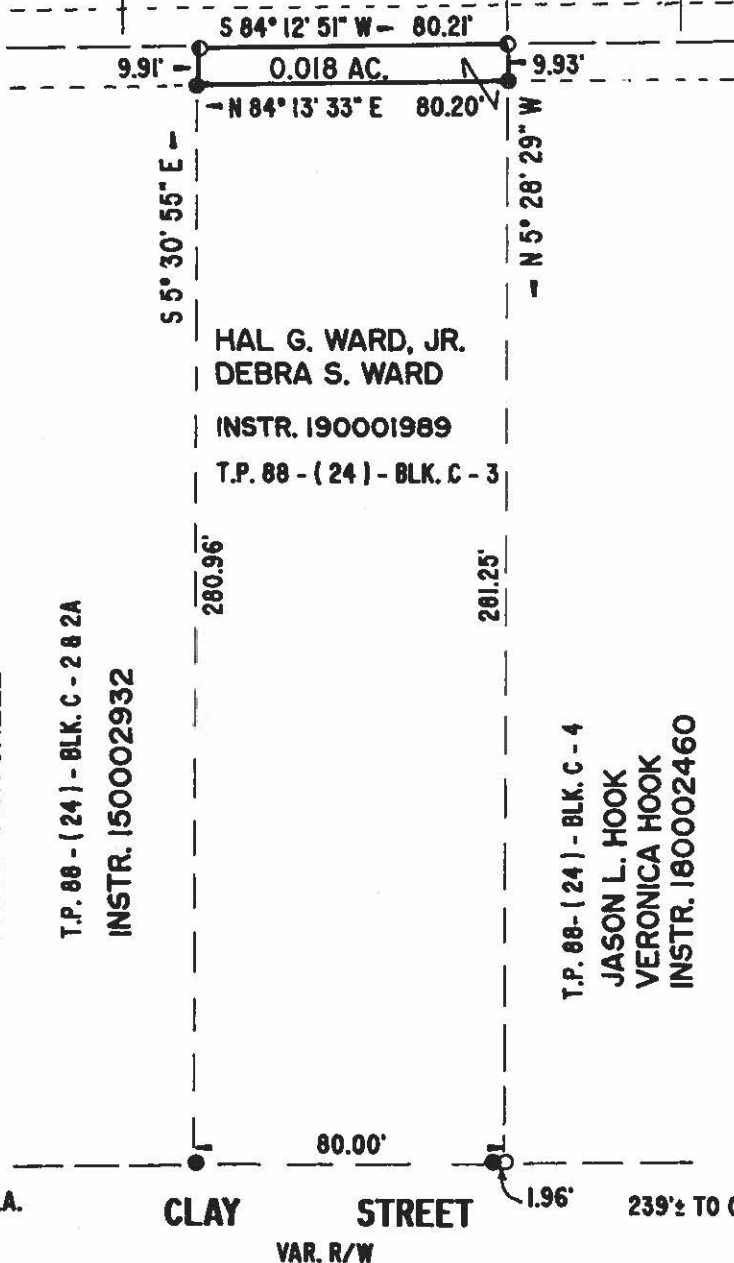


ROBERT J. WOODWARD
MELINDA H. WOODWARD
INSTR. 070001365
T.P. 88 - (24) - BLK. C - 9

T.P. 88 - (27) - 4

JOHN E. BRADSHAW

INSTR. 130000060



P.B. 12 P6.104

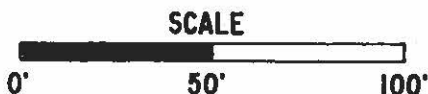
[Handwritten signature]

CHRISTOPHER TORRES
KELLY TWITCHELL

T.P. 88 - (24) - BLK. C - 2 & 2A
INSTR. 150002932

T.P. 88 - (24) - BLK. C - 4
JASON L. HOOK
VERONICA HOOK
INSTR. 180002460

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- TO MEADOW LA.

CLAY STREET
VAR. R/W

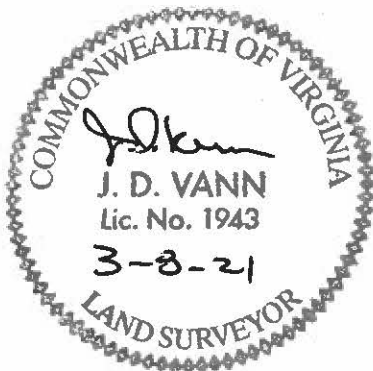
239'± TO COLLEGE DR. -

PLAT SHOWING DISPOSITION OF A PORTION OF
THE ALLEY BETWEEN CLAY STREET & SYCAMORE ROAD
BEING CONVEYED TO

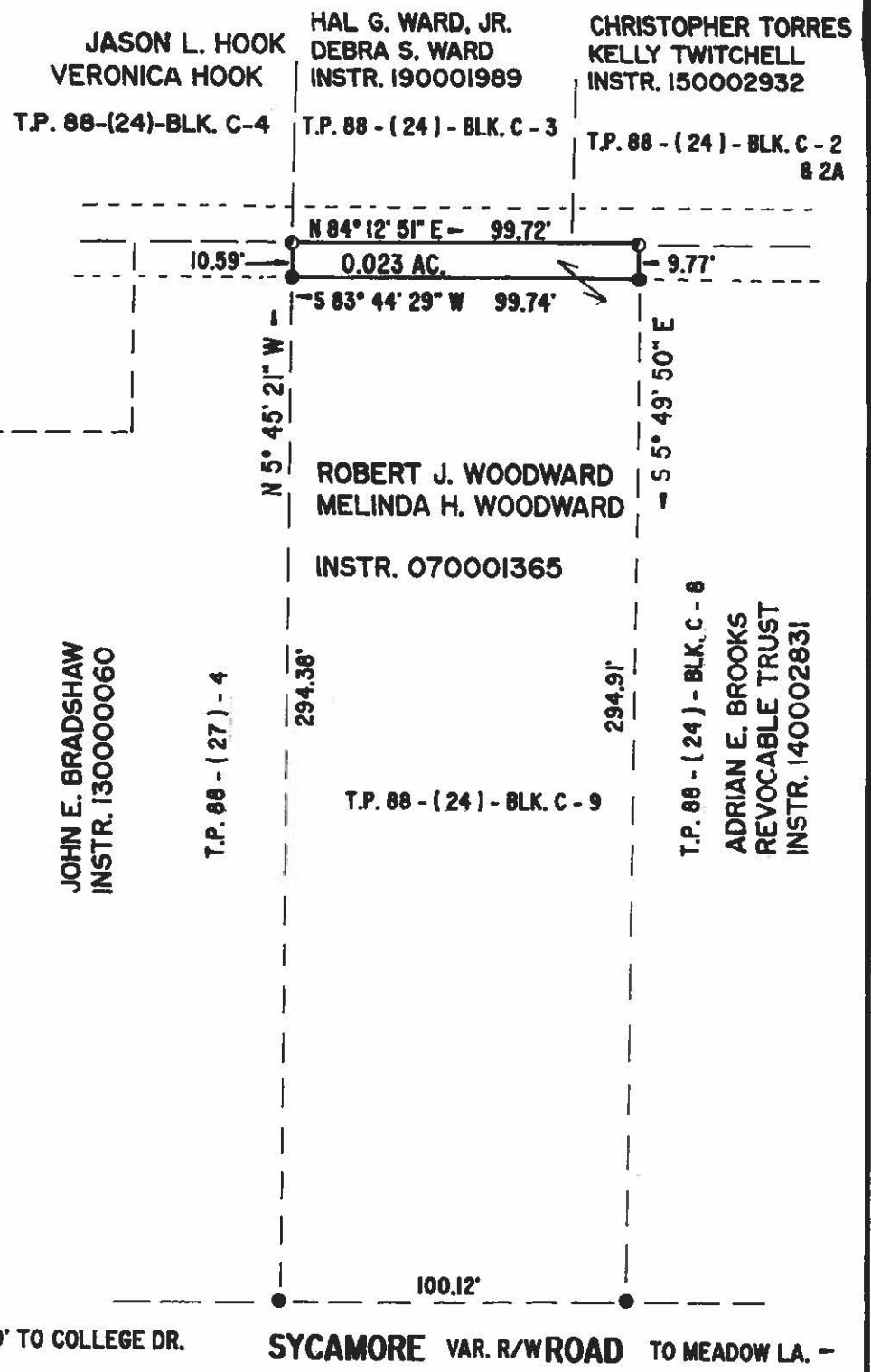
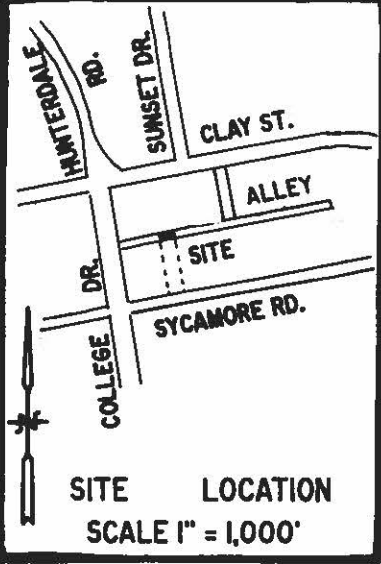
HAL G. WARD, JR. & DEBRA S. WARD

CITY OF FRANKLIN, VIRGINIA

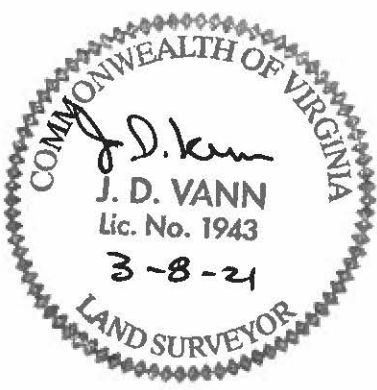
SCALE 1" = 50' MARCH 8, 2021



J. D. VANN - LAND SURVEYING
25085 NEW MARKET ROAD
COURTLAND, VIRGINIA 23837
TEL. NO. 757-562-4923

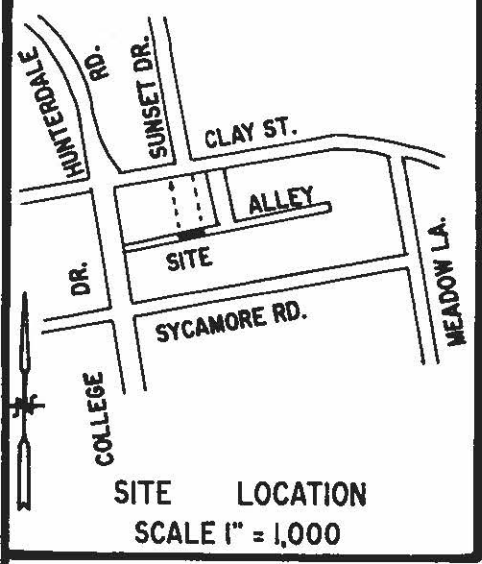


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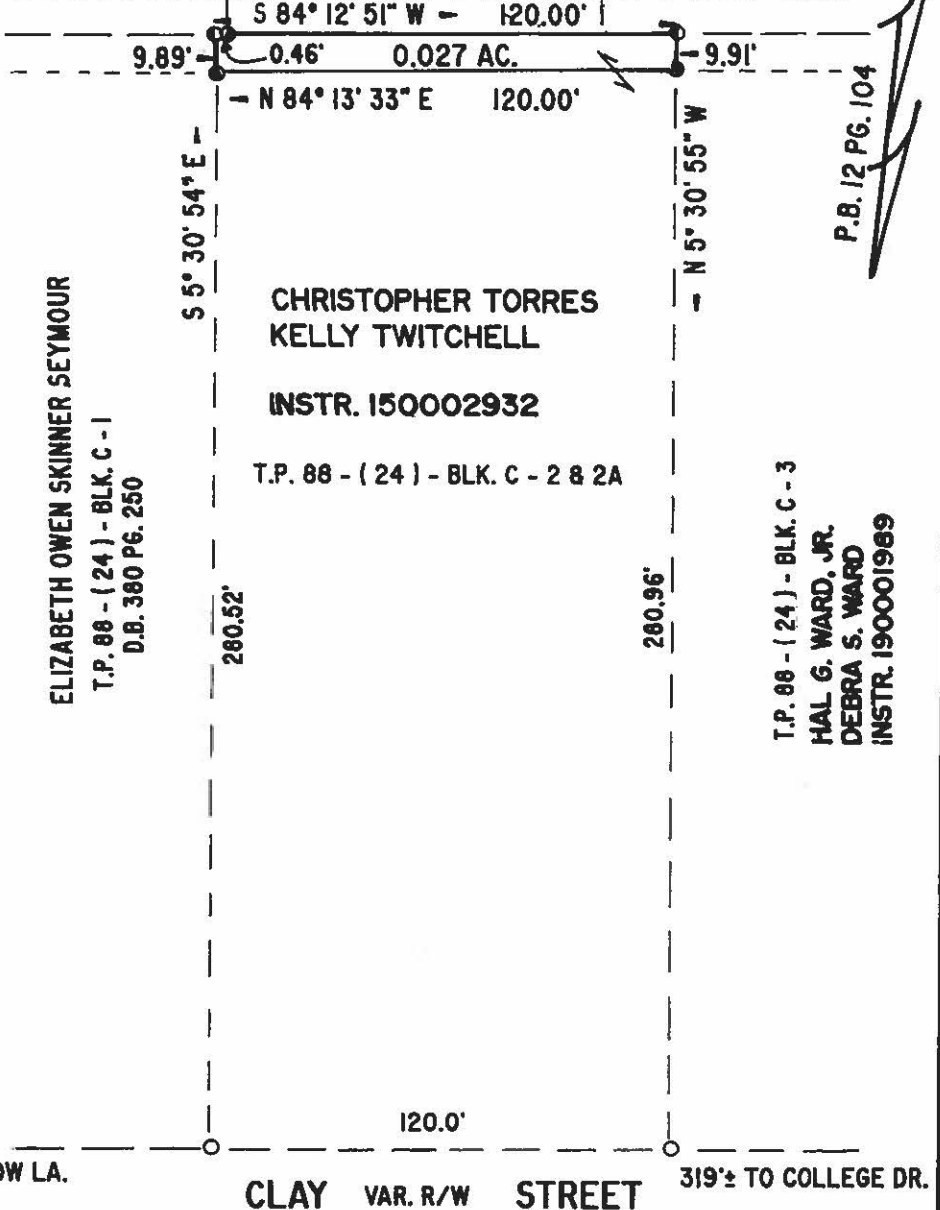


PLAT SHOWING DISPOSITION OF A PORTION OF
THE ALLEY BETWEEN CLAY STREET & SYCAMORE ROAD
BEING CONVEYED TO
ROBERT J. WOODWARD & MELINDA H. WOODWARD
CITY OF FRANKLIN, VIRGINIA
SCALE 1" = 50' MARCH 8, 2021

J. D. VANN - LAND SURVEYING
25085 NEW MARKET ROAD
COURTLAND, VIRGINIA 23837
TEL. NO. 757-562-4923



ANTHONY T. BRYANT JANE B. BRYANT T.P. 88 - (24) - BLK. C - 7 8 7A D.B. 470 PG. 498	ADRIAN E. BROOKS REVOCABLE TRUST T.P. 88 - (24) - BLK. C - 8 INSTR. 140002831	ROBERT J. WOODWARD MELINDA H. WOODWARD T.P. 88 - (24) - BLK. C - 9 INSTR. 070001365
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ELIZABETH OWEN SKINNER SEYMOUR
T.P. 88 - (24) - BLK. C - 1
D.B. 380 PG. 250

CHRISTOPHER TORRES
KELLY TWITCHELL
INSTR. 150002932
T.P. 88 - (24) - BLK. C - 2 & 2A

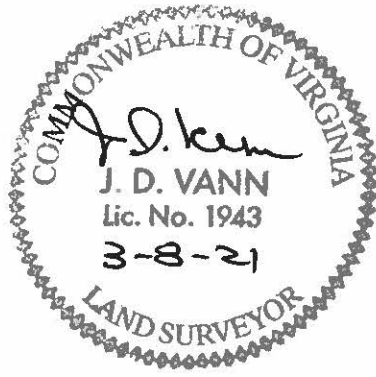
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HAL G. WARD, JR.
DEBRA S. WARD
INSTR. 190001989

P.B. 12 PG. 104

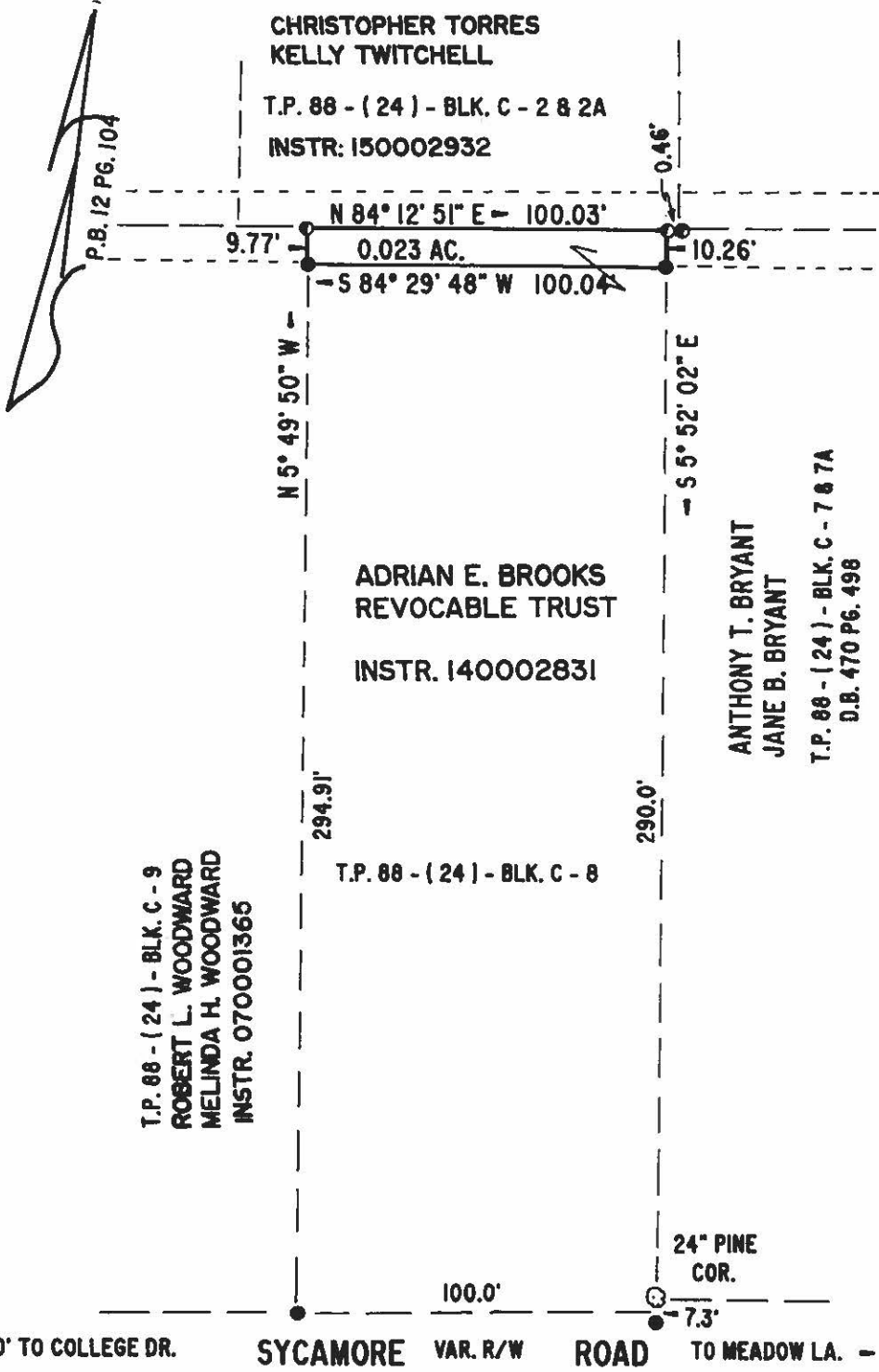
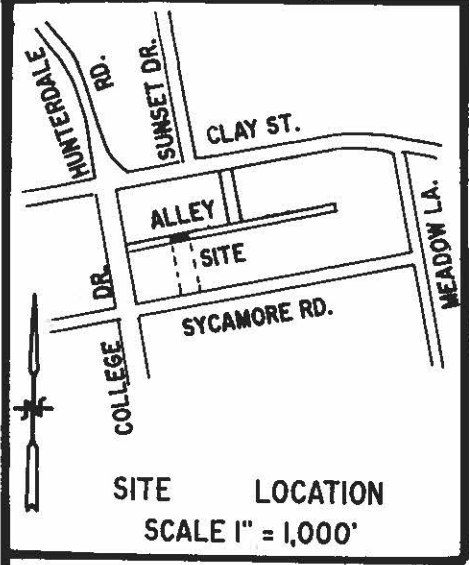
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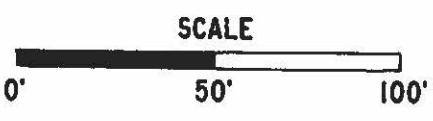
PLAT SHOWING DISPOSITION OF A PORTION OF
THE ALLEY BETWEEN CLAY STREET & SYCAMORE ROAD
BEING CONVEYED TO
CHRISTOPHER TORRES & KELLY TWITCHELL
CITY OF FRANKLIN, VIRGINIA
SCALE 1" = 50' MARCH 8, 2021



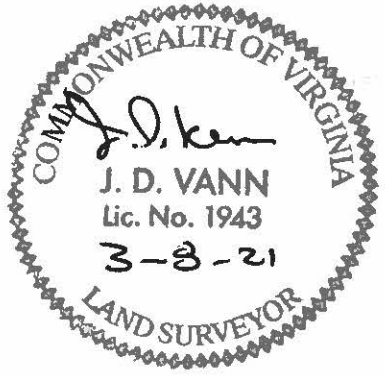
J. D. VANN - LAND SURVEYING
25085 NEW MARKET ROAD
COURTLAND, VIRGINIA 23837
TEL. NO. 757-562-4923



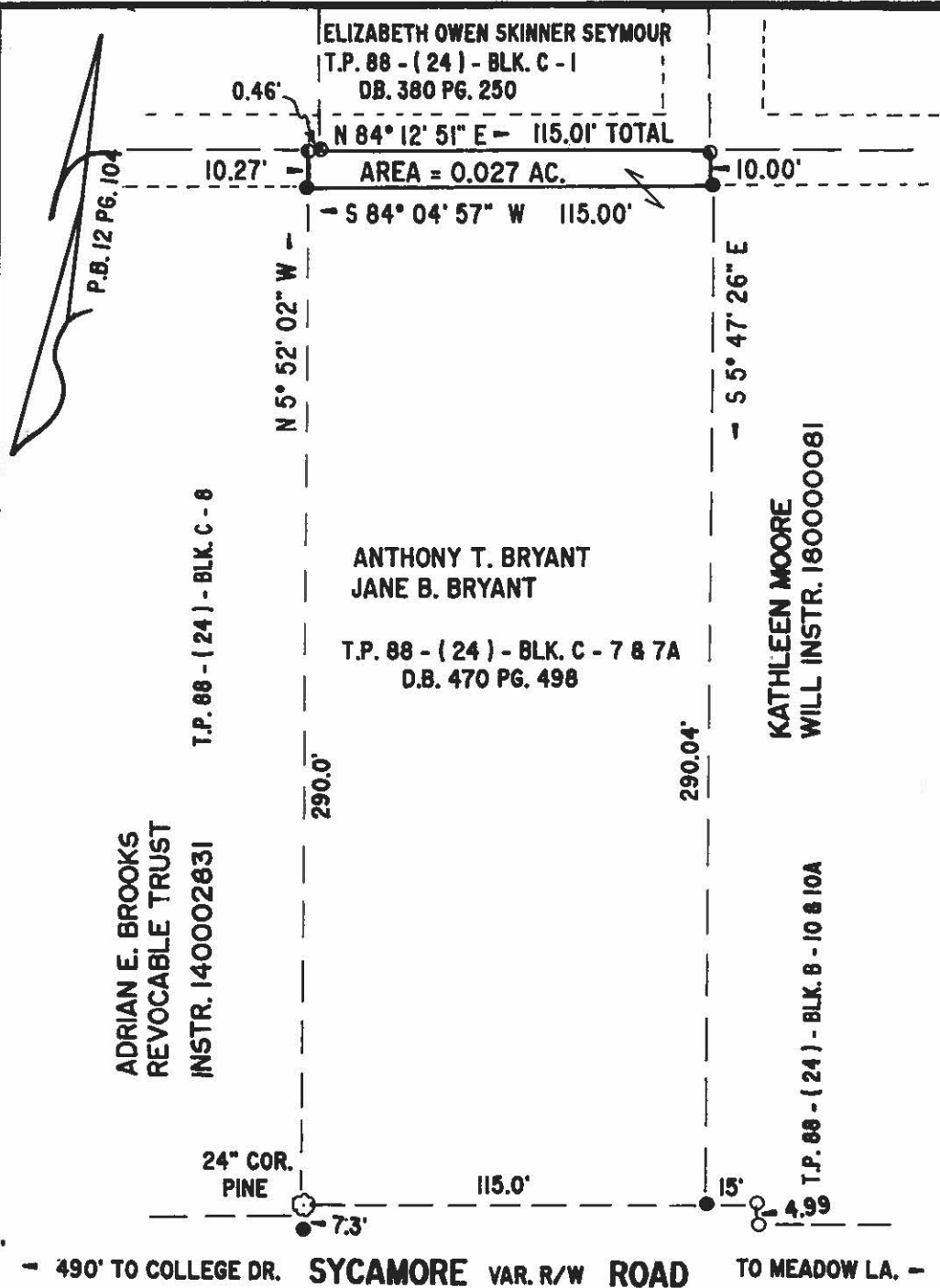
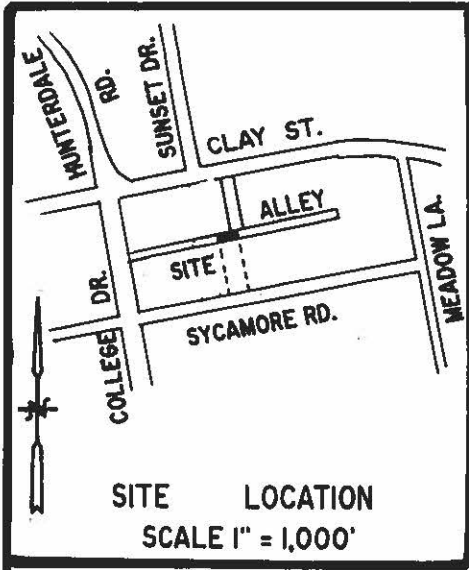
- - DENOTES IRON PIN FOUND
- - DENOTES IRON PIN SET



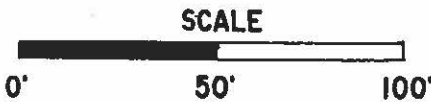
PLAT SHOWING DISPOSITION OF A PORTION OF
THE ALLEY BETWEEN CLAY STREET & SYCAMORE ROAD
BEING CONVEYED TO
ADRIAN E. BROOKS REVOCABLE TRUST
CITY OF FRANKLIN, VIRGINIA
SCALE 1" = 50' MARCH 8, 2021



J. D. VANN - LAND SURVEYING
25085 NEW MARKET ROAD
COURTLAND, VIRGINIA 23837
TEL. NO. 757-562-4923



- - DENOTES IRON PIN FOUND
- - DENOTES IRON PIN SET

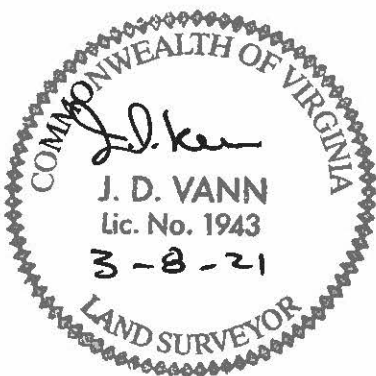


PLAT SHOWING DISPOSITION OF A PORTION OF
THE ALLEY BETWEEN CLAY STREET & SYCAMORE ROAD
BEING CONVEYED TO

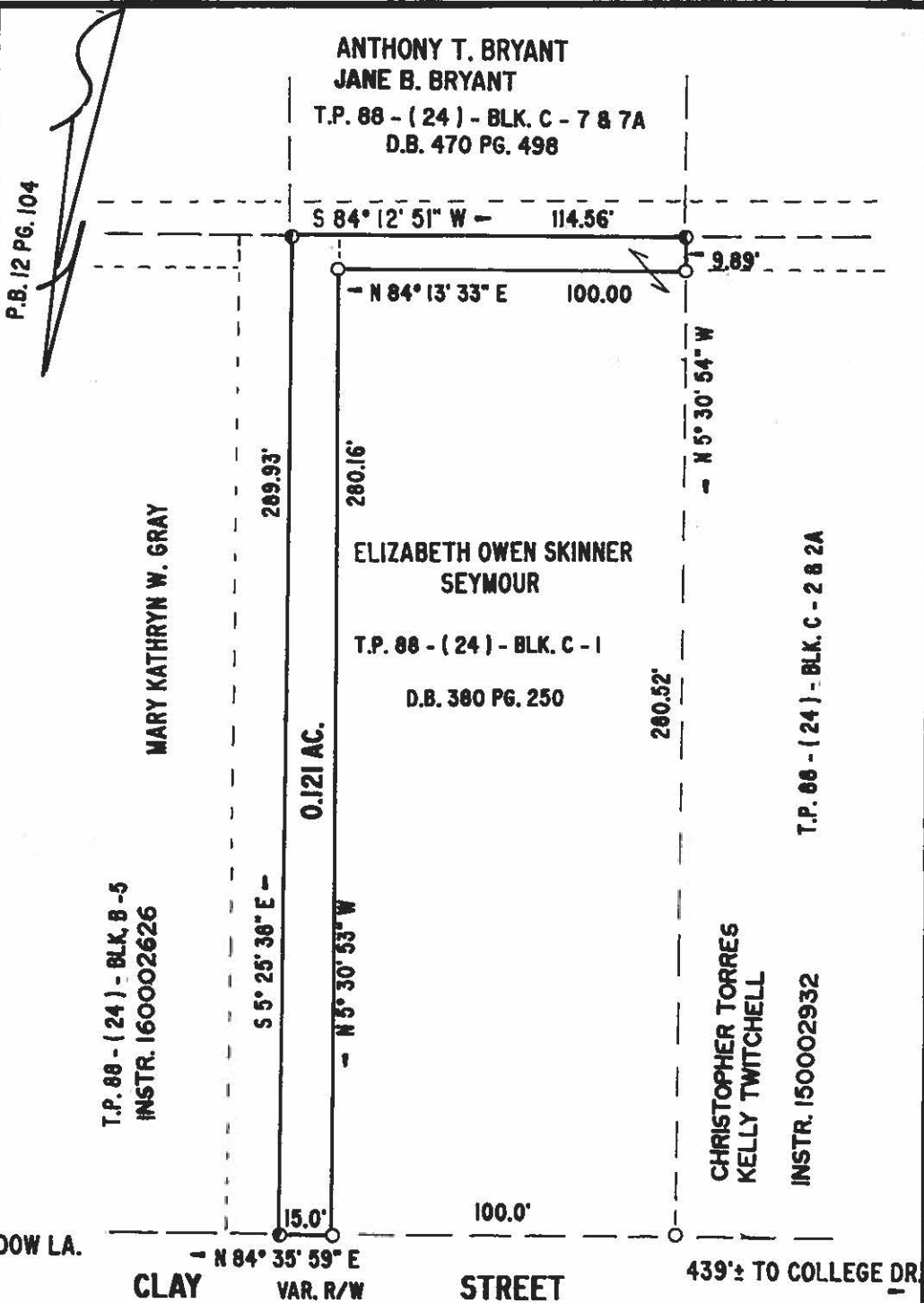
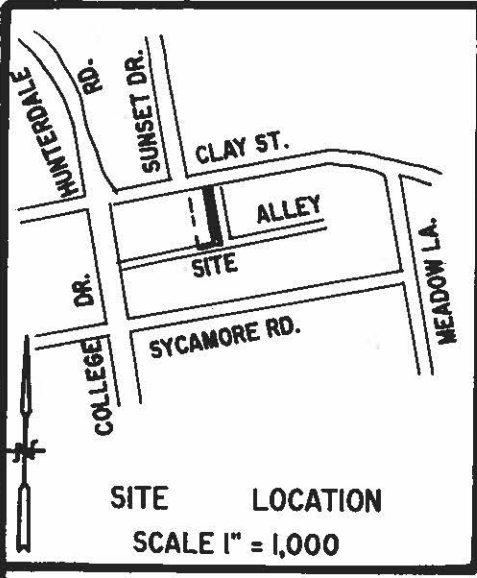
ANTHONY T. BRYANT & JANE B. BRYANT

CITY OF FRANKLIN, VIRGINIA

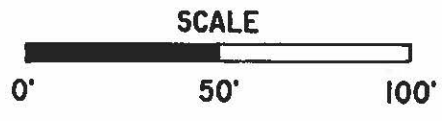
SCALE 1" = 50' MARCH 8, 2021



J. D. VANN - LAND SURVEYING
25085 NEW MARKET ROAD
COURTLAND, VIRGINIA 23837
TEL. NO. 757-562-4923



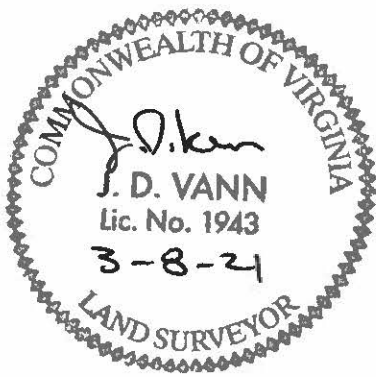
● - DENOTES IRON PIN FOUND
○ - DENOTES IRON PIN SET



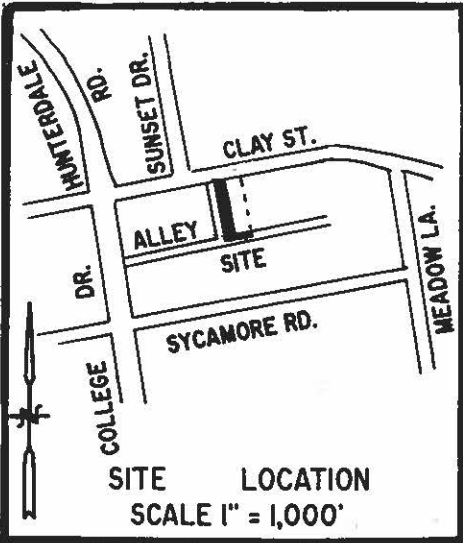
PLAT SHOWING DISPOSITION OF A PORTION OF THE ALLEY BETWEEN CLAY STREET & SYCAMORE ROAD AND A PORTION OF AN UNDEVELOPED STREET BEING CONVEYED TO

ELIZABETH OWEN SKINNER SEYMOUR

CITY OF FRANKLIN, VIRGINIA
SCALE 1" = 50' MARCH 8, 2021



J. D. VANN - LAND SURVEYING
25085 NEW MARKET ROAD
COURTLAND, VIRGINIA 23837
TEL. NO. 757-562-4923

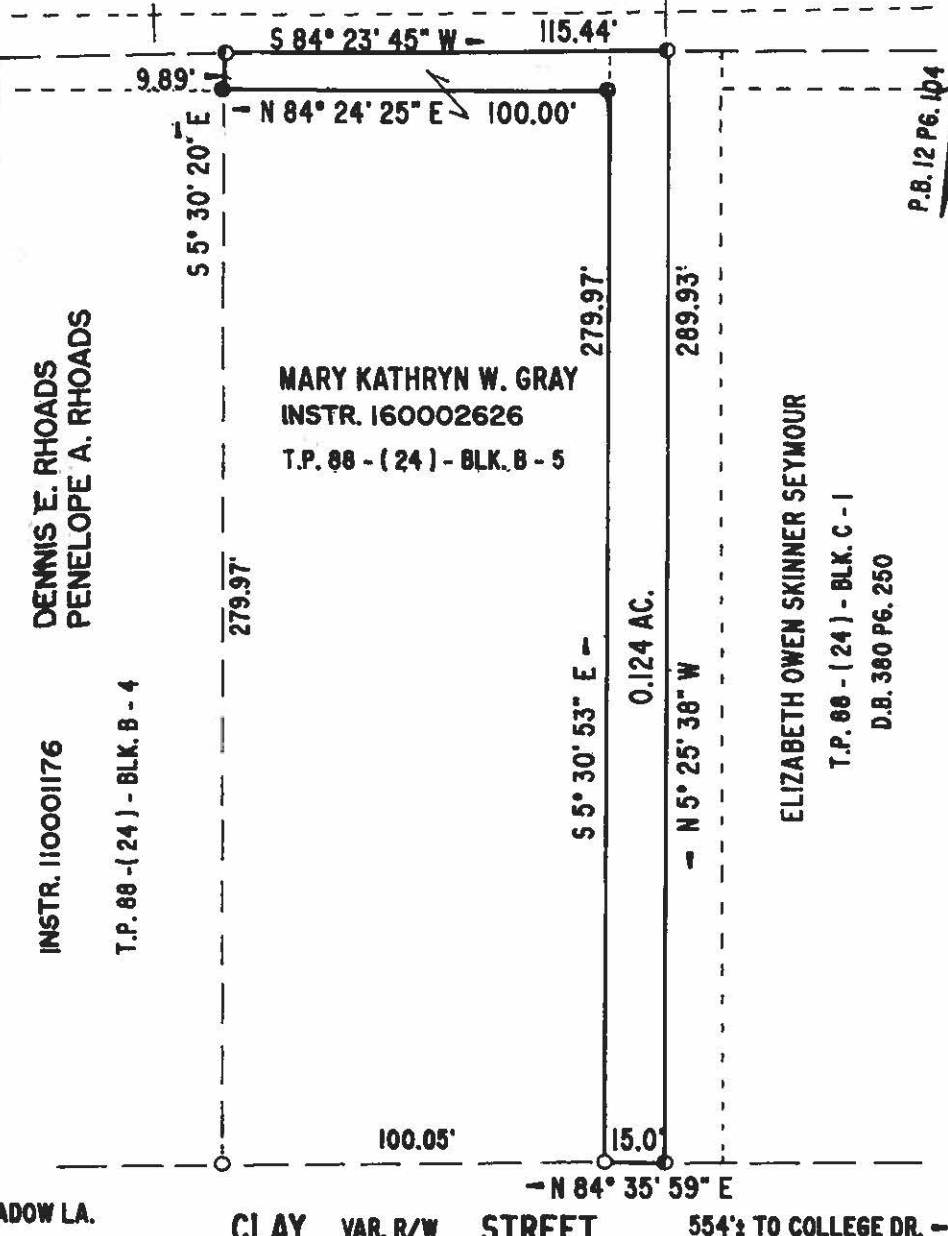


KATHLEEN MOORE
WILL INSTR. 180000081

T.P. 88 - (24) - BLK. B - 10 & 10A

ANTHONY T. BRYANT
JANE B. BRYANT

D.B. 470 PG. 498



P.B. 12 PG. 104

● - DENOTES IRON PIN FOUND

○ - DENOTES IRON PIN SET

SCALE

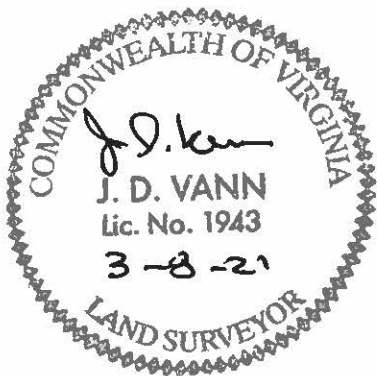


PLAT SHOWING DISPOSITION OF A PORTION OF
THE ALLEY BETWEEN CLAY STREET & SYCAMORE ROAD
AND A PORTION OF AN UNDEVELOPED STREET
BEING CONVEYED TO

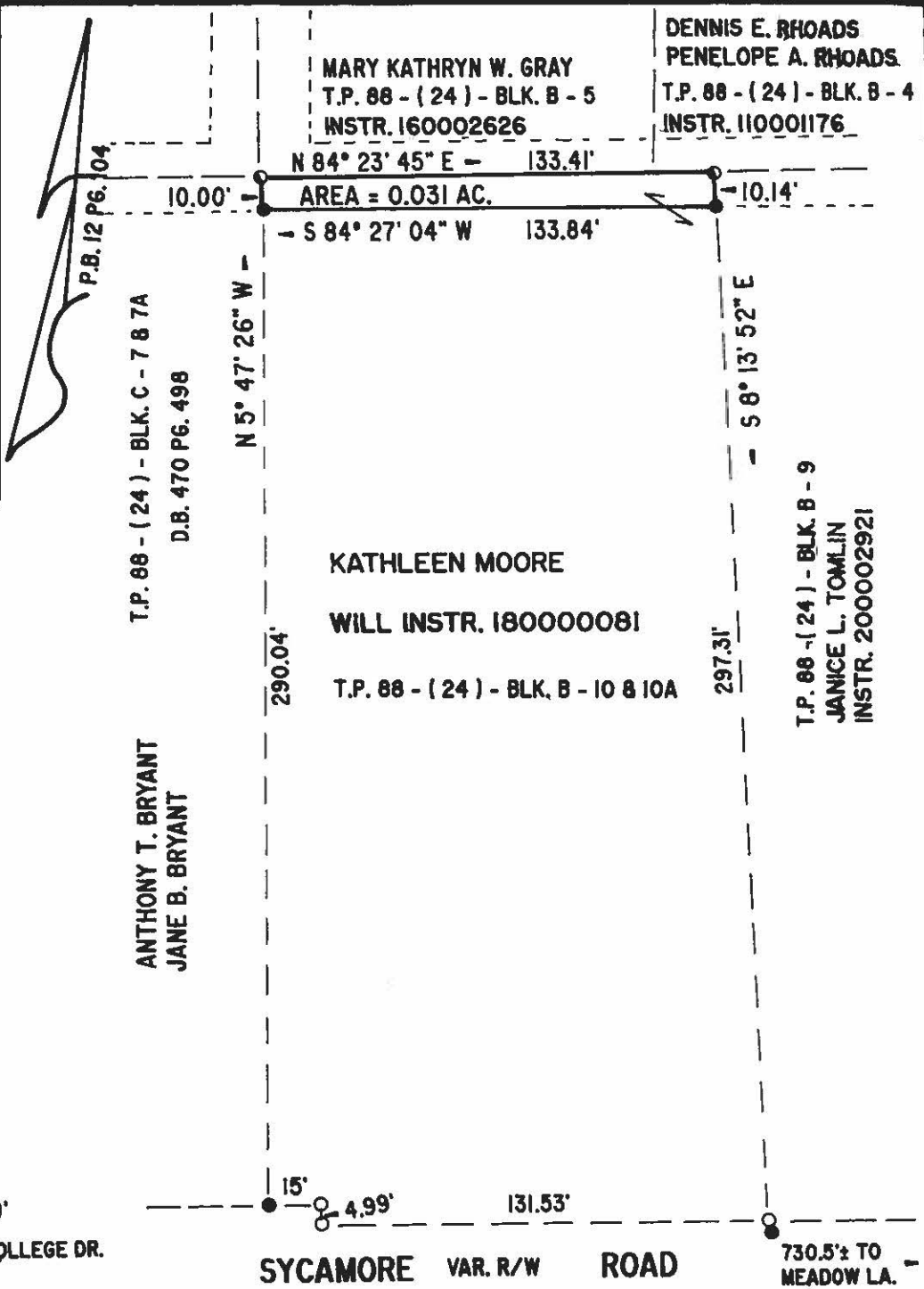
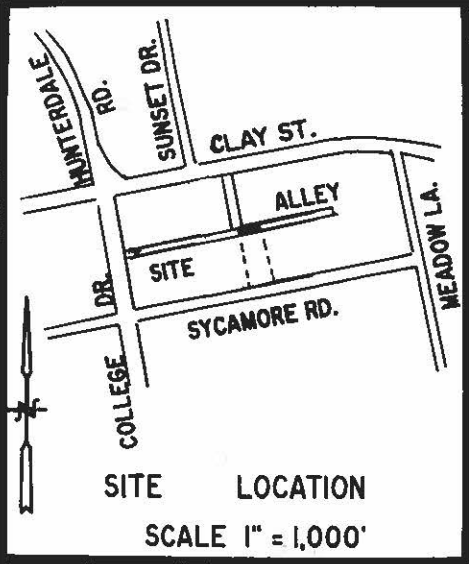
MARY KATHRYN W. GRAY

CITY OF FRANKLIN, VIRGINIA

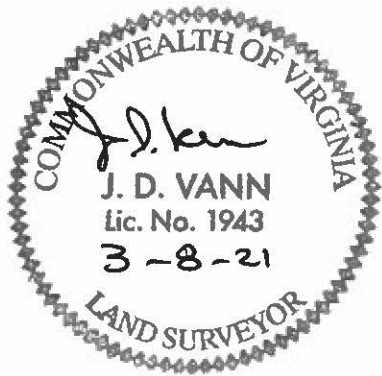
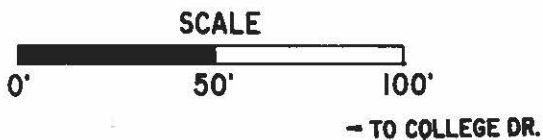
SCALE 1" = 50' MARCH 8, 2021



J. D. VANN - LAND SURVEYING
25085 NEW MARKET ROAD
COURTLAND, VIRGINIA 23837
TEL. NO. 757-562-4923

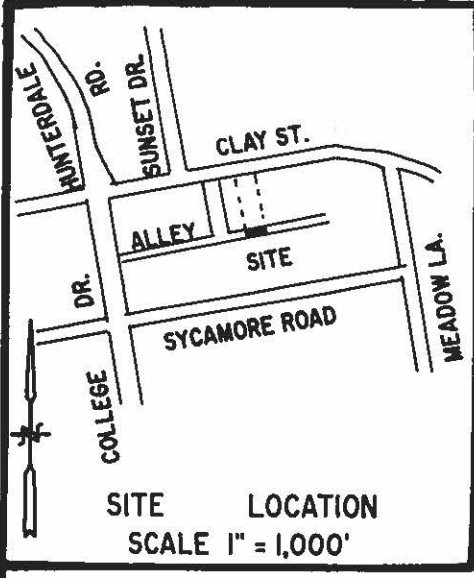


- - DENOTES IRON PIN FOUND
- - DENOTES IRON PIN SET



PLAT SHOWING DISPOSITION OF A PORTION OF
THE ALLEY BETWEEN CLAY STREET & SYCAMORE ROAD
BEING CONVEYED TO
KATHLEEN MOORE
CITY OF FRANKLIN, VIRGINIA
SCALE 1" = 50' MARCH 8, 2021

J. D. VANN - LAND SURVEYING
25085 NEW MARKET ROAD
COURTLAND, VIRGINIA 23837
TEL. NO. 757-562-4923

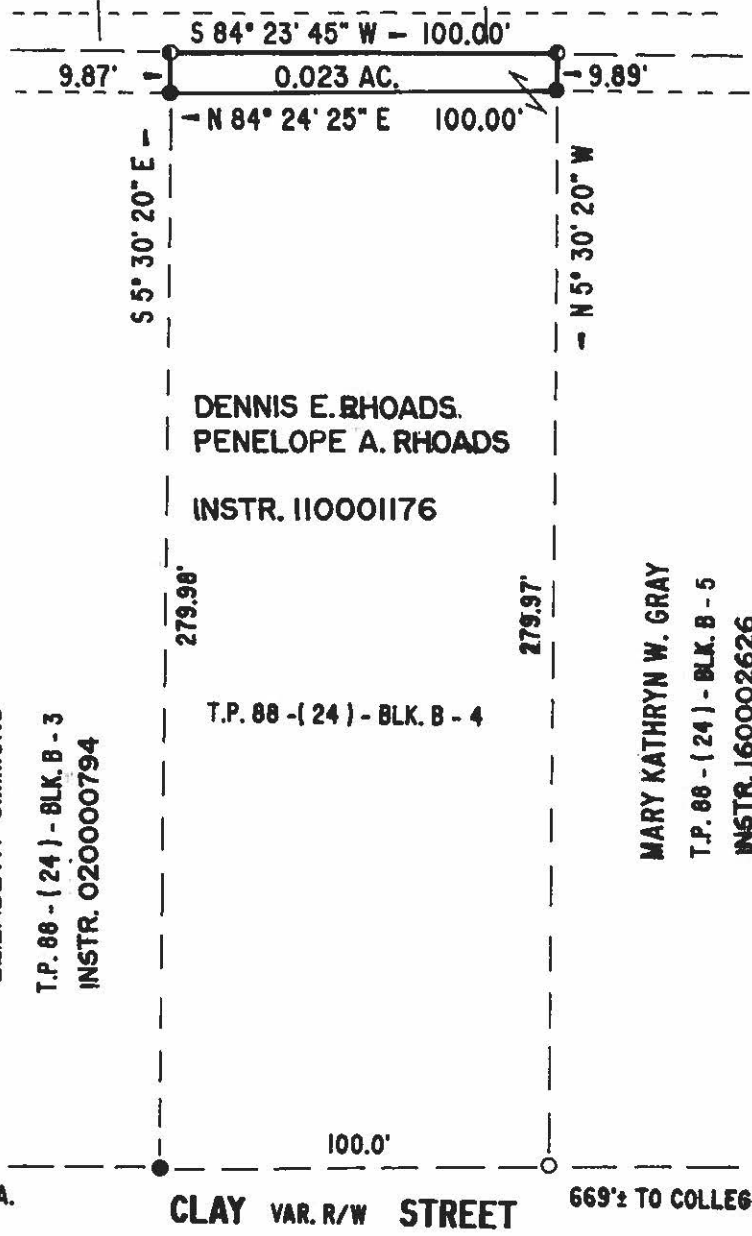


SITE LOCATION
SCALE 1" = 1,000'

JANICE L. TOMLIN
INSTR. 200002921
T.P. 88 - (24) - BLK. B - 9

KATHLEEN MOORE
WILL INSTR. 180000081
T.P. 88 - (24) - BLK. B - 10 & 10A

P.B. 12 PG. 104



DENNIS E. RHOADS.
PENELOPE A. RHOADS

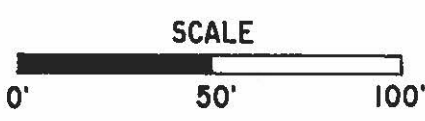
INSTR. 110001176

T.P. 88 - (24) - BLK. B - 4

ELIZABETH SIMMONS
T.P. 88 - (24) - BLK. B - 3
INSTR. 020000794

MARY KATHRYN W. GRAY
T.P. 88 - (24) - BLK. B - 5
INSTR. 160002626

- - DENOTES IRON PIN FOUND
- - DENOTES IRON PIN SET

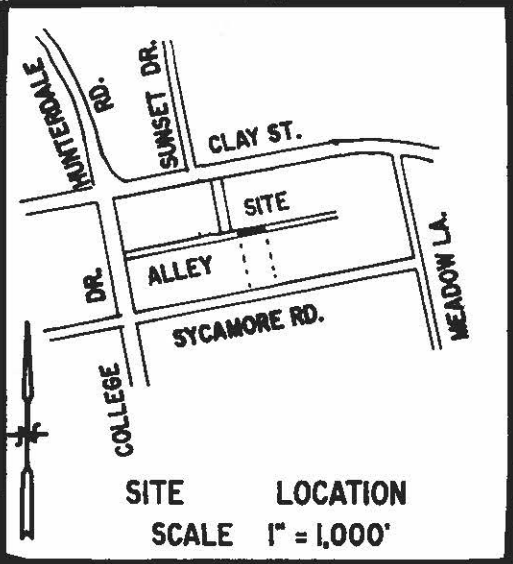


- TO MEADOW LA. CLAY VAR. R/W STREET 669'± TO COLLEGE DR. -



PLAT SHOWING DISPOSITION OF A PORTION OF
THE ALLEY BETWEEN CLAY STREET & SYCAMORE ROAD
BEING CONVEYED TO
DENNIS E. RHOADS & PENELOPE A. RHOADS
CITY OF FRANKLIN, VIRGINIA
SCALE 1" = 50' MARCH 8, 2021

J. D. VANN - LAND SURVEYING
25085 NEW MARKET ROAD
COURTLAND, VIRGINIA 23837
TEL. NO. 757-562-4923



DENNIS E. RHOADS
PENELOPE A. RHOADS

ELIZABETH SIMMONS

T.P. 88 - (24) - BLK. B - 4
INSTR. 110001176

T.P. 88 - (24) - BLK. B - 3
INSTR. 020000794

P.B. 12 P.G. 104

N 84° 23' 45" E - 100.50'
10.14' - AREA = 0.023 AC. - 10.12'

- S 84° 22' 59" W 100.50'

N 8° 13' 52" W -

JANICE L. TOMLIN
INSTR. 200002921

- S 8° 13' 55" E

KATHLEEN MOORE
WILL INSTR. 180000081

T.P. 88 - (24) - BLK. B - 10 & 10A

T.P. 88 - (24) - BLK. B - 9

297.31'

297.31'

T.P. 88 - (24) - BLK. B - 8
STEPHEN D. HUDGINS
SUSAN R. HUDGINS
INSTR. 0900003704

● - DENOTES IRON PIN FOUND

○ - DENOTES IRON PIN SET

SCALE



- TO COLLEGE DR.

SYCAMORE 40' R/W ROAD

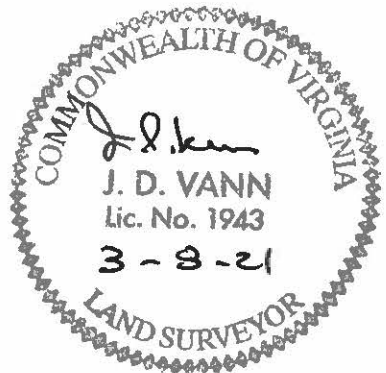
630'± TO MEADOW LA.

PLAT SHOWING DISPOSITION OF A PORTION OF
THE ALLEY BETWEEN CLAY STREET & SYCAMORE ROAD
BEING CONVEYED TO

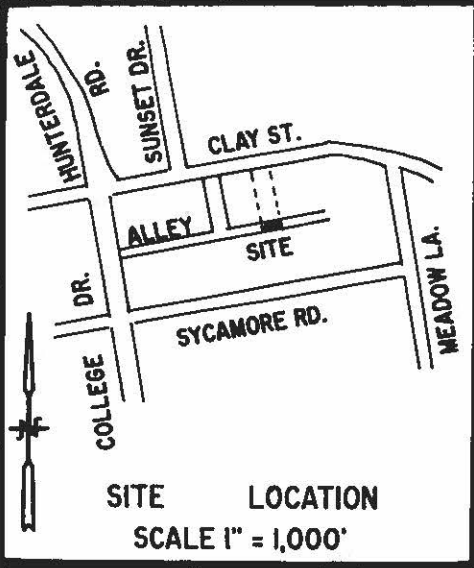
JANICE L. TOMLIN

CITY OF FRANKLIN, VIRGINIA

SCALE 1" = 50' MARCH 8, 2021



J. D. VANN - LAND SURVEYING
25085 NEW MARKET ROAD
COURTLAND, VIRGINIA 23837
TEL. NO. 757-562-4923



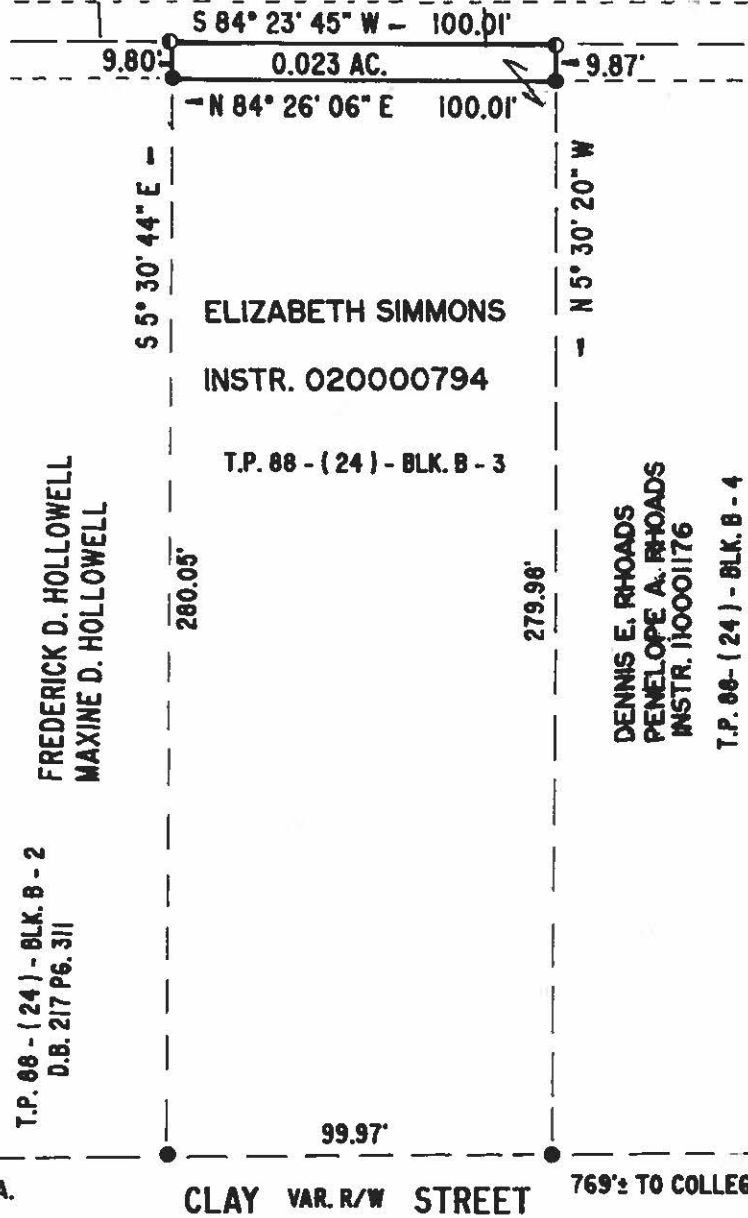
T.P. 88 - (24) - BLK. B - 8

STEPHEN D. HUDGINS
SUSAN R. HUDGINS
INSTR. 090003704

JANICE L. TOMLIN
INSTR. 200002921

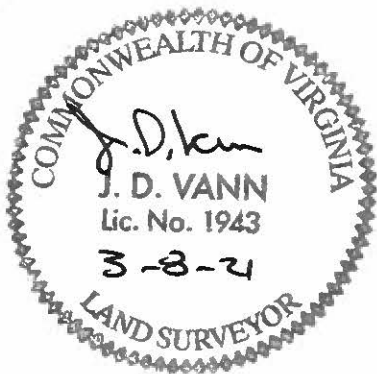
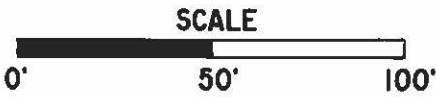
T.P. 88 - (24) - BLK. B - 9

P.B. 12 PG. 104



● - DENOTES IRON PIN FOUND

⊙ - DENOTES IRON PIN SET



J. D. VANN - LAND SURVEYING
25085 NEW MARKET ROAD
COURTLAND, VIRGINIA 23837
TEL. NO. 757-562-4923

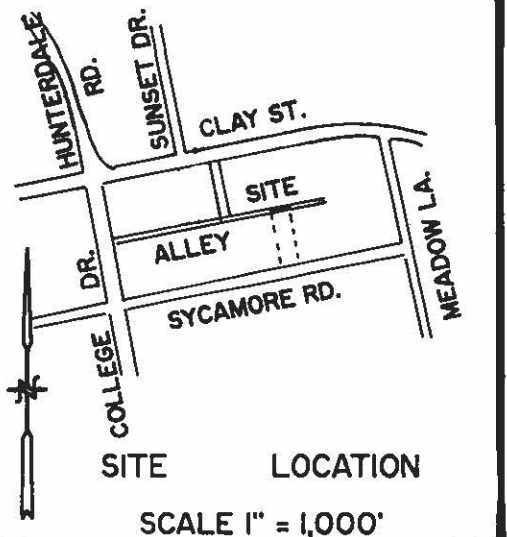
PLAT SHOWING DISPOSITION OF A PORTION OF
THE ALLEY BETWEEN CLAY STREET & SYCAMORE ROAD

BEING CONVEYED TO

ELIZABETH SIMMONS

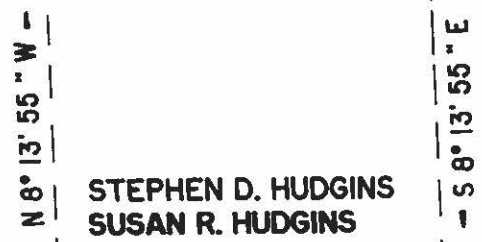
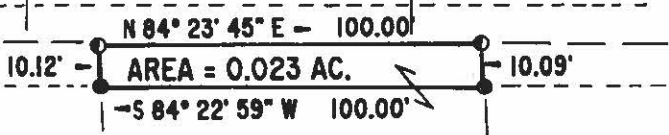
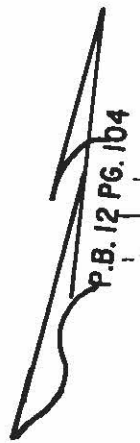
CITY OF FRANKLIN, VIRGINIA

SCALE 1" = 50' MARCH 8, 2021



ELIZABETH SIMMONS
 INSTR. 020000794
 T.P. 88 - (24) - BLK. B - 3

FREDERICK D. HOLLOWELL
 MAXINE D. HOLLOWELL
 T.P. 88 - (24) - BLK. B - 2
 D.B. 217 PG. 311



JANICE L. TOMLIN
 INSTR. 200002921

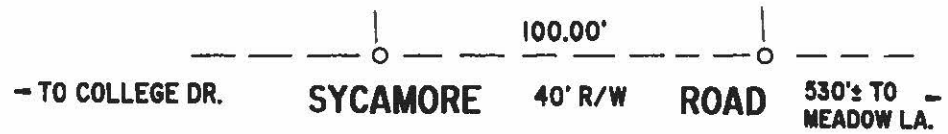
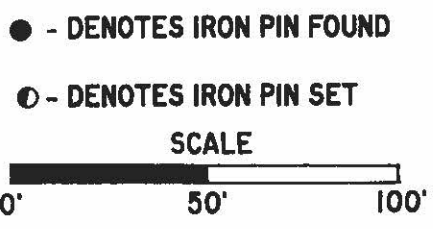
STEPHEN D. HUDGINS
 SUSAN R. HUDGINS
 INSTR. 090003704

T.P. 88 - (24) - BLK. B - 8

T.P. 88 - (24) - BLK. B - 7

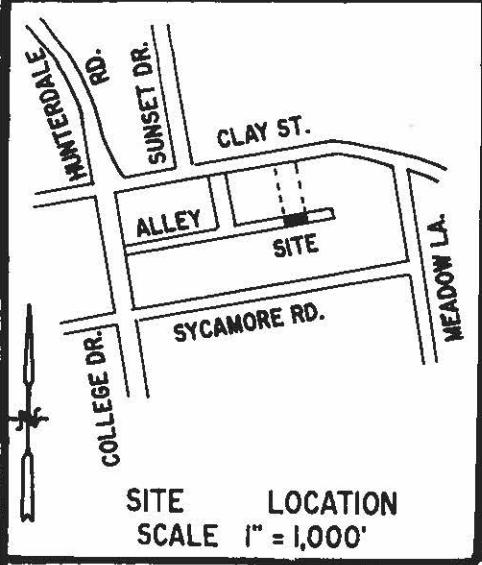
WALTER P. JOYNER
 INSTR. 070002791

T.P. 88 - (24) - BLK. B - 9

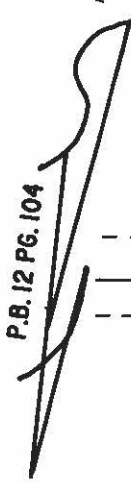


PLAT SHOWING DISPOSITION OF A PORTION OF
 THE ALLEY BETWEEN CLAY STREET & SYCAMORE ROAD
 BEING CONVEYED TO
STEPHEN D. HUDGINS & SUSAN R. HUDGINS
 CITY OF FRANKLIN, VIRGINIA
 SCALE 1" = 50' MARCH 8, 2021

J. D. VANN - LAND SURVEYING
 25085 NEW MARKET ROAD
 COURTLAND, VIRGINIA 23837
 TEL. NO. 757-562-4923

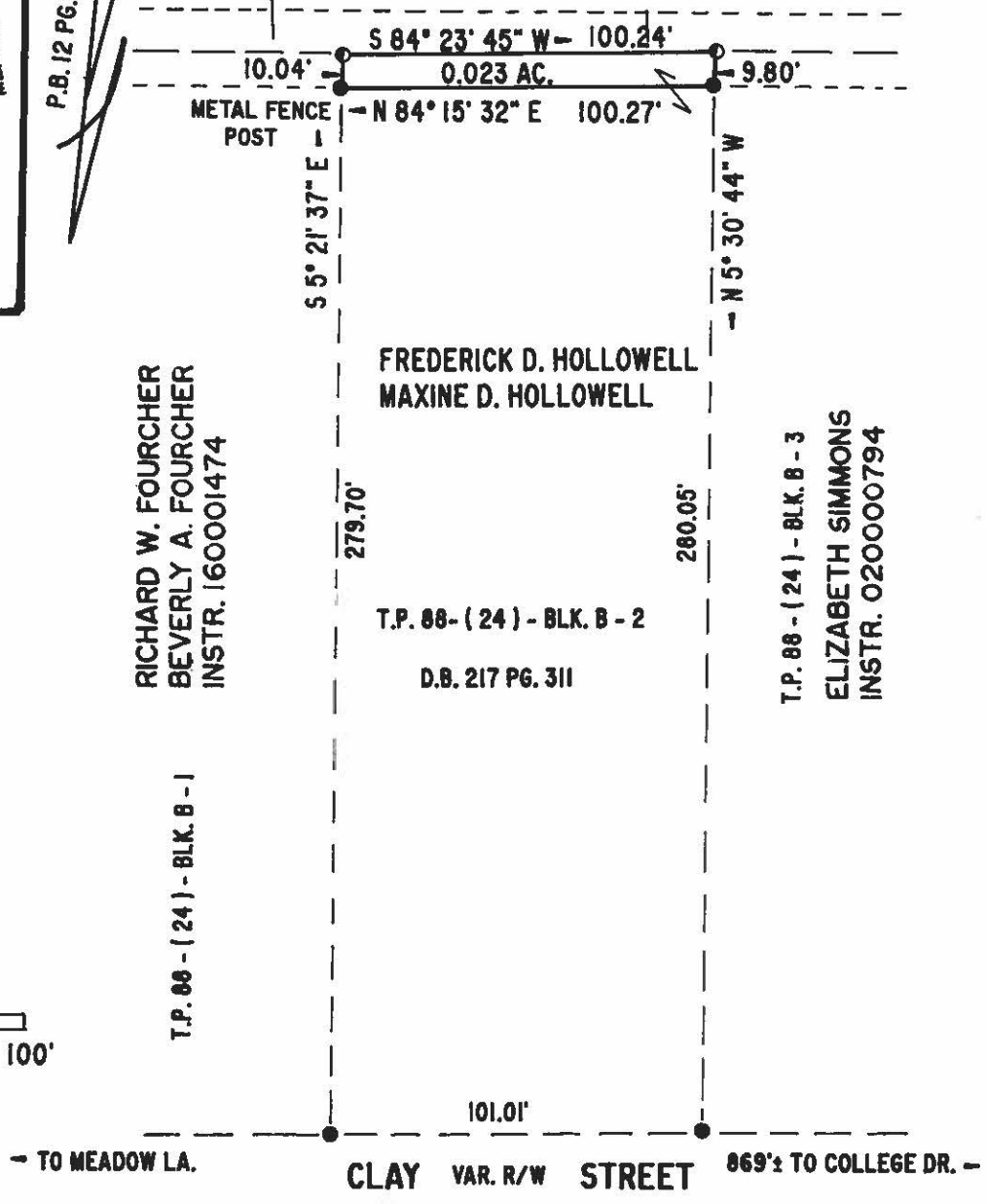


SITE LOCATION
SCALE 1" = 1,000'



WALTER P. JOYNER
INSTR. 070002791
T.P. 88 - (24) - BLK. B - 7

STEPHEN D. HUDGINS
SUSAN R. HUDGINS
INSTR. 090003704
T.P. 88 - (24) - BLK. B - 8



RICHARD W. FOURCHER
BEVERLY A. FOURCHER
INSTR. 160001474

FREDERICK D. HOLLOWELL
MAXINE D. HOLLOWELL

ELIZABETH SIMMONS
INSTR. 020000794

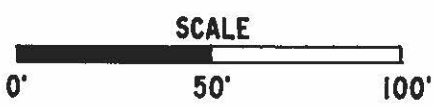
T.P. 88 - (24) - BLK. B - 2

D.B. 217 PG. 311

T.P. 88 - (24) - BLK. B - 1

● - DENOTES IRON PIN FOUND

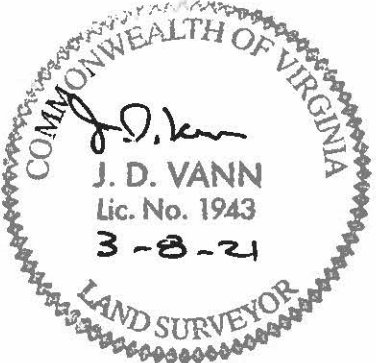
○ - DENOTES IRON PIN SET



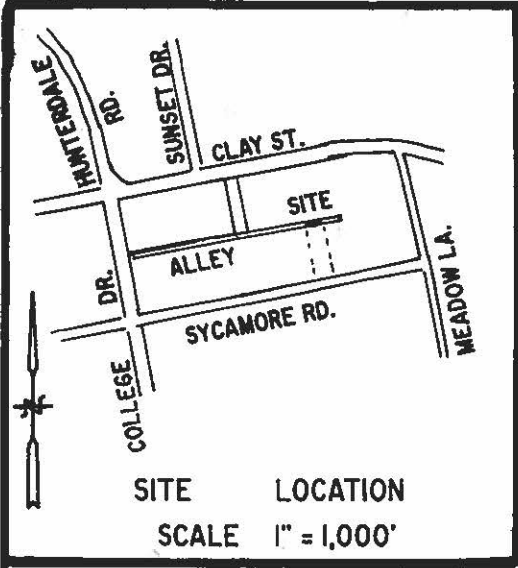
- TO MEADOW LA. CLAY VAR. R/W STREET 869'± TO COLLEGE DR. -

PLAT SHOWING DISPOSITION OF A PORTION OF
THE ALLEY BETWEEN CLAY STREET & SYCAMORE ROAD
BEING CONVEYED TO
FREDERICK D. HOLLOWELL & MAXINE D. HOLLOWELL

CITY OF FRANKLIN, VIRGINIA
SCALE 1" = 50' MARCH 8, 2021

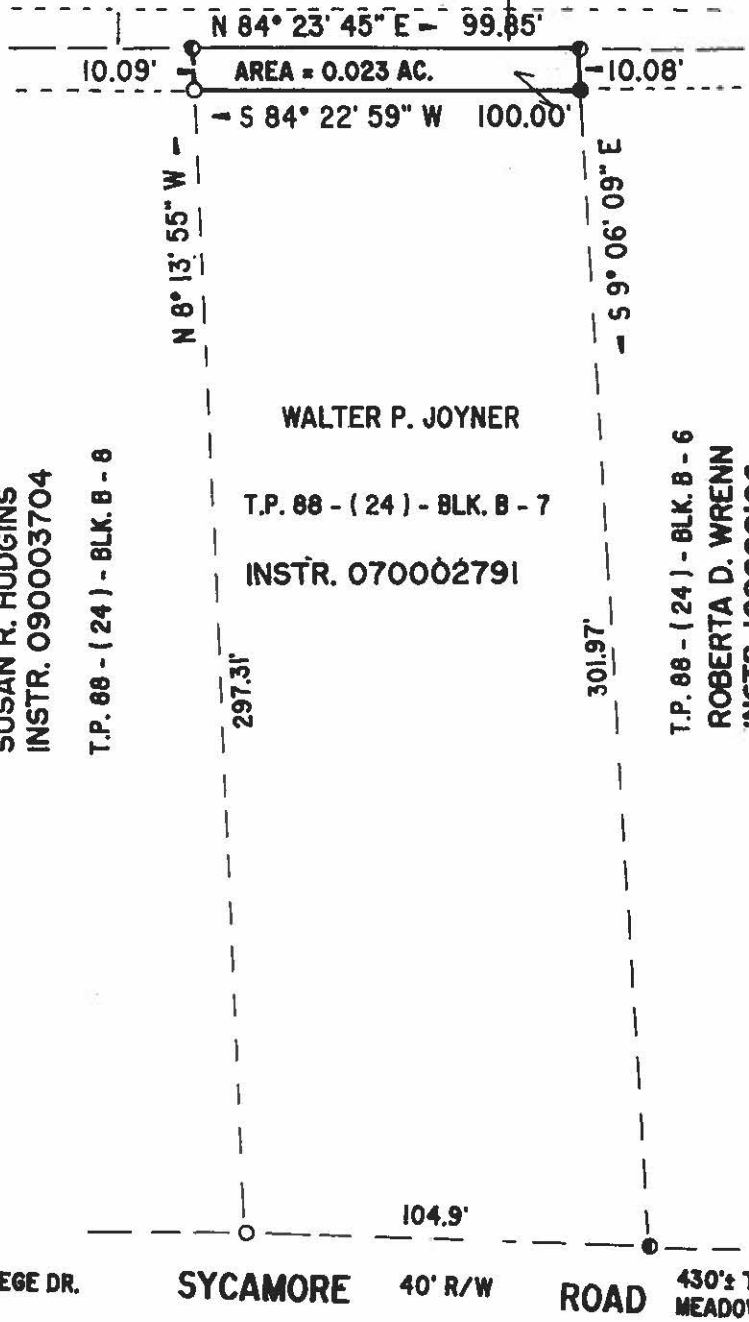


J. D. VANN - LAND SURVEYING
25085 NEW MARKET ROAD
COURTLAND, VIRGINIA 23837
TEL. NO. 757-562-4923



T.P. 88 - (24) - BLK. B - 2
D.B. 217 PG. 311
FREDERICK D. HOLLOWELL
MAXINE D. HOLLOWELL

T.P. 88 - (24) - BLK. B - 1
RICHARD W. FOURCHER
BEVERLY A. FOURCHER
INSTR. 160001474



STEPHEN D. HUDGINS
SUSAN R. HUDGINS
INSTR. 090003704

T.P. 88 - (24) - BLK. B - 8

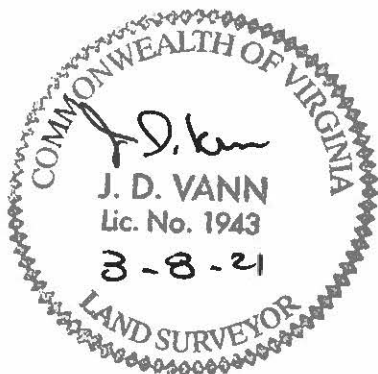
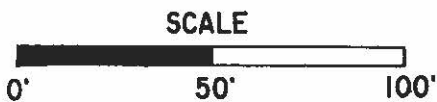
WALTER P. JOYNER

T.P. 88 - (24) - BLK. B - 7

INSTR. 070002791

T.P. 88 - (24) - BLK. B - 6
ROBERTA D. WRENN
INSTR. 160000106

- - DENOTES IRON PIN FOUND
- - DENOTES IRON PIN SET



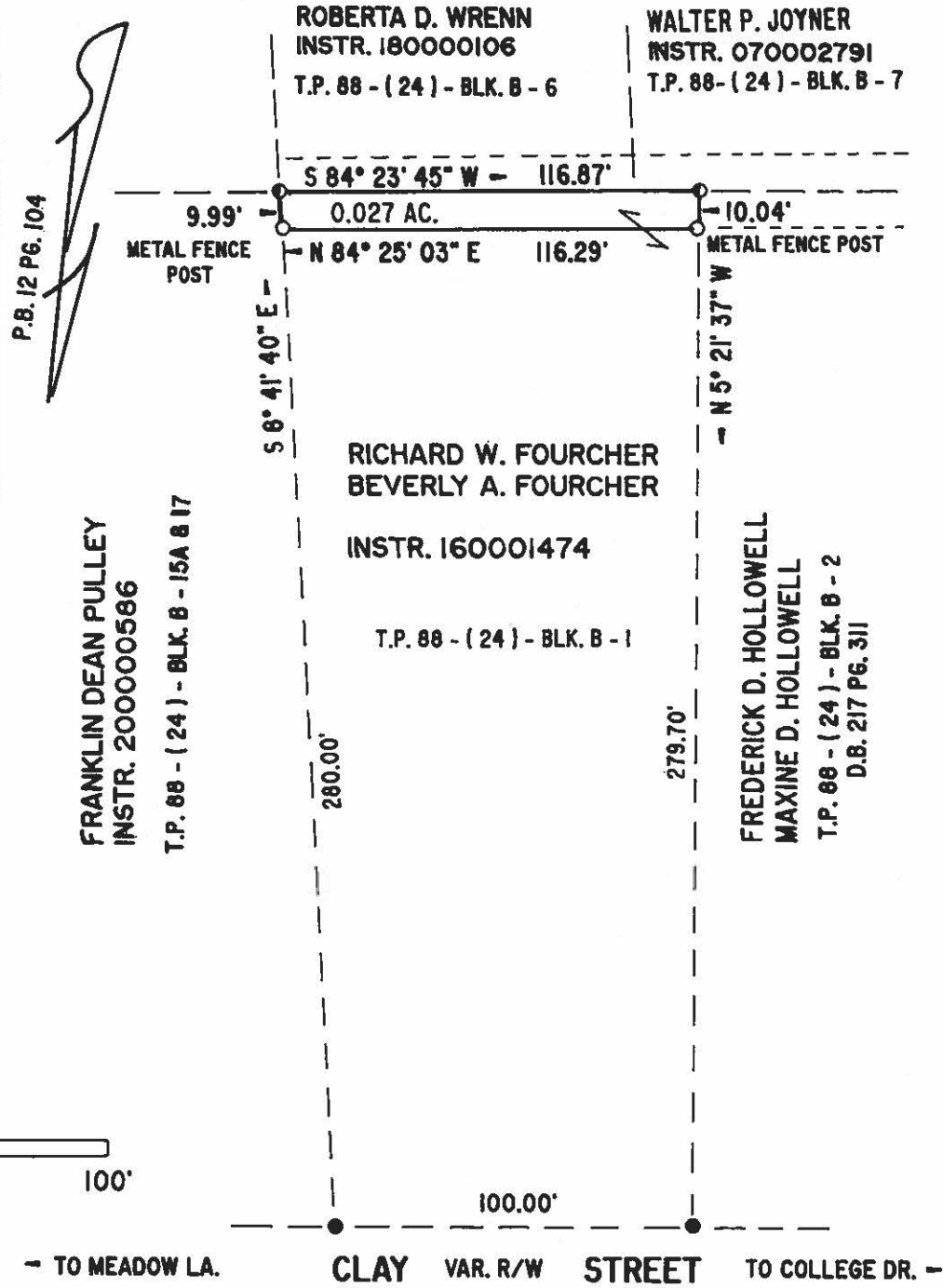
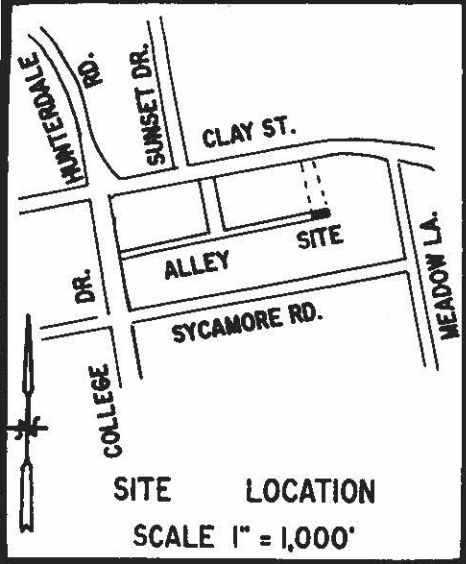
PLAT SHOWING DISPOSITION OF A PORTION OF
THE ALLEY BETWEEN CLAY STREET & SYCAMORE ROAD
BEING CONVEYED TO

WALTER P. JOYNER

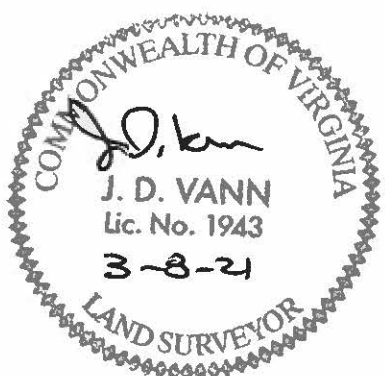
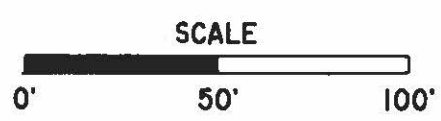
CITY OF FRANKLIN, VIRGINIA

SCALE 1" = 50' MARCH 8, 2021

J. D. VANN - LAND SURVEYING
25085 NEW MARKET ROAD
COURTLAND, VIRGINIA 23837
TEL. NO. 757-562-4923

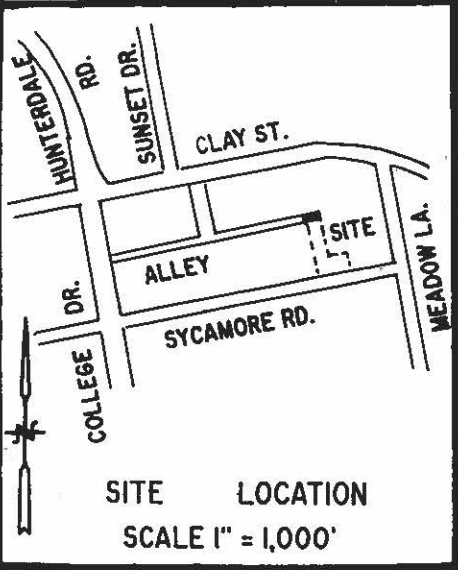


- - DENOTES IRON PIN FOUND
- - DENOTES IRON PIN SET



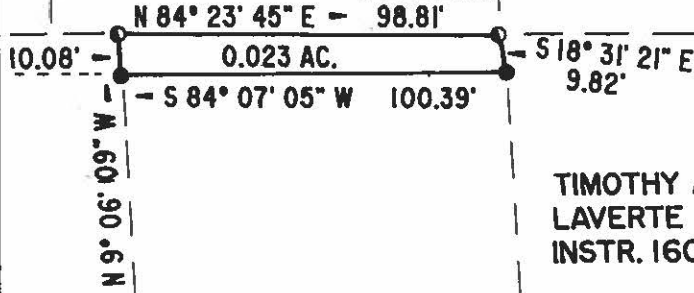
PLAT SHOWING DISPOSITION OF A PORTION OF
THE ALLEY BETWEEN CLAY STREET & SYCAMORE ROAD
BEING CONVEYED TO
RICHARD W. FOURCHER & BEVERLY A. FOURCHER
CITY OF FRANKLIN, VIRGINIA
SCALE 1" = 50' MARCH 8, 2021

J. D. VANN - LAND SURVEYING
25085 NEW MARKET ROAD
COURTLAND, VIRGINIA 23837
TEL. NO. 757-562-4923



RICHARD W. FOURCHER
 BEVERLY A. FOURCHER
 T.P. 88 - (24) - BLK. B - 1
 INSTR. 160001474.

FRANKLIN DEAN PULLEY
 INSTR. 200000586
 T.P. 88 - (24) - BLK. B - 15A & 17



TIMOTHY A. DOWD
 LAVERTE W. DOWD
 INSTR. 160002213

T.P. 88 - (24) - BLK. B - 14

T.P. 88 - (24) - BLK. B - 13

ISMAEL COLON

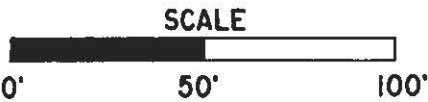
INSTR. 170001936

ROBERTA D. WRENN

T.P. 88 - (24) - BLK. B - 6 & 11

INSTR. 180000106

- - DENOTES IRON PIN FOUND
- - DENOTES IRON PIN SET



TO COLLEGE DR.

SYCAMORE 40' R/W ROAD

240'± TO MEADOW LA.

PLAT SHOWING DISPOSITION OF A PORTION OF
 THE ALLEY BETWEEN CLAY STREET & SYCAMORE ROAD
 BEING CONVEYED TO

ROBERTA D. WRENN

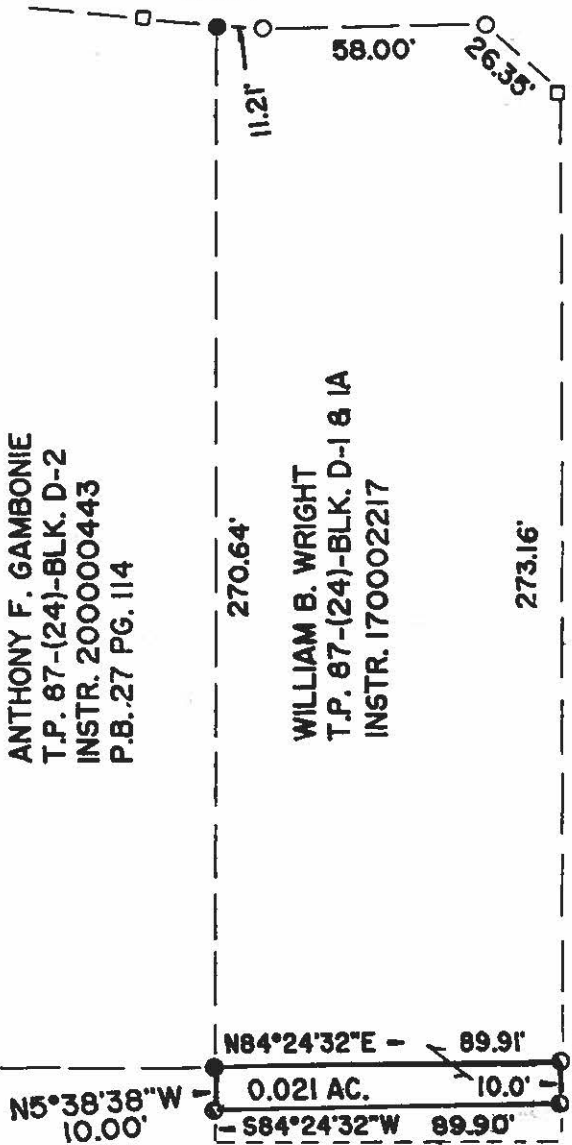
CITY OF FRANKLIN, VIRGINIA

SCALE 1" = 50' MARCH 8, 2021

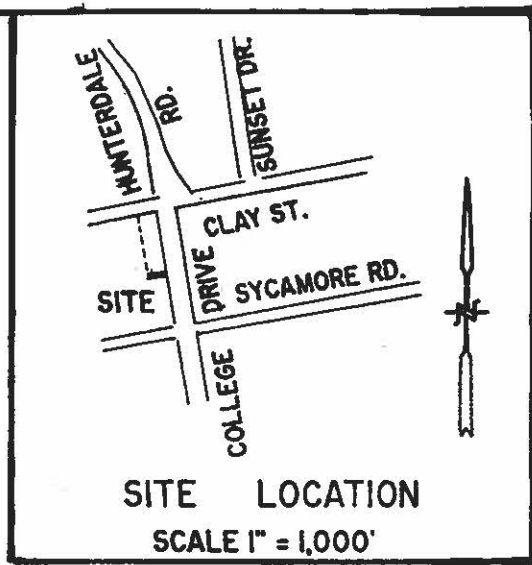


J. D. VANN - LAND SURVEYING
 25085 NEW MARKET ROAD
 COURTLAND, VIRGINIA 23837
 TEL. NO. 757-562-4923

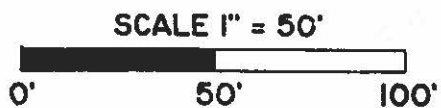
(ROUTE 58 BUSINESS)
CLAY STREET
 VAR. R/W



P.B. 19 PG. 43

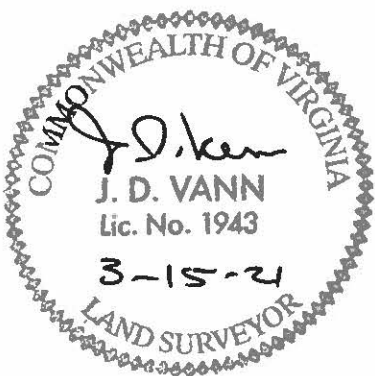


- - DENOTES IRON PIN FOUND
- - DENOTES V.D.O.T. MON. FOUND (CONC.)
- ⊙ - DENOTES IRON PIN SET



PLAT SHOWING DISPOSITION OF A PORTION OF
 THE ALLEY ON THE WEST SIDE OF COLLEGE DRIVE
 BETWEEN CLAY STREET & SYCAMORE ROAD
 BEING CONVEYED TO

WILLIAM B. WRIGHT
 CITY OF FRANKLIN, VIRGINIA
 SCALE 1" = 50' .MARCH 15, 2021



J. D. VANN - LAND SURVEYING
 25085 NEW MARKET ROAD
 COURTLAND, VIRGINIA 23837
 TEL. NO. 757-562-4923

2021-48-F

City of Franklin, Virginia

Legend

-  City Boundary
-  Parcels
-  Roads
-  Road Labels
-  Addresses
-  Landmarks



Alley to be
vacated: 



Title:

Date: 4/1/2021

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and City of Franklin is not responsible for its accuracy or how current it may be.

Chapter 26. STREETS AND SIDEWALKS

§ 26-11. Vacating street or alley.

[Ord. No. 205, 4-25-1983; amended by Ord. No. 2005-5, 3-14-2005]

- (a) Any one or more persons owning property abutting a street or alley in the City may make application in the office of the director of community development to vacate the street or alley by paying an administrative fee of \$75 for processing the application and by paying the costs of publishing public notices and notifying other property owners affected by such proposed vacation as required for any public hearing(s) on the application held by the Planning Commission or the City Council. The fees and costs specified above in this subsection shall not be applicable when such vacation occurs on application of the City Council.
- (b) Upon receipt of the application the said director of community development shall refer the application to the Planning Commission for its recommendation.
- (c) The Planning Commission may, but shall not be required to, hold a public hearing on the application after notice as required by Code of Virginia, § 15.2-2204.
- (d) After consideration of the vacation of the street or alley the Planning Commission shall make a recommendation on vacating or not vacating the street or alley to the City Council.
- (e) Upon receipt of the recommendation of the Planning Commission the City Manager shall cause a notice of intention to vacate a public street or alley to be published twice, with at least six days elapsing between the first and second publication, in a newspaper having general circulation in the City. Such notice shall specify the time and place of a public hearing before the Council, at which time persons affected may appear and be heard. The City Manager shall also notify in writing by certified mail all property owners affected by the proposed vacation of the hearing.
- (f) After reviewing the application, considering the recommendation of the Planning Commission and taking into consideration the views of any person(s) who express their opinions at the public hearing, Council may discontinue and vacate such street or alley by duly enacting an ordinance authorizing such vacation. City Council, as a condition of the vacation of the street or alley, may require the fractional proportion of its street or alley vacated to be purchased by any abutting property owner. The price shall be no greater than the property's fair market value or its contributory value to the abutting property, whichever is greater, or the amount agreed to by the parties. No such vacation shall be concluded until the agreed price has been paid. If any abutting property owner does not pay for such owner's fractional portion within one year, or other time period made a condition of the vacation, then the vacation shall be void as to such property owner. Abutting owners shall not be required to pay for the vacation of the street or alley if the vacation is initiated on motion of the City Council.
- (g)

A certified copy of the ordinance of ordinance vacating the street or alley shall be recorded by the City Attorney among the land records of the Circuit Court of Southampton County in the name of the City and indexed in the name of the City as grantor.

(h)

When an applicant requests a vacation to accommodate expansion or development of an existing or proposed business, Council may condition the vacation upon commencement of the expansion or development within a specified period of time. Failure to commence within such time may render the vacation, at the option of the Council, null and void. A conditional vacation shall not be recorded until the conditions have been met.

(i)

A certified copy of the ordinance adopted by City Council vacating any street or alley shall be transmitted by the City Attorney to the Director of Community Development and the Director of Public Works for their records.



**DEPARTMENT OF COMMUNITY DEVELOPMENT
PLANNING - BUILDING INSPECTIONS – ZONING**

September 7, 2021

**RE: Vacation of 20' Alley between Clay Street and Sycamore Road in the City of Franklin,
VA to become property of the adjoining tax parcels**

Dear Property Owner:

Notice is hereby given in accordance with Virginia Code Section 15.2-2204 that the Franklin City Council will hold a public hearing at its meeting on Monday, September 13, 2021 at 7:00 P.M. in the City Council chambers at City Hall, 207 W. Second Avenue, Franklin, Virginia on the proposed vacation of the 20' wide alley between Clay Street and Sycamore Road in the City of Franklin. Please see the attached exhibit.

Initial notice of said vacation was forwarded via mail by letter dated February 22, 2021 with an attached survey showing the portion of the proposed disposition of the alley right-of-way to be added proportionately to your respective property. A copy of said survey is available for public inspection at the Department of Community Development located on the second floor of City Hall, 207 West Second Avenue, Franklin, Virginia during normal business hours.

Any person desiring to be heard in favor of, in opposition to or to express his or her views with respect to the proposed alley vacation may appear at the aforesaid time and place.

The public hearing is to be held at a public facility designed to be accessible to persons with disabilities. Any persons with questions concerning the accessibility of the facility or those who have need for reasonable accommodations should contact Beverly Walkup, Interim Director of Community Development (757) 562-8682. Persons needing interpreter services for the deaf must notify Ms. Walkup at least seven (7) days in advance of the hearing.

Sincerely,

Beverly Walkup
Interim Director of Community Development

Attachment



DEPARTMENT OF COMMUNITY DEVELOPMENT
PLANNING - BUILDING INSPECTIONS – ZONING

MAY 20, 2021

RE: VACATION OF ALLEYWAY NEAR CLAY STREET AND NORTH COLLEGE DRIVE

DEAR PROPERTY OWNERS:

AS YOU HAVE BEEN MADE AWARE, THE CITY RECEIVED SEVERAL COMMUNICATIONS FROM ONE OR MORE ADJOINING PROPERTY OWNERS REQUESTING THAT THE CITY VACATE ITS INTEREST IN THE ALLEYWAY BEHIND YOUR HOME. IN RESPONSE, THE CITY COUNCIL ON JANUARY 25, 2021 VOTED TO BEGIN THE PROCESS TO VACATE THE SUBJECT ALLEYWAY. THIS ACTION IS BEING UNDERTAKEN IN ACCORDANCE WITH SECTION 26-11.VACATING STREET OR ALLEY OF THE CITY CODE AND VA CODE SECTION 15.2-2006.

AN INITIAL NOTICE WAS FORWARDED TO THE AFFECTED PROPERTY OWNERS BY LETTER DATED FEBRUARY 22, 2021, ALONG WITH A SURVEY COPY SPECIFIC TO EACH INDIVIDUAL LOT.

THE NEXT STEP IN THE PROCESS IS FOR THE PLANNING COMMISSION TO CONSIDER AND ACT ON THE VACATION AND THE DISTRIBUTION OF RIGHT-OF-WAY TO BE ADDED PROPORTIONATELY TO ADJACENT PROPERTIES.

THEREFORE, PLEASE BE ADVISED THAT THE PLANNING COMMISSION WILL CONSIDER THIS ISSUE AT ITS REGULAR MEETING ON THURSDAY, MAY 27, 2021 IN THE CITY COUNCIL CHAMBER AT 6:00 P. M.

YOU ARE ENCOURAGED TO ATTEND; HOWEVER, ATTENDANCE IS NOT MANDATORY. SHOULD YOU DESIRE TO COMMENT IN WRITING, YOU MAY SEND COMMENTS VIA MAIL TO: BEVERLY WALKUP, INTERIM DIRECTOR OF COMMUNITY DEVELOPMENT, 207 W. SECOND, FRANKLIN, VA 23851 OR VIA EMAIL TO: BWALKUP@FRANKLINVA.COM.

SHOULD YOU HAVE ANY QUESTIONS OR DESIRE ADDITIONAL INFORMATION, PLEASE CONTACT ME AT (757) 562-1003.

SINCERELY,

BEVERLY WALKUP
INTERIM DIRECTOR OF COMMUNITY DEVELOPMENT



**DEPARTMENT OF COMMUNITY DEVELOPMENT
PLANNING - BUILDING INSPECTIONS – ZONING**

FEBRUARY 22, 2021

RE: VACATION OF ALLEYWAY NEAR CLAY STREET AND NORTH COLLEGE DRIVE

DEAR PROPERTY OWNERS:

THE CITY HAS RECEIVED SEVERAL COMMUNICATIONS FROM ONE OR MORE ADJOINING PROPERTY OWNERS REQUESTING THAT THE CITY VACATE ITS INTEREST IN THE ALLEYWAY BEHIND YOUR HOME. IN RESPONSE, CITY STAFF HAS INVESTIGATED THIS ISSUE AND BELIEVES IT TO BE IN THE BEST INTEREST OF THE CITY AND ITS RESIDENTS TO VACATE THE SUBJECT ALLEYWAY.

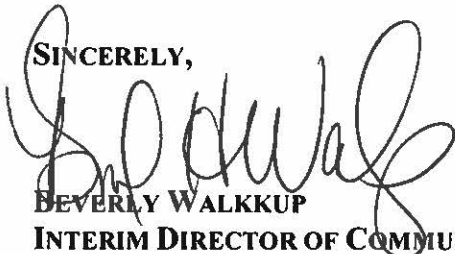
THEREFORE, THIS LETTER IS TO ADVISE THAT THE CITY COUNCIL ON JANUARY 25, 2021 VOTED TO BEGIN THE PROCESS TO VACATE THE SUBJECT ALLEYWAY. THIS ACTION IS BEING UNDERTAKEN IN ACCORDANCE WITH SECTION 26-11.VACATING STREET OR ALLEY OF THE CITY CODE AND VA CODE SECTION 15.2-2006.

THE ATTACHED SURVEY SHOWS THE PROPOSED DISPOSITION OF RIGHT-OF-WAY INCLUDED IN SAID ALLEYWAY.

THE NEXT STEP IN THE PROCESS IS TO CONDUCT THE REQUIRED PUBLIC HEARINGS AND PROVIDE SUCH NOTICES AS ARE ALSO REQUIRED TO INFORM ADJACENT PROPERTY OWNERS OF SUCH HEARINGS IN ACCORDANCE WITH STATE AND LOCAL LAW.

AS THESE HEARINGS ARE SCHEDULED, YOU WILL BE NOTIFIED OF THEIR DATE AND TIME. SHOULD YOU HAVE ANY QUESTIONS, PLEASE CONTACT BEVERLY WALKUP AT (757) 562-1003.

SINCERELY,



**BEVERLY WALKUP
INTERIM DIRECTOR OF COMMUNITY DEVELOPMENT**

ATTACHMENT(S)

RESOLUTION TO VACATE THE 20' ALLEY BETWEEN CLAY STREET AND
SYCAMORE ROAD IN THE CITY OF FRANKLIN, VIRGINIA TO BECOME THE
PROPERTY OF THE ADJOINING TAX PARCELS

WHEREAS, the City of Franklin Planning Commission at their regularly scheduled meeting held on May 27, 2021 has considered the vacation of the portion of the alley described below (the “Alley”) and has passed a resolution recommending to City Council that it be vacated; and

WHEREAS, the Planning Commission has determined that the vacation of the portion of the Alley poses no adverse impact on City services; and

WHEREAS, no inconvenience to the public would result from the vacation of the portion of the Alley, and

WHEREAS, plat exhibits have been prepared by J. D. Vann – Land Surveying entitled “Plat showing a portion of alley between Clay Street and Sycamore Road to be abandoned by the City of Franklin for the enlargement of the adjoining tax parcels as follows:


- | | | |
|-----|--------------------------|-----------|
| 1. | T.P. 87-(25)-1 | .021 acre |
| 2. | T.P. 88-(27)-1 | .054 acre |
| 3. | T.P. 88-(106)-1A | .040 acre |
| 4. | T.P. 88-(24)-Blk C-4 | .023 acre |
| 5. | T.P. 88-(27)-4 | .011 acre |
| 6. | T.P. 88-(24)-Blk C-3 | .018 acre |
| 7. | T.P. 88-(24)-Blk C-9 | .023 acre |
| 8. | T.P. 88-(24)- Blk C-2&2A | .027 acre |
| 9. | T.P. 88-(24)-Blk C-8 | .023 acre |
| 10. | T. P. 88-(24)-Blk C-7&7A | .027 acre |
| 11. | T.P. 88-(24)-Blk C-1 | .121 acre |
| 12. | T.P. 88-(24)-Blk B-5 | .124 acre |

- | | | |
|-----|---------------------------|-----------|
| 13. | T.P. 88-(24)-Blk B-10&10A | .031 acre |
| 14. | T.P. 88-(24)-Blk B-4 | .023 acre |
| 15. | T.P. 88-(24)-Blk B-9 | .023 acre |
| 16. | T.P. 88-(24)-Blk B-3 | .023 acre |
| 17. | T. P. 88-(24)-Blk B-8 | .023 acre |
| 18. | T.P. 88-(24)-Blk B-2 | .023 acre |
| 19. | T.P. 88-(24)-Blk B-7 | .023 acre |
| 20. | T.P. 88-(24)-Blk B-1 | .027 acre |
| 21. | T.P. 88-(24)-Blk B-6&11 | .023 acre |
| 22. | T.P. 88-(24)-Blk D-1&1A | .021 acre |

WHEREAS, the Planning Commission is of the opinion that the alley should be vacated and closed in accordance with Virginia Code Section 15.2-2006.

NOW, THEREFORE, the Planning Commission does hereby recommend that alley as shown in the attached plat exhibits and made a part of this resolution, is vacated, closed and abandoned as a public alley.

Certified copy of resolution adopted by the Planning Commission at its regular meeting held on May 27, 2021.


Joy Dawson
Secretary to the Planning Commission



*Office of the City Manager
Amanda C. Jarratt*

September 9, 2021

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: Barrett's Landing Bathroom Purchase

Background Information

As has been discussed previously, the City has been negotiating with the Downtown Franklin Association to purchase the bathrooms located at Barrett's Landing built on City property several years ago. The attached agreement would allow for the purchase of the facility and for the Downtown Franklin Association to utilize the facility as long as they are in operation. Once this transaction is completed the facility will be managed by the Department of Parks and Recreation. The funds for this purchase were obtained through the recent borrowing package.

Needed Action

Authorize the Mayor and the City Manager to execute the necessary documents to finalize the purchase of the bathrooms located at Barrett's Landing.

Prepared by & Return to:
William L. Holt, Esq.
VSB #76857
Kaufman & Canoles, P.C.
506 North Main Street
Franklin, VA 23851

Portion of Tax Map # 123-(072)-BLK 24-1

**TAX EXEMPT PURSUANT
TO VA. CODE §58.1-811(3)
AND VA. CODE §58.1-811(13)**

Consideration: \$115,000.00
Assessed Value: \$27,240.00

**PREPARED WITHOUT THE BENEFIT
OF A TITLE EXAMINATION**

QUITCLAIM DEED

THIS QUITCLAIM DEED, made and entered into this ____ day of _____, 2021, by and between **DOWNTOWN FRANKLIN ASSOCIATION (FORMERLY KNOWN AS DOWNTOWN FRANKLIN ASSOCIATION, INC.)**, a Virginia non-stock, non-profit corporation, Grantor, and **CITY OF FRANKLIN, VIRGINIA**, a municipal corporation, Grantee, whose address is 207 West Second Avenue, Franklin, VA 23851.

WITNESSETH:

WHEREAS, the parties hereto entered into a Lease Agreement dated September 14, 2010 for the property described hereinbelow, wherein Grantee did lease the property to Grantor; and

WHEREAS, Grantor obtained financing for the construction of certain improvements upon the property and was responsible for the payment of said indebtedness; and

WHEREAS, the parties hereto wish to clarify that Grantor has no fee simple interest in the land, the buildings and improvements thereon, the rights and privileges, tenements, hereditaments, easements and appurtenances unto the said land belonging or in anywise appertaining.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Grantor does hereby remise, release, and forever quitclaim unto the Grantee all of its right, title, and interest in and to the following described property, to-wit:

ALL THAT certain lot, tract or parcel of land lying, situate and being in the City of Franklin and being designated as "AREA – 6,580 SQ. FT. 0.151 AC." on that certain plat entitled, "PLAT SHOWING CITY OF FRANKLIN LOT TO BE LEASED TO DOWNTOWN FRANKLIN ASSOCIATION LOCATED ON BARRETT STREET CITY OF FRANKLIN, VIRGINIA", made by J. D. Vann – Land Surveying and recorded in the Clerk's Office of the Circuit Court of Southampton County, Virginia in Plat Book 33 at Page 41. Reference is hereby made to said plat for a more particular description by metes and bounds.

IT BEING a portion of the property conveyed to the City of Franklin, Virginia, a municipal corporation, by Deed from International Paper company, a New York corporation, dated June 30, 2010 and recorded in the Clerk's Office aforesaid as Instrument Number 100001619.

This conveyance is made subject to any easements, restrictions, and reservations contained in duly recorded deeds, plats and other instruments constituting constructive notice in the chain of title, which have not expired by a time limitation contained therein or have otherwise become ineffective, and to matters visible upon inspection.

WITNESS the following signatures and seals:

DOWNTOWN FRANKLIN ASSOCIATION,
A Virginia non-stock, non-profit corporation

By: _____
Victor Story, President

STATE OF VIRGINIA
COUNTY OF SOUTHAMPTON, to-wit:

The foregoing instrument was acknowledged before me this ____ day of _____, 2021 by Victor Story, President of Downtown Franklin Association, who is either personally known to me or who produced _____ as identification.

Notary Public

My commission expires: _____
Notary Registration Number: _____



*Office of the City Manager
Amanda C. Jarratt*

September 9, 2021

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: Southampton County Courthouse Update

Background Information

A joint meeting with the Southampton County Board of Supervisors was held at Camp Community College on Tuesday September 7, 2021. A series of value engineering calls were held that have resulted in approximately \$730,000-\$775,000 in savings to the project. The Southampton County Board of Supervisors voted to issue Heartland Construction a Notice of Intent to Award and allow them to begin on the required renovations to the Hunterdale Elementary School. The final savings amount should be provided by the end of September or beginning of October. As shared previously the City of Franklin's share has increased from \$4.8M to \$5.3M. I do not anticipate the City having to borrow additional funds to accommodate our increased contribution.

Needed Action

None at this time.



*Office of the City Manager
Amanda C. Jarratt*

September 7, 2021

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: City Manager's Report

General Updates

- The COVID-19 cases in the City of Franklin are now increasing and the City of Franklin has been moved to a high risk of spread locality by the Center for Disease control. Vaccinations continue to be administered through various avenues within the Western Tidewater Health District and other venues.
- The VA Redistricting Commission plans to submit their maps for Virginia Senate and House of Delegates Districts by October 10th. The VA Redistricting Commission plans to submit their maps for Congressional Districts by October 25th. These will have to be reviewed and approved by the Virginia General Assembly. If the VA General Assembly does not approve the proposed maps, it will be referred to the Supreme Court of Virginia to establish the districts. I'm not sure how that fits into the timeline we discussed yesterday. We are waiting for additional Census Block information to become available prior to beginning the local level process.

Community Events

- Fall athletic leagues and community wide events are posted on the City of Franklin website.
- The Franklin Cruise In is held every Wednesday evening in Downtown Franklin.
- The Franklin Farmers Market is open on Wednesdays and Saturdays into the fall season.
- Franklin's Fall Festival will be held on October 1st and 2nd. Friday will be a concert sponsored by the Downtown Franklin Association and Saturday will be typical street scene organized by Tourism, FSEDI, and several local business owners. Those interested in serving as vendors and sponsors should reach out to the Director of Tourism or refer to the City's website.
- The Downtown Trick or Treat is scheduled for Thursday October 28th.
- The City of Franklin Christmas parade is scheduled for Friday December 3rd with the theme of "Christmas Movies".