



**Franklin City Council Agenda
July 26, 2021
Council Chambers
207 West Second Avenue
Franklin, Virginia 23851**

6:00 P.M.

Closed Session pursuant to Code Section 2.2-3711-A-3 for the acquisition of real property for a public purpose specifically regarding property on North High Street.

7:00 P.M.

Regular Meeting

CALL TO ORDER. MAYOR FRANK M. RABIL
PLEASE TURN OFF CELL PHONES. MAYOR FRANK M. RABIL
PLEDGE OF ALLEGIANCE
CITIZEN'S TIME
AMENDMENTS TO AGENDA

1. CONSENT AGENDA:

- A. Approval of June 28, 2021 minutes
- B. Introduction of New Employees – Finance and Human Resources
- C. National Night Out Proclamation

2. FINANCIAL MATTERS

- A. Budget Amendment 2021-27, 2021-28, and 2022-1

3. OLD/ NEW BUSINESS:

- A. American Rescue Plan Act Plan of Action
- B. City Manager's Report

4. COUNCIL/STAFF REPORTS ON BOARDS/COMMISSIONS

5. CLOSED SESSION

I move that the City of Franklin, Virginia City Council adjourn into a closed meeting pursuant to Virginia Code Section 2.2-3711-A-1, 1. discussion of appointments to boards and commissions, and discussion of performance of employees of the public body to discuss the following subject or subjects: Industrial Development Authority, Historic District Advisory Commission and

2.2-3711-A-3, Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body specifically regarding property in Downtown Franklin.

2.2-3711-A-5, Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community specifically along Pretlow Industrial Park, Fairview Drive, Armory Drive, and Franklin Regional Airport.

Motion Upon Returning to Open Session- I move that the City of Franklin, Virginia City Council certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting held on July 26, 2021; (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the City of Franklin, Virginia City Council; and (iii) no action was taken in closed meeting regarding the items discussed.

6. ADJOURNMENT



City of Franklin National Night Out Proclamation

WHEREAS, the National Association of Town Watch (NATW) is sponsoring a unique, nationwide crime, drug, and violence prevention program on August 3rd, 2021 entitled “National Night Out”; and

WHEREAS, the “National Night Out” provides a unique opportunity for the City of Franklin to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts; and

WHEREAS, the City of Franklin plays a vital role in assisting the Franklin Police Department through a joint crime, drug, and violence prevention efforts in the City of Franklin and is supporting “National Night Out 2021” locally; and

WHEREAS, it is essential that all citizens of the City of Franklin be aware of the importance of crime prevention programs and impact that their participation can have on reducing crime, drugs, and violence in the City of Franklin; and

WHEREAS, police-community partnerships, neighborhood safety, awareness and cooperation are important themes of the “National Night Out” program;

NOW, THEREFORE I, Mayor Frank Rabil and the members of the City of Franklin City Council, do hereby call upon all citizens of the City of Franklin to join the Franklin Police Department and the National Association of Town Watch in supporting the “National Night Out” on August 3rd, 2021.

FURTHER, LET IT BE RESOLVED THAT, I, Mayor Frank Rabil and the members of the City of Franklin City Council, do hereby proclaim Tuesday, August 3rd 2021 as “National Night Out” in the City of Franklin.

Signed this 26th day of July 2021,

Frank M. Rabil, Mayor
City of Franklin, Virginia

BUDGET AMENDMENT 2021-27

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2020-2021 City Budget is hereby amended to:

1. to adjust General Fund appropriations based on FY21 projections;
2. to adjust Comprehensive Services Fund appropriations based on FY21 projections ;
3. to adjust the School Operating Fund appropriations for retention stipends per attached request;
4. to adjust Western Tidewater HOME Consortium Fund appropriations based on FY21 projections; and
5. to record the financing package approved by Council on May 10, 2021.

			2020-2021 BUDGET	AMENDED BUDGET	INCREASE (DECREASE)
#1					
100		GENERAL FUND			
	Department	EXPENDITURES			
100-4-11010-5307	City Council	Public Official Liability Insurance	\$ 5,700	\$ 6,900	\$ 1,200
100-4-12210-3100	City Attorney	Professional Services	150,000	148,800	(1,200)
100-4-12430-1200	Accounting	Salaries and Wages - Overtime	2,000	-	(2,000)
100-4-12430-2210	Accounting	Retirement - VRS	19,800	18,800	(1,000)
100-4-12470-2300	Purchasing	Hospitalization/Medical Plans	8,592	11,592	3,000
100-4-12535-1101	Utilities Billing	Salaries and Wages - Regular	210,011	196,661	(13,350)
100-4-12535-3100	Utilities Billing	Professional Services - Outsourcing	20,000	33,350	13,350
100-4-12550-2410	Insurance	Health Insurance Retirees	185,714	182,214	(3,500)
100-4-12560-5230	Information Tech	Telecommunications	48,048	60,048	12,000
100-4-12560-8200	Information Tech	PEG Channel & AV Equipment	30,000	16,000	(14,000)
100-4-12560-8207	Information Tech	Networking & Operations Costs	74,282	79,782	5,500
100-4-31100-1101	Police	Salaries and Wages - Regular	1,302,619	1,197,619	(105,000)
100-4-31100-1200	Police	Salaries and Wages - Overtime	232,374	337,374	105,000
100-4-31130-1101	E911	Salaries and Wages - Regular	235,667	200,667	(35,000)
100-4-31130-1200	E911	Salaries and Wages - Overtime	35,000	70,000	35,000
100-4-32100-1101	EMS	Salaries and Wages - Regular	1,747,947	1,442,447	(305,500)
100-4-32100-1200	EMS	Salaries and Wages - Overtime	207,607	523,607	316,000
100-4-32100-1300	EMS	Salaries and Wages - Part time	84,427	40,177	(44,250)
100-4-32100-2720	EMS	Workmen's Compensation	135,753	158,178	22,425
100-4-32100-2810	EMS	Education and Uniforms Allowance	23,600	34,925	11,325
100-4-43600-3190	Bldg Maint-City Hall	Contractual Services	2,000	-	(2,000)
100-4-43600-3320	Bldg Maint-City Hall	Maintenance Service Contracts	34,388	32,388	(2,000)
100-4-43600-5110	Bldg Maint-City Hall	Utilities - Electric Service	72,000	89,000	17,000
	Bldg Maint-Health				
100-4-43800-3320	Dept	Maintenance Service Contracts	8,444	3,444	(5,000)
100-4-71400-3190	Cemeteries	Contractual Services	97,760	89,760	(8,000)
					<u>\$ -</u>
#2					
202		CSA			
		REVENUE			
202-3-24040-0102		State Aid	\$ 121,699	\$ 145,154	\$ 23,455
202-3-24040-0103		Patient Income	-	4,450	4,450
202-3-41050-0100		Transfers from General Fund	76,571	113,291	36,720
					<u>\$ 64,625</u>
		EXPENDITURES			
202-4-57115-5740		State/Local Mandated Services	\$ 145,303	\$ 209,828	\$ 64,525
					<u>\$ 64,525</u>

100	GENERAL FUND			
	EXPENDITURES			
100-4-93100-9254	Transfers to Comprehensive Services	\$ 76,571	\$ 141,096	\$ 64,525
100-4-91600-1000	Reserve - General Fund	147,214	82,689	(64,525)
				<u>\$ -</u>

#3

250	SCHOOL OPERATING FUND			
	EXPENDITURES			
250-4-60000-0001	Instruction	\$ 8,833,587	\$ 8,935,826	\$ 102,239
250-4-60000-0002	Administration, Health & Attendance	1,361,175	1,369,265	8,090
250-4-60000-0003	Pupil Transportation	438,710	446,800	8,090
250-4-60000-0011	Technology	731,986	735,664	3,678
250-4-60000-0004	Operation and Maintenance Services	3,068,114	2,946,017	(122,097)
				<u>\$ -</u>

#4

289	WTHC FUND			
	REVENUE			
289-3-24002-8700	Home Funds - WTHC	\$ -	\$ 133,325	\$ 133,325
289-3-41050-0100	Prior Year Carryover	-	-	(92,847)
				<u>\$ 40,478</u>
	EXPENDITURES			
289-4-99999-7819	206 Cobb Street	\$ 111,075	\$ 151,553	\$ 40,478
				<u>\$ 40,478</u>

#5

200	GENERAL CAPITAL FUND			
	REVENUE			
200-3-41040-0004	Proceeds from Loans-2021A	\$ -	\$ 5,329,007	<u>\$ 5,329,007</u>
				<u>\$ 5,329,007</u>
	EXPENDITURES			
200-4-94001-8100	DSS Building	\$ -	\$ 368,000	\$ 368,000
200-4-94001-8101	Barrett's Landing Bathroom		115,000	115,000
200-4-94001-8102	Public Works Garage		66,800	66,800
200-4-94001-8103	Health Department Renovation		125,127	125,127
200-4-94001-8104	Roof Replacement		82,000	82,000
200-4-94001-8105	Wheel Excavator		288,080	288,080
200-4-94001-8106	Courthouse		4,284,000	4,284,000
				<u>\$ 5,329,007</u>

	#6				
601		WATER & SEWER CAPITAL FUND			
		REVENUE			
601-3-16190-0004		Proceeds from Loans-2021A	\$ -	\$ 622,583	\$ 622,583
					<u>\$ 622,583</u>
		EXPENDITURES			
601-4-94001-8100		Cleaning Truck	\$ -	\$ 400,000	\$ 400,000
601-4-94001-8101		Portable Generator		55,000	55,000
601-4-94001-8102		Wastewater Projects		167,583	167,583
					<u>\$ 622,583</u>
	#7				
602		SOLID WASTE CAPITAL FUND			
		REVENUE			
602-3-41040-0004		Proceeds from Loans-2021A	\$ -	\$ 250,000	\$ 250,000
					<u>\$ 250,000</u>
		EXPENDITURES			
602-4-94001-8100		Leaf Loader Truck	\$ -	\$ 250,000	\$ 250,000
					<u>\$ 250,000</u>

Certified copy of resolution adopted by Franklin City Council.

Clerk to the City Council

BUDGET AMENDMENT 2021-28

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2020-2021 City Budget is hereby amended to \$83,000 of American Rescue Plan Act (ARPA) funds spent in FY21:

		2020-2021 BUDGET	AMENDED BUDGET	INCREASE (DECREASE)
	#1			
	230 COVID FUND			
	REVENUE			
230-3-33010-0600	American Rescue Plan Act Revenue	\$ -	\$ 83,000	\$ 83,000
				<u>\$ 83,000</u>
	EXPENDITURES			
230-4-81300-8101	FSEDI Business Center Internet Upgrade	\$ -	\$ 30,000	\$ 30,000
230-4-81300-8102	College Drive Park Renovations		31,500	31,500
230-4-81300-8103	MLK Center Renovations		21,500	21,500
				<u>\$ 83,000</u>

Certified copy of resolution adopted by Franklin City Council.

Clerk to the City Council

BUDGET AMENDMENT 2022-1

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2021-2022 City Budget is hereby amended to:

1. appropriate FY21 unspent Council approved project funds;
2. budget revenues for the Regional Fire Training Fund and to appropriate such revenues for use;
3. recognize revenues from Franklin Southampton Charities and to appropriate such revenue for new uses; and
4. appropriate FY21 unspent COVID and American Rescue Plan monies.

		2021-2022 BUDGET	AMENDED BUDGET	INCREASE (DECREASE)
#1				
100 GENERAL FUND				
REVENUE				
100-3-41050-0150	Use of Unassigned Fund Balance	\$ -	\$ 270,810	\$ 270,810
				<u>\$ 270,810</u>
EXPENDITURES				
100-4-31100-7210	Police Dept Council Approved Projects		\$ 52,735	\$ 52,735
100-4-32100-7210	Fire Dept Council Approved Projects		216,885	216,885
100-4-43700-7210	Social Serv Bldg Council Approved Projec		1,190	1,190
				<u>\$ 270,810</u>
#2				
209 REGIONAL FIRE TRAINING FUND				
REVENUE				
209-3-15020-0001	Rental of Training Center	\$ -	\$ 6,000	\$ 6,000
				<u>\$ 6,000</u>
EXPENDITURES				
209-4-32100-3217	Repairs & Maintenance	\$ -	\$ 3,750	\$ 3,750
209-4-32100-5110	Electrical Services	-	2,000	2,000
209-4-32100-5304	Property Insurance	-	250	250
				<u>\$ 6,000</u>
#3				
220 FOUNDATION GRANT FUND				
REVENUE				
220-3-18990-3001	Franklin/Southampton Charities	\$ -	\$ 10,000	\$ 10,000
				<u>\$ 10,000</u>
EXPENDITURES				
220-4-32100-8117	Fire Prevention - Other Grants	\$ -	\$ 5,000	\$ 5,000
220-4-91450-4009	Hunterdale Volunteer Fire Dept		5,000	5,000
				<u>\$ 10,000</u>
#4				
230 COVID FUND				
REVENUE				
230-3-33010-0600	Use of Restricted Fund Balance	\$ -	\$ 183,302	\$ 183,302
				<u>\$ 183,302</u>
EXPENDITURES				
230-4-81200-7215	COVID 19 Muni Utility Relief Payments	\$ -	\$ 142,802	\$ 142,802
230-4-81300-8100	Armory Park Bathroom Renovations		40,500	40,500
				<u>\$ 183,302</u>

Certified copy of resolution adopted by Franklin City Council.

Clerk to the City Council



*Office of the City Manager
Amanda C. Jarratt*

July 20, 2021

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: American Rescue Plan Act Plan of Action

Background Information

The City of Franklin was awarded \$9,813,392.00 from the American Rescue Plan Act (ARPA). By utilizing funds from the American Rescue Plan Act, Franklin City Council and the staff have a chance to work together to implement generational infrastructure improvements across the City of Franklin. The lead team spent numerous weeks reviewing the Federal Guidance and the pent up capital infrastructure demands as well as issues related to increased gun violence across the City of Franklin which is attached. The plan as presented addresses a wide range of issues across the majority of City Departments and allows for a large portion of the City of Franklin's Capital Improvement Plan to be implemented.

The American Rescue Plan Act plan of action attached for your approval tonight provides a substantial infusion of resources to rebuild the City of Franklin's capital infrastructure most notably in the City's Distressed Census Tract. The plan of action allows us to improve and provide additional recreational activities to the citizens of Franklin, promote and create Tourism activities, and allows us to hire staff and purchase supplies necessary to assist in proactively addressing increased gun violence.

The plan of action before you this evening has been strategically and thoughtfully prepared, is in compliance with the Federal guidelines, and provides necessary improvements across the City that will benefit the citizen's at large especially in areas most impacted by COVID-19 and increased social issues as a result of the global pandemic.

Needed Action

Authorize staff to proceed with the recommended list of projects.

City of Franklin
American Rescue Plan
Proposed Projects

Police Department	Two Police Officers (2 ½ years)	\$ 350,000
Police Department	Four police cars	180,000
Police Department	Radio system (radio equipment)	1,650,000
Police Department	One Dispatcher	45,000
Police Department	Fourteen cameras	150,000
Police Department	Body cameras	53,500
Police Department	Police truck	75,000
Police Department	Police helmets	15,000
Parks & Recreation	MLK Renovations	86,000
Parks & Recreation	Riverwalk project	500,000
Parks & Recreation	City pool upgrades	75,000
Parks & Recreation	Hayden Park upgrades	200,000
Parks & Recreation	Armory field upgrades	100,000
Parks & Recreation	College and Bruce Street Park Upgrades	211,500
Parks & Recreation	Blackwater Park	50,000
Parks & Recreation	Armory Park Bathroom Renovations	40,500
Premium Pay	Premium Pay	400,000
Tourism	Tourism Interpretive Panels	25,000
Tourism	Train Depot Painting	10,000
Social Services	Overtime	35,000
Community Development	Demolition of blighted properties	500,000
Emergency Services	Bullet proof vests	8,000
Emergency Services	Helmets	4,000
Emergency Services	Emergency Operations Software	50,000
Power & Light	Automated Gates	25,000
Public Works	WWTP sludge removal	300,000
Public Works	Electrical upgrades	150,000
Public Works	Dewatering equipment	250,000
Public Works	Portable generator	55,000
Public Works	Sewer cipp	610,000
Public Works	Scada upgrade	135,000
Public Works	Stormwater projects	500,000
Public Works	Paving	2,000,000
FSEDI	Business Center Wireless Upgrades	30,000
IT Department	City-Wide wireless improvements	344,892
Reserved	Reserved for Contingency	600,000
		<u><u>\$ 9,813,392</u></u>
Total Allocation		\$ 8,265,896
US Treasury		1,547,496
		<u><u>\$ 9,813,392</u></u>



*Office of the City Manager
Amanda C. Jarratt*

July 20, 2021

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: City Manager's Report

General Updates

- The COVID-19 cases in the City of Franklin are slowing. Vaccinations continue to be administered through various avenues within the Western Tidewater Health District and other venues.
- COVID-19 Municipal Relief Fund payments are available for accounts that are 30 days past due. These payments are for water, sewer and electric usage only. It will not pay for garbage usage, late fees, penalties, nor taxes. An application is needed for each payment. Payments are NOT guaranteed. They will be made on a first come, first serve basis until the fund is depleted.

Community Events

- Spring and Summer athletic leagues and community wide events are posted on the City of Franklin website.
- The Franklin Cruise In is held every Wednesday evening in Downtown Franklin.
- We Be Jamming is ongoing through the fall.
- The Franklin Farmers Market is open on Wednesday's and Saturday's into the fall season.