



**Franklin City Council Agenda
June 22, 2020
Franklin City Hall Council Chambers
207 West 2nd Avenue**

6:00 P.M.

Interview of Prospective Candidate for Ward 3 Seat on Franklin City School Board

7:00 P.M.

Regular Meeting

CALL TO ORDER. MAYOR FRANK M. RABIL

PLEASE TURN OFF CELL PHONES. MAYOR FRANK M. RABIL

PLEDGE OF ALLEGIANCE

CITIZEN'S TIME

AMENDMENTS TO AGENDA

1. CONSENT AGENDA:

- A. Approval of June 8, 2020 regular meeting minutes
- B. Resolution in Honor of Benny Burgess
- C. Resolution in Honor of Barry Cheatham
- D. May 2020 Departmental Reports (Separate Document)

2. FINANCIAL MATTERS

- A. Budget Amendment 2020-15 and 2020-16
- B. CARES Act Agreement Franklin Regional Airport

3. OLD/ NEW BUSINESS:

- A. Appointment of Ward 1 and 3 School Board Members
- B. Equal Employment Opportunity Policies
- C. Courthouse Update
- D. City Manager's Report

4. COUNCIL/STAFF REPORTS ON BOARDS/COMMISSIONS

5. CLOSED SESSION

I move that the City of Franklin, Virginia City Council adjourn into a closed meeting pursuant to Virginia Code Section 2.2-3711-A-1, to discuss appointments to boards and commissions, to discuss the following subject or subjects: Eastern Virginia Regional Industrial Facility Authority, Camp Community College Local Board, City of Franklin Race Relations Committee, and the City of Franklin Planning Commission.

And 2.2-3711A-5 to discuss a prospective business or industry interested in locating on City owned property where no announcement of the interest of the business or industry in the community has been made specifically regarding the Franklin Regional Airport.

Motion Upon Returning to Open Session- I move that the City of Franklin, Virginia City Council adopt the attached closed meeting resolution to certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting held on June 22, 2020; (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the City of Franklin, Virginia City Council; and (iii) no action was taken in closed meeting regarding the items discussed.

6. ADJOURNMENT

The Franklin City Council held a Regular City Council Meeting on June 8, 2020 at 7:00 p.m. in the City Council Chambers.

Council Members in Attendance: Frank Rabil, Mayor; Barry Cheatham, Vice-Mayor; Councilman Linwood Johnson; Councilman Bobby Cutchins; Councilwoman Wynndolyn Copeland, Councilman Gregory McLemore and Councilman Benny Burgess

Staff in Attendance: Amanda Jarratt, City Manager and Leesa Barnes, Executive Assistant, Recording Minutes

Other Staff in Attendance: Steve Patterson, Franklin City Police Chief, Steve Newsome, Information Technology Specialist, Tracy Spence, Director of Finance and Russ Pace, Director of Public Works

Call to Order

Mayor Frank Rabil called the June 8, 2020 regular City Council meeting to order at 7:00 p.m.

Citizen’s Time

City Manager Amanda Jarratt shared that due to social distancing requirements public comment was received via email in advance of the meeting. The following emails were received:

Citizen 1

Carla Sumblin, located at 408 South High Street; received June 5, 2020 at 12:07 p.m.

“RE: Confederate Statue in Franklin Memorial Park

Dear Mayor Rabil, Distinguished Members of City Council, City Manager, Amanda Jarratt and citizens of Franklin, VA:

The purpose of this letter is to support the unity of all citizens in the City of Franklin by moving the confederate statue from Franklin Memorial Park at 100 Meadow Lane. The Statue was erected in 1911 and displays the confederate flag of 1865 on its back. The inscription is 1911 erected by Agnes Lee Chapter U.D.C. “Love Makes Memory Eternal,’ to Our Confederate Dead.” When we look at historical events during this era, the world was different. The intent may have been to honor the confederate souls lost in the civil war; a reminder of the purpose for which it was fought; or to erect a symbol that the ideology of the confederate would live forever by erecting permanent symbols and statues to remind the world forever. Whatever the intent, it has clearly become the symbol of divisiveness, hatred, and racism for many people.

Moving this statue from the public park, maintained by taxpayer funding, does not affect those who wish to honor the confederate dead or remove the love and eternal memory of loved ones. We have national holidays and memorial cemeteries where we honor heroes from ALL wars and our loved ones for his purpose. In addition, the American Flag is also proudly displayed there to represent the sacrifice and freedom of ALL Americans and should suffice for everyone. Moving this statue can no more remove the memory of the confederate, than the memory of slavery. We cannot erase our history, but we can use the lessons of the past to ensure indivisible and justice for all citizens in the City of Franklin.

Our family roots within the City of Franklin extend many generations. We are business and property owners. Our foundations are here. We have educated our children, live and worship here. The quality of life which is promoted on the City's website would be enhanced by taking a step in uniting us more. I believe that this is an important time in our history that would align us together in many areas. We respect our government and will continue to support our businesses, community, and fellow citizens.

I will close with a brief story from long ago. There was a young girl in the sixth grade in Franklin Public Schools in the 1970's. She tried out for band; that was traditionally primarily "white". She was very happy to be accepted and was successful in mastering the flute. However, here excitement changed to fear and anxiety during summer band camp and at the finale concert in Franklin Memorial Park. You see, even a young girl knew the unspoken, yet visible boundaries of the racial lines that divided our city. Black people were not welcomed at the Bronco Club or Franklin Memorial Park without this exception of playing in the band. She felt conflicted as if to dishonor her black heritage and people by being there and she felt fear and anxiety by the "white" community who only tolerated her presence there briefly. Today, this young girl is a successful 53-year-old woman married for 31 years to her successful husband, raised three (3) successful black men, and helped educate many others. Yet, when her grandchildren visit the park and every time she's there, those same feelings emerge from that symbol: Erected tall enough in the park to remind us all of what this statue means and the intent to ensure we NEVER forget. It has served its purpose and should rest in a confederate cemetery or museum.

Yes, that young girl was me and today as I write, I cannot stop crying! No matter how well I've done; the achievements I possess; the many blessings I have; or the taxes I pay, I am helpless to remove this feeling of despair every time I'm in the park and helpless to remove this statue alone for it's truly too heavy a burden. However, I'm hopeful that we can move it together and heal together. Thank you all for your support and leadership. Please make this letter a matter of record.

Respectfully,

Mrs. Carla S. Sumblin

Citizen 2

K. Parsons; received June 5, 2020 at 11:48 a.m.

"Sirs: please do not remove the monument, that will serve no purpose to help the lives in and around town. It will cost several thousand dollars that could be used for better purposes. Thank you,"

Citizen 3

Billie Earnest; received June 5, 2020 at 6:13 p.m.

“To Who It May Concern:

It is my understanding that the City Council will be discussing the possible process of moving the Confederate Statue in the City Park.

I grew up in Franklin and there has never been any controversy over the current location of the monument. I know that during, I believe WWII, the statue was moved to the park from the intersection that leads to the Armory so the military vehicles could move easier. It has stood close to 75 years without once causing any problems with anyone, white or African American, who live in or around the City of Franklin. Why move it now? Just because the revised law says you can? Has anyone complained? Put it up to a vote the next time you have city elections.... see what your citizens have to say about the statue’s location.

If you move it... where will you put it? Poplar Springs cemetery has limited space. There is the vacant lot where Hal Lyon’s Town House stood, or maybe Southampton Memorial Park where some of my family is buried. Or will you store it in a building which cost money to rent.”

Please consider leaving it where it is. The law says you don’t have to move it; you can simply add a sign with information the City deems appropriate.

Thank you for reading my thoughts and I hope you will consider not going to the expense of moving the statue, but adding a sign instead.

Billie Earnest
Va. Beach, Va.

Citizen 4

Edward A. Fiorella; received June 5, 2020 at 7:09 p.m.

“Honorable ladies and gentlemen,

The Confederate monument should remain where it is. It’s placement for all this time has not kept the “arch of the moral universe” from bending towards justice. Rather it serves as both a reminder and an echo, to all who gaze upon it, whether friend or foe, just how far we have come in this country; and how far we’ve yet to go. This lesson will be lost to future generations if relocated for they will see only a knee jerk reaction in the face of misdirected violence. Nothing learned nor gained.

This must stop!
Ed Fiorella”

Citizen 5

Forrest Wolfe; received June 7, 2020 at 10:34 p.m.

“Dear Franklin City Council Members,

There is no place in this City, State or great country of ours for racism. Monuments honoring fallen soldiers (black, white and native American) do not create racism, people do. The Civil War monument which stands in the City Park is a memorial honoring those soldiers who lost their lives during this terrible conflict. It’s not a statue glorifying the South, slavery or battles won. It’s a memorial honoring fallen soldiers. And nothing else!

I feel that it would be disgraceful to those servicemen, their families and community to have this monument removed. Those soldiers should NEVER be forgotten, and if the statue is removed., they will be forgotten.

Thank you for your time and addressing my concerns.

Sincerely,
Forrest Wolfe”

Citizen 6

Volpe Boykin; received June 8, 2020 at 1:22 p.m.

“The monument should remain where it is but if that is not an option, since it is a monument to Confederate Dead, it should be moved to Poplar Springs Cemetery where the men it was erected to remember are buried. The men it was erected for were sent by the State to fight and sacrifice and were killed never to return. Many volunteered but many also were drafted or volunteered to avoid the draft so they could serve with their friends. Like any draft, no one asked or cared if they agreed with the cause the government was sending them to fight. Does that mean they should be vilified? Why soldiers fight and why governments send them to fight are many times two entirely different things.

Volpe Boykin
757 287-3309”

Citizen 7

Brad Bradshaw; received June 8, 2020 at 3:51 p.m.

“I would like to see the monument to the Confederate dead remain where it is if possible. The monument has stood silently through the end of “Jim Crow”, the end of “separate but equal”, the end of “integration” and to see the administration of our first black President. It has stood silently because it has nothing to say about any of these things; for or against. It is a remembrance to the dead soldiers; husbands, sons and brothers, called by their state to serve and many never returned. It is not a monument to the politicians and failed governance that caused the war. It is a monument to the common men who left their homes and families because they were called to do so. The monument has never been a rallying point against any undoing of the injustices of our society. Having said this, I will add this final comment. If it must be moved, please put in Poplar Spring Cemetery in the old section among the men it was to remember.

Brad Bradshaw
757 653-4367”

Amendments to Agenda

Mayor Frank Rabil asked if there were any amendments to the agenda.

There were no amendments to the agenda.

Consent Agenda

Approval of May 26, 2020 Regular Meeting Minutes

Mayor Frank Rabil asked if there were any additions or corrections to the minutes from the May 26, 2020 regular City Council meeting.

There being no additions or corrections, Mayor Frank Rabil asked for a motion to approve the minutes as presented.

Vice-Mayor Barry Cheatham made a motion to approve the minutes from the May 26, 2020 regular City Council meeting. The motion was seconded by Councilman Linwood Johnson.

The motion carried the vote by 6-1.

The motion was as follows:

Mayor Frank Rabil	AYE
Vice-Mayor Barry Cheatham	AYE
Councilman Linwood Johnson	AYE
Councilman Bobby Cutchins	AYE
Councilwoman Wynndolyn Copeland	AYE

Councilman Gregory McLemore ABSTAINED DUE TO BEING ABSENT FROM MEETING

Councilman Benny Burgess AYE

Financial Matters

Financial Update Related to COVID-19

City Manager Amanda Jarratt recognized Tracy Spence, Director of Finance to give the following updates on the FY20 Budget Challenges due to the COVID-19 virus:

Meals Taxes

April 2019	May 2019	April 2020	May 2020
\$157,044.00	\$125,677.00	\$114,304.00	\$102,282.00

Lodging Taxes

April 2019	May 2019	April 2020	May 2020
\$ 11,927.00	\$ 15,117.00	\$ 11,630.00	\$ 7,709.00

Sales Taxes

April 2019	May 2019	April 2020	May 2020
\$130,563.00	\$173,851.00	\$134,777.00	\$175,122.00

Projections for vulnerable taxes yield a \$430,000.00 shortfall in revenue collections.

Due to: over realized revenue at May 31, 2020, the Council’s reserve, and vacancy savings, the City will still be able to meet its obligations at June 30, 2020.

Old / New Business

School Board Nomination Public Hearing Ward 1 and Ward 3

Mayor Frank Rabil opened the School Board Nomination Public Hearing for Ward 1 and Ward 3.

City Manager Amanda Jarratt stated the terms for the Ward 1 and Ward 3 seats on the City of Franklin School Board will end on June 30, 2020. All individuals wishing to serve on the City of Franklin School Board must be nominated at a public hearing. The public hearing was properly advertised in the Tidewater News and an e-mail was established to receive nominations.

Mayor Frank Rabil opened the public hearing.

The following emails were received:

Received Sunday, June 7, 2020 at 5:13 p.m.

“Greetings Mayor Rabil, Distinguished members of City Council, and Manager Jarratt,

My name is Amy Phillips and I reside at 108 Robinhood Road, and it is my honor, as a citizen of Franklin City, to nominate Mr. Robert Holt for the Ward 1 seat for Franklin City Public School Board.

Mr. Holt’s name is not new to you, as he has been a member of this community for years. He has been a lifelong advocate of education, even having been a past member and chairperson of the Franklin City Public School Board. Because of his past service, he brings not only his past experience to the table, but there is no “learning curve” for him to acclimate into this role. Mr. Holt has remained vigilant in his dedication to the community and to education during his time away from the Board. As example of this is his partnership with the Franklin Police Department, working to develop a program for interested students to streamline into a potential career in law enforcement, hopefully right here in our wonderful community.

I could go on and on about Bob, but I think his dedication speaks for itself. I humbly request your consideration of Mr. Robert Holt as the Ward 1 Representative for Franklin City Public School Board. Thank you for your time and continued service to Franklin City.

Respectfully,
Amy Phillips

Received Sunday, June 7, 2020 at 5:40 p.m.

“Good evening. My name is Courtney Paige Edwards Drewery. I reside at 839 Kimberly Drive Franklin Virginia.

I would like to nominate Bob Holt for the Ward 1 School Board position.

Sent from my iPhone

Received Sunday, June 7, 2020 at 7:10 p.m.

“Good Evening,

I am Marchelle Williams a citizen of this wonderful city residing at 303 Beale Court. I am nominating Mr. Robert Holt for the Ward 1 seat for the Franklin City Public School Board. Mr. Holt will be an excellent candidate for this position due to his expertise in leading the school board in the past and his compassion for the students of Franklin City Public schools. Please feel free to contact me for any additional questions or concerns.

Thank you,

Marchelle Williams
757 621-6431

Received Monday, June 8, 2020 at 10:54 a.m.

Good Morning and Happy Monday Mayor “Frank” Rabil, Member (s) of City Council, and City Manager “Amanda” Jarratt.

I submit this correspondence to you as a nomination of Mr. Robert Holt for the position of Ward 1 Representative for the Franklin City School Board. Bob, as he is more widely known, should be familiar to you as he has served the school division well in the past as both a member and Chairperson. He has been a respected member of this community, a graduate of our school division, and a life-long advocate for education. Mr. Holt was also the person who helped lead the division out of a very tumultuous time a few years ago, and helped bring the School Board and Division back on track. His knowledge, insight, and abilities are what Franklin City Public Schools need to continue moving the schools forward.

Please strongly consider Mr. Robert Holt for the Ward 1 seat on the Franklin City School Board.

If you need additional information, please do not hesitate to contact me.

Thank you

Pam Lease, NMLS#500079
Chief Lending Officer
Pam.lease@broncofcu.com
P: 757.569.6000 F: 757.569.6010
Bronco Federal Credit Union
Welcome Home
www.broncofcu.com
800.667.2328

Received Monday, June 8, 2020 at 2:58 p.m.

Dear members of City Council,

It is with pleasure I submit Mr. Robert Holt for consideration as the Ward 1 Representative for the Franklin City School Board.

Mr. Holt has a long-standing dedication to the schools within the City. Bob has experience with the Board, having served previously as a representative as well as chair. Even during the past year, Bob has been instrumental in continuing to work with the community and school division to move both entities forward. One example is the partnership he helped facilitate between the school division and the Police Department. You will not find a greater advocate for the schools or the city than Bob Holt.

I want to thank you for your continued service to the City of Franklin, and hope you will appoint Mr. Robert Holt as the next Ward 1 Representative for the Franklin City School Board.

Rebecca C. Scarboro
208 Homestead Rd
Franklin, VA 23851

Received Monday, June 8, 2020 at 4:55 p.m.

Greetings Mayor Rabil, members of City Council, and Manager Jarratt,

My name is Carrie Johnson, and, as a citizen of the City of Franklin, I would like to nominate Mr. Robert Holt for the Ward 1 seat for the Franklin City Public School Board.

Mr. Holt has given several years of service to this organization during which time Franklin City Public Schools thrived. He was revered in his position having even served as Chairman of the Board until a recent relocation prematurely ended his term.

Although Mrs. Jester has also been an asset to FCPS, City Council is fortunate to be able to fill her vacancy with someone of the caliber of Mr. Holt.

I hope you will consider Mr. Holt's expertise and experience as you make your appointment to fill the seat in Ward 1.

Respectfully,
Carrie Johnson
205 Cypress Ave
Franklin, VA

City Manager Jarratt then read from the following resumes:

Vindie Taylor
136 Bobwhite Lane
Franklin, Virginia

Mrs. Vindie Taylor is the daughter of the late Mr. Clarence Holemon and Irene Holeman of Sedley, Virginia. She is a graduate of Southampton High School. She attended Elizabeth City State University in North Carolina. She accepted Christ into her life at the age of 15. She knew then that God was going to use her to bring the love of God into people's lives.

She was called to preach in 1984 and licensed in 1994 and ordained in 2003 under the leadership of Bishop Nathaniel Gomillion of Tabernacle of Praise Full Gospel Baptist Church in Zuni, Virginia. Vindie has worked at the Christian Broadcasting Network for over seventeen years, she has been a familiar face seen on the program for many years as a prayer counselor. She has served as an Associate Minister. Lead Servant of the Women's Ministry and Lead Servant to the Nursing Ministry. She has served as a prayer warrior with the prayer ministry as well as served on a Ministerial Alliance under Bishop Nathaniel Gomillion. She has ministered to many hurting people. She has prayed for people on drugs, emotionally disturbed, suicidal and abused, but most importantly she has won thousands of souls in the Kingdom of God. She is the First Lady of Great Commission Outreach Baptist Church. She has been happily married to her husband, Pastor Robert Lee Taylor, Jr. for twenty-nine years and is the proud mother of two girls Schiavone and Shayvonya Taylor. She is the proud grandmother of two. Most of all church, she loves the Lord and his people. Her heart's desire is to walk holy before the Lord and obey his commandments, and to always be found faithful to his call and commission for her life.

Councilman Gregory McLemore asked if Mrs. Vindie Taylor lived in the City of Franklin.

City Manager Jarratt confirmed that her residence was in the City of Franklin.

Vice-Mayor Barry Cheatham confirmed her address was 136 Bobwhite Lane.

Councilman McLemore asked for confirmation that Mrs. Taylor was applying for the Ward 1 position.

City Manager Jarratt replied yes, Mrs. Taylor was applying for the Ward 1 School Board seat.

Cheryl Vincent
1912 South Street
Franklin, Virginia

Ms. Cheryl Vincent has been nominated for the Ward 3 Seat on the Franklin City School Board.

Ms. Vincent was born and raised in Franklin Virginia. She has been a resident of Franklin for forty-five years. She graduated from Franklin City Schools in 1971. Upon graduation from High School she moved to Bronx New York and attended the Harlem Hospital Medical Lab Tech School and graduated from there in 1973. Upon graduating she worked there for five years with a license in Hematology and Serology. She returned to Franklin in 1978 and went to work for Southampton Memorial Hospital as an LPN from 1981 – 1992 for eleven years. She also attended Camp College for Business Management in 1993 – 1994.

On November 10, 2009 upon the death of her daughter she became mother and grandmother of a young girl that was only two months old at the time. She is now ten years old and attends Franklin City School. She will be attending JP King Middle School starting the fall.

Ms. Vincent served on the Franklin Redevelopment Housing Authority as Commissioner from 2001 – 2014. She was certified in 2008 and 2009 National Association of Housing and Redevelopment Officials Program.

Ms. Served on Landlords and Rental Properties here in the City of Franklin Va. 2019.

Ms. Vincent is very interested in child education. She is at all PTA functions programs Parent Teacher Conferences. She is always available when needed at the schools. She is very active in her Church First Baptist Hall Street Franklin Va. She works with children from the age of 4 – 18 years old. Her duties include praise dancing. Youth choir and also teaching Sunday School and Bible Study classes. In the community she works with the elderly.

Jamaal Brian Whitehurst

Jamal Brian Whitehurst was asked by Councilman Gregory McLemore to run for the Ward 3 seat on the Franklin City School Board

Jamaal Brian Whitehurst is a native of a small community in the Commonwealth of Virginia named Zuni and currently resides in Franklin. He was born November 19, 1977. He is an honor graduate of Franklin High School, Franklin, Virginia and was a commencement speaker at the graduate.

He received a Bachelor of Science degree in Interdisciplinary Studies from Norfolk State University, Norfolk, Virginia. He also holds a Master of Divinity Degree from the beloved Samuel DeWitt Proctor School of Theology from Virginia Union University, Richmond, VA., he will begin doctoral studies in 2021 to become a college professor.

He currently works for the Commonwealth of Virginia Department of Behavioral Health and Development Services at Southeastern Virginia Training Center as a Direct Support Professional I. Prior to securing employment with the Commonwealth, he has held several professional positions. He also lived in Louisville, KY for almost five years and during that time he was commissioned as a Kentucky Colonel which is the highest civilian honor granted by the Governor in 2016.

Jamaal gave his life to Christ on April 23, 1989 at Shiloh Baptist Church, Windsor Virginia under the ministry of Dr. Lewis L. Stokes, Sr. and accepted his call to the ministry in 1994 and was licensed by the New Hope Baptist Church, Franklin, VA under the leadership of Pastor Anthony L. Goodwyn, Sr. He was ordained an Elder in the Church of God in Christ on August 15, 2002 by the late Bishop L. E. Willis, Sr., Founding Jurisdiction Prelate of the Virginia Third Jurisdiction of the Church of God in Christ. He was consecrated a Bishop in 2010.

During his years of ministry, he has travelled extensively throughout the United States of America ministering for may special occasions, conferences, revivals, and crusades throughout the United States of America. Many lives have been positively impacted by his ministry. He is the Pastor of Holy Nation Revival Church, one church in several locations. It is an online ministry presently due to the COVID-19 pandemic.

Mayor Frank Rabil asked if there were any more nominations for Ward 1 or Ward 3 seats on the Franklin City School Board.

There being none he closed the Public Hearing and directed the City Manager to set up the school board interviews.

Cover 3 Personal Property Tax Exempt Status

City Manager Amanda Jarratt provided the following background information on the Cover 3 Foundation which was founded in 2009. Cover 3 Foundation works to reduce the 10.1% of Virginia's households who report the inability to access adequate food for their children due to a lack of money and other resources. C3's Kids' Meals acts as a tool to feed at-risk children, teach nutrition education, and offers a platform to educate children on portion control and nutrition. This effort combats food insecurity, childhood obesity, and reduces health problems caused by poor nutrition. Their services are offered to after school care programs in areas where at least 50% of the children are eligible for free and reduced price meals based upon school data, and they currently have more than 12,400 children in Southeastern Virginia enrolled in their after-school feeding program. To date, they have served more than two million meals and snacks since 2010.

Currently Cover 3 has five vehicles that have previously been granted tax exempt status by the Franklin City Council. They are requesting tax exempt status for two additional vehicles as outlined at the May 26, 2020 meeting. The public hearing was properly conducted and the delinquent taxes have been paid. At the May 26, 2020 Public Hearing the decision was deferred until the June 8, 2020 City Council meeting due to the taxes had not been paid at the time of the May 26, 2020 meeting and that is a requirement in order to become tax exempt. The taxes were paid on Wednesday, May 27, 2020 in full.

Councilman Gregory McLemore made a motion to approve the request that the Cover 3 Foundation become tax exempt on the two additional vehicles per their request. Vice-Mayor Barry Cheatham seconded the motion.

The motion carried the vote by 7-0.

Race Relations in the City of Franklin

Councilman Gregory McLemore addressed Mayor Frank Rabil with the following statement, in accordance with the request of former President Barack Obama had he made any provisions regarding our police department and the activities that are is going in the world today and what is the City of Franklin's Police Department's use of force procedure.

Mayor Frank Rabil replied it is my intention tonight to ask for City Council's permission to pull together a committee on race relations in the City of Franklin. He stated he would like this committee to made up diverse individuals who would come back to City Council with recommendations not only for the police department but city wide

Councilwoman Copeland stated she would like to see diverse committee appointed so that the City can be proactive instead of reactive.

Councilman McLemore expressed the importance of who would be appointed to the committee.

Mayor Frank Rabil stated it was his intent to appoint Councilman Gregory McLemore to the committee.

Councilman McLemore stated he would love to serve on the committee because he would be speaking out for African Americans which is something he has always wanted to do.

Councilman Gregory McLemore made a motion to table organizing this committee until citizens can attend City Council meetings and give them an opportunity to share their input.

Mayor Rabil stated he was of the opinion that the City of Franklin needed to move forward.

Councilman Linwood Johnson stated that the City needs to move forward with organizing the committee because it signifies that the community is moving forward in balancing race relations and signifying unity.

Vice-Mayor Barry Cheatham agreed with Councilwoman Wynndolyn Copeland in being proactive instead of reactive.

Mayor Frank Rabil stated his intention is to organize this committee as soon as possible.

Councilman McLemore asked Mayor Frank Rabil what was the time frame on organizing the committee.

Mayor Rabil replied he would like to see the committee organized in the next two weeks.

Councilman Benny Burgess stated he thought that Council needed to move forward in organizing the committee.

Vice-Mayor Cheatham asked Mayor Frank Rabil if he had any ideas on who he would like to see appointed to the committee.

Mayor Rabil replied he thought that the committee should be organized with diverse members of the community and ministers both Afro-American and Caucasian.

Councilman Gregory McLemore's motion failed due to the lack of a second.

Vice-Mayor Barry Cheatham made a motion to allow Mayor Frank Rabil to pursue organizing a committee to deal with race relations in the City of Franklin. The motion was seconded by Councilman Linwood Johnson.

Mayor Frank Rabil opened the floor for discussion.

Councilman McLemore expressed the importance of how this committee was formed.

Councilman Benny Burgess stated let every Council member recommend one individual from their ward to serve on the committee and then move forward from there.

Councilwoman Copeland agreed with Councilman Burgess' statement.

Councilman Bobby Cutchins stated for everyone to please take their time in choosing an individual to serve on the committee because anyone serving on the committee needs to take this responsibility very serious and have no other motives than to promote unity in the community.

The motion carried the vote by 7-0.

Councilwoman Wynndolyn Copeland asked what was the deadline on a recommendation.

Mayor Frank Rabil answered he would like for Council members to give the decision serious thought and make their recommendation by the end of the week.

Confederate Monuments on City Property

City Manager Amanda Jarratt informed Council that earlier this year Governor Ralph Northam, signed a law allowing individual localities to remove, relocate or contextualize Confederate statues and monuments within their communities. Localities can begin using these powers starting July 1, 2020. Prior to removing, relocating, contextualizing, or covering any such publicly owned monument or memorial, the local governing body shall publish notice of such intent in a newspaper having general circulation in the locality. The notice shall specify the time and place of a public hearing at which interested persons may present their views, not less than 30 days after publication of the notice. After the completion of the hearing, the governing body may vote whether to remove, relocate, contextualize, or cover the monument or memorial. If the governing body votes to remove, relocate, contextualize, or cover the monument or memorial, the local governing body shall first, for a period of 30 days, offer the monument or memorial for relocation and placement to any museum, historical society, government, or military battlefield. The local governing body shall have sole authority to determine the final disposition of the monument or memorial.

A locality may, prior to initiating the provisions of subsection B, petition the judge of a circuit court having jurisdiction over the locality for an advisory referendum to be held on the question of the proposal to remove, relocate, contextualize, or cover any monument or memorial located on the locality's public property. Upon the receipt of such petition, the circuit court shall order an election to be held thereon at a time that is in conformity with § 24.2-682. The ballots shall be prepared, distributed, and voted, and the results of the election shall be ascertained and certified, in the manner prescribed by § 24.2-684.

The governing body may appropriate a sufficient sum of money out of its funds to complete or aid in the erection, removal, relocation, contextualizing, or covering of monuments or memorials to the veterans of such wars or conflicts, or any engagement of such wars or conflicts.

City Manager Jarratt stated this topic was put on the agenda to see what City Council desired to do with the monument and to see if Council would like to schedule a public hearing after July 1, 2020 to receive input on moving the monument currently located in Memorial Park and have it relocated to a local cemetery.

Councilman Linwood Johnson stated he would like to see a public hearing scheduled after July 1, 2020.

Vice-Mayor Barry Cheatham stated he would like to see a referendum on the ballot in order that all citizens can be heard.

Mayor Frank Rabil asked if scheduling a public hearing would prevent a referendum from being put on the ballot.

City Manager Jarratt replied no sir.

Councilman Benny Burgess asked if city staff or citizens had requested to have the monument moved.

City Manager Jarratt replied she has had several requests from city staff and citizens and she believes there will be more in the weeks to come.

Councilman Gregory McLemore agreed with Vice-Mayor Cheatham's statement.

Mayor Rabil stated that City Council take some time and think before making any actions.

Councilman Gregory McLemore made a motion to table making a decision until the first City Council meeting which will be July 13, 2020. The motion was seconded by Vice-Mayor Barry Cheatham.

The motion carried the vote by 7-0.

Courthouse Updates

Southampton County Courthouse

City Manager Amanda Jarratt informed Council that a Zoom meeting was held with the Courthouse subcommittee on Thursday May 28, 2020. The intent of this meeting was to provide the judges with an overview of the Glave and Holmes conceptual design. The judges noted a number of items with the concept plan that they found unacceptable. City Manager provided Council with a copy of the presentation and minutes from the meeting from the meeting. She then deferred to Councilman Bobby Cutchins and Councilwoman Wynndolyn Copeland for any additional comments or input.

Councilman Cutchins commented that judges pretty much shut Glave and Holmes down within ten minutes of the meeting starting and did not approve of any recommendations that were presented. It was very obvious that the judges wanted a new courthouse constructed.

Councilman Copeland concurred with the statements that were made by Councilman Cutchins and City Manager Jarratt.

Vice-Mayor Barry Cheatham stated that he found it interesting that the judges insisted on constructing a third courtroom because all of localities are holding virtual cases and expect that will be the way of the future.

Councilman Cutchins stated that was mentioned and the judges did not want to hear it.

Councilman Linwood Johnson asked is it my understanding that after the citizens of Southampton County and the citizens of Franklin, Virginia voted no to constructing a new courthouse that the judges are going to twist the citizen's arms to pay for a new courthouse, is that what I heard?

Councilman Cutchins replied that is exactly what you are hearing, the judges want this existing courthouse to be remodeled to the conditions of a new courthouse. There is some additional square footage added to the existing courthouse to meet the needs that the judges have required. There were multiple complaints from the judges as the location of the juror's box, how the judges would get to restroom, how the judges would come in out of an elevator and the witness interrogation room was unacceptable. He added there is hopes that there can be a compromise concerning the existing courthouse renovations.

Mayor Rabil thanked Councilman Cutchins and Councilwoman Copeland for their participation in the Courthouse Project meetings.

City of Franklin Courthouse

City Manager Amanda Jarratt had no new updates to report at the time.

City Manager's Report

- The COVID-19 response accompanied with budget preparation and day to day operations process have been all consuming. There a number of community partners that have been of tremendous assistance to the City of Franklin during these trying times. City buildings will reopen to the public on Wednesday June 10, 2020. Masking is encouraged and social distancing is required to remain in compliance with Governor Northam's Executive Order. The June 22, 2020 City Council meeting will be open to the public however no crowds over fifty are required and social distancing and face coverings are encouraged
- As of this writing only ten individuals and one business have requested the COVID-19 related payment plan. Individuals needing this assistance should request the payment plan no later than June 10, 2020.
- City staff is working on refurbishing the City's basketball courts.
- We continue to work with the National Guard and the Attorney General's Office on the Armory property.
- City Administration and the City of Franklin Police Department continue to assist with the peaceful protests associated with the tragic death of George Floyd. We appreciate the organizers of the peaceful protests and continue to work together to bring the community together.

Community Events

- City of Franklin Independence Day Celebration July 1, 2020. – Still on schedule pending COVID-19.
- National Night Out is scheduled has been rescheduled for October 6, 2020 as a result of COVID-19. The planning process will continue throughout the summer into the fall.

Council / Staff Reports on Boards / Commissions

Mayor Frank Rabil asked if there were any reports on Council Staff Reports on Boards / Commissions

Vice-Mayor Barry Cheatham congratulated the graduates who have were graduating from the local various schools and wished them luck on their future endeavors. He also congratulated Miss Chloe Jarratt on graduating from fifth grade and also wished her a Happy Birthday.

Councilman Gregory McLemore expressed Council's appreciation on conducting peaceful protest demonstrations and commended Chief Steve Patterson and City Manager Amanda Jarratt for their support of the citizens.

Councilman Linwood Johnson reported and congratulated the students of S P Morton for their participation in the fifth grade graduate parade around town. He also wanted to thank the City's citizens for holding their peaceful protest demonstrations.

Closed Session

Mayor Frank Rabil asked for a motion to go into closed session.

Councilman Wynndolyn Copeland moved that the City of Franklin, Virginia City Council adjourn into a closed meeting pursuant to Virginia Code Section 2.2-3711-A-1, to discuss appointments to boards and commissions, to discuss the following subject or subjects: Franklin Redevelopment and Housing Authority, Social Services Advisory Board, Eastern Virginia Regional Industrial Facility Authority, Industrial Development Authority, Blackwater Regional Library Board, Camp Community College Local Board, and the Hurricane Floyd 25th Anniversary Committee

And 2.2-3711A-3. Discussion or consideration of the acquisition of real property or the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body specifically regarding property on Fairview Drive and electrical infrastructure located throughout the City of Franklin.

And 2.2-3711-A-7 Briefing by staff on actual or probable litigation regarding the following subject: a lawsuit filed in Southampton County Circuit Court.

The motion was seconded by Councilman Linwood Johnson.

The motion carried the vote by 7-0.

Franklin's City Council went into closed session at 8:51 p.m.

Motion Upon Returning to Open Session

Councilwoman Wynndolyn Copeland made a motion to come out of closed session. The motion was seconded by Vice-Mayor Barry Cheatham.

The motion carried the vote by 7-0.

Once back in open session Vice-Mayor Barry Cheatham appointed Terri Hedgepeth to the Blackwater Regional Library Board. The motion was seconded by Councilman Linwood Johnson.

The motion carried the vote by 7-0.

Vice-Mayor Barry Cheatham appointed Whitt Harper to the Paul D. Camp Community College Board. The motion was seconded by Councilman Linwood Johnson.

The motion carried the vote by 7-0.

Adjournment

There being nothing further to discuss Mayor Frank Rabil asked for a motion to adjourn the June 8, 2020 regular City Council meeting.

A motion was made by Vice-Mayor Barry Cheatham to adjourn the June 8, 2020 regular City Council meeting. The motion was seconded by Councilman Linwood Johnson.

The June 8, 2020 regular City Council meeting adjourned at 9:11 p.m.

Clerk to City Council

Mayor



**RESOLUTION OF HONOR AND APPRECIATION
TO COUNCILMAN BRENTON D. BURGESS**

WHEREAS, Councilman Brenton D. Burgess has faithfully served on the Franklin City Council for the Citizens of Ward 1 since July 1, 2008; and,

WHEREAS, Councilman Brenton D. Burgess has also faithfully served on the Business Center Committee since 2008. He has diligently expended numerous hours listening attentively, developing opinions and positions on various items only after having evaluated the impacts of the issues at hand; and,

WHEREAS, Councilman Brenton D. Burgess has rendered excellent guidance, wisdom and compassion through his position on the Franklin City Council in countless activities throughout his career; and,

WHEREAS, his years of tenure on the Council have resulted in noticeable and noteworthy progress which will enable the fruits of his devotion and work to be enjoyed by the citizens for many years to come; and,

WHEREAS, Councilman Brenton D. Burgess has been dedicated to the City’s mission to “maintain our small city identity, heritage, and beauty while being a regional hub for economic opportunities, top-class education, a job-ready workforce, and balanced housing options” and selfless service to the Citizens of the City of Franklin; and,

WHEREAS, The Franklin City Council commends Councilman Brenton D. Burgess for his generous and devoted service to this City and wishes him well in all his future endeavors.

NOW, THEREFORE, BE IT RESOLVED, that the Franklin City Council Recognizes, Acknowledges, and Commemorates the Unwavering Service of Councilman Brenton D. Burgess as a member of the City Council for 30 years.

AND, BE IT FURTHER RESOLVED that a copy of this Resolution be spread upon the minutes of this meeting of the Franklin City Council as visible evidence of the high esteem in which this Council and the Citizens of Franklin hold Councilman Brenton D. Burgess thereby forever preserving and recording its gratitude.

Adopted: June 22, 2020

Mayor Frank M. Rabil



**RESOLUTION OF HONOR AND APPRECIATION
TO VICE-MAYOR BARRY CHEATHAM**

WHEREAS, Vice-Mayor Barry Cheatham has faithfully served on the Franklin City Council for the Citizens of Ward 1 since July 1, 2008; and,

WHEREAS, Vice-Mayor Cheatham has also faithfully served on the Hampton Roads Planning District Commission, (HRPDC); Hampton Roads Transportation Planning Organization, (HRTPO); and the Western Tidewater Regional Jail Board, (WTRJB) diligently expended numerous hours listening attentively, developing opinions and positions on various items only after having evaluated the impacts of the issues at hand; and,

WHEREAS, Vice-Mayor Cheatham has rendered excellent guidance, wisdom and compassion through his position on the Franklin City Council in countless activities throughout his career; and,

WHEREAS, his years of tenure on the Council have resulted in noticeable and noteworthy progress which will enable the fruits of his devotion and work to be enjoyed by the citizens for many years to come; and,

WHEREAS, Vice-Mayor Barry Cheatham has been dedicated to the City’s mission to “maintain our small city identity, heritage, and beauty while being a regional hub for economic opportunities, top-class education, a job-ready workforce, and balanced housing options” and selfless service to the Citizens of the City of Franklin; and,

WHEREAS, The Franklin City Council commends Vice-Mayor Cheatham for his generous and devoted service to this City and wishes him well in all his future endeavors.

NOW, THEREFORE, BE IT RESOLVED, that the Franklin City Council Recognizes, Acknowledges, and Commemorates the Unwavering Service of Vice-Mayor Cheatham as a member of the City Council for 30 years.

AND, BE IT FURTHER RESOLVED that a copy of this Resolution be spread upon the minutes of this meeting of the Franklin City Council as visible evidence of the high esteem in which this Council and the Citizens of Franklin hold Vice-Mayor Barry Cheatham thereby forever preserving and recording its gratitude.

Adopted: June 22, 2020

Mayor Frank M. Rabil

BUDGET AMENDMENT 2020-15

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2019-2020 City Budget is hereby amended to:

1. *reallocate appropriations in the General Fund resulting in a decrease in fund balance appropriated by \$19,881;*
2. *recognize revenues related to various new grants and to appropriate such revenue for use;*
3. *reallocate appropriations in the DSS budget to agree with the State budget; and*
4. *to authorize changes in the School's appropriations of Federal, State, grant and local revenues and to appropriate for use.*

		2019-2020	AMENDED	INCREASE
		BUDGET	BUDGET	(DECREASE)
	#1			
100	GENERAL FUND			
	REVENUE			
19020-0009	Miscellaneous Recoveries – River Gage	\$40,500	\$43,835	\$3,335
41050-0150	Fund Balance Unreserved	286,970	267,089	<u>(19,881)</u>
				\$(16,546)
	EXPENDITURES			
32100-1101	Salaries & Wages – Regular	\$1,772,131	\$1,540,731	\$(231,400)
32100-1200	Salaries & Wages – Overtime	214,765	481,265	266,500
32100-1250	Salaries & Wages – Holiday Pay	73,150	69,150	(4,000)
32100-2100	FICA	131,930	158,430	26,500
32100-2300	Hospitalization/Medical Plans	267,369	207,369	(60,000)
32100-2720	Workmen's Compensation	103,317	82,732	(20,585)
32100-2850	Adjustment Pay	0	2,400	2,400
32100-3160	Professional Services	1,500	4,200	2,700
32100-3190	Contractual Services	39,000	59,000	20,000
32100-6004	Supplies Medical & Lab	11,500	14,500	3,000
32100-8103	Communication Equipment	8,000	0	(8,000)
32100-9002	River Gage Grant	47,700	53,920	6,220
22100-7005	Contracted Services-Local Case	0	22,000	22,000
91300-5672	Industrial Corridor Revenue	702,875	716,728	13,853
91500-5855	Merchant Card Fees	5,000	6,600	1,600
11010-5810	Dues & Association Membership	14,887	15,987	1,100
11010-5840	Miscellaneous	1,825	2,575	750
12430-3160	Professional Services	60,600	64,600	4,000
12430-3320	Maintenance Services Contract	32,494	35,494	3,000
43200-1300	Salaries & Wages – Part Time	181,877	198,516	16,639
71300-5854	Parks & Rec - Opportunity Grant	0	3,774	3,774
93100-9253	Transfers to Social Services	484,396	407,438	(76,958)
93100-9254	Transfers to Comprehensive Services	49,686	56,686	7,000
93100-9280	Transfers to Econ Development	103,004	86,365	<u>(16,639)</u>
				\$(16,546)

	#2			
100	GENERAL FUND			
	REVENUE			
24040-0020	CDBG Planning Grant	\$0	\$3,000	\$3,000
24040-1808	Obici Healthcare Grant-GG Projects	0	5,000	5,000
33010-0012	Justice Assistant Grant Police	0	4,740	4,740
				\$12,740
	EXPENDITURES			
34100-3188	Contractual Services-Planning Grant	\$0	\$3,000	\$3,000
71300-5856	Parks & Recreation – GGP Grant	0	5,000	5,000
31100-8010	Byrne Justice Grant-Equipment	0	4,740	4,740
				\$12,740
	#3			
201	DEPT OF SOCIAL SERVICES			
	REVENUE			
24040-0102	Categorical Aid-State	\$582,142	\$682,057	\$99,915
24040-0200	Cost Allocation Plan	35,355.00	16,575	(18,780)
33010-0001	Federal VPA Revenue	904,228.00	916,439	12,211
41050-0100	Transfers from General Fund	484,397.00	407,439	(76,958)
				\$16,388
	EXPENDITURES			
53110-1101	Salaries & Wages – Regular	\$926,020	\$744,651	\$(181,369)
80400-1300	Auxiliary Grants	70,000	93,491	23,491
81100-1300	IV-E Foster Care	65,000	252,137	187,137
81200-1300	IV-E Adoption Subsidy	21,840	27,772	5,932
81400-1300	Fostering Futures Foster Care Assistance	8,400	13,177	4,777
81700-1300	State Adoption Subsidy	8,400	8,652	252
82900-1300	Family Preservation (SSBG)	1,486	929	(557)
83000-1300	Child Welfare Substance Abuse	1,476	1,107	(369)
83300-1300	Adult Services	4,500	2,500	(2,000)
89800-1300	Central Service Cost Allocation	70,709	51,929	(18,780)
84900-1200	Local Staff and Operation (Medicaid Expansion)	40,000	63,930	23,930
86200-1300	Independent Living PS	1,040	1,437	397
86500-1300	SNAPET	0	5,000	5,000
86600-1300	Promoting Safe and Stable Families	18,500	20,218	1,718
87200-1300	VIEW - Purchased Services	21,163	(5,426)	(26,589)
87300-1300	IV-E Foster Adopt	0	5,480	5,480
88300-1300	Non-View Day Care 100% Fed	4,000	0	(4,000)

88600-1300	Administrative Local Only	8,000	0	(8,000)
89500-1300	Adult Protective Services	616	554	(62)
				\$16,388
	#4			
250	SCHOOL OPERATING FUND			
	REVENUE			
18990-1800	Donations-Special Gifts	\$21,431	\$21,931	\$500
24000-0202	State School Basic Aid	6,499,241	6,499,873	632
33010-0217	Adult Basic Ed Federal	17,065	23,852	6,787
33010-0271	NCLB Grant - Title I	961,375	961,707	<u>332</u>
				\$8,251
	EXPENDITURES			
60000-0001	Instruction	\$9,322,639	\$9,314,189	\$(8,450)
60000-0003	Pupil Transportation	535,793	536,293	500
60000-0011	Technology	906,589	909,589	3,000
60000-0037	Adult Basic Education	19,001	23,852	4,851
60000-0071	NCLB Grant - Title I Part A	961,375	961,707	332
60000-0233	GAE State Grant	0	1,936	1,936
60000-0256	Contingency for Fed Grants	0	6,082	<u>6,082</u>
				\$8,251
252	SCHOOL CAFETERIA FUND			
	REVENUE			
18990-3002	Grants	\$0	\$2,000	<u>\$2,000</u>
				\$2,000
	EXPENDITURES			
62000-5000	Miscellaneous	\$1,400	\$3,400	<u>\$2,000</u>
				\$2,000

Certified copy of resolution adopted by
Franklin City Council.

Clerk to the City Council



Ralph S. Northam
Governor

R. Brian Bell
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

Erik C. Johnston
Director

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

October 11, 2019

The Honorable Frank M. Rabil,
Mayor
City of Franklin
101 Beechwood Drive
Franklin, VA 23851

Re: 2019 CDBG Planning Grant - Initial Response
City of Franklin

Dear Mayor Rabil,

We have reviewed the city's request for planning assistance for Franklin City Neighborhood Revitalization. We are prepared to offer planning grant assistance for reassessing and prioritizing project areas and have reserved \$3,000 in Planning Grant Funding to reimburse the city for completion of the following activities by December 9, 2019.

1. Completion of an initial public meeting

The city must schedule a public meeting to give citizens an overview of the proposed project. Citizens must be informed about the city's intentions to assess housing conditions and the feasibility of a rehabilitation program within the proposed project area and to survey residents and/or potential beneficiaries to confirm needs and income status. Citizens must also be informed of potential future activities under the study, including additional public and management team meetings and completion of housing inspections and engineering assessments in the project area. The city must disclose that future Planning Grant and Community Improvement Grant Funding depends on completion of these initial activities. At this meeting, energized neighborhood leaders called "sparkplugs" must be identified and included as members of the management team.

2. Completion of an initial management team meeting

The city must identify key stakeholders and secure their commitment in serving on a project management team. The management team must include, at a minimum, the City Manager or designee, a representative from the Hampton Roads Planning District Commission, the grant administrator, the local building official, a housing rehabilitation specialist, and at least two neighborhood representatives. At this initial meeting, management team members must help the city to develop a plan for completing these initial Planning Grant Activities.

3. Completion of neighborhood surveys

The City must complete a windshield survey to reassess housing conditions, and other prominent needs such as vacant buildings in the three areas you identified in your planning grant application. The City may also utilize other relevant sources of information on housing conditions, such as complaints, code violations, and reports by the local building official. The City must compile and provide a list of the housing units assessed including the condition of each unit and determine

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your priority rankings for the development of a future housing rehabilitation/comprehensive community development project.

4. Completion of infrastructure assessment

The city must complete a preliminary assessment of existing water, sewer, road conditions, or other community identified needs and how the present condition is impacting living conditions. The city must prepare a written summary of the findings of the assessment.

5. Completion of a second management team meeting

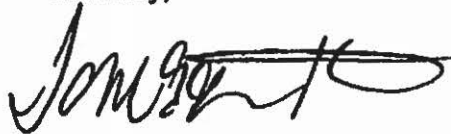
The city must schedule a meeting of the management team wherein members can review the results of the preliminary building and infrastructure assessments and surveys to better define the project. Potential project activities and plan of action should be discussed at this meeting.

Upon completion of these items, the City must submit a summary of these assessments and meeting minutes to the Virginia Department of Housing and Community Development (DHCD) by the deadline noted above. The responses must be submitted online using the Agency's Centralized Application and Management System (CAMS). If you have questions about how to access or use CAMS, please get in touch. Once DHCD has received and reviewed your response detailing the results of the above steps, a determination will be made as to the viability of the proposed project and eligibility to continue. If the project is determined to be viable and eligible, DHCD will notify the city and you will work with the assigned Community Development Specialist to conduct a Facilitated Planning Strategy session with the Management Team.

If the local government completes the activities outlined above (# 1-5) by December 9, 2019, the local government will have access to the \$3,000 reserved. The actual funding amount, not to exceed a total of \$30,000, will be dependent upon costs to complete the identified and agreed upon activities. If the city fails to complete the identified activities and/or fails to submit a Planning Grant Proposal, no Planning Grant Funding will be awarded.

Should you have any questions, please contact me at (804) 371-7056.

Sincerely,



Tamarah Holmes, Ph.D.
Associate Director

c: Amanda C. Jarratt, City Manager
Sarah Kidd, HRPDC



May 12, 2020

Sammara Green-Bailey
Director, Parks and Recreation
City of Franklin
207 West 2nd Avenue
Franklin, VA 23851

Dear Ms. Green-Bailey,

Congratulations! We have reviewed and approved your request for funding from our Community Engagement grants. Please find enclosed a check for \$5,000.00 for funding of Grab and Go Projects.

The Foundation is pleased to provide this funding but asks that it be anonymous. **There is no need to list us as a sponsor, recognize us at the event, or provide tickets/table space.**

On behalf of Obici Healthcare Foundation we wish you success with this program, and we are happy that we could help.

We ask that you please complete and return the check receipt within 10 days.

Sincerely,

A handwritten signature in black ink that reads 'Annette Beuchler'. The signature is written in a cursive, flowing style.

Annette Beuchler
President & CEO

Enclosures



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

Shannon Dion
Director

Megan Peterson
Chief Deputy Director

Washington Building
1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
www.dcjs.virginia.gov

June 28, 2019

Ms. Amanda Jarrett
City Manager
City of Franklin
207 W. 2nd Avenue
Franklin, VA 23851

RE: Local Law Enforcement Block Grant

Dear Ms. Jarrett:

The Byrne Justice Assistance Grant Program (JAG) makes federal funds available to localities to help support their efforts to reduce crime and improve public safety. The Virginia Department of Criminal Justice Services has been designated to administer a portion of the JAG funds reserved for Virginia and to make those funds available to local units of government. I am pleased to advise you that we are awarding your locality **\$4,741**, funded through federal grant **2017-DJ-BX-0082**. Your DCJS grant award number is **20-S1186LO17** and the project period for this program is **07/01/2019** through **06/30/2020**.

Enclosed you will find the Statement of Grant Award (SOGA) and Special Conditions documents, along with Reporting Requirements and Projected Due Dates. To indicate your acceptance of the award and conditions, please sign the SOGA and return it electronically within the next 60 days to grantsmgmt@dcjs.virginia.gov. In order to complete the award acceptance, you must also provide information on how your locality will use the awarded federal funds. Instructions are attached.

In addition, please review your special conditions carefully as they include specific requirements about how your grant funds must be managed. DCJS is mandated to comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/SAM/>. Therefore, you must maintain a valid Data Universal Numbering System (DUNS) number (a unique nine-digit number used for identifying and keeping track of entities receiving federal funds) and be registered in SAM to receive an award.

For SAM registration assistance, please contact Lacey Payne at (804) 786-8003 or via email at Lacey.Payne@dcjs.virginia.gov.

Please provide copies of this Award Package to those contacts listed on your grant application. We will be happy to assist you in any way we can to assure your project's success. If you have any questions regarding this award, please contact your Grant Monitor, Jessica Rothenberg, at (804) 225-1847 or via email at jessica.rothenberg@dcjs.virginia.gov.

Sincerely,

A handwritten signature in cursive script that reads "Shannon Dion".

Shannon Dion

Enclosures

BUDGET AMENDMENT 2020-16

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2019-2020 City Budget is hereby amended to appropriate Coronavirus Relief Fund (CRF) revenue and to appropriate such revenue for use.

BE IT FURTHER RESOLVED:

Appropriations designated for this grant will not lapse at the end of the fiscal year, but shall remain appropriated until the completion of the project or until the Council, by appropriate resolution, changes or eliminates the appropriation.

		2019-2020	AMENDED	INCREASE
		BUDGET	BUDGET	(DECREASE)
230	<u>CORONAVIRUS RELIEF FUND</u>			
	REVENUE			
33010-0400	Coronavirus Relief Fund Revenue-VA	\$0	\$695,090	<u>\$695,090</u>
				\$695,090
	EXPENDITURES			
81200-7210	COVID-19 Expenditures-VA	\$0	\$695,090	<u>\$695,090</u>
				\$695,090

*Certified copy of resolution adopted by
Franklin City Council.*

Clerk to the City Council



COMMONWEALTH of VIRGINIA

Aubrey L. Layne, Jr., MBA, CPA
Secretary of Finance

P.O. Box 1475
Richmond, Virginia 23218

May 12, 2020

To: County and City Elected Officials

Delivered Via: Chief Executive Officer, Manager, or Administrator

From: Aubrey L. Layne, Jr.
Secretary of Finance

Subject: Local Allocations for Federal CARES Coronavirus Relief Funds

Background

As most of you are aware, Congress passed and the President recently signed the *Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020*. This Act provides funding for a number of different programs to address the COVID-19 pandemic. A primary component of the CARES Act is \$150 billion in assistance to state, local, territorial, and tribal governments for the direct impact of the COVID-19 pandemic through the establishment of the Coronavirus Relief Fund (CRF).

Allocations were sent to states based on population. Each state received 55 percent of its share based on total state population and the remaining 45 percent was based on the local populations of each state's cities and counties. Localities with populations greater than 500,000 could apply to receive funds directly. All other CRF funds were distributed to the states to determine the allocations to localities.

Virginia has received approximately \$3.1 billion as its share of the CRF total. This amount does not include approximately \$200 million that went directly to Fairfax County since it qualified to receive its funding directly.

These funds may be used for qualifying expenses of state and local governments. The CARES Act provides that payments from the CRF only may be used to cover costs that:

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

At this point, federal guidance indicates that the CRF funds can only be used for the direct costs associated with the response to the COVID-19 pandemic and cannot be used to make up for revenue shortfalls. State and local government officials have requested that this restriction be lifted or that additional federal funds be provided to address the loss of state and local revenue. To date, no action has been taken by Congress to allow that flexibility or to provide funding for that purpose.

Allocation of CRF Funds to Localities

While the federal CARES Act does not require that states distribute funding to local governments with populations less than 500,000 residents, the Governor recognizes that localities are experiencing the same COVID-19 related expenses as the Commonwealth. Therefore, fifty (50) percent of the locally-based allocations will be distributed to counties and cities on or around June 1, 2020, by the Department of Accounts (DOA) after receipt of a signed certification from the locality. This distribution will be made to the local treasurer in the same manner that Car Tax Relief Payments are made.

Each locality's allocation will be based on the proportion that the locality's population represents of the statewide total population. Appendix A reflects the population used by US Treasury to allocate CRF funds to the states. This population data is the basis for determining the allocations to each locality.

This table also reflects each locality's share of the current distribution based on the population data displayed. Please note that the population data for each county includes the populations of the towns within its borders. Consequently, the allocation indicated for each county includes any allocations based on residents that live in the towns located within that county.

CRF funds should be considered "one time" monies and should not be used for ongoing services and/or base operations. Because the funds must be expended by December 30, localities are advised not to create services with expenses beyond that period. Any expenses beyond December 30, 2020, must be paid entirely by the locality from local funds.

Requirements for Use of Funds and Certifications

General

The amounts listed in Appendix A reflect the funds that will be transferred to each locality after receipt of a certification form (Appendix D) from the locality signed by the chief executive officer, the chief financial officer, and the chief elected officer. Before signing the certification, I recommend that you read and understand the federal guidance and the frequently asked questions contained in Appendix B and Appendix C, respectively. The most recent information on this guidance and the frequently asked questions can be obtained at: <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>

Please note that the certification statement includes an acknowledgment that you may be required to return funds to the federal government if it is determined that those funds were spent for purposes that do not qualify. Since these funds are being provided to you “up front” rather than on a reimbursement basis, it is important for you to understand that the burden of ensuring that all CRF funds are spent for qualifying purposes falls to the local government. You are responsible for maintaining all necessary documentation to ensure compliance with the federal requirements.

If the federal government determines that you have used CRF funds for purposes that do not qualify, you must return those funds to the state promptly so that they may be returned to the federal government. As a condition of receiving CRF funds, you are agreeing that the state can use state aid intercept to recover any funds necessary for expenses that were not for a qualifying purpose or that were unexpended as of December 30, 2020.

For Counties Only

As previously stated, the population data for each county includes the populations of the towns within its borders. Consequently, the allocation indicated for each county includes any allocations based on residents that live in the towns located within that county.

Counties must ensure that an equitable share of the CRF funds it receives are shared with and granted to each town within its jurisdiction. Just as with the funds retained by the county, the funds granted to towns must be spent in accordance with the same requirements and the same documentation must be retained for audit purposes. The county issuing the grant is responsible for the ensuring compliance with the documentation requirements and must ensure that the use of the funds meets the requirements set forth by the federal government.

Submission of Certification

The certification in Appendix D contains more specific details on the responsibilities of the local governing body. A fillable .pdf form can be downloaded from the Secretary of Finance’s Website under “Recent News” at: <http://finance.virginia.gov/>

In order to receive your locality’s allocation, the signed certification form must be submitted no later than **May 22, 2020**, to the Department of Accounts in electronic or hard copy form:

By Email to: GACCT@DOA.Virginia.gov

By US Mail to: Department of Accounts
Attention: Local CRF Certification
P.O. Box 1971
Richmond, VA 23218-1971

If you have any questions about this process, you may contact my office at (804) 786-1148. If you have technical questions about the certification form or the distribution of the funds, please contact Melinda Pearson, Director, General Accounting, Department of Accounts, at Melinda.Pearson@DOA.Virginia.gov or by phone at 804-225-2376.

Appendix A – Local Allocations

Annual Estimates of the Resident Population for Counties in Virginia: as of July 1, 2019	Statewide Total = 8,535,519	% of Total ¹	Current Allocation Base = \$744,691,122
Locality	Population		
.Accomack County, Virginia	32,316	0.3786%	\$2,819,446
.Albemarle County, Virginia	109,330	1.2809%	\$9,538,621
.Alleghany County, Virginia	14,860	0.1741%	\$1,296,478
.Amelia County, Virginia	13,145	0.1540%	\$1,146,851
.Amherst County, Virginia	31,605	0.3703%	\$2,757,414
.Appomattox County, Virginia	15,911	0.1864%	\$1,388,173
.Arlington County, Virginia	236,842	2.7748%	\$20,663,551
.Augusta County, Virginia	75,558	0.8852%	\$6,592,144
.Bath County, Virginia	4,147	0.0486%	\$361,810
.Bedford County, Virginia	78,997	0.9255%	\$6,892,184
.Bland County, Virginia	6,280	0.0736%	\$547,906
.Botetourt County, Virginia	33,419	0.3915%	\$2,915,679
.Brunswick County, Virginia	16,231	0.1902%	\$1,416,092
.Buchanan County, Virginia	21,004	0.2461%	\$1,832,518
.Buckingham County, Virginia	17,148	0.2009%	\$1,496,097
.Campbell County, Virginia	54,885	0.6430%	\$4,788,505
.Caroline County, Virginia	30,725	0.3600%	\$2,680,638
.Carroll County, Virginia	29,791	0.3490%	\$2,599,150
.Charles City County, Virginia	6,963	0.0816%	\$607,495
.Charlotte County, Virginia	11,880	0.1392%	\$1,036,484
.Chesterfield County, Virginia	352,802	4.1333%	\$30,780,614
.Clarke County, Virginia	14,619	0.1713%	\$1,275,451
.Craig County, Virginia	5,131	0.0601%	\$447,660
.Culpeper County, Virginia	52,605	0.6163%	\$4,589,583
.Cumberland County, Virginia	9,932	0.1164%	\$866,529
.Dickenson County, Virginia	14,318	0.1677%	\$1,249,190
.Dinwiddie County, Virginia	28,544	0.3344%	\$2,490,354
.Essex County, Virginia	10,953	0.1283%	\$955,607
.Fairfax County, Virginia	1,147,532	13.4442%	N/A
.Fauquier County, Virginia	71,222	0.8344%	\$6,213,845
.Floyd County, Virginia	15,749	0.1845%	\$1,374,040
.Fluvanna County, Virginia	27,270	0.3195%	\$2,379,202
.Franklin County, Virginia	56,042	0.6566%	\$4,889,448

.Frederick County, Virginia	89,313	1.0464%	\$7,792,215
.Giles County, Virginia	16,720	0.1959%	\$1,458,756
.Gloucester County, Virginia	37,348	0.4376%	\$3,258,469
.Goochland County, Virginia	23,753	0.2783%	\$2,072,358
.Grayson County, Virginia	15,550	0.1822%	\$1,356,678
.Greene County, Virginia	19,819	0.2322%	\$1,729,131
.Greensville County, Virginia	11,336	0.1328%	\$989,022
.Halifax County, Virginia	33,911	0.3973%	\$2,958,604
.Hanover County, Virginia	107,766	1.2626%	\$9,402,168
.Henrico County, Virginia	330,818	3.8758%	\$28,862,595
.Henry County, Virginia	50,557	0.5923%	\$4,410,903
.Highland County, Virginia	2,190	0.0257%	\$191,069
.Isle of Wight County, Virginia	37,109	0.4348%	\$3,237,617
.James City County, Virginia	76,523	0.8965%	\$6,676,337
.King and Queen County, Virginia	7,025	0.0823%	\$612,904
.King George County, Virginia	26,836	0.3144%	\$2,341,338
.King William County, Virginia	17,148	0.2009%	\$1,496,097
.Lancaster County, Virginia	10,603	0.1242%	\$925,071
.Lee County, Virginia	23,423	0.2744%	\$2,043,566
.Loudoun County, Virginia	413,538	4.8449%	\$36,079,596
.Louisa County, Virginia	37,591	0.4404%	\$3,279,670
.Lunenburg County, Virginia	12,196	0.1429%	\$1,064,054
.Madison County, Virginia	13,261	0.1554%	\$1,156,971
.Mathews County, Virginia	8,834	0.1035%	\$770,732
.Mecklenburg County, Virginia	30,587	0.3583%	\$2,668,598
.Middlesex County, Virginia	10,582	0.1240%	\$923,239
.Montgomery County, Virginia	98,535	1.1544%	\$8,596,799
.Nelson County, Virginia	14,930	0.1749%	\$1,302,585
.New Kent County, Virginia	23,091	0.2705%	\$2,014,601
.Northampton County, Virginia	11,710	0.1372%	\$1,021,652
.Northumberland County, Virginia	12,095	0.1417%	\$1,055,242
.Nottoway County, Virginia	15,232	0.1785%	\$1,328,933
.Orange County, Virginia	37,051	0.4341%	\$3,232,557
.Page County, Virginia	23,902	0.2800%	\$2,085,357
.Patrick County, Virginia	17,608	0.2063%	\$1,536,230
.Pittsylvania County, Virginia	60,354	0.7071%	\$5,265,654
.Powhatan County, Virginia	29,652	0.3474%	\$2,587,023
.Prince Edward County, Virginia	22,802	0.2671%	\$1,989,387
.Prince George County, Virginia	38,353	0.4493%	\$3,346,151
.Prince William County, Virginia	470,335	5.5103%	\$41,034,915
.Pulaski County, Virginia	34,027	0.3987%	\$2,968,725
.Rappahannock County, Virginia	7,370	0.0863%	\$643,004
.Richmond County, Virginia	9,023	0.1057%	\$787,222
.Roanoke County, Virginia	94,186	1.1035%	\$8,217,365

.Rockbridge County, Virginia	22,573	0.2645%	\$1,969,407
.Rockingham County, Virginia	81,948	0.9601%	\$7,149,647
.Russell County, Virginia	26,586	0.3115%	\$2,319,526
.Scott County, Virginia	21,566	0.2527%	\$1,881,550
.Shenandoah County, Virginia	43,616	0.5110%	\$3,805,328
.Smyth County, Virginia	30,104	0.3527%	\$2,626,458
.Southampton County, Virginia	17,631	0.2066%	\$1,538,237
.Spotsylvania County, Virginia	136,215	1.5959%	\$11,884,234
.Stafford County, Virginia	152,882	1.7911%	\$13,338,365
.Surry County, Virginia	6,422	0.0752%	\$560,295
.Sussex County, Virginia	11,159	0.1307%	\$973,580
.Tazewell County, Virginia	40,595	0.4756%	\$3,541,757
.Warren County, Virginia	40,164	0.4706%	\$3,504,154
.Washington County, Virginia	53,740	0.6296%	\$4,688,608
.Westmoreland County, Virginia	18,015	0.2111%	\$1,571,739
.Wise County, Virginia	37,383	0.4380%	\$3,261,523
.Wythe County, Virginia	28,684	0.3361%	\$2,502,568
.York County, Virginia	68,280	0.8000%	\$5,957,167
.Alexandria city, Virginia	159,428	1.8678%	\$13,909,478
.Bristol city, Virginia	16,762	0.1964%	\$1,462,420
.Buena Vista city, Virginia	6,478	0.0759%	\$565,181
.Charlottesville city, Virginia	47,266	0.5538%	\$4,123,776
.Chesapeake city, Virginia	244,835	2.8684%	\$21,360,910
.Colonial Heights city, Virginia	17,370	0.2035%	\$1,515,466
.Covington city, Virginia	5,538	0.0649%	\$483,169
.Danville city, Virginia	40,044	0.4691%	\$3,493,685
.Emporia city, Virginia	5,346	0.0626%	\$466,418
.Fairfax city, Virginia	24,019	0.2814%	\$2,095,565
.Falls Church city, Virginia	14,617	0.1712%	\$1,275,277
.Franklin city, Virginia	7,967	0.0933%	\$695,090
.Fredericksburg city, Virginia	29,036	0.3402%	\$2,533,279
.Galax city, Virginia	6,347	0.0744%	\$553,751
.Hampton city, Virginia	134,510	1.5759%	\$11,735,479
.Harrisonburg city, Virginia	53,016	0.6211%	\$4,625,442
.Hopewell city, Virginia	22,529	0.2639%	\$1,965,568
.Lexington city, Virginia	7,446	0.0872%	\$649,635
.Lynchburg city, Virginia	82,168	0.9627%	\$7,168,841
.Manassas city, Virginia	41,085	0.4813%	\$3,584,508
.Manassas Park city, Virginia	17,478	0.2048%	\$1,524,888
.Martinsville city, Virginia	12,554	0.1471%	\$1,095,288
.Newport News city, Virginia	179,225	2.0998%	\$15,636,690
.Norfolk city, Virginia	242,742	2.8439%	\$21,178,304
.Norton city, Virginia	3,981	0.0466%	\$347,327
.Petersburg city, Virginia	31,346	0.3672%	\$2,734,818

.Poquoson city, Virginia	12,271	0.1438%	\$1,070,597
.Portsmouth city, Virginia	94,398	1.1059%	\$8,235,862
.Radford city, Virginia	18,249	0.2138%	\$1,592,155
.Richmond city, Virginia	230,436	2.6997%	\$20,104,653
.Roanoke city, Virginia	99,143	1.1615%	\$8,649,844
.Salem city, Virginia	25,301	0.2964%	\$2,207,415
.Staunton city, Virginia	24,932	0.2921%	\$2,175,221
.Suffolk city, Virginia	92,108	1.0791%	\$8,036,068
.Virginia Beach city, Virginia	449,974	5.2718%	\$39,258,497
.Waynesboro city, Virginia	22,630	0.2651%	\$1,974,380
.Williamsburg city, Virginia	14,954	0.1752%	\$1,304,679
.Winchester city, Virginia	28,078	0.3290%	\$2,449,697
Total Funds Distributed (excludes Fairfax County)			\$644,573,383
Source: U.S. Census Bureau, Population Division			
Release Date: March 2020			

¹ **Note:** Percentages are displayed as rounded numbers, however, the distributions are calculated using the full values.

Appendix B - Guidance From U.S. Treasury

Coronavirus Relief Fund Guidance for State, Territorial, Local, and Tribal Governments April 22, 2020

The purpose of this document is to provide guidance to recipients of the funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”). The CARES Act established the Coronavirus Relief Fund (the “Fund”) and appropriated \$150 billion to the Fund. Under the CARES Act, the Fund is to be used to make payments for specified uses to States and certain local governments; the District of Columbia and U.S. Territories (consisting of the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands); and Tribal governments.

The CARES Act provides that payments from the Fund may only be used to cover costs that—

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.¹

The guidance that follows sets forth the Department of the Treasury’s interpretation of these limitations on the permissible use of Fund payments.

Necessary expenditures incurred due to the public health emergency

The requirement that expenditures be incurred “due to” the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency. These may include expenditures incurred to allow the State, territorial, local, or Tribal government to respond directly to the emergency, such as by addressing medical or public health needs, as well as expenditures incurred to respond to second-order effects of the emergency, such as by providing economic support to those suffering from employment or business interruptions due to COVID-19-related business closures.

Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Although a broad range of uses is allowed, revenue replacement is not a permissible use of Fund payments.

The statute also specifies that expenditures using Fund payments must be “necessary.” The Department of the Treasury understands this term broadly to mean that the expenditure is reasonably necessary for its intended use in the reasonable judgment of the government

officials responsible for spending Fund payments.

¹ See Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act.

Costs not accounted for in the budget most recently approved as of March 27, 2020

The CARES Act also requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. A cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget *or* (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.

The “most recently approved” budget refers to the enacted budget for the relevant fiscal period for the particular government, without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency. A cost is not considered to have been accounted for in a budget merely because it could be met using a budgetary stabilization fund, rainy day fund, or similar reserve account.

Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020

A cost is “incurred” when the responsible unit of government has expended funds to cover the cost.

Nonexclusive examples of eligible expenditures

Eligible expenditures include, but are not limited to, payment for:

1. Medical expenses such as:
 - COVID-19-related expenses of public hospitals, clinics, and similar facilities.
 - Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
 - Costs of providing COVID-19 testing, including serological testing.
 - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
 - Expenses for establishing and operating public telemedicine capabilities for COVID-19- related treatment.
2. Public health expenses such as:
 - Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
 - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in

- connection with the COVID-19 public health emergency.
- Expenses for disinfection of public areas and other facilities, *e.g.*, nursing homes, in response to the COVID-19 public health emergency.
 - Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.
 - Expenses for public safety measures undertaken in response to COVID-19.
 - Expenses for quarantining individuals.
3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
 4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:
 - Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
 - Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
 - Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.
 - Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
 - COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
 - Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.
 5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:
 - Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.
 - Expenditures related to a State, territorial, local, or Tribal government payroll support program.
 - Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.
 6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria.

Nonexclusive examples of ineligible expenditures²

The following is a list of examples of costs that would *not* be eligible expenditures of payments from the Fund.

1. Expenses for the State share of Medicaid.³
2. Damages covered by insurance.
3. Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
4. Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds.
5. Reimbursement to donors for donated items or services.
6. Workforce bonuses other than hazard pay or overtime.
7. Severance pay.
8. Legal settlements.

² In addition, pursuant to section 5001(b) of the CARES Act, payments from the Fund may not be expended for an elective abortion or on research in which a human embryo is destroyed, discarded, or knowingly subjected to risk of injury or death. The prohibition on payment for abortions does not apply to an abortion if the pregnancy is the result of an act of rape or incest; or in the case where a woman suffers from a physical disorder, physical injury, or physical illness, including a life-endangering physical condition caused by or arising from the pregnancy itself, that would, as certified by a physician, place the woman in danger of death unless an abortion is performed.

Furthermore, no government which receives payments from the Fund may discriminate against a health care entity on the basis that the entity does not provide, pay for, provide coverage of, or refer for abortions.

³ See 42 C.F.R. § 433.51 and 45 C.F.R. § 75.306.

¹ The Guidance is available at: <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>

Appendix C - Frequently Asked Questions

The content below was provided by the US Department of the Treasury.

Coronavirus Relief Fund Frequently Asked Questions April 22, 2020

Do governments have to return unspent funds to Treasury?

Yes. Section 601(f)(2) of the Social Security Act, as added by section 5001(a) of the CARES Act, provides for recoupment by the Inspector General of the Department of the Treasury of amounts received from the Coronavirus Relief Fund (the “Fund”) that have not been used in a manner consistent with section 601(d) of the Social Security Act. If a government has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the Department of the Treasury.

May a State receiving a payment transfer funds to a local government?

Yes, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act. Such funds would be subject to recoupment by the Treasury Inspector General if they have not been used in a manner consistent with section 601(d) of the Social Security Act.

May governments retain assets purchased with these funds?

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds provided by section 601(d) of the Social Security Act.

What records must be kept by governments receiving payment?

A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(d) of the Social Security Act.

**Coronavirus Relief Fund
Frequently Asked Questions
Updated as of May 4, 2020**

The following answers to frequently asked questions supplement Treasury’s Coronavirus Relief Fund (“Fund”) Guidance for State, Territorial, Local, and Tribal Governments, dated April 22, 2020, (“Guidance”).¹ Amounts paid from the Fund are subject to the restrictions outlined in the Guidance and set forth in section 601(d) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”).

Eligible Expenditures

Are governments required to submit proposed expenditures to Treasury for approval?

No. Governments are responsible for making determinations as to what expenditures are necessary due to the public health emergency with respect to COVID-19 and do not need to submit any proposed expenditures to Treasury.

The Guidance says that funding can be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. How does a government determine whether payroll expenses for a given employee satisfy the “substantially dedicated” condition?

The Fund is designed to provide ready funding to address unforeseen financial needs and risks created by the COVID-19 public health emergency. For this reason, and as a matter of administrative convenience in light of the emergency nature of this program, a State, territorial, local, or Tribal government may presume that payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency, unless the chief executive (or equivalent) of the relevant government determines that specific circumstances indicate otherwise.

The Guidance says that a cost was not accounted for in the most recently approved budget if the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. What would qualify as a “substantially different use” for purposes of the Fund eligibility?

Costs incurred for a “substantially different use” include, but are not necessarily limited to, costs of personnel and services that were budgeted for in the most recently approved budget but which, due entirely to the COVID-19 public health emergency, have been diverted to substantially different functions. This would include, for example, the costs of redeploying corrections facility staff to enable compliance with COVID-19 public health precautions through work such as enhanced sanitation or enforcing social distancing measures; the costs of redeploying police to support management and enforcement of stay-at-home orders; or the costs of diverting educational support staff or faculty to develop online learning capabilities, such as through providing information technology support that is not part of the staff or faculty’s ordinary responsibilities.

Note that a public function does not become a “substantially different use” merely because it is provided from a different location or through a different manner. For example, although developing online instruction capabilities may be a substantially different use of funds, online instruction itself is not a substantially different use of public funds than classroom instruction.

May a State receiving a payment transfer funds to a local government?

Yes, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act. Such funds would be subject to recoupment by the Treasury Department if they have not been used in a manner consistent with section 601(d) of the Social Security Act.

May a unit of local government receiving a Fund payment transfer funds to another unit of government?

Yes. For example, a county may transfer funds to a city, town, or school district within the county and a county or city may transfer funds to its State, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, a transfer from a county to a constituent city would not be permissible if the funds were intended to be used simply to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify as an eligible expenditure.

Is a Fund payment recipient required to transfer funds to a smaller, constituent unit of government within its borders?

No. For example, a county recipient is not required to transfer funds to smaller cities within the county’s borders.

Are recipients required to use other federal funds or seek reimbursement under other federal programs before using Fund payments to satisfy eligible expenses?

No. Recipients may use Fund payments for any expenses eligible under section 601(d) of the Social Security Act outlined in the Guidance. Fund payments are not required to be used as the source of funding of last resort. However, as noted below, recipients may not use payments from the Fund to cover expenditures for which they will receive reimbursement.

Are there prohibitions on combining a transaction supported with Fund payments with other CARES Act funding or COVID-19 relief Federal funding?

Recipients will need to consider the applicable restrictions and limitations of such other sources of funding. In addition, expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds, are not eligible uses of Fund payments.

Are States permitted to use Fund payments to support state unemployment insurance funds generally?

To the extent that the costs incurred by a state unemployment insurance fund are incurred due to

the COVID-19 public health emergency, a State may use Fund payments to make payments to its respective state unemployment insurance fund, separate and apart from such State's obligation to the unemployment insurance fund as an employer. This will permit States to use Fund payments to prevent expenses related to the public health emergency from causing their state unemployment insurance funds to become insolvent.

Are recipients permitted to use Fund payments to pay for unemployment insurance costs incurred by the recipient as an employer?

Yes, Fund payments may be used for unemployment insurance costs incurred by the recipient as an employer (for example, as a reimbursing employer) related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.

The Guidance states that the Fund may support a “broad range of uses” including payroll expenses for several classes of employees whose services are “substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” What are some examples of types of covered employees?

The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund. These classes of employees include public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Payroll and benefit costs associated with public employees who could have been furloughed or otherwise laid off but who were instead repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to the COVID-19 public health emergency are also covered. Other eligible expenditures include payroll and benefit costs of educational support staff or faculty responsible for developing online learning capabilities necessary to continue educational instruction in response to COVID-19-related school closures. Please see the Guidance for a discussion of what is meant by an expense that was not accounted for in the budget most recently approved as of March 27, 2020.

In some cases, first responders and critical health care workers that contract COVID-19 are eligible for workers' compensation coverage. Is the cost of this expanded workers compensation coverage eligible?

Increased workers compensation cost to the government due to the COVID-19 public health emergency incurred during the period beginning March 1, 2020, and ending December 30, 2020, is an eligible expense.

If a recipient would have decommissioned equipment or not renewed a lease on particular office space or equipment but decides to continue to use the equipment or to renew the lease in order to respond to the public health emergency, are the costs associated with continuing to operate the equipment or the ongoing lease payments eligible expenses?

Yes. To the extent the expenses were previously unbudgeted and are otherwise consistent with section 601(d) of the Social Security Act outlined in the Guidance, such expenses would be eligible.

May recipients provide stipends to employees for eligible expenses (for example, a stipend to employees to improve telework capabilities) rather than require employees to incur the eligible cost and submit for reimbursement?

Expenditures paid for with payments from the Fund must be limited to those that are necessary due to the public health emergency. As such, unless the government were to determine that providing assistance in the form of a stipend is an administrative necessity, the government should provide such assistance on a reimbursement basis to ensure as much as possible that funds are used to cover only eligible expenses.

May Fund payments be used for COVID-19 public health emergency recovery planning?

Yes. Expenses associated with conducting a recovery planning project or operating a recovery coordination office would be eligible, if the expenses otherwise meet the criteria set forth in section 601(d) of the Social Security Act outlined in the Guidance.

Are expenses associated with contact tracing eligible?

Yes, expenses associated with contract tracing are eligible.

To what extent may a government use Fund payments to support the operations of private hospitals?

Governments may use Fund payments to support public or private hospitals to the extent that the costs are necessary expenditures incurred due to the COVID-19 public health emergency, but the form such assistance would take may differ. In particular, financial assistance to private hospitals could take the form of a grant or a short-term loan.

May payments from the Fund be used to assist individuals with enrolling in a government benefit program for those who have been laid off due to COVID-19 and thereby lost health insurance?

Yes. To the extent that the relevant government official determines that these expenses are necessary and they meet the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance, these expenses are eligible.

May recipients use Fund payments to facilitate livestock depopulation incurred by producers due to supply chain disruptions?

Yes, to the extent these efforts are deemed necessary for public health reasons or as a form of economic support as a result of the COVID-19 health emergency.

Would providing a consumer grant program to prevent eviction and assist in preventing homelessness be considered an eligible expense?

Yes, assuming that the recipient considers the grants to be a necessary expense incurred due to the COVID-19 public health emergency and the grants meet the other requirements for the use of Fund payments under section 601(d) of the Social Security Act outlined in the Guidance. As a general matter, providing assistance to recipients to enable them to meet property tax

requirements would not be an eligible use of funds, but exceptions may be made in the case of assistance designed to prevent foreclosures.

May recipients create a “payroll support program” for public employees?

Use of payments from the Fund to cover payroll or benefits expenses of public employees are limited to those employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May recipients use Fund payments to cover employment and training programs for employees that have been furloughed due to the public health emergency?

Yes, this would be an eligible expense if the government determined that the costs of such employment and training programs would be necessary due to the public health emergency.

May recipients use Fund payments to provide emergency financial assistance to individuals and families directly impacted by a loss of income due to the COVID-19 public health emergency?

Yes, if a government determines such assistance to be a necessary expenditure. Such assistance could include, for example, a program to assist individuals with payment of overdue rent or mortgage payments to avoid eviction or foreclosure or unforeseen financial costs for funerals and other emergency individual needs. Such assistance should be structured in a manner to ensure as much as possible, within the realm of what is administratively feasible, that such assistance is necessary.

The Guidance provides that eligible expenditures may include expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. What is meant by a “small business,” and is the Guidance intended to refer only to expenditures to cover administrative expenses of such a grant program?

Governments have discretion to determine what payments are necessary. A program that is aimed at assisting small businesses with the costs of business interruption caused by required closures should be tailored to assist those businesses in need of such assistance. The amount of a grant to a small business to reimburse the costs of business interruption caused by required closures would also be an eligible expenditure under section 601(d) of the Social Security Act, as outlined in the Guidance.

The Guidance provides that expenses associated with the provision of economic support in connection with the public health emergency, such as expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures, would constitute eligible expenditures of Fund payments. Would such expenditures be eligible in the absence of a stay-at-home order?

Fund payments may be used for economic support in the absence of a stay-at-home order if such expenditures are determined by the government to be necessary. This may include, for example, a grant program to benefit small businesses that close voluntarily to promote social distancing measures or that are affected by decreased customer demand as a result of the COVID-19 public health emergency.

May Fund payments be used to assist impacted property owners with the payment of their property taxes?

Fund payments may not be used for government revenue replacement, including the provision of assistance to meet tax obligations.

May Fund payments be used to replace foregone utility fees? If not, can Fund payments be used as a direct subsidy payment to all utility account holders?

Fund payments may not be used for government revenue replacement, including the replacement of unpaid utility fees. Fund payments may be used for subsidy payments to electricity account holders to the extent that the subsidy payments are deemed by the recipient to be necessary expenditures incurred due to the COVID-19 public health emergency and meet the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, if determined to be a necessary expenditure, a government could provide grants to individuals facing economic hardship to allow them to pay their utility fees and thereby continue to receive essential services.

Could Fund payments be used for capital improvement projects that broadly provide potential economic development in a community?

In general, no. If capital improvement projects are not necessary expenditures incurred due to the COVID-19 public health emergency, then Fund payments may not be used for such projects.

However, Fund payments may be used for the expenses of, for example, establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity or improve mitigation measures, including related construction costs.

The Guidance includes workforce bonuses as an example of ineligible expenses but provides that hazard pay would be eligible if otherwise determined to be a necessary expense. Is there a specific definition of “hazard pay”?

Hazard pay means additional pay for performing hazardous duty or work involving physical hardship, in each case that is related to COVID-19.

The Guidance provides that ineligible expenditures include “payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” Is this intended to relate only to public employees?

Yes. This particular nonexclusive example of an ineligible expenditure relates to public employees. A recipient would not be permitted to pay for payroll or benefit expenses of private employees and any financial assistance (such as grants or short-term loans) to private employers are not subject to the restriction that the private employers’ employees must be substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May counties pre-pay with CARES Act funds for expenses such as a one or two-year facility lease, such as to house staff hired in response to COVID-19?

A government should not make prepayments on contracts using payments from the Fund to the extent that doing so would not be consistent with its ordinary course policies and procedures.

Questions Related to Administration of Fund Payments

Do governments have to return unspent funds to Treasury?

Yes. Section 601(f)(2) of the Social Security Act, as added by section 5001(a) of the CARES Act, provides for recoupment by the Department of the Treasury of amounts received from the Fund that have not been used in a manner consistent with section 601(d) of the Social Security Act. If a government has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the Department of the Treasury.

What records must be kept by governments receiving payment?

A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(d) of the Social Security Act

May recipients deposit Fund payments into interest bearing accounts?

Yes, provided that if recipients separately invest amounts received from the Fund, they must use the interest earned or other proceeds of these investments only to cover expenditures incurred in accordance with section 601(d) of the Social Security Act and the Guidance on eligible expenses. If a government deposits Fund payments in a government's general account, it may use those funds to meet immediate cash management needs provided that the full amount of the payment is used to cover necessary expenditures. Fund payments are not subject to the Cash Management Improvement Act of 1990, as amended.

May governments retain assets purchased with payments from the Fund?

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds provided by section 601(d) of the Social Security Act.

What rules apply to the proceeds of disposition or sale of assets acquired using payments from the Fund?

If such assets are disposed of prior to December 30, 2020, the proceeds would be subject to the restrictions on the eligible use of payments from the Fund provided by section 601(d) of the Social Security Act.

¹ The Guidance is available at: <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>

Appendix D - Certification for Use of Coronavirus Relief Fund

Note: Provided for reference only - download a fillable .pdf copy of this form from the Secretary of Finance's Website under "Recent News" at: <http://finance.virginia.gov/>

**CERTIFICATION for RECEIPT of
CORONAVIRUS RELIEF FUND PAYMENTS
by
INSERT NAME OF LOCAL GOVERNMENT**

We the undersigned represent insert name of local government (the locality), and we certify that:

1. we have the authority to request direct payment on behalf of the locality from the Commonwealth of Virginia of revenues from the Coronavirus Relief Fund (CRF) pursuant to section 601(b) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020).
2. we understand that the Commonwealth of Virginia will rely on this certification as a material representation in making a direct payment to the locality.
3. the locality's proposed uses of the funds received as direct payment from the Commonwealth of Virginia under section 601(b) of the Social Security Act will be used only to cover those costs that:
 - a. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
 - b. were not accounted for in the budget most recently approved as of March 27, 2020, for the locality; and
 - c. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
4. any funds that are not expended or that will not be expended on necessary expenditures on or before December 30, 2020, by the locality or its grantee(s), must be returned to Commonwealth of Virginia no later than December 30, 2020, and that the Commonwealth of Virginia is entitled to invoke state aid intercept to recover any such unexpended funds that have not been returned to the Commonwealth within 30 days of December 30, 2020.
5. we understand that the locality will not receive continued funding beyond December 30, 2020, from any source to continue paying expenses or providing services that were initiated or previously supported from CRF funds prior to December 30, 2020.
6. funds received as a direct payment from the Commonwealth of Virginia pursuant to this certification must adhere to official federal guidance issued or to be issued regarding what constitutes a necessary expenditure.
7. any CRF funds expended by the locality or its grantee(s) in any manner that does not adhere to official federal guidance shall be returned to the Commonwealth of Virginia within 30 days of a finding that the expenditure is disallowed, and that the Commonwealth of Virginia is entitled to

invoke state aid intercept to recover any and all such funds that are not repaid within 30 days of a finding that the expenditure is disallowed.

8. as a condition of receiving the CRF funds pursuant to this certification, the locality shall retain documentation of all uses of the funds, including but not limited to payroll time records, invoices, and/or sales receipts. Such documentation shall be produced to the Commonwealth of Virginia upon request.
9. the locality must maintain proper accounting records to segregate these expenditures from those supported by other fund sources and that all such records will be subject to audit.
10. any funds provided pursuant to this certification cannot be used as a revenue replacement for lower than expected revenue collections from taxes, fees, or any other revenue source.
11. any CRF funds received pursuant to this certification will not be used for expenditures for which the locality has received funds from any other emergency COVID-19 supplemental funding (whether state, federal, or private in nature) for that same expense nor may CRF funds be used for purposes of matching other federal funds unless specifically authorized by federal statute, regulation, or guideline.

For counties only

12. an equitable share of CRF funds received pursuant to this certification shall be shared with and granted to each town within its jurisdiction. Such grant(s) shall be used solely for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19), that were not accounted for in the budget most recently approved as of March 27, 2020, and that were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020. The county issuing the grant is responsible for the ensuring compliance with the documentation requirements required by this certification and shall ensure that the use of the funds meets the requirements set forth in this certification.

We certify that we have read the above certification and our statements contained herein are true and correct to the best of our knowledge.

By: _____	By: _____	By: _____
Signature: _____	Signature: _____	Signature: _____
Title: _____	Title: _____	Title: _____
Date: _____	Date: _____	Date: _____



*Office of the City Manager
Amanda C. Jarratt*

June 17, 2020

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: Franklin Regional Airport CARES Act Agreement

Background

As was discussed previously by Franklin City Council the Federal Government has allocated \$30,000 for the Franklin Regional Airport as a part of the CARES Act. The attached agreement has been reviewed by legal counsel and requires Franklin City Council to authorize execution of the agreement by the City Manager in order to obtain the funds. The agreement must be returned no later than July 10, 2020.

Needed Action

Authorize the City Manager to execute the attached agreement.



*Office of the City Manager
Amanda C. Jarratt*

June 17, 2020

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: Ward 1 and Ward 3 School Board Appointments

Background Information

The terms for the Ward 1 and Ward 3 seats on the City of Franklin School Board will end on June 30, 2020. The public hearing for these two seats was conducted at the Franklin City Council meeting on June 8, 2020. Interviews of those nominated were conducted on June 15th and a final interview will be conducted on June 22, 2020.

Needed Action

Consider appointment of individuals for the Ward 1 and Ward 3 School Board seats based on the nominations received at the public hearing conducted on June 8, 2020.



*Office of the City Manager
Amanda C. Jarratt*

June 19, 2020

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: Equal Employment Opportunity Policies

Background Information

The City of Franklin has not updated our Equal Employment Opportunity Policies in close to twenty years. Attached are revisions drafted by Director of Human Resources Michelle Dandridge in compliance with newly adopted federal law.

Needed Action

Adopt the updated Equal Employment Opportunity Policies.

CITY OF FRANKLIN

Effective Date: 7/1/97

Revision Date: 11/27/00

Revision Date: 6/22/2020

001 GENERAL PROVISIONS

1. General Principles

The Personnel Policies and Procedures Manual of the City of Franklin, Virginia contains policies and procedures governing employees of the City of Franklin. It states the City's policies and procedures to be followed with regard to employment, compensation, promotion, demotion, dismissal and all other activities dealing with personnel which are deemed necessary in order to clarify the City's and the employee's relative position in the Personnel Management System.

2. Objective and Scope

The specific objectives of the City's Personnel Management System are:

- * to establish and maintain a sound classification and compensation plan which will attract and retain qualified employees
- * to assure fair treatment of applicants and employees in all aspects of personnel management without regard to race, **color**, religion, national origin, **veteran status**, age, sex, **sexual orientation**, **gender identity**, disability, political affiliation, **marital status**, **pregnancy, childbirth, and related medical conditions, including lactation**, or any other characteristic protected by law
- * to maintain the compensation plan in a proper relationship with competitive pay practices in the labor market in which the City competes
- * to assure each City employee a performance review at specified intervals
- * to provide effective control of salary payments on a uniform basis
- * to furnish the City with a consistent and effective means of recognizing improved and outstanding performance
- * to recruit, screen, select and advance employees on the basis of their ability, knowledge and skills

* to determine training needs to insure quality performance and to enable employees to realize their maximum potential

3. Administration

The City Council and the City Manager are empowered under the Statutes of the Commonwealth of Virginia to establish departments, to employ personnel and to set salaries. These regulations are intended to cover all facets of the City's Personnel Management System in accordance with that grant of authority. The City Manager or his designee shall be responsible for administering the Personnel Management System and maintaining a modern personnel management program and related personnel records.

The City Manager is the City's Chief Personnel Officer and the duties of this position may be delegated. The City Manager shall be responsible for daily administration of the Personnel Management System.

4. Applicability

The service of the City shall be divided into the classified and the unclassified services. The provisions of the Personnel Policies and Procedures Manual shall be applicable to all classified employees of the City. Unclassified employees shall be exempt from all provisions of the Personnel System.

The unclassified service shall include:

- A. All elected officials
- B. City Manager
- C. City Attorney
- D. Members of boards and commissions
- E. Volunteer personnel and personnel appointed to serve without pay
- F. Consultants and counsel rendering professional service
- G. Positions involving seasonal or temporary employment
- H. Employees of the school system, health department, VPI Extension Service, Social Services Department, and constitutional officers and their employees
- I. Student interns and work-study employment

J. Contractual employees

The Classified service shall include all other permanent full-time or part-time employees of the City, who shall work under all the rules, regulations, policies and procedures approved by the City Council and administered by the City Manager.

5. Interpretation

These policies and procedures are intended to cover most personnel issues and actions for which the City Manager is responsible. Those personnel issues and actions not specifically covered in this manual shall be interpreted by the City Manager in keeping with the intent and spirit of these regulations.

5.1 Departmental Policies

On and after October 1, 2000 all proposed amendments to departmental policies shall be submitted to the Personnel Department and City Attorney in order that they may be reviewed for consistency with this Manual before adoption by the department.

6. Effective Date

This Personnel and Policies and Procedures Manual shall become effective and in full force upon adoption by the City Council.

7. Amendments

When, in the opinion of the City Manager, reasonable change has occurred to warrant an amendment to the Personnel Policy and Procedures Manual, such an amendment shall be made upon approval of the City Council.

Approved:

Amanda Jarratt
City Manager for the City of Franklin

Signed: _____

Date: _____

CITY OF FRANKLIN

Effective Date: 7/1/97

Revision Date: 06/22/2020

103 EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION POLICY

It is the policy of the City of Franklin that employment decisions shall be based on educational background, experience and demonstrated ability. Except where required or permitted by law, employment practices shall not be influenced or affected by virtue of an applicant's or employee's race, color, religion, national origin, veteran status, age, sex, sexual orientation, gender identity, disability, political affiliation, marital status, pregnancy, childbirth, and related medical conditions, including lactation, or any other characteristic protected by law. In addition, it is the City's policy to provide an environment that is free of harassment of any kind, including that which is sexual, age-related, or ethnic. This policy governs all aspects of recruitment, employment, promotion, assignment, lay off, discharge, and other terms and conditions of employment.

The City of Franklin complies with the American Disability Act (ADA) which prohibits discrimination against a qualified individual with a disability on the basis of disability in the following employment practices:

- A. Recruitment, advertising, and job application procedures
- B. Hiring, upgrading, training, promotion, demotion, transfer, layoff, termination and rehiring.
- C. Rates of pay or any other form of compensation and changes in compensation.
- D. Job assignments, job classifications, position descriptions.
- E. Leaves of absence, sick leave, or any other leave
- F. Fringe benefits available by virtue of employment
- G. Selection and financial support for training
- H. Activities sponsored by the City including social and recreational programs.
- I. Any other term or condition of employment.

Special affirmative action shall be taken to ensure that any discriminatory practices that impede equal employment opportunity within the City government are identified and eliminated. Such discriminatory practices shall be changed in order to provide all persons

with the opportunity to compete equally for jobs and promotions on the basis of ability and qualifications. Affirmative action efforts shall also be made by aggressive recruitment of minorities, women and individuals with disabilities with the goal of having a workforce that is representative of the relevant labor market area.

However, this policy is not intended to foster unsound employment practices such as:

A. Discrimination in favor of any employee or applicant for employment on the basis of race, color, religion, national origin, veteran status, age, sex, sexual orientation, gender identity, disability, marital status, pregnancy, childbirth, and related medical conditions, including lactation, or any other characteristic protected by law to the detriment of employment opportunity for any other qualified employee or applicant.

B. Lowering of job requirements or performance standards for the purpose of favoring any employee or applicant on the basis of race, color, religion, national origin, veteran status, age, sex, sexual orientation, gender identity, disability, marital status, pregnancy, childbirth, and related medical conditions, including lactation, or any other characteristic protected by law.

RESPONSIBILITY FOR AFFIRMATIVE ACTION

A. The ultimate responsibility for affirmative action compliance rests with the City Manager as chief administrative officer of the City. Responsibility and authority for administration of the Affirmative Action Policy is delegated to the Personnel Department.

B. Each department head will be responsible for ensuring that the Affirmative Action Policy is carried out within his/her respective department.

AFFIRMATIVE ACTION IN SELECTED FUNCTIONAL AREAS

A. Recruitment

The City shall search actively for qualified minority, female and disabled applicants for employment at all levels.

B. Supervision

All employees shall be treated by managers and supervisors with respect due them as individuals and as valued members of the City service. Any person employed in the City service who fails to comply with such principles shall be subject to appropriate disciplinary action.

C. Recordkeeping

The Personnel Department shall maintain records to permit assessment of the City's effort to establish, maintain and advance the City's Affirmative Action Policy.

D. Equal Employment Opportunity Posters

Equal Employment Opportunity posters provided by the Equal Employment Opportunity Commission shall be posted in conspicuous places on the City's premises.

ADVERTISING OF CITY JOB VACANCIES

A. The Personnel Department shall provide for the widest practical dissemination of information about City job vacancies.

B. All position vacancies shall be listed with the Personnel Department.

C. The Personnel Department will provide a bi-weekly position vacancy list to the Virginia Employment Commission.

D. All employment advertisements placed by the City shall contain the statement that the City is an "Equal Opportunity Employer".

All employees shall complete an EEOC Reporting Information Form at time of hire.

Approved:

Amanda Jarratt
City Manager for the City of Franklin

Signed: _____

Date: _____

CITY OF FRANKLIN

Effective Date: 7/1/97

Revision Date: 6/22/20

104 EMPLOYMENT APPLICATIONS

The City relies upon the accuracy of information contained in the employment application, as well as the accuracy of other data presented throughout the hiring process and employment. Any misrepresentations, falsifications, or material omissions in any of this information or data may result in the City's exclusion of the individual from further consideration for employment or, if the person has been hired, termination of employment. The City may also consider, in making an employment decision, the past record of an applicant who has been previously employed by the City.

In compliance with Federal and State employment opportunity laws, qualified applicants are considered for all positions without regard to race, color, age, religion, national origin, sex, sexual orientation, gender identity, marital status, pregnancy, childbirth and related medical conditions, or the presence of a non job-related medical condition or disability.

Reasonable accommodation will be provided to a qualified individual with a disability in the job application process to enable the applicant to have an equal opportunity to be considered for a job.

Approved:

Amanda Jarratt
City Manager for the City of Franklin

Signed: _____

Date: _____

CITY OF FRANKLIN

Effective Date: 7/1/97

Revision Date: 6/22/20

705 SEXUAL HARASSMENT AND OTHER UNLAWFUL HARASSMENT

The City is committed to providing a work environment that is free of discrimination and unlawful harassment. Employees shall deal with other employees with respect, courtesy and tact. Actions, words, jokes, or comments based on an individual's sex, sexual orientation, gender identity, race, ethnicity, age, religion, pregnancy, childbirth, and related medical conditions, including lactation, or any other legally-protected characteristic will not be tolerated. For example, sexually harassing conduct (both overt and subtle) is a form of employee misconduct that is demeaning to another person, undermines the integrity of the employment relationship, and is strictly prohibited. It may occur when the employee is required to submit to unwelcome sexual conduct in order to obtain employment or employment benefits or when the employee's failure to submit to such conduct is used as a basis for negative employment decisions affecting the employee. It may also occur when there is unwelcome conduct of a sexual nature which has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment, even if it doesn't lead to adverse job consequences. Sexually offensive conduct may take the form of:

- * Suggestive remarks:
- * teasing or taunting of a sexual nature;
- * unwelcome physical contact or sexual advances
- * continual use of offensive language;
- * sexual bantering;
- * bragging about sexual prowess;
- * office or locker-room pinups; and
- * compliments with sexual overtones

An employee experiencing unwelcome or offensive behavior of a sexual or otherwise harassing nature is, depending on the circumstances and the employee's perception of the situation, encouraged to first talk with the person so behaving to tell the person that the behavior is unwelcome or offensive and to request that the person refrain from repeating the behavior.

An employee who wants to report an incident of sexual or other unlawful harassment should promptly report the matter to his or her supervisor. If the supervisor is unavailable or the employee believes it would be inappropriate to contact that person, the employee should contact the department head. Employees can raise concerns and make reports

without fear of reprisal, and with the assurance that reports will be kept confidential. Managers at all levels are responsible for monitoring employees in the areas which they supervise, and they are responsible for taking prompt action to identify and eliminate any behavior which would constitute sexual or other unlawful harassment at the first sign of such activity.

Managers who becomes aware of possible sexual or other unlawful harassment should promptly advise the City Manager and continue to investigate the claim and protect the privacy of all parties involved.

Anyone engaging in sexual or other form of unlawful harassment will be subject to disciplinary action, up to and including discharge. Disciplinary action shall follow due process as provided in Chapter 800.

Approved:

Amanda Jarratt
City Manager for the City of Franklin

Signed: _____

Date: _____



*Office of the City Manager
Amanda C. Jarratt*

June 17, 2020

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: Courthouse Update

Background

Southampton County Courthouse

Glave and Holmes continues to work on a revised conceptual plan that will satisfy the requests of the judicial stakeholders and meets the requirements of the Supreme Court Guidelines.

City of Franklin Courthouse

No new update at this time.

Needed Action

None at this time.



*Office of the City Manager
Amanda C. Jarratt*

June 18, 2020

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: City Manager's Report

General Updates

- The COVID-19 response accompanied with budget preparation and day to day operations process have been all consuming. City buildings reopened to public on Wednesday June 10, 2020. Masking is encouraged and social distancing is required to remain in compliance with Governor Northam's Executive Order.
- The City of Franklin public pool will not be opened this year due to the limitations and restrictions associated with COVID-19.
- A limited Summer Jam program is planned for July 6, 2020-August 21, 2020. Participation is greatly limited and strict guidelines will be followed.
- The lead team is working through the priority list for CARES Act expenditures for the continued response to the COVID-19 pandemic. Some purchases are immediate and must proceed in order to accommodate upcoming testing sites.
- The Franklin City Council implemented a suspension of utility cutoffs until June 10, 2020 due to Governor Northam's Stay at Home Order. City staff was also authorized to enter into payment plans with those individuals who demonstrated negative impacts from COVID-19. Reminder letters were sent to those who would have been on the cutoff list advising them that cutoffs would resume on July 9, 2020 and the availability of a payment plan. We are now down to just over 300 households and businesses that would cut off. The SCC has extended cutoffs through August 31, 2020. Community Electric has already been proceeding with cutoffs. Staff would not advise extending the cutoff deadline at this time.

Community Events

- City of Franklin Independence Day Celebration July 1, 2020. – Canceled as a result of COVID-19.
- National Night Out is scheduled has been rescheduled for October 6, 2020 as a result of COVID-19. The planning process will continue throughout the summer into the fall.

Franklin Fire and Rescue



100 South Main Street • Franklin, Virginia 23851
Office (757) 562-8582 • Fax (757) 562-8592 • Cell (757) 651-8228
Email: vfrancis@franklinva.com

Vernie W. Francis, III
Chief of Emergency Services

June 18, 2020

Amanda C. Jarratt
City Manager
207 W Second Ave
Franklin, VA 23851

Re: CARES ACT

Dear Mrs. Jarratt,

Franklin Fire & Rescue has been working on obtaining estimates for equipment to assist with our response to COVID-19 outbreak. From the CARES ACT meeting Deputy Chief Porti stated he would request items for the EOC, Telework Equipment, Signage and Shelter Support Trailer. Below are a list of items that will enhance our response and help protect our employees as well as the citizens we serve.

Items:

- 2020 Chevrolet Tahoe with Tow Package X2 (\$71,536)
- 7X14 Cargo Trailer w/Ramp Door Shelter Support Unit (See PD Quote)
- 10X20 Canopy Tent with sides Shelter Screening X2 (1,080)
- Shelter Privacy Cube & Screens X 100 (\$21,800)
- Shelter Floor Covering (?)
- Public Safety Buildings Doors & Locks (Station 1 & 5) Lin Darden Working on Price (Estimating \$50,000)
- Disinfectant Fogger X 3 (\$2,010)
- Teleworking Equipment:
 - Office 365 for Command Staff (\$850)
 - Laptop, Mic, Camera (\$6,000)
- PPE for City Staff and Shelter Residents (N95s, N100, Gowns, Face shields, etc.) (\$10,000)
- Self-Contained Breathing Apparatus (SCBA) with personal mask, a greater respiratory protection than N95 for EMS X26 (\$8,500 each) I will need to research this further. (\$221,000)
- Generator for the Shelter (Discussion) (Estimate \$215,000)

Leesa Livesay

From: Amanda C. Jarratt
Sent: Wednesday, June 03, 2020 12:41 PM
To: Leesa Livesay
Subject: FW: CARES ACT Purchases

Print for me. Thanks.

Amanda C. Jarratt
City Manager
City of Franklin
207 W. Second Avenue
Franklin, Virginia 23851
(757)-562-8561
ajarratt@franklinva.com

From: Sammara Green-Bailey [mailto:sbailey@franklinva.com]
Sent: Wednesday, June 03, 2020 12:31 PM
To: Amanda C. Jarratt <ajarratt@franklinva.com>
Subject: CARES ACT Purchases

DEPARTMENT OF PARKS & RECREATION

MEMORANDUM

To: Mrs. Amanda Jarratt, City Manager
City of Franklin

From: Mrs. Sammara Bailey, Director
Franklin Department of Parks & Recreation

Subject: CARES ACT Response Purchases

Date: June 3 2020

Parks and Recreation

Children's disposal Mask - \$70.00 X 2 = \$140.00

Adults disposal Mask- \$50.00 x 3= \$150.00

Hand Sanitizer (Pack of 10) - \$20 X 4= \$80.00

Gloves - \$69.00 X 3= \$207.00

Social Distancing floor stickers (6 Pack)- \$19.99 x 2 = \$40.00

6 feet apart signs (6 Pack)- \$19.99 x2= \$40.00

Paper towels (Case)- \$34.99 X 1= \$34.99

"Open" Signs - \$75.00 X 1= 75.00

COVID Safety Signage- \$100.00

Lysol Case- \$63.00

Hand Sanitizer dispenser stand- 149.99

Touchless Wall Hand sanitizer - 60.00 X 4 = \$240.00

Total Amount= \$1,319.98

Farmer Market

"Open" Sign- \$75.00

"Exit" Sign-\$75.00

"Enter" Sign- \$75.00

Social Distancing floor stickers (6 Pack)- \$19.99 x 2 = \$40.00

6 feet apart signs (6 Pack)- \$19.99 x2= \$40.00

COVID Safety Signage- \$100.00

Handwashing Station- \$75.00 per month X 6 months = \$900.00

Hand Sanitizer dispenser stand- 149.99

Total Amount= \$1,454.99

Food Bank Operation

Food Bank Workers - \$50 per day x 15 workers = \$750.00 X 12 Distribution = \$9,000.00

Water- \$6 a case x 20 cases= \$120.00

Signage - \$200.00

Total Amount= \$ 9,320

Summer Jam

Totes- \$150.00

thermometer (Non-Contact)- \$129.00 X 4 = \$516.00

Children's disposal Mask - \$70.00 X 2 = \$140.00

Adults disposal Mask- \$50.00 x 3= \$150.00

Hand Sanitizer (Pack of 10) - \$20 X 4= \$80.00

Gloves - \$69.00 X 3= \$207.00

Social Distancing floor stickers (6 Pack)- \$19.99 x 2 = \$40.00

Paper - \$18.49 Per case X 2= \$38.00

clipboards (20 Pack) - \$20.00

pens (2 Pack) - \$10.00

Individual activities - \$3,000.00

Outdoor social distancing activities - \$3,000.00

Lysol Case- \$63.00

Hand Sanitizer dispenser stand- 149.99

Game shelf- \$300.00

Summer Jam Signage- \$200.00

Total Amount= \$7,913.99

Playground & Parks

Handwashing Station- \$75.00 per month X 6 months = \$900.00
(College Drive)

Handwashing Station- \$75.00 per month X 6 months = \$900.00
(Armory Park)

Handwashing Station- \$75.00 per month X 6 months = \$900.00
(MLK Park)

Playgoco Disinfectant Playground sanitation- \$1000.00 x 3 Parks = \$3,000

Total Amount= \$5,700

GRAND TOTAL=25,708.96



TO: Amanda Jarratt, City Manager
FROM: R.E. Porti, Deputy Chief of Police
SUBJ: Requested price quotes
DATE: 03 June 2020
cc: Steve Patterson, Chief of Police

Purpose:

The purpose of obtaining these quotes was to seek equipment that would enhance/ enable an adequate response to COVID-19 events by City services.

Eligibility Statement:

The City of Franklin has assisted the Virginia Department of Health (VDH) with two mobile screening sites. Through discussion with VDH personnel, it is anticipated that when a vaccine is released, VDH will conduct similar events to administer shots. Similarly, should a "second wave" of the virus appear as the Commonwealth re-opens or as we move into the later part of the year, VDH will seek to provide additional screening events to offset our region being classified as a "testing desert".

The City is continuing to issue Personal Protective Equipment (PPE) to employees for wear during response to calls for service as necessary.

The City is taking all efforts to ensure services are provided during the COVID period. The first wave of closures identified shortfalls of telework capability. In preparation of continued limited public access, as well as the potential for second-wave events as we deal with social unrest and a pending hurricane season, the City must bolster telework capabilities as well as the potential need to move from virtual EOC activation to a staffed EOC.

Background:

While planning and organizing the City's assistance to VDH for the screenings that have already occurred, deficiencies were identified in terms of not having the necessary equipment to manage the volume of vehicles and personnel attending the event. Shortages of traffic cones, directional signs, and related traffic control devices were of primary concern. As such, we would seek to prepare our continued response to COVID events by bolstering our supply of these items. The necessary ancillary equipment needed to store, transport, and relocate these items is also included within the scope of purchase quotes attached.

Another deficiency identified was the lack of necessary equipment for City employees to be able to telework. Again, should the Commonwealth reverse course as a result of re-opening, or a second wave, having the ability for key City personnel to continue their work without potentially exposing

themselves or others to illness will be of great benefit to the City. As such, quotes are attached to provide the necessary hardware to assist in this goal. The cost of an internet connection is not included, as it is not yet known what type of assistance may be needed by the employee. Verizon offers a MiFi jetpack for \$39.00 per month, but it is not known if everyone has ample Verizon coverage at their residence.

During the City's initial response to the COVID-19 pandemic, there was much discussion on the need to activate the Emergency Operations Center (EOC). While only a virtual event has been created up to this point, the necessity remains to ready the EOC should it become needed. As we enter hurricane season and deal with periods of social unrest, the likelihood of having to activate the EOC to deal with COVID related events while activating shelters and coordinating the response from other localities increases. As such, there are quotes attached to assist the EOC in coordinating responses, keeping abreast of current situations, and continuing workflow as needed.

Attached Quotes:

Item	Cost Per Unit	Quantity	Total Cost
28" Traffic Cone, Reflective	\$15.25	300	\$4,575.00
Retractable Cone Bar, Reflective	\$15.00	100	\$1,500.00
InstALERT 24 Portable Message Display	\$7,200.00	3	\$21,600
InstALERT 24 Trailered Message Display	\$11,105.00	2	\$22,210
10x20 Canopy Tent with Sides	\$539.95	2	\$1,079.90
Honda 2200 Quiet Run Generator	\$1,049.00	2	\$2,098
7x14 Cargo Trailer w/ Ramp Door	\$4,799.00	2	\$9,598.00
2020 Chevrolet Tahoe with Tow Package	\$35,768.00	2	\$71,536
600w LED Light Cart	\$6,818.00	4	\$27,272
1000w LED Light Tower Trailer	\$12,925	1	\$12,925
K95 Masks	\$0.89	500	\$449.75
Backpack Mist Blower/ Sanitizer	\$911.00	2	\$1,822.00
Lenovo ThinkPad X1	\$2,681.66	10	\$26,816.60
Laptop Carry Case	\$27.20	10	\$272.00
Wireless Numeric Keypad	\$36.92	2	\$73.84
Samsung 55" LCD Display	\$419.54	1	\$419.54
Wall mount for EOC Display	\$57.70	1	\$57.70
Lenovo Tiny Pentium for EOC	\$515.40	1	\$515.40
Ethernet Extender	\$149.33	1	\$149.33
Office 365 for telework	\$68.00	10	\$680.00
Map Viewer for EOC	\$1100.00	1	\$1,100.00
Additional phones and licenses	\$527.00	10	\$5,270
TOTAL:			\$212,020.06

SOLO

Backpack Mist Blower, 3 Gal.

Item # 11K167 Mfr. Model # 451 Catalog Page # 1000 UNSPSC # 21101801



[How can we improve our Product Images?](#)

Compare

Web Price ⓘ

\$911.00 / each

1

Add to Cart

[+ Add to List |](#)

Shipping Pickup

Expected to arrive **Mon. Jun 08.**

Ship To 23851 ([Change](#))

Shipping Weight 31.8 lbs.

Country of Origin Germany | *Country of Origin is subject to change.*

Note: Product availability is real-time updated and adjusted continuously. The product will be reserved for you when you complete your order. [More](#)

Technical Specs

Item	Backpack Mister Blower	Tank Material	HDPE
Power Source	Two Cycle 66.5 cc Gasoline Engine	Hose Length	43"
Tank Capacity	3 gal.	Hose Material	Heavy Duty Polyethylene Black with UV Inhibitor

[Chat with an Agent](#)

Wand Length 23-1/2"
Wand Material Poly
Application Herbicides, Pesticides, Fertilizers

Features

Flow control for easy conversion to air blower mode. Extra large polymer impeller produces high air volume at a lower RPM, reducing fuel consumption and noise level. Large translucent fuel tank for extended run times. Padded backrest with anti-vibe mounts reduces user fatigue. Pistol-grip handle with "cruise control" for reduced finger fatigue. Features electronic ignition, anti-vibe system and padded backrest.

Includes

(2) Nylon Adjustable Straps

 Chat with an Agent

New! Progressive Discounts Unlock discounts on repeat purchase »

businessprime FREE DELIVERY

Back to results



10 x 20 Ez Pop up Canopies Commercial Canopy Package Deal including Gazebo Quick Jewells Bonus Roller

Share

\$539.95

FREE delivery: **Wednesday, June 10** Details

Deliver to Robert - Franklin 23851

Only 19 left in stock - order soon.

Qty:

Buying in bulk?

Add to Cart

Secure transaction

Sold by **Eurmax Direct** and Fulfilled by Amazon.

Add gift options

Add to List

Add to Wedding Registry

Add to your Dash Buttons

New (2) from

\$539.95

FREE Shipping

Have one to sell?

Sell on Amazon



10x10 10x15 **10x20**

100+ questions | 68 answered questions
Eurmax 10x20®

Roll over image to zoom in



- Eurmax Canopy is the most trusted & best selling pop up canopy brand based in the USA. We stock all kinds of accessories and parts for the products we are selling and if you have anything about our products, we are ready to help you.
- 10x20 Commercial Canopy Tent Frame: It can make your canopy stand out from the crowd In Market stall/Market Trade Show. (1)1.6" hexagon shaped leg,much stronger than those in the market. (2)Hammertone powder coated finishing,good looking and rust resistance. (3)The latest thumb button release levers:latest technology in industry.It makes set-up and close real comfortable and reliable. (4)Three height positions,clearance height from 6.4ft,6.7ft to 7ft.Peak height from 10.5ft,10.8ft to 11.1ft.
- 10x20 Canopy Tent Top Cover:(1)Stitching lines are all seam sealed to prevent water penetrate from seams to make our canopy tent waterproof. (2)CPAI-84 fire retardant certificated 500D polyester PU coated to block 99% UV rays. (3)Front Valance With 4 name banner loops,you can personalize your shelter. (4)Steel D Rings on each corner,easy to use a rope to secure your canopy. (5)Velcro Straps with Truss Muscle on each valance to keep the canopy stick on the frame especially in some windy days.
- 10x20 Canopy Tent Roller Bag: (1)1680D polyester fabric with PVC coating to make it 100% waterproof. (2)The

large 4.7" wheels on high-strength corrosion-resistant aluminum pallet, it makes portability easy and smooth even on rough ground. (3) Eurmax unique L-shaped roller bag is oversized designed, big enough for storage the top left on the frame. You don't need to remove the top after each use. (4) We also put some spare parts in the bag pocket for your future use.

- The Package Includes: 10x20 Commercial pop up canopy Frame + 10x20 canopy tent top cover + 10x20 full enclosure sidewalls + 10x20 Canopy tent roller bag + spare parts. It can be set up and taken down easily by 1 or 2 person in minutes without any tools. 1 year warranty and lifetime accessories and parts supply. We also do the custom job. Please be free to contact us if there are any problems, 100% satisfaction guarantee.

Sponsored

Compare with similar items

New (2) from \$539.95 FREE Shipping

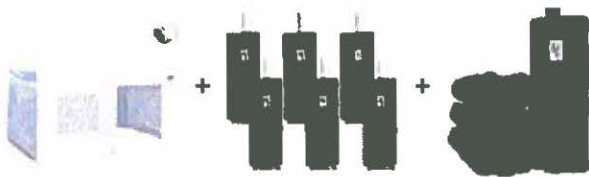
[Report incorrect product information.](#)



businessprime EXCLUSIVE

New! Save with Progressive Discounts

Frequently bought together



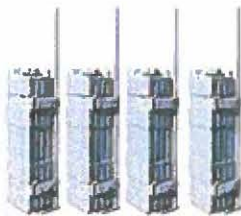
Total price: **\$586.85**

[Add all three to Cart](#)

Some of these items ship sooner than the others. [Show details](#)

- ✓ **This item:** Eurmax Premium 10 x 20 Ez Pop up Canopy Instant Canopies Commercial Grade Outdoor Canopy Package... \$539.95
- ✓ Eurmax New Weight Bags for Pop up Canopy Instant Shelter, Sand Bags, Leg Weights for Pop up Canopy... \$28.95
- ✓ Eurmax Weight Bags for Pop up Canopy Outdoor Shelter, Instant shelter Leg Canopy Weights, Sand Bags... \$17.95

Customers who bought this item also bought



Eurmax Universal Upgraded Water Weight Feet Leg Weights for Pop up Canopies Instant

173

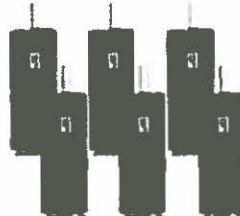
\$62.95



Eurmax Weight Bags for Pop up Canopy Outdoor Shelter, Instant shelter Leg Canopy Weights, Sand

1,015

\$17.95



Eurmax New Weight Bags for Pop up Canopy Instant Shelter, Sand Bags, Leg Weights for Pop up

128

\$28.95



US Weight Tailgater Canopy Weights with No-Pinch Design for Easy, Safe, Installation and

209

#1 Best Seller **X** In Camping Tent Accessories \$28.13 - \$159.99



Eurmax Premium 10 x 20 EZ Pop up Canopy Tent Wedding Party Canopies Gazebo Shade Shelter

299

\$419.95

RK CHEVROLET, INC

QUOTE

2661 Virginia Beach Boulevard
 Virginia Beach, VA 23452
 Phone 757-486-2222
kstolle@rkautogroup.net

*VA Sheriff Association
 Contract*

DATE: 06/02/2020

Bill To:
 Franklin Police
 1018 Pretlow Street
 Frankin, VA 23851

Ship To:
 Franklin Police
 1018 Pretlow Street
 Frankin, VA 23851

SALESPERSON	P.O. NUMBER	DATE SHIPPED	SHIPPED VIA	F.O.B. POINT	TERMS
Stolle					

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
2020 Chevrolet Tahoe 4x4 Contract #18-01-0921RR	1	\$35,223.00	35,223.00
5HP- 6 Extra Keys	1	\$ 95.00	\$ 95.00
UT7- Grounding Studs	1	\$ 95.00	\$ 95.00
PZX - 18" Aluminum Wheel	1	600	600.00
Dedcut Spotlight	1	-245	(245.00)
Received in good order by: (sign)		Tax	\$ -
Printed Name:		TOTAL	\$35,768.00
Date Received:			

Make all checks to RK CHEVROLET, INC
 If you have any questions contact Ken Stolle at 757-431-6584 or kstolle@rkautogroup.net

THANK YOU FOR YOUR BUSINESS!



Special Offer

Face Mask With Ear Loops - only \$29.95

Supplies Limited, ORDER NOW >>

Global Industrial Retractable Cone Bar, Orange With Reflective Tape, 5' to 8'

Item #: T9A708173



Price: \$16.95

Save \$0.85 with 5% off† when you use your Global Industrial Credit Card.

Save 5%† Apply Now

Quantity Discount

Buy 1-49 **\$16.95 ea.**

Buy 50+ **\$15.00 ea.**

LIVE CHAT

CONES SOLD SEPARATELY

Customers Also Viewed



Global Industrial™ 36"



Global Industrial™ 18"



Global Industrial™ 28"



Global Industrial™ 28"



Global Industrial™

Global Industrial Retractable Cone Bar, Orange With Reflective Tape, 5' to 8' Ensures a Visual Barrier For Parking Lots, Work Sites, Crossways, and more.

This cone bar with reflective tape provides a high visibility barricade system for use with all PVC traffic cones. The reflective stripes are designed to increase the bar visibility for safety in low light and nighttime environments. The ABS plastic construction is impact and corrosion resistant for lasting dependability. The high visibility orange color finish is DOT approved for pedestrian and driver safety. MUTCD approved.

- Reflective stripes
- ABS plastic construction
- Orange color finish

Product Specifications

LENGTH INCHES	96
LENGTH FEET	8
COLOR FINISH	Orange
BRAND	Global Industrial™
CONSTRUCTION	ABS Plastic
DESCRIPTION	Retractable Cone Bar With Reflective Tape
DIAMETER INCHES	End: 5"
MANUFACTURERS PART NUMBER	708173
PACKAGE QUANTITY	1

Superior Trailer - Virginia Beach

Phone: (757) 497-5557

4999 B. Euclid Road
Virginia Beach, VA 23462

Email: tim@superior-trailer.com



2020 Continental Cargo 7X14 w/Ramp Door

Stock #: 126391VB	VIN #: 5NHUNS425LU126391	Year: 2020
Manufacturer: Continental Cargo	Width: 7'	Length: 14'
Height: 7' 0.33"	Weight: 2200.00	GVWR: 7000.00
Payload: 4800	Color: WHITE	# Axles: 2

Axle Capacity: 3500.00

URL: <https://www.superior-trailer.com/all-inventory?stock=126391VB>

MSRP \$ 5,015.00

Price \$ 4,799.00

Description

- .030 Smooth Exterior Metal
- V-Nose
- 2 5/16 Inch Coupler
- 4 Inch Tubular A-Frame Tongue
- 2K Topwind Jack
- 3/4 Plywood Floor
- 16 Inch On Center Floor
- 3/8 Birch Plywood Walls with Tube Wall Posts at 16 Inch On Center
- Hat Roof Posts
- Galvanized One Piece Roof
- 32 Inch Side Door w/ Barlock
- Double Rear Doors
- 24 Inch Stoneguard
- Color Wrapped Rear End
- 2 3500lb 4 Inch Drop Axles with Electric Brakes
- Aluminum Fenders
- 205 15 Inch Radial Tires
- Silver Mod Wheels
- 12V Light
- Side Vents

6 Foot 3 Inch Interior Height

LED Lights

1 Year Warranty

OPTIONS INCLUDED:

Flushlock & barlock on sidedoor

Ramp

54" Extended Triple Tube Tongue

FINANCING AVAILABLE

Online price and payments does not include tax, title, license and dealer fees. Payments to qualified buyers with approved credit. Subject to lender terms. Ask your sales representative for additional details.

Robert Porti

From: Steven Przydzial <steven.p@airstar-light.us>
Sent: Monday, June 1, 2020 5:49 PM
To: Robert Porti
Subject: Airstar Safety Light info
Attachments: Airstar_Sirocco_LED_1000W_120000lm.pdf; 600w LED 75,000LM.pdf; Airstar_Compact_Presence_Lighting_System.pdf; IMG_0384.jpg; IMG_0400 (2).jpg; IMG_0388.jpg

Caution! This message was sent from outside your organization.

Bob,

Thanks again for reaching out. Below is a breakdown of pricing and everything that is needed for each option. Attached are cut sheets for the 1000w and 600w led units .

Option A:

- 1) Wanco light tower - \$9,000
- Bracket to attach the light balloon light unit - \$350
- 1000w LED light head - \$ 3575
- Total - \$12,925

Option B:

- 1) Industrial Cart System (includes 2200w Honda generator) - \$4100
- 18ft Pole Mount - \$318
- 1000w LED light head - \$3575 (2400)
- Total - \$7,993

The three pictures that are attached of the cart system in the field are with the 600w led lights on them. The price for the 600w led is below and could be the better option if you would like to get more units. I do not recommend using the 600w on the Wanco tower.

- 1) 600w LED light head - \$2,400

Hopefully this is not too confusing. Please don't hesitate to contact me if you have any questions.

Regards,

Steven Przydzial
regional sales manager

2400
318
4100

\$6,818



SOUTHERN SOFTWARE, INC.
an employee-owned company

Agency: City of Franklin PD, VA

Contact: Sgt. Brent Gayle

Date: 5/29/2020

SOFTWARE		Qty	
Ops View	Stand-alone map viewer application for displaying near-realtime AVL units and CAD calls for service. The interface is designed for large monitor display with limited interactivity, such as a situational monitoring display.	1	\$850.00
		Total Software:	\$850.00

ASSUMES ASSISTANCE WITH REMOTE INSTALLATION. IF ONSITE INSTALLATION IS NECESSARY THERE WILL BE ADDITIONAL CHARGES.

YEARLY SUPPORT		Qty	
Ops View	8:30-5, M-F	1	\$250.00
		Total Support:	\$250.00

TOTAL INVESTMENT (STATE TAX AND SHIPPING NOT INCLUDED)			\$1,100.00
---	--	--	-------------------

CUSTOMER'S SIGNATURE _____ **DATE** _____

Please sign this document and return it to us by fax or mail. When the document is signed and returned to Southern Software, we will begin processing your order.

Proposal of software is valid for (60) days from date of proposal.

Southern Software will install its software products only on computer configurations compatible with these products. Hardware specifications are available upon request.

Contact information for Public Safety Representative:

Eddie Lance
Southern Software
150 Perry Drive
Southern Pines, NC 28387
Business: 800.842.8190
Mobile: 828.553.9814
Fax: 910.695.0251
E-Mail: elance@southernsoftware.com

respirator-box-of-20-374.jpg)

3M™ 8210Plus N95 Particulate Respirator (Box of 20)

SKU:3MM8210PLUS

3 reviews

Special Price \$17.99

Due to the **2019 Wuhan COVID-19 Coronavirus**, unprecedented demand has forced **3M** to place respiratory products on **global allocation**. We are receiving rolling shipments on a continuous basis, and are working with our industrial, healthcare, and governmental partners to fulfill all orders. Please expect a 2-3 month lead time on all orders.

To inquire about a placing an order for this product, please visit envirosafety.com/quick-quote (<http://envirosafety.com/quick-quote>)

Details +

The 3M 8210 Plus Respirator offers enhanced comfort and excellent N95 protection. These N95 masks are a high quality 3M respirator featuring lightweight construction for greater worker comfort and increased wear time. The N95 masks has an adjustable nose clip that helps provide a custom fit and secure seal. Braided comfort straps provides ultimate comfort, an upgrade from 8210. **20 per box.**

- Braided comfort straps



(<https://www.shopperapproved.com/reviews/envirosafetyproducts.com/>)

4.7 ★★★★★

Google
Customer Reviews

[Respiratory Protection](https://www.envirosafetyproducts.com/respirators-safety-protection.html) (https://www.envirosafetyproducts.com/respirators-safety-protection.html) >

[Dust Mask Respirators](https://www.envirosafetyproducts.com/respirators-safety-protection/particulate-respirators.html) (https://www.envirosafetyproducts.com/respirators-safety-protection/particulate-respirators.html) >

[N95 Mask & Respirators](https://www.envirosafetyproducts.com/respirators-safety-protection/particulate-respirators/n95-respirators.html) (https://www.envirosafetyproducts.com/respirators-safety-protection/particulate-respirators/n95-respirators.html) >

3M™ 8210Plus N95 Particulate Respirator (Box of 20)



(https://www.envirosafetyproducts.com/media/product/9d3/3mtm-8210plus-n95-particulate-respirator-box-of-20-374.jpg)



(https://www.envirosafetyproducts.com/media/product/9d-8210plus-n95-particulate-

11,602 Ratings

(https://www.shopperapproved.com/reviews/envirosafetyproducts.com/)

4.7 ★★★★★

Google
Customer Reviews



Customer Name: FRANKLIN POLICE
DEPARTMENT
Quote No: 22512044
Quote Name: Phones and license
s
Quotation Date: 05/29/2020

Sales Support Contact: Kara Philpot
Sales Support Phone: 703-984-8114
Sales Support Email: kphilpot@eplus.com
Account Executive: MARY BROOME
Account Executive 804-682-4401
Phone:
Account Executive mbroome@eplus.com
Email:

Customer PO No:
Order No:
Expiration Date: 06/28/2020

External Notes: ** Promotional Pricing has been applied to this quote. This quote will need to be refreshed if purchased after the expiration date.

Line No.	Part Number	MFG	Description/Line Notes	QTY	Unit Price	Ext. Price
001	CP-8851-K9=	CISCO	CISCO IP PHONE 8851	10	292.00	2,920.00
002	R-UCL-UCM-LIC-K9	CISCO	TOP LEVEL SKU FOR UCL USER LICENSE - EDelivery	10	0.00	0.00
003	CON-ECMU RUCLUCK9	CISCO	SWSS UPGRADES TOP LEVEL SKU FOR 9 Line Note: 36 Months	10	0.00	0.00
004	LIC-CUCM-10X-ENH-A	CISCO	UC MANAGER 10.X ENHANCED SINGLE USER LICENSE	10	115.00	1,150.00
005	CON-ECMU-LIC0ENHA	CISCO	SWSS UPGRADES UC MANAGER-10 X ENHANCED SINGLE U SER-UND Line Note: 36 Months	10	81.00	810.00
006	UCM-PAK	CISCO	UCMPAK	10	0.00	0.00
007	EXPWY-VE-C-K9	CISCO	CISCO EXPRESSWAY-C SERVER, VIRTUAL EDITION	20	0.00	0.00
008	EXPWY-VE-E-K9	CISCO	CISCO EXPRESSWAY-E SERVER, VIRTUAL EDITION	20	0.00	0.00
009	LIC-EXP-DSK	CISCO	EXPRESSWAY DESKTOP ENDPOINT LICENSE	10	0.00	0.00
010	LIC-CUCM-10X-ENH	CISCO	UC MANAGER ENHANCED 10.X LICENSE	10	0.00	0.00
011	LIC-EXP-E-PAK	CISCO	EXPRESSWAY SERIES, EXPRESSWAY-E PAK	10	0.00	0.00
012	LIC-EXP-GW	CISCO	ENABLE GW FEATURE (H323-SIP)	40	0.00	0.00
013	LIC-EXP-E	CISCO	ENABLE EXPRESSWAY-E FEATURE SET	20	0.00	0.00
014	LIC-EXP-TURN	CISCO	ENABLE TURN RELAY OPTION	20	0.00	0.00

015	LIC-EXP-AN	CISCO	ENABLE ADVANCED NETWORKING OPTION	20	0.00	0.00
016	LIC-SW-EXP-K9	CISCO	LICENSE KEY SOFTWARE ENCRYPTED	40	0.00	0.00
017	LIC-EXP-SERIES	CISCO	ENABLE EXPRESSWAY SERIES FEATURE SET	40	0.00	0.00
018	SW-EXP-12.X-K9	CISCO	SOFTWARE IMAGE FOR EXPRESSWAY WITH ENCRYPTION, VERSION X12	10	0.00	0.00
019	ECRR-FCC-NA	CISCO	FCC EMERGENCY CALL ROUTING REGULATIONS NOT APPL Y	10	0.00	0.00
020	PROFESSIONAL SERVICES	EPLUS	PHONE CONFIGURATION-REMOTE-PER HOUR	2	195.00	390.00

5270.00

Sub Total (USD):		5,270.00
Tax (USD):	TBD if Applicable	
Shp&Hnd (USD):	TBD	
Total (USD):		5,270.00

All orders are governed by your organization's signed agreement with ePlus or applicable public sector contract; if there is no such agreement the Customer Terms and Conditions for Products and/or Services located at www.ePlus.com govern. No additional or contrary terms in a purchase order shall apply, and ePlus' performance shall not be deemed acceptance of any preprinted PO terms. Use of software, subscription services or other products resold by ePlus is subject to manufacturer/publisher end user agreements or subscription terms. Any periodic payment obligations for specific offerings, along with customer-incurred overages, consumption fees, add-ons, quantity adjustments and automatic renewals are non-cancelable for any reason except by public sector customers required by law to terminate due to non-appropriation of funds.

Thank you for your inquiry. Recent US govt tariffs on certain imports are causing price increases for many IT products, with little or no notice, and beyond ePlus' control. As a result, this quote is subject to change without notice, even before the expiration date reflected above. Please confirm pricing prior to order placement. Unless freight amount is indicated, or is zero, freight will be added to the invoice. Unless Bill-To company is exempt from Sales Tax, it will be added to the invoice. Recognizing that the global pandemic has disrupted operations for many organizations, ePlus will ship products for delivery in accordance with customer's written ship-to instructions and products will be deemed delivered notwithstanding any failure of customer personnel to sign for receipt due to facility closing or otherwise.

Customer Acceptance Signature: _____ Name: _____ Title: _____ Date: _____ Customer PO #: _____	Bill To FRANKLIN POLICE DEPARTMENT 1018 PRETLOW ST FRANKLIN VA 23851 UNITED STATES ATTN BRUCE EDWARDS	Ship To FRANKLIN POLICE DEPARTMENT UNITED STATES
--	---	---



All Traffic Solutions Inc.
 12950 Worldgate Dr #310
 Herndon, VA 20170
 Phone: 814-237-9005
 Fax: 814-237-9006
 DUNS #: 001225114
 Tax ID: 25-1887906
 CAGE Code: 34FQ5

QUOTE Q-51214

DATE: 05/27/2020

PAGE NO:
1

Mail Purchase
 Orders to:
 3100 Research Dr.
 State College, PA
 16801

Questions contact:
MANUFACTURER:
All Traffic Solutions
 Max Wicklein
 (571) 321-5452
 x
 mwicklein@alltrafficsolutions.co
 m

Independent Sales Rep:

BILL TO:
 Franklin Police Department- VA
 1018 Pretlow Street
 Franklin VA 23851

SHIP TO:
 Franklin Police Department- VA
 Attn: Robert Porti

Billing Contact:

PAYMENT TERMS: Net 30 **CUSTOMER:** Franklin Police Department- VA **CONTACT:** (757) 562-8575 ext, 0

ITEM NO:	DESCRIPTION:	QTY:	EACH:	EXT. PRICE:
4000468	instALERT 24 Message Display; base unit (select mount separately)	1	\$6,250.00	\$6,250.00
4000364	PowerCase PC26, 26Ah power supply, 12VDC output, 120VAC input	1	\$450.00	\$450.00
4000263	Portable post, standard, folding assembly (add mounting bracket separately)	1	\$350.00	\$350.00
4000181	Mount Kit, iA24 mounting bracket incl: bracket & hardware for pole or post	1	\$295.00	\$295.00
4100120	hrns, Power cord, iA w/ 30 amp plug for post, hitch	1	\$200.00	\$200.00
4900032	Carrying Case; iA24 softcase with storage pockets	1	\$255.00	\$255.00
4001299	3 Year Warranty	1	\$0.00	\$0.00
4000990	LTE LVW2 communications prep	1	\$0.00	\$0.00
4000641	Shipping and Handling Common Carrier	1	\$100.00	\$100.00
4001190	Discount - New Purchase	1	(\$700.00)	(\$700.00)

Special Notes:

SALES

\$7,200.00

New! Progressive Discounts Unlock discounts on repeat purchase »

Business Prime Exclusive

Back to results



Roll over image to zoom in



2200-Watt
Inverter
Generator

Share

\$1,049.00

FREE delivery: Friday
Order within 1 hr 18 mins Details

Deliver to Robert - Franklin 23851

In Stock.

Qty: 1

Buying in bulk?

Add to Cart

Secure transaction

Ships from and sold by CPO Outlets

Add to List

Add to Wedding Registry

New & Used (4) from \$1,049.00 FREE Shipping

Other Sellers on Amazon

\$1,049.00

Add to Cart

+ Free Shipping

Sold by: Hardware Sales Inc.

Have one to sell?

Sell on Amazon

- Perfect for home, site, or generators. Will produce clean power, and it requires no maintenance.
- Perfect for identical applications. Includes an optional cable or cord for up to 4400 watts of power, or time-consuming applications.
- Thanks to our exclusive Eco-Throttle System, the EU2200i offers great fuel efficiency. Runs 4.0 to 9.6 hours on a single tank, depending on the load. This makes it the ideal choice for overnight power, or long-time applications.
- Honda's Inverter technology means stable, clean power in a smaller, lighter package. The precision of Honda's inverter technology ensures our inverter generators produce power that is as reliable as the power you get from your outlets at home.

Compare with similar items

Shopping on NCPA 01-44 Contract

View Quicklist: EOC Update

Type:

Group Quicklist

Description:

EOC Update

Product Description	Availability	Qty	Unit Price	Total
<u>Lenovo TopSeller ThinkPad X1 Extreme G1</u> <u>2.6GHz Core i7 15.6in display</u> Mfr: Lenovo Item#: 36097060 Mfr Part#: 20MF000MUS	In Stock	10 Delete	\$2,681.66	\$26,816.60
			Contract	
<u>Lenovo ThinkPad Essential Topload Case</u> Mfr: Lenovo Item#: 16779872 Mfr Part#: THINKPAD ESSENTIAL TOPLOAD CAS	In Stock	10 Delete	\$27.20	\$272.00
			Contract	
<u>Targus Wireless Numeric Keypad, Black</u> <u>Gray</u> Mfr: Targus Item#: 10159736 Mfr Part#: AKP11US	In Stock	2 Delete	\$36.92	\$73.84
			Contract	

Samsung 55" BET-H 4K Ultra HD LED-
LCD Commercial TV

In Stock 1 **\$419.54** \$419.54
[Delete](#)

Contract

Mfr: Samsung
Item#: 38162566
Mfr Part#: BE55T-H

StarTech.com Low-Profile Tilting TV Wall
Mount for 37"-75" Displays

In Stock 1 **\$57.70** \$57.70
[Delete](#)

Contract

Mfr: StarTech.com
Item#: 34188187
Mfr Part#: TV Wall Mount Tilting

Lenovo M70 Tiny Pentium G6400T 4GB
1TB W10P

**Temporarily
Out-of-
Stock** 1 **\$515.40** \$515.40
[Delete](#)

Contract

Mfr: Lenovo
Item#: 38401133
Mfr
Part#: M70Q,W10P,G6400T,4GB,1TB,3YR

Manhattan 4K HDMI over Ethernet
Extender Kit

**Temporarily
Out-of-
Stock** 1 **\$149.33** \$149.33
[Delete](#)

Contract

Mfr: Manhattan Products
Item#: 35843171
Mfr Part#: 207966



QUOTE

as of 6/2/2020

Bill to:

City of Franklin PD, VA
1018 Pretlow Street
Franklin, VA 23851

Ship to:

City of Franklin PD, VA
1018 Pretlow Street
Franklin, VA 23851

Reseller (Remit To):

LiftOff LLC
Attn: Ron Braatz
1667 Patrice Circle
Crofton, MD 21114

Terms:

Due on Receipt

Payment Options:

Check

Quote Description

G SKU Item Name	Part Number	Term in Months	Price / User / Month	Licenses	Cost / Year
Office 365 Plan G3	AAA-11894	4	17.00	10	\$680.00

Total: \$680.00

Pricing Information:

- All prices are displayed in United States Dollars.
- Product and pricing data are updated frequently and may change without notice.
- Pricing valid for 14 days
- License orders are paid up front, are non-refundable, and are one-year licenses that renew each year.
- License reductions, upgrades, or cancellations may only occur at the annual renewal date.

In order to proceed, send a Purchase Order to rbraatz@liftonline.com. Once we have the Purchase Order, we will order the licenses from Microsoft. We will immediately invoice the full amount when we place the order.



Special Offer

Face Mask With Ear Loops - only \$29.95

Supplies Limited, ORDER NOW >>



Global Industrial™ 28" Traffic Cone, Reflective, Black Base, 7 lbs

Item #: T9A708147

Price: \$16.75

Save \$0.84 with 5% off† when you use your Global Industrial Credit Card.

Save 5%† Apply Now

Quantity Discount

Buy 1-49	\$16.75 ea.
Buy 50+	\$15.25 ea.

LIVE CHAT

Customers Also Viewed



Global Industrial Retractable



Global Industrial™ 28"



Global Industrial™ 18"



Global Industrial™ 36"



Global Industrial™ 36"

28" Traffic Cone, Reflective, Black Base Provides High Visibility Safety for Warehouses, Garages, Parking Lots, and more.

28" traffic cone, reflective, black base is made of PVC for impact and corrosion resistance. Orange color finish provides high visibility equipment, content, and personnel protection. 4" and 6" high intensity reflective tape increases cone visibility for evening and low light applications. Lightweight design allows convenient mobility and transport. Wide base ensures unit stability and tip prevention. Type is Reflective. Maximum nested units are 15. Color finish is Orange. Meets MUTCD, NCHRP 350. Dimensions are 13"L x 13"W x 28"H.

Product Specifications

HEIGHT INCHES	28
COLOR FINISH	Orange
BASE LENGTH INCHES	13
BASE WIDTH INCHES	13
BRAND	Global Industrial™
CONSTRUCTION	PVC
OPTION	—
PACKAGE QUANTITY	1
TYPE	Reflective
WEIGHT LBS	7
BASE CONSTRUCTION	Recycled PVC



All Traffic Solutions Inc.
 12950 Worldgate Dr #310
 Herndon, VA 20170
 Phone: 814-237-9005
 Fax: 814-237-9006
 DUNS #: 001225114
 Tax ID: 25-1887906
 CAGE Code: 34FQ5

QUOTE Q-51276

DATE: 05/29/2020

PAGE
 NO:
 1

**Mail Purchase
 Orders to:**
 3100 Research Dr.
 State College, PA
 16801

**Questions contact:
 MANUFACTURER:
 All Traffic Solutions**
 Max Wicklein
 (571) 321-5452
 x
 mwicklein@alltrafficsolutions.co
 m

Independent Sales Rep:

BILL TO:
 Franklin Police Department- VA
 1018 Pretlow Street
 Franklin VA 23851

SHIP TO:
 Franklin Police Department- VA
 Attn: Robert Porti

Billing Contact:

PAYMENT TERMS: Net 30 **CUSTOMER:** Franklin Police Department- VA **CONTACT:**(757) 562-8575 ext, 0

ITEM NO:	DESCRIPTION:	QTY:	EACH:	EXT. PRICE:
4000468	instALERT 24 Message Display; base unit (select mount separately)	1	\$6,250.00	\$6,250.00
4000173	Trailer, ATS-5 (select power separately)	1	\$3,200.00	\$3,200.00
4100557	hrns, Power cord, iA w/ quick connects for trailer	1	\$60.00	\$60.00
4001299	3 Year Warranty	1	\$0.00	\$0.00
4000990	LTE LVW2 communications prep	1	\$0.00	\$0.00
4000636	Trailer Battery kit for ATS-5, 470Ah deep cycle batteries w/cover, hold down, cables& hdwr	1	\$990.00	\$990.00
4000275	Solar panel, 60W; includes bracket for ATS-5 trailer and harness	1	\$895.00	\$895.00
4000740	Trailer Certificate of Origin	1	\$0.00	\$0.00
4000754	USB cable, 16ft, extra long for trailer or pole	1	\$60.00	\$60.00
4000641	Shipping and Handling Common Carrier	1	\$650.00	\$650.00
4001190	Discount - New Purchase	1	(\$1,000.00)	(\$1,000.00)

Special Notes:	SALES AMOUNT:	\$11,105.00
	TOTAL USD:	\$11,105.00

Duration: This quote is good for 60 days from date of issue.

Shipping Notes: All shipments shall be FOB shipper. Shipping charges shall be additional unless listed on quote.

Taxes: Taxes are not included in quote. Please provide a tax-exempt certificate or sales tax will be applied.

Warranty: Unless otherwise indicated, all products have a one year warranty from date of sale. Warranty extensions are a component of some applications that are available at time of purchase. A Finance Charge of 1.5% per month will be applied to overdue balances. GSA GS-07F-6092R

Authorization: By Signing below, I indicate that my organization does not require a purchase order and I am authorized to commit my organization to this order.

Print Name, Title

Signature

Date



DEPARTMENT OF SOCIAL SERVICES

Estimates for CARES Act Spending

June 3, 2020

The Franklin City Department of Social Services respectfully submits the following estimates for projected spending related to the COVID-19 pandemic:

1. Remodel of Front Office Restricted area to accommodate two (2) employee offices to enhance the ability of staff to physically distance

Projected Cost: **\$2,520** (See Attached estimate from Baxter Bros. LLC)

2. Remodel of one employee restroom to accommodate a shower for use when children come into Foster Care as well as for employees who visit homes that may be impacted by COVID-19

Projected Cost: **\$4,883** (See Attached estimate from Baxter Bros. LLC)

3. Remodel of one employee restroom to accommodate a stacked washer/dryer for use when children come into Foster Care as well as for employees who visit home that may be impacted by COVID-19

Projected Cost of Remodel: \$3,795 (See Attached estimate from Baxter Bros. LLC)
Stacked Washer/Dryer: \$1,198 (See Attached comparison from Lowe's)

Combined Total Estimate: **\$4,993**

4. Installation and on-going cost of Electronic Sign-in for all visitors/customers in lobby area

Projected Cost of Software License: \$399.00 annually (See Attached Quote from Check In Systems Inc.)
iPad 7th Generation: \$420.15 (See Attached comparison from Wal-Mart)
iPad Holder: \$172.99 (See Attached comparison from Displays2Go)

Combined Total Estimate: **\$992.14**

5. Purchase of two (2) Fujitsu Scanners and Document Imaging Licensure from VDSS

Projected Cost of Scanners: \$741/ea. (\$1482 total)
Imaging Software: \$2,300 first year; \$750 annually thereafter

Combined Total Estimate: **\$3,782** (First year)

Respectfully Submitted: _____


Sarah W. Rexrode, Director



BAXTER BROS. LLC.

26320 MELON FIELD ROAD
NEWSOMS, VA. 23874
757-635-8695 fax 757-653-2884

Invoice No. estimate

JOB INVOICE

Customer

Name PUBLIC WORKS DEPARTMENT
Address PRETLOW ROAD
City FRANKLIN State VA ZIP 23851
Phone _____

Date 4/15/2020
LIC # 2705 123645A
FEI # 32-0255479
FOB _____

Qty	Description	Unit Price	TOTAL
Social Service office new wall 10 feet and 2 room painting			
SQ FT			
480	06 Interview Room - wall repairs and painting	\$0.75	\$360.00
480	07 Interview Room - wall repairs and painting	\$0.75	\$360.00
9	New 9' x 10' Partition Wall - -Studs -Drywall -Insulation -Paint -Wall Base	\$200.00	\$1,800.00
<p>C - COMPLETED E - ESTIMATED CALL MICHAEL B. SMITH IF ANY QUESTIONS. 757 653 8844 OR 757 635 8695</p>			

Subtotal	\$2,520.00
	\$0.00
TAXES	\$0.00
PAYMENTS	
TOTAL	\$2,520.00

Payment Details

- Cash
- Check
- Credit Card #VALUE!

CC # _____
Expires _____

Office Use Only



BAXTER BROS. LLC.

26320 MELON FIELD ROAD
NEWSOMS, VA. 23874
757-635-8695 fax 757-653-2884

Invoice No. estimate

JOB INVOICE

Customer

Name PUBLIC WORKS DEPARTMENT
Address PRETLOW ROAD
City FRANKLIN State VA ZIP 23851
Phone _____

Date 6/2/2020
LIC # 2705 123645A
FEI # 32-0255479
FOB _____

Qty	Description	Unit Price	TOTAL
	Social Service Renovation Shower Installation		
	Estimate includes labor and materials		
	Adding Shower in existing Restroom 1st floor		
	Scope of work:		
	-toilet partition modifications		
	-demo urinal		
	-install shower floor, wall, door		
	- core drill concrete for drain		
	- plumbing for shower		
	- electrical light/fan combo		
	-paint		
	-removal of trash offsite		
1	Total Estimated Cost	\$4,883.00	\$4,883.00
	C - COMPLETED E - ESTIMATED		
	CALL MICHAEL B. SMITH IF ANY QUESTIONS.		
	757 653 8844 OR 757 635 8695		

Subtotal	\$4,883.00
	\$0.00
TAXES	\$0.00
PAYMENTS	
TOTAL	\$4,883.00

Payment Details

- Cash
- Check
- Credit Card #VALUE!

CC # _____
Expires _____

Office Use Only



BAXTER BROS. LLC.

26320 MELON FIELD ROAD
NEWSOMS, VA. 23874
757-635-8695 fax 757-653-2884

Invoice No. estimate

JOB INVOICE

Customer

Name PUBLIC WORKS DEPARTMENT
Address PRETLOW ROAD
City FRANKLIN State VA ZIP 23851
Phone

Date 6/2/2020
LIC # 2705 123645A
FEI # 32-0255479
FOB

Qty	Description	Unit Price	TOTAL
	Social Service Renovation Washer and Dryer area		
	Estimate includes labor and materials		
	Adding washer and dryer area in existing Restroom 1st floor		
	<i>Scope of work:</i>		
	-countertop modifications		
	-mirror		
	-install divider wall		
	- core drill brick for dryer vent		
	- plumbing		
	- electrical power		
	-paint		
	-removal of trash offsite		
1	Total Estimated Cost	\$3,795.00	\$3,795.00
	C - COMPLETED E - ESTIMATED		
	CALL MICHAEL B. SMITH IF ANY QUESTIONS.		
	757 653 8844 OR 757 635 8695		

Subtotal	\$3,795.00
	\$0.00
TAXES	\$0.00
PAYMENTS	
TOTAL	\$3,795.00

Payment Details

- Cash
- Check
- Credit Card #VALUE!

CC # _____
Expires _____

Office Use Only



Comparison Assistant



GE Electric Stacked...

\$1,198.00
Was \$1,499.00



GE Electric Stacked...

\$1,098.00
Was \$1,399.00

Main Info

Item Number	1021553	1021552
Model ID	GUD27ESSMWW	GUD24ESSMWW
Brand	GE	GE
Reviews	★★★★☆ (1786)	★★★★☆ (355)
Truck Delivery	🚚 Free Delivery	🚚 Free Delivery

Feedback

Attributes

ADA Compliant	No	No
Appliance Color/Finish	White	White
CA Residents: Prop 6...	Yes	Yes

CEE Tier Qualified	N/A	N/A
Control Type	Rotary-...	Rotary-...
Depth with Door Clos...	30.875	27.375
Depth with Door Open...	47.5	43
Dispensers	Bleach; fabric...	Bleach; fabric...
Dryer Capacity (Cu....	5.9	4.4
Dryer Drum Material	Other	Other
ENERGY STAR Certified	No	No
End-of-Cycle Signal f...	No	No
Fill and Drain Hoses...	Fill hoses...	Fill hoses...
Gas or Electric	Electric	Electric
Height (Inches)	75.875	74.875
Interior Lighting	No	No
LP Convertible	N/A	N/A
Manufacturer...	White	White
Number of Drying...	4	4
Number of Rinse Cycles	2	2
Number of Rinse...	6	6
Number of Temperatu...	6	4
Number of Wash Cycles	11	12
Power Cord Included	No	No
Safety Listing	UL safety listing	UL safety listing
Series Name	N/A	N/A
Sub-Brand	N/A	N/A
Warranty	1-year limited	1-year limited
Washer Capacity (Cu....	3.8	2.3
Washer Tub Material	Stainless	Stainless

Water Levels	4	Adaptive Fill
Weight (lbs.)	249	221
Width (Inches)	26.75	23.75

Deals, Inspiration and Trends

We've got ideas to share. Enter your email and ZIP code.



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Order Status



Lowe's Credit Cards



Gift Cards



Installation Services



Lowe's Apps

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NEED HELP? Contact Us
8:30 am - 7 pm ET, 7 days a week
Call: 1-800-445-6937

Feedback

QUOTE

QUOTE #Q20202399
ISSUED 06/02/2020
EXPIRES 08/31/2020

Check In Systems Inc
10460 Roosevelt Blvd #314
St Petersburg, FL 33716
800-971-8871
support@medicalcheckin.com

BILL TO

The Franklin City Department Of Social Services

PRODUCT	DESCRIPTION	QUANTITY	PRICE	TOTAL
Sub-Annual	Annual Software License	1.00	\$399.00	\$399.00
			SUBTOTAL	\$399.00
			TOTAL	\$399.00

Category/Dept 1: Apply for Benefits

Reason 1: SNAP/Food Stamps

Reason 2: TANF

Reason 3: Medicaid

Reason 4: Energy Assistance

Reason 5: Child Care

Reason 6: Cremation/Burial Assist

Reason 7: Multiple Programs

Reason 8: Other

Category/Dept 2: Dropping Off Something

Reason 1: Application

Reason 2: Verifications

Reason 3: Renewal/Interim Report

Reason 4: Invoices

Reason 5: Documents

Reason 6: Other

Category/Dept 3: Meeting/Appointment

Reason 1: Appointment w/ Worker

Reason 2: Family Partnership

Reason 3: FAPT/CPMT

Reason 4: Visitation

Reason 5: Auditor

Reason 6: VIEW Class

Reason 7: Interview

Reason 8: Meet w/ Personnel

Reason 9: Other

Category/Dept 4: Picking Up Something

Reason 1: EBT Card

Reason 2: Mail

Reason 3: VIEW Cards

Reason 4: FOP Cards

Reason 5: Other

Category/Dept 5: Talk to Someone

Reason 1: Child Abuse/CPS

Reason 2: Adult Abuse/APS

Reason 3: Foster Care/Adoption

Reason 4: Benefits

Reason 5: Fraud

Reason 6: Prevention Services

Reason 7: CSA/FAPT

Reason 8: Child Care

Reason 9: VIEW

Reason 10: Family Outreach

Reason 11: EDCD Screening

Reason 12: Reception/Other

Category/Dept 6: Other

Reason 1: Visitation

Reason 2: File a Complaint

Reason 3: Need an Appointment

Reason 4: Background Check

Reason 5: Drug Screen

Reason 6: Notary

Reason 7: In a Crisis

Reason 8: Make a Payment

Reason 9: Vendor/Contractor

Reason 10: Delivery

Reason 11: Training

Reason 12: Other



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1



Earn **5% back** with the Capital One Walmart Rewards Card.

[Learn how](#)

Est. total **\$420.15**

Check out (1)

Congrats – you get **free delivery!**

This order is a gift. [Learn more](#)



Apple 10.2-inch iPad (7th Gen) Wi-Fi 128GB

Actual Color: Space Gray

List ~~\$429.00~~

\$399.00

2-day delivery

Pickup

Add protection for your device: None selected

[Show less](#)

I don't need protection at this time



Walmart Protection Plan

2-Year for \$50.00

3-Year for \$69.00



AppleCare+

AppleCare+ for iPad for \$69.00

Qty 1

[Remove](#) | [Save for later](#)

Feedback

Saved for later

You have no saved items right now.



Login ▾

Cart ▾ (/ShoppingCart)

(/)



We're Here for You: Displays2go is Open & Shipping Same Day on Most Orders Placed by 3PM ET.
[Click Here](/s-4312/covid19-updates) for Covid 19 Updates. (/s-4312/covid19-updates) [Click Here](/S-4319/Coronavirus-Safety-Supplies-for-Business) (/S-4319/Coronavirus-Safety-Supplies-for-Business) for Reopening Essentials.

Due to High Call Volume – We recommend contacting us through [chat](#) or [email](#) (/S-3951/NEW%20Contact%20Us) for general inquiries and questions.

iPad Holders that Accommodate 7th Generation Models

Filter Results



\$172.99

iPad Tablet Floor Stand, Adjustable for Countertop Use, Locking Enclosure - Black

+ More Tablet Housing & Color Options Available!

Best Seller!

(/P-36212/Floor-Counter-Public-Tablet-Holder-Lockable-Enclosure?st=FilterLandingPage&sid=7th-gen-ipad-holders)



\$172.99

iPad Tablet Floor Stand, Adjustable for Countertop Use, Locking Enclosure - White

+ More Tablet Housing & Color Options Available!

Best Seller!

(/P-36213/Floor-Counter-Tamper-Proof-Tablet-Holder-Foam-Padding?st=FilterLandingPage&sid=7th-gen-ipad-holders)



7th Generation iPad Holders